



GET PREPARED

*Step-by-Step*  
**EMERGENCY  
PLANNING  
SYSTEM**

- ✓ Complete Your Plan, One Step at a Time
- ✓ Self-Guided Template with 10 Steps
- ✓ Peace of Mind for You and Your Family



[www.globalsurvivalbase.com](http://www.globalsurvivalbase.com)



**GLOBAL  
SURVIVAL BASE**

## Emergency Planning Templates

Prepared by  
globalsurvivalbase

## Introduction

Modern systems are complex and often fragile. Power outages, supply disruptions, natural disasters, and other unexpected events can disrupt daily life quickly.

Prepared families respond with calm and organization rather than panic.

This Template provides practical steps to help households strengthen preparedness and improve resilience during emergency situations.

More preparedness resources are available at [globalsurvivalbase.com](http://globalsurvivalbase.com)

In any emergency, preparation and organization can make a critical difference. **Complete the information below to personalize this Emergency Planning Templates** and ensure your preparedness plan is clear, organized, and ready when it matters most.

### Emergency Planning Templates

Name	
Location / Household:	
Emergency Contact	
Date Completed	
Next Review Date	

## The 5 Core of Emergency Planning Process



This infographic presents the core emergency planning process in five clear steps, helping you understand how to move from awareness to action. It simplifies complex decisions into a structured system, making it easier to identify risks, set priorities, build a plan, prepare resources, and maintain readiness through regular review. This guided template helps you build a complete emergency plan step by step. Follow each section carefully and fill in the details based on your situation.

# Preparedness Guide Contents

## Step By Step Emergency Action Planning



1. Define Risk Environment
2. Set Preparedness Goal
3. Identify Household
4. Communication Plan
5. Meeting Points
6. Evacuation Plan
7. Assign Roles
8. Resource Planning
9. Kit Location
10. Review & Practice

# Step-by-Step Instructions Before Begin

## **1. Review the Scenario**

Read the overview section to understand the type of emergency situation this template is designed to address.

## **2. Start with Preparation**

Begin by identifying your household needs and determining which supplies or actions are required.

## **3. Organize Storage**

Store supplies in safe, accessible locations where all household members know how to find them.

## **4. Gather Essential Tools**

Collect the equipment and tools needed to support emergency preparedness activities.

## **5. Review Safety Considerations**

Ensure that safety procedures are understood and that supplies such as medical kits and emergency lighting are available.

## **6. Complete this Emergency Planning Templates**

Use the planning section to document emergency contacts, meeting locations, and evacuation routes.

## **7. Review this Emergency Planning Templates Regularly**

Preparedness plans should be reviewed every six to twelve months to ensure supplies remain functional and up to date.

**Lets Get Started**



## STEP 1: Define Your Risk Environment

What types of emergencies are most likely in your area?

- Power outage
  
- Natural disaster (earthquake, flood, storm)
  
- Economic disruption
  
- Civil unrest
  
- Other: \_\_\_\_\_

Which risks concern you the most?

\_\_\_\_\_

## STEP 2: Set Your Preparedness Goal

How many days do you want to be self-sufficient?

3 days

7 days

14 days

Other: \_\_\_\_\_

Your main goal:

\_\_\_\_\_

## STEP 3: Identify Your Household

Number of people: \_\_\_\_\_

List each member:

\_\_\_\_\_

Special needs (medical, children, elderly)

\_\_\_\_\_

## **STEP 4: Build Your Communication Plan**

Primary communication method:

---

Backup communication method:

---

Out-of-area contact person:

Name: \_\_\_\_\_ | Phone: \_\_\_\_\_

## **STEP 5: Define Meeting Points**

Primary meeting point (near home):

---

Secondary meeting point (outside area):

---

## **STEP 6: Plan Your Evacuation**

Main evacuation route:

---

Alternative route:

---

Transportation plan:

---

## **STEP 7: Assign Roles**

Who leads the plan:

---

Who carries supplies:

---

Other responsibilities:

---

## **STEP 8: Secure Essential Resources**

Water plan:

---

Food plan:

---

Medical plan:

---

## **STEP 9: Emergency Kit Locations**

Home kit location:

---

Go-bag location:

---

## **STEP 10: Practice & Review**

- Plan reviewed every 3 months
- Family understands roles
- Evacuation routes tested
- Supplies checked and updated

### **FINAL CHECK**

- I understand my risks
- I have a clear plan
- My family is prepared
- My supplies are ready

# Continue Your Preparedness Journey

## Continue Building Your Preparedness

Preparedness is a continuous process. Small steps taken today can significantly improve safety and resilience during unexpected disruptions.

Explore more practical survival guides, preparedness strategies, and printable resources designed for modern families.

## Share This Checklist

If you found this checklist helpful, consider sharing it with others who may benefit from being prepared.

More survival resources available at:

Visit Global Survival Base

<https://globalsurvivalbase.com>

Explore the Checklist Library

[globalsurvivalbase.com/resources](https://globalsurvivalbase.com/resources)

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