

Adjudication Chamber — Procedures & Timelines

Purpose

This guide translates the Chamber's Terms of Reference and Rules of Procedure into a practical, step-by-step process for handling cases. It is for use by Chamber members, the parties to a case, and Confederation staff supporting the Chamber.

Guiding Principles

- **Independence** — the Chamber acts free from instruction or interference by the Board, the Secretary General, or any other authorized body.
- **Impartiality & equality of arms** — members of the Chamber must be free of conflicts of interest, and both parties are given an equal opportunity to present their case.
- **Presumption of innocence** — a Respondent is presumed innocent until a violation is established to the required standard of proof.
- **Right to be heard** — every party may present its case, evidence, and arguments before a decision is made.
- **Legal representation** — parties may be represented or assisted by legal counsel or another representative of their choice at all stages.
- **Reasoned decisions** — every ruling is issued in writing with the facts, legal reasoning, and the sanction or remedy imposed. The Chamber's decisions will be based on a majority vote of the members.
- **Confidentiality** — proceedings and deliberations remain confidential; only final decisions are published, in line with the Confederation's transparency policy.

Process Flow

#	Stage	Key Actions	Responsible	Target Timeframe
1	Case Referral	A disciplinary matter is referred by the World Boxing Ethics Committee, the PBC Secretary General, or another authorized body; or a stakeholder files a dispute directly with the Chamber, citing the applicable rule and remedy sought.	Referring body / Claimant	Upon breach or dispute
2	Registration & Screening	Chair logs the case, confirms jurisdiction and admissibility, checks members for conflicts of interest, and assigns it to one or more Chamber members.	Chair / Panel	10 business days
3	Notice & Response	Respondent receives the referral or claim, the applicable rules, and a deadline to respond in writing; extensions may be granted by the Chamber on reasoned request.	Chair / Panel	10 business days
4	Procedural Directions	Panel issues a short directions order setting the timetable for submissions, evidence, and the hearing date.	Panel	10 business days
5	Submissions & Evidence	Parties exchange written statements and evidence per the timetable, which may include reply and rejoinder rounds. Late submissions may be disregarded absent justification.	Parties	Per timetable (typically 10-14 business days)
6	Hearing	Panel holds a hearing (in person or virtual) to hear both parties, examine evidence, and question witnesses — or, for straightforward matters, the Chair may direct a documents-only procedure instead. Non-appearance does not halt proceedings and may result in an adverse inference.	Panel	Per timetable
7	Decision	Panel deliberates in private by majority vote and issues a written decision (facts, reasoning, sanction/remedy), applying a "comfortable satisfaction" standard of proof and weighing gravity, intent, and mitigating factors.	Panel	15 business days after hearing
8	Notification	Decision is sent to the parties; the Board is informed for information only. Publication follows the Confederation's transparency policy.	Chair	Immediately on issuance

Key Procedural Safeguards & Powers

These provisions apply throughout the process above and give the Chamber the flexibility and protections needed to handle real cases fairly.

Safeguard / Power	Rule
Access to Case File	Respondents may access the case file and evidence, subject to redactions for confidentiality, privilege, or witness protection.
Investigation & Separation of Functions	The Chamber may request documents, interview witnesses, and appoint experts. Where an investigator or is appointed, that person may not also sit on the adjudicating panel for the same matter.
Provisional Measures	The Chamber may impose proportionate interim measures (e.g., a provisional suspension) to protect integrity pending a final decision, subject to review.
Witness & Whistleblower Protection	Anonymity, restricted disclosure, or closed hearings may be permitted to protect individuals providing evidence.
Language	Proceedings and decisions are conducted in English; translation may be ordered to ensure fairness but is not binding.
Expedited Procedure	In urgent matters (e.g., competition eligibility), the Chamber may shorten deadlines and accelerate the timeline above.
Settlement & Termination	The Chamber may approve a negotiated settlement, or close proceedings where a complaint is withdrawn, becomes moot, or lacks sufficient evidence. Parties should confirm a timetable with the Chamber.
Revision of Decisions	A decision may be reconsidered if significant new evidence emerges that was not reasonably available when it was issued.
Conflicts of Interest (Members)	Members must disclose any personal conflict and recuse themselves where their impartiality could reasonably be questioned.
Costs	The Chamber may allocate administrative or expert costs between the parties based on the outcome and conduct of the case. Parties must affirmatively request costs prior to the expenditure of funds.

Appeals, Constitutional Questions & Reporting

Appeal: A party may appeal to the Court of Arbitration for Sport (CAS) within the period set by the Statutes. Absent a timely appeal; the decision is final and binding within the Confederation. Decisions are binding, and Member Federations must enforce any sanctions within their own jurisdiction; the Chamber may also recognize and give effect to decisions of World Boxing, CAS, or other recognized sporting bodies.

Constitutional questions: If a case raises a question of constitutional interpretation, the Chamber may refer that question to the Governance Chamber for a binding ruling before issuing its final decision.

Reporting: The Chair submits an annual report to the Board covering caseload, average time to resolution, and any structural recommendations, without disclosing case-specific details. Outside this annual report, decisions are communicated directly to the parties and to the Board for information only.