



Terms & Conditions - Tu Trámite Texas

Payment Terms

Payment is due at the time services are provided unless otherwise agreed in writing. Failure to submit payment may result in delays or suspension of services.

Credit & Debit Card Fees

Credit and debit card payments are subject to a 3.3% processing fee plus \$0.30 per transaction. This fee is applied where permitted by law and will be included in the total before payment is completed.

Alternative Payment Methods

Customers may avoid processing fees by paying with Zelle (info@tutramitex.com) or cash, when available.

Final Sale Policy

All services are final and non-refundable once work has begun or the service has been completed. No refunds will be issued for completed administrative work, filings, or submitted documentation.

Service Disclaimer

Tu Trámite Texas provides administrative support, document preparation, and related services. We can't guarantee approval, outcomes, or processing times, as third-party agencies or government entities determine these.



Processing Time

Processing times may vary depending on service type, workload, and third-party agency timelines. No exact completion time is guaranteed.

Scope of Service

Only services listed on the invoice are included. Any additional work or requests may incur an additional fee or require a separate agreement.

Customer Responsibility

Customers are responsible for reviewing all information for accuracy before submission. Tu Trámite Texas is not liable for errors resulting from incorrect or incomplete information provided by the customer.

Acknowledgment

By submitting payment, the customer confirms they have read, understood, and agreed to these Terms & Conditions.

For questions, contact info@tutramitetx.com

Tu Trámite Texas

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