



Event Management Commission

Purpose:

To ensure that all competitions organized under the Panamerican Boxing Confederation (PBC) are delivered to the highest operational, technical, and safety standards through proactive planning, coordination, and oversight.

Key Duties & Responsibilities:

- **Pre-TD Nomination Event Management:**
 - Lead event preparation efforts prior to the appointment of a Technical Delegate (TD), including initial planning documents, coordination meetings, and site visits.
 - Conduct regular (monthly) progress updates to the Secretary General and PBC Executive Board on the status of all upcoming competitions.
- **Support to Local Organizing Committees (LOCs):**
 - Provide technical and operational guidance to LOCs to ensure compliance with World Boxing and PBC standards.
 - Offer ongoing support in key areas such as competition logistics, venue readiness, equipment, accreditation, and athlete services.
- **Standardization & Documentation:**
 - Develop and maintain standardized event management manuals, checklists, and templates for LOCs.
 - Ensure consistent implementation of competition protocols, ceremonies, branding, and safety procedures.
- **Event Evaluation & Feedback:**
 - Conduct post-event reviews, gather feedback from stakeholders, and prepare evaluation reports with recommendations for improvement.
 - Identify and share best practices from successful events to improve future competitions.
- **Cross-Commission Coordination:**
 - Liaise closely with other commissions (R&J, Medical, Media, etc.) to ensure all technical and operational requirements are aligned and delivered.
- **Capacity Building:**
 - Support the development of event management capabilities within National Federations by sharing expertise and offering mentorship opportunities.