

Mayor Elwell called the January 1, 2025 township committee meeting to order.

- Clerk Agenda/Action Items

**RESOLUTION NO. 2025-09** Resolution to appoint Fund Commissioner for Municipal Joint Insurance Fund – Doug Hogate

**RESOLUTION NO. 2025-10** Resolution to appoint Alternate Fund Commissioner for Municipal Joint Insurance Fund –

**RESOLUTION NO. 2025-11** Resolution to appoint Risk Management Consultant and approve agreement for JIF

**RESOLUTION NO. 2025-12** Resolution for the office of the tax collector for the year 2025

**RESOLUTION NO. 2025-13** Resolution approving animal shelter for 2025

**Motion to approve** Junk Yard License

Mayor Addresses public

Open to Public Comment

Date of Next Regular Meeting: February 3, 2025

**Motion for Adjournment**

**ELSINBORO TOWNSHIP**  
**February 1, 2025**  
**Budget Meeting**

The Budget Meeting was called to order at 9:00 a.m. by Mayor Elwell as advertised. The requirements of the Sunshine Law were met by notifying the South Jersey Times and The Elmer Times within the time prescribed by law. Notice was also posted on the bulletin board and the website at the Emergency Management Building.

Roll Call – Mayor Elwell, Deputy Mayor McAllister, Committeeman Hogate, CFO Santogrossi, Clerk Uzdanovics

**MOTION TO APPROVE** Safety Contract  
Motion McAllister      Second Hogate

RCV 3 yes

**BUDGET DISCUSSION 2025** – Committee and CFO went over the budget line by line and we have been doing a good job keeping costs down.

Salaries to be increased 2% for 2025

Mayor Elwell asked the CFO if we would be ready to introduce budget in March and adopt in April and she thought we would but will need to go through everything that was discussed today.

**Motion to adjourn at 12:10pm by McAllister      Second Hogate      RCV 3 yes**

## **ELSINBORO TOWNSHIP**

**February 3, 2025**

The regular meeting was called to order at 6:30pm by Mayor Elwell as advertised. The requirements of the Sunshine Law were met by notifying the South Jersey Times and Elmer Times within the time prescribed by law. Notice was also posted on the bulletin board at the Elsinboro Municipal Building and posted on the Township website.

Mayor Elwell called this February 3, 2025 township committee meeting to order.

Motion to dispense with the reading of the minutes from the previous meeting and to approve as submitted 01/01/2025 Reorganization and Special meeting

**Motion McAllister      Second Elwell      2 Ayes**

CFO gave Committee treasurer's report and list of bills

Motion to pay bills **Motion McAllister      Second Elwell      2 Ayes**

Present were: Mayor Elwell, Deputy Mayor McAllister, CFO Santogrossi, Clerk Uzdanovics, Solicitor Vigilante

### **ORDINANCES INTRODUCED**

#### **ORDINANCE NO. 2025-01**

#### **2025 "CAP" ORDINANCE TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION LIMITS AND TO ESTABLISH A CAP BANK(N.J.S.A.40A:4-45.14)**

WHEREAS, the Local Government Cap Law, N.J.S.A. 40A:4-45.1 et seq., provides that in the preparation of its annual budget, a municipality shall limit any increase in said budget up to 2.5% unless authorized by ordinance to increase it to 3.5% over the previous year's final appropriations, subject to certain exceptions; and,

WHEREAS, N.J.S.A. 40A:4-45.15 a provides that a municipality may, when authorized by ordinance, appropriate the difference between the amount of its actual final appropriation and the 3.5% percentage rate as an exception to its final appropriations in either of the next two succeeding years; and,

WHEREAS, the Township Committee of the Township of Elsinboro in the County of Salem finds it advisable and necessary to increase its CY 2025 budget by up to 3.5% over the previous year's final appropriations, in the interest of promoting the health, safety and welfare of the citizens; and,

WHEREAS, the Township Committee hereby determines that a 3.5% increase in the budget for said year, amounting to \$6,433.82 in excess of the increase in final appropriations otherwise permitted by the Local Government Cap Law, is advisable and necessary; and,

WHEREAS, the Township Committee hereby determines that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years.

NOW, THEREFORE, BE IT ORDAINED by the Township Committee of the Township of Elsinboro, in the County of Salem, a majority of the full authorized membership of this governing body affirmatively concurring that, in the CY 2025 budget year, the final appropriations of the

Township of Elsinboro shall, in accordance with this ordinance and N.J.S.A. 40A:4-45.14, be increased by 3.5%, amounting to \$22,518.37, and that the CY 2025 municipal budget for the Township of Elsinboro be approved and adopted in accordance with this ordinance; and

BE IT FURTHER ORDAINED that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years; and,

BE IT FURTHER ORDAINED that a certified copy of this ordinance as introduced be filed with the Director of the Division of Local Government Services within 5 days of introduction; and

BE IT FURTHER ORDAINED that a certified copy of this ordinance upon adoption, with the recorded vote included thereon, be filed with said Director within 5 days after such adoption.

**Motion McAllister      Second Elwell      2 Ayes**

**ORDINANCE NO. 2025-02**  
**ORDINANCE ESTABLISHING RATE OF COMPENSATION FOR OFFICER AND EMPLOYEES OF**  
**ELSINBORO TOWNSHIP**

WHEREAS, the Township Committee of the Township of Elsinboro desires to establish a rate of compensation for all of its officers and employees;

NOW, THEREFORE, BE IT ORDAINED by the Township Committee of the Township of Elsinboro, County of Salem, State of New Jersey, that the rate of compensation for each officer and employee of Elsinboro Township for the calendar year 2025 shall be as follows:

OFFICER/EMPLOYEE	COMPENSATION
Mayor	\$6,825
Township Committee	\$6,009
Registrar of Vital Statistics	\$566
Municipal Improvement Search Clerk	\$566
Tax Clerk	\$16.68
QPA	\$1,000
Tax Assessor	\$13,659
Tax Collector	\$10,910
Tax Search Clerk	\$568
Planning Board Secretary	\$100/per meeting
Zoning Officer	\$3,057
Construction Official	\$10,910
Electrical Sub-Code Official	\$2,550
Plumbing Sub-Code Official	\$2,550
Fire Sub-Code Official	\$2,550
Crossing Guard	\$15.50/Hr
Emergency Management Coordinator	\$2,500
Deputy Emergency Management Coordinator	\$2,000
Board of Health Secretary	\$480
Board of Health Committee	\$50
Clean Communities Coordinator	\$200
Secretary-Parttime	\$15.50/Hr
Parttime Maintenance Worker A	\$29.87/Hr

Parttime Maintenance Worker B

\$20.00/Hr

**Motion McAllister      Second Elwell      2 Ayes**

**RESOLUTIONS APPROVED**

**RESOLUTION NO. 2025-16**  
**RESOLUTION TO CONDUCT ELECTRONIC TAX SALE**

WHEREAS, NJSA 54:5-19.1 authorizes electronic tax sales pursuant to rules and regulations to be promulgated by the Director of the Division of Government Services, and

WHEREAS, the Director of the Division of Local Government Services has promulgated rules and regulations for pilot programs, and

WHEREAS, the Director of the Division of Local Government Services has approved NJ Tax Lien Investor/RealAuction.com to conduct pilot programs, and

WHEREAS, the rules and regulations authorize a municipality to submit an application for participation in the pilot program for an electronic tax sale, and

WHEREAS, an electronic tax sale is innovative and provides a greater pool of potential lien buyers, thus creating the environment for a more complete tax sale process, and

WHEREAS, the Elsinboro Township wishes to participate in the pilot program for an electronic tax sale.

NOW THEREFORE, BE IT RESOLVED by the Mayor and Township Committee, County of Salem and State of New Jersey that the Tax Collector is hereby authorized to complete an application to participate in the electronic tax sale program and submit same to the Director of the Division of Local Government services

**Motion McAllister      Second Elwell      2 Ayes**

**RESOLUTION 2025-17**  
**TO ALLOW A CHARGE OF \$25.00 PER NOTICE OF TAX SALE ON**  
**DELINQUENT ACCOUNTS**

WHEREAS, NJSA 54:5-19.1 authorizes electronic tax sales pursuant to rules and regulations to be promulgated by the Director of the Division of Government Services, and

WHEREAS, the rules and regulations allow said municipality to charge a fee of \$25.00 per notice for the creation, printing and mailing of said notice; and

WHEREAS, in an effort to more fairly assign greater fiscal responsibility to delinquent taxpayers, the Township of Elsinboro wishes to charge \$25.00 per notice mailed which will be assessed specifically to the delinquent accounts that are causing the need for a tax sale and not to the general tax base.

NOW THREFORE, BE IT RESOLVED by the Mayor and Council, County of Salem and State of New Jersey that a fee of \$25.00 per notice be established and is hereby authorized and directed to be charged for each notice of tax sale that is sent in conjunction with the 2024 electronic tax sale.

**Motion McAllister      Second Elwell      2 Ayes**

**RESOLUTION NO. 2025-18**

**APPROVING THE GOVERNING BODY CERTIFICATION OF COMPLIANCE WITH THE UNITED STATES EQUAL EMPLOYMENT OPPORTUNITY COMMISSIONS ENFORCEMENT GUIDANCE ON THE CONSIDERATION OF ARREST AND CONVICTION RECORDS IN EMPLOYMENT DECISIONS UNDER TITLE VII OF THE CIVIL RIGHTS ACT OF 1964.**

WHEREAS, N.J.S.A. 40A:4-5 as amended by P.L.2017, c.183 requires the governing body of each municipality and county to certify that their local unit's hiring practices comply with the United States Equal Employment Opportunity Commission's Enforcement Guidance on the Consideration of Arrest and Conviction Records in Employment Decisions Under Title VII of the Civil Rights Act of 1964," as amended, 42 U.S.C. 2000e et seq., (April 25, 2012) before submitting its approved annual budget to the Division of Local Government Services in the New Jersey Department of Community Affairs; and

WHEREAS, the members of the governing body have familiarized themselves with the contents of the above-reference enforcement guidance and with their local unit's hiring practices as they pertain to the consideration of an individual's criminal history, as evidenced by the group affidavit form of the governing body attached hereto.

NOW, THEREFORE BE IT RESOLVED, that the township Committee of the Township of Elsinboro hereby states that it has complied with N.J.S.A. 40A:4-5, as amended by P.L. 2017, c. 183, by certifying that the local unit's hiring practices comply with the above-referenced enforcement guidance and hereby directs the Clerk to cause to be maintained and available for inspection a certified copy of this resolution and the required affidavit to show evidence of said compliance.

**Motion McAllister      Second Elwell      2 Ayes**

**RESOLUTION NO. 2025-19  
RESOLUTION FOR TRANSFERS**

WHEREAS, various 2024 bills have been presented for payment; and

WHEREAS, it is determined by the Chief Financial Officer that sufficient funds are not available to cover the cost of the bills presented for payment in the respective appropriation;

WHEREAS, N.J.S.A. 40A:4-58 provides the transfer of the amount during the last months of the Fiscal Year any excess from any appropriation over and above the amount deemed to be necessary to fulfill the purpose of such appropriation to expend for any of the purposes specified in the budget an amount in excess of the respective sums appropriated therefore;

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Elsinboro that the transfers in the amount of \$ 2,000.00 between the 2024 Budget Appropriations as follows:

Transfer IN  
Township Clerk OE 1,000.00  
Finance O/E 1,000.00

Transfer out  
Building a& Grounds S/W 2,000.00

**Motion McAllister      Second Elwell      2 Ayes**

**Motion to approve Raffle Application**  
**Motion McAllister      Second Elwell      1 Aye 1 Abstain**

**Motion to approve Tax Collectors Annual Report - Mayor Elwell reported 97.27 % collection rate**  
**Motion McAllister      Second Elwell      2 Ayes**

Police Report, Tax Collectors report, Building Inspectors report and CO report to be kept on file.

**Township Solicitor** - Nothing at this time

### **Committee Reports**

No committee Reports were given

### **Open to Public Comment**

Motion to open to public comment  
**Motion McAllister      Second Elwell      2 Ayes**

Loretta Elwell asked if we could call the county about Sinnickson Landing Road to Ft. Elfsborg and Ft. Elfsborg (by School) to Ogden Corner. Mayor Elwell asked the clerk to call the county regarding the roads.

Mr. Turner Informed the committee that the VA has changed the letter for veterans exemption and no one really knows about this. He is leaving samples for other veterans.

Date of Next Meeting: March 3, 2025

**Motion for Adjournment at 6:50pm   Motion McAllister      Second Elwell      2 Ayes**

## ELSINBORO TOWNSHIP

March 3, 2025

The regular meeting was called to order at 6:30pm by Mayor Elwell as advertised. The requirements of e Sunshine Law were met by notifying the South Jersey Times and Elmer Times within the time prescribed by law. Notice was also posted on the bulletin board at the Elsinboro Municipal Building and posted on the Township website.

Mayor Elwell called this March 3, 2025 township committee meeting to order.

Motion to dispense with the reading of the minutes from the previous meeting and to approve as submitted 02/01/2025 Budget meeting 02/03/2025 Regular meeting

**Motion McAllister      Second Hogate      3 Ayes**

CFO gave Committee treasurer's report and list of bills

**Motion to pay bills    Motion McAllister      Second Hogate      3 Ayes**

Present were: Mayor Elwell, Deputy Mayor McAllister, Committeeman Hogate, CFO Santogrossi, Clerk Uzdanovics, Solicitor Vigilante

### **ORDINANCE TO BE ADOPTED**

#### **ORDINANCE NO. 2025-01**

–2025 “CAP” ORDINANCE TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION LIMITS AND TO ESTABLISH A CAP BANK(N.J.S.A.40A:4-45.14)

WHEREAS, the Local Government Cap Law, N.J.S.A. 40A:4-45.1 et seq., provides that in the preparation of its annual budget, a municipality shall limit any increase in said budget up to 2.5% unless authorized by ordinance to increase it to 3.5% over the previous year's final appropriations, subject to certain exceptions; and,

WHEREAS, N.J.S.A. 40A:4-45.15 a provides that a municipality may, when authorized by ordinance, appropriate the difference between the amount of its actual final appropriation and the 3.5% percentage rate as an exception to its final appropriations in either of the next two succeeding years; and,

WHEREAS, the Township Committee of the Township of Elsinboro in the County of Salem finds it advisable and necessary to increase its CY 2025 budget by up to 3.5% over the previous year's final appropriations, in the interest of promoting the health, safety and welfare of the citizens; and,

WHEREAS, the Township Committee hereby determines that a 3.5% increase in the budget for said year, amounting to \$6,433.82 in excess of the increase in final appropriations otherwise permitted by the Local Government Cap Law, is advisable and necessary; and,

WHEREAS, the Township Committee hereby determines that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years.

NOW, THEREFORE, BE IT ORDAINED by the Township Committee of the Township of Elsinboro, in the County of Salem, a majority of the full authorized membership of this governing body affirmatively concurring that, in the CY 2025 budget year, the final appropriations of the Township of Elsinboro shall, in accordance with this ordinance and N.J.S.A. 40A:4-45.14, be increased by 3.5%, amounting to \$22,518.37, and that the CY 2025 municipal budget for the Township of Elsinboro be approved and adopted in accordance with this ordinance; and

BE IT FURTHER ORDAINED that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years; and,

BE IT FURTHER ORDAINED that a certified copy of this ordinance as introduced be filed with the Director of the Division of Local Government Services within 5 days of introduction; and

BE IT FURTHER ORDAINED that a certified copy of this ordinance upon adoption, with the recorded vote included thereon, be filed with said Director within 5 days after such adoption.

<b>Motion to open to public</b>	<b>Motion McAllister</b>	<b>Second Hogate</b>	<b>3 Ayes</b>
<b>Motion to close public</b>	<b>Motion McAllister</b>	<b>Second Hogate</b>	<b>3 Ayes</b>
<b>Motion to adopt</b>	<b>Motion McAllister</b>	<b>Second Hogate</b>	<b>3 Ayes</b>

#### **ORDINANCE NO. 2025-02**

#### **ORDINANCE ESTABLISHING RATE OF COMPENSATION FOR OFFICER AND EMPLOYEES OF ELSINBORO TOWNSHIP**

WHEREAS, the Township Committee of the Township of Elsinboro desires to establish a rate of compensation for all of its officers and employees;

NOW, THEREFORE, BE IT ORDAINED by the Township Committee of the Township of Elsinboro, County of Salem, State of New Jersey, that the rate of compensation for each officer and employee of Elsinboro Township for the calendar year 2025 shall be as follows:

OFFICER/EMPLOYEE	COMPENSATION
Mayor	\$6,825
Township Committee	\$6,009
Registrar of Vital Statistics	\$566
Municipal Improvement Search Clerk	\$566
Tax Clerk	\$16.68
QPA	\$1,000
Tax Assessor	\$13,659
Tax Collector	\$10,910
Tax Search Clerk	\$568
Planning Board Secretary	\$100/per meeting
Zoning Officer	3,057
Construction Official	10,910
Electrical Sub-Code Official	2,550
Plumbing Sub-Code Official	2,550
Fire Sub-Code Official	2,550
Crossing Guard	15.50/Hr
Emergency Management Coordinator	2,500
Deputy Emergency Management Coordinator	2,000
Board of Health Secretary	480
Board of Health Committee	50
Clean Communities Coordinator	200
Secretary-Parttime	15.50/Hr
Parttime Maintenance Worker A	29.87/Hr
Parttime Maintenance Worker B	20.00/Hr

<b>Motion to open to public</b>	<b>Motion McAllister</b>	<b>Second Hogate</b>	<b>3 Ayes</b>
<b>Motion to close public</b>	<b>Motion McAllister</b>	<b>Second Hogate</b>	<b>3 Ayes</b>
<b>Motion to adopt</b>	<b>Motion McAllister</b>	<b>Second Hogate</b>	<b>3 Ayes</b>

## **ORDINANCE FOR INTRODUCTION**

### **ORDINANCE NO. 2025-03**

#### **AN ORDINANCE OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF ELSINBORO, SALEM COUNTY STATE OF NEW JERSEY AUTHORIZING THE SALE OF CERTAIN LAND NO LONGER NEEDED FOR PUBLIC USE PURSUANT TO N.J.S.A. 40A:12-13(b)(5)**

WHEREAS, the Township of Elsinboro is the owner of certain lands within the Township of Elsinboro; and

WHEREAS, Mayor and Township Committee do hereby determine that the land and properties set forth in Schedule A are no longer needed for public use; and

WHEREAS, the Mayor and Township Committee desires to make available for public sale said land in accordance with N.J.S.A. 40A:12-13(a) with the right of prior refusal to be afforded to adjacent property owners pursuant to N.J.S.A. 40A:12-13.2.

NOW, THEREFORE, BE IT ORDAINED by the Mayor and Township Committee, as follows:

#### **Section 1. Authorization for Sale**

The Mayor and Township Committee hereby declare that the land and premises set forth in Schedule A are no longer needed for public use and should be sold in accordance with the appropriate statutes of the State of New Jersey.

#### **Section 2. Auction**

The Mayor and Township Committee hereby authorize and direct the Municipal Clerk to offer for sale to the highest bidder by open public sale at auction, the property described in Schedule A attached hereto and made a part hereof, subsequent to the receipt of refusals to purchase said lands which are of non-conforming size by their contiguous property owners who have such a right pursuant to N.J.S.A. 40A:12-13.2.

#### **Section 3. Terms and Conditions of Auction**

- a. The public sale shall take place at the Elsinboro Municipal Building, 619 Salem – Ft. Elfsborg Rd, Salem New Jersey 08079 on June 3, 2025 at 3:00 P.M. or as soon thereafter as the matter may be heard and publicly announced, provided the sale is not canceled.
- b. The public sale, if not canceled, shall take place by open public sale at auction to the highest bidder.
- c. The successful bidder at the time of sale must present a certified check, money order or cash in the amount of ten (10%) percent of the bid. The balance of the purchase price, together with the costs of sale and legal expenses, shall be paid at closing which shall occur not later than sixty (60) days following the acceptance of the bid by resolution adopted by the Borough. The purchaser shall be entitled to possession immediately following closing of title. In the event the successful bidder fails to close on the property, said bidder shall forfeit the ten percent (10%) deposit.
- d. At closing of title, purchaser shall submit an additional sum of money equal to the costs of all advertising of the sale and, if requested, the recording of the Township Deed.
- e. The Township reserves the right to accept or reject any and all bids at the public sale.
- f. Purchaser agrees to pay taxes on the aforesaid lands and premises a sum equal to the proportionate amount of taxes that would have been due against the same, at the current tax rate, using as a valuation the current valuation reflected by the Borough's records. Purchaser also agrees to pay all settlement costs, including those normally charged to seller.

g. Any improvements constructed on the premises and the contents thereof shall be conveyed in "as is" condition. The Township makes no warranties, express or implied, as to any part or position of said improvements or any equipment contained herein.

h. The sale by the Township of lots that are undersized, located on unimproved roads, landlocked or otherwise non-conforming, shall in no way be construed as an indication that building permits can be secured for said lots.

i. In the event that contiguous property owners exercise their right to purchase in accordance with N.J.S.A. 40A:12-13.2, the sale shall be made to the highest bidder among them. If only one contiguous property owner extends an offer to purchase said lot, the same shall be conveyed to him, provided the price offered is at least the minimum value of the property as set forth in Schedule A and the offer is acceptable to the Township of Elsinboro.

j. All conveyances by the Township shall be made by Quitclaim Deed, unless an adequate deed, prepared at the expense of the purchaser, is forwarded to the Township's attorney for review and approval prior to conveyance, in which case Bargain and Sale Deed with Covenants Against Grantor's Acts will be the form of conveyance. Purchaser shall furnish at their own cost and expense a metes and bounds or other legal description of the property prior to the date of conveyance by the Borough. If no such description is received, the conveyance shall be made by Quitclaim Deed and by utilization of tax lot and block designations.

k. Acceptable bids shall be confirmed by resolution of the Township Committee no later than the second regular meeting of the Township Committee following the date of such sale. The Township reserves the right to waive any and all defects and informalities in any proposal and to accept or reject the highest responsible and responsive bid deemed to be in the best interest of the Township. No bid shall be considered finally accepted until passage of a resolution by the Township Committee as set forth above.

l. This Ordinance shall constitute and serve as the public notice to be published in a newspaper circulating in the Township at least once a week for two (2) consecutive weeks, the last publication being not earlier than seven (7) days prior to the date set forth for the public sale.

#### Section 3. Marketing and Notification of Auction

The Township Committee directs that notice of the auction be posted in the Municipal Building, that the sale be advertised in local newspapers and on the municipality's website within 5 days of the adoption of this ordinance, at least once a week for two (2) consecutive weeks, the last publication being not earlier than seven (7) days prior to the date set forth for the public sale.

#### Section 4. Execution of Documents

Acceptable bids shall be confirmed by Resolution of the Township Committee no later than the second regular meeting of the Township Committee following the date of such sale. Upon the adoption of such Resolution, the Mayor, or their designated representative, is hereby authorized to execute all necessary documents to effectuate the sale of the lands described in this resolution.

#### Section 5. Reporting of Sale

The Municipal Clerk shall file with the Director of the Division of Local Government Services in the Department of Community Affairs, sworn affidavits verifying the publication of advertisements as required by this subsection N.J.S.A. 40A:12-13(b)(5)

#### Section 6. Effective Date

This Ordinance shall be in full force and effect from and after its adoption and any publication as may be required by law.

EXHIBIT A

Block and Lot	Address	Minimum Price
22 Lot 6	Nelson Avenue (undersized lot)	\$500.00
32 Lot 14	Evergreen Avenue (undersized lot)	\$500.00
<b>Motion McAllister</b>	<b>Second Hogate</b>	<b>3 Ayes</b>

RESOLUTIONS FOR APPROVAL

**RESOLUTION NO. 2025-20**

**RESOLUTION TO SUPPORT PUBLISHING LEGAL  
NOTICES ON OFFICIAL GOVERNMENT WEBSITES**

WHEREAS, the sunset provision of March 1, 2025 imposed under P.L. 2024 c.106 is fast approaching in what was a temporary solution that allowed local governments to comply with the public notice requirements under the law in time for annual reorganization meetings in January; and,

WHEREAS, local government officials serve as the stewards of property taxpayer dollars and should no longer be required to subsidize the newspaper industry with revenues collected from publishing legal notices in the press; and,

WHEREAS, long before NJ Advanced Media's announcement that it was terminating daily print publications in January of 2025, local government officials found it increasingly difficult to comply with the public notice requirements under the law as the media has become almost exclusively digitized and struggled to retain staff, resources, and publications; and,

WHEREAS, legislation that will authorize local governments to publish legal notices on a local government's official website will streamline an antiquated and overly burdensome process and save valuable time, resources, and property taxpayer dollars; and,

NOW, THEREFORE, BE IT RESOLVED that Elsinboro Township does in fact, hereby urge state leaders to pass legislation that will authorize municipalities, counties, school districts, and all local governments to publish legal notices in a clear, transparent, and timely manner on a local government's official website.

BE IT FURTHER RESOLVED that a copy of this Resolution shall be sent to Governor Phil Murphy, Senate President Nicholas Scutari, Speaker of the General Assembly Craig Coughlin, Senator Burzichelli, Assemblymembers David Bailey Jr., Heather Simmons and the New Jersey State League of Municipalities.

**Motion McAllister**      **Second Hogate**      **3 Ayes**

**RESOLUTION NO. 2025-21**

**RESOLUTION FOR APPROPRIATION RESERVES**

WHEREAS, various 2024 bills have been presented for payment, which bills represent obligations of the prior fiscal year and were not covered by order number or recorded at the time of transfers between the 2024 budget in the last two months of 2024; and

WHEREAS, N.J.S.A. 40A:4-59 provides that all unexpended balances carried forward after the close of the fiscal year are available, until lapsed at the close of the succeeding year, to meet specific claims, commitments or contracts incurred during the preceding fiscal year, and allow transfers to be made from unexpended balances to those which are expected to be insufficient during the first three months of the succeeding year;

NOW, THEREFORE, BE IT RESOLVED by the Committee of the Township of Elsinboro, in the County of Salem, State of New Jersey, (2/3 of the majority of the full membership concurring herein) that the transfers in the amount of \$7,600.00 be made between the 2024 Budget Appropriation Reserves as follows:

From			
4-01- -155-212	Building and Grounds O/E	\$ 4,000.00	
4-01- -160-201	Planning Board O/E	\$ 3,600.00	
To			
4-01- -120-211	Clerk O/E	\$ 600.00	
4-01- -130-212	Finance O/E	\$ 7,000.00	
Total		\$7,600.00	

**Motion McAllister      Second Hogate      3 Ayes**

**RESOLUTION NO. 2025-22**

**RESOLUTION ESTABLISHING A FAIR AND OPEN PROCESS FOR THE AWARD OF PROFESSIONAL SERVICE AGREEMENT**

WHEREAS, professional entities and/or person(s), as well as certain other contracts, are exempt from established New Jersey Public bidding laws. Said exceptions are set forth under N.J.S.A. 40A:11-5; and

WHEREAS, the Township of Elsinboro has recognized that there is a need for a fair and open process for the awarding of professional service and/or other contracts which are not subject to public bidding; and

WHEREAS, the State of New Jersey has enacted laws which bar any Township, agency or instrumentality thereof, from entering into a contract exempted from public bidding in excess of \$17,500.00 with a business entity or person that has made a political contribution reportable pursuant to N.J.S.A. 19:44A-1 et seq. to any municipal committee of a political party in that Township if a member of that political party is serving in an elective public office of that Township when the contract is awarded or to any candidate committee of any person serving in an elective public office of that municipality when the contract is awarded unless said contract is awarded pursuant to a fair and open process;

NOW, THEREFORE, BE IT RESOLVED, on this 3 day of March, 2025 by the Township Committee of the Township of Elsinboro, County of Salem, and State of New Jersey, that:

1. The Township of Elsinboro shall not enter into a contract excepted from public bidding having an anticipated value in excess of \$17,500.00 as determined in advance and certified in writing by the Township, agency or instrumentality with a business entity or person that has made a political contribution that is reportable by the recipient under N.J.S.A. 19:44A-1, et seq. to any municipal committee of a political party in the Township if a member of that political party is serving in an elective public office of the Township when the contract is awarded or to any candidate committee of any person serving in an elective public office of that Township when the contract is awarded; and

2. A business entity or person that has entered into a Contract having an anticipated value in excess of \$17,500.00, and so certified with the Township, or any agency or instrumentality thereof, except a contract that is awarded pursuant to a fair open process, shall not make during the term of the contract a contribution reportable by the recipient under N.J.S.A. 19:44A-1 et seq. to any municipal committee of a political party in the Township if a member of that political party is serving in an elective public office of the Township, or any agency or instrumentality thereof, when the Contract is awarded or to any candidate committee of any person serving in an elective public office of the Township when the Contract is awarded.

3. In the event the Township certifies that a Contract not subject to public bidding may exceed \$17,500 it may be advertised by the Township, or any agency or instrumentality thereof, as the case may be, in the official newspaper of the Township for publication of notices, and published on the Township's website, in sufficient time to give notice in advance of the contract. The published notice shall set forth the name of the position or contract which is to become open, and set forth the following criteria to be considered and materials required to be submitted by the applicant:

- A. Should the applicant be a professional requiring licensure in the State of New Jersey, said applicant shall be licensed for a period not less than one (1) year.
- B. The applicant shall submit a "Certificate of Good Standing" or other similar document evidencing that the professional's license is not presently suspended or revoked.
- C. The applicant shall submit a resume which shall set forth information including, but not limited to the following (as applicable to a business entity or individual professional):
  - 1. Full name and business address;
  - 2. A listing of post high school education of the application.
  - 3. Dates of licensure in the State of New Jersey and any other State;
  - 4. listing of any professional affiliations or memberships in any professional societies or organizations, with an indication as to any office held therein;
  - 5. The number of licensed professionals employed by/affiliated with the business entity or the business entity which employs the applicant;
  - 6. A listing of special accreditations held by the individual licensed professional or business entity.
  - 7. A list of previous public entities served by the business entity or licensed professional, indicating the dates or services and position held.
- D. The applicant shall submit its estimated cost to perform the services and how same was arrived at.  
A sample public notice is attached. It is understood the contracting entity may revise the aforementioned conditions to address any particular concern it may have.
- 4. The appointing authority shall thereafter select the professional or business entity for the position so advertised based on the following criteria: (i) responsiveness to the required submissions; (ii) general experience and reputation in the field; (iii) specific experience/knowledge of the appointing authority and the subject matter to be addressed under the Contract; (iv) qualifications and experience which most closely match the needs of the appointing authority; (v) availability to accommodate meeting and interface requirements with the appointing authority for meetings, phone conferences, attendance at events and office consultations; (vi) office resources, including backup staff, which are deemed most adequate to service the needs of the appointing authority; and (vii) the applicant who is deemed otherwise most advantageous based on all information submitted or gathered in connection with the proposal.

The appointing authority reserves the right to: (i) not select any of the applicants; (ii) require applicants to submit to a personal interview and/or submit additional or clarifying information; (iii) to reject any or all proposals; (iv) to waive any informalities in the proposals; and (v) procure the articles or services from other sources if deemed most advantageous to the objectives of the appointing authority.

The appointing authority's determination of the applicant who is most advantageous to the goals and objectives of the appointing authority, shall be final and conclusive.

- 5. In the alternative, if the Township, or any agency or instrumentality thereof, determines not to allow the making of prohibited contributions during the contractual year, then the attached Certification must be executed by the contractor certifying that no such contribution will be made.

**Motion McAllister      Second Hogate      3 Ayes**

Police Report, Building inspectors report, CO report and Tax Collectors on file

Township Solicitor- nothing at this time.

**Committee Reports**

Emergency Management – Deputy Mayor McAllister said everything is good.

Community Development-Mayor Elwell The surveys for Friendship and Stuart were done for DOT Grant

He also wants to contact the county to come out and patch Featherbed and Money Island Road but the county wants us to set up an account for patch. Mayor Elwell also reminded everyone of the meeting for the Animal Shelter on Wednesday March 5.

Township Roads- Committeemen Hogate shared that he plowed snow and made some repairs to the truck. He also said Featherbed Lane is in bad shape. He attended the recycling meeting, the solid waste meeting, helped at the rabies clinic and put up dump fence.

Insurance-Committeemen Hogate said everything is good with the JIF.

**Open to Public Comment**

Jenna Hogate informed everyone she would like to host a community yard sale again this year. It will be on May 17 and the rain date is May 18.

Mr. Turner asked what happens when we do not sell the properties? Mayor Elwell replied we could reconsider the starting bid and offer again.

Date of Next Meeting: April 7, 2025

**Motion for Adjournment made at 7:00pm by McAllister      Second Hogate      3 Ayes**

Marty Uzdanovics  
Clerk

ELSBINBORO TOWNSHIP

April 7, 2025

The regular meeting was called to order at 6:30pm by Mayor Elwell as advertised. The requirements of the Sunshine Law were met by notifying the South Jersey Times and Elmer Times within the time prescribed by law. Notice was also posted on the bulletin board at the Elsinboro Municipal Building and posted on the Township website.

Mayor Elwell called this April 7, 2025 township committee meeting to order.

Roll Call- Mayor Elwell, Deputy Mayor McAllister, Committeeman Hogate, Clerk Uzdanovics, CFO Santogrossi and several residents.

Motion to dispense with the reading of the minutes from the previous meeting and to approve as submitted 03/03/2025 Reorganization and Special meeting

Motion McAllister      Second Hogate      3 Ayes

CFO gave Committee treasurer's report and list of bills

Motion to pay bills   Motion McAllister      Second Hogate      3 Ayes

**ORDINANCES TO BE ADOPTED**

**ORDINANCE NO. 2025-03**

AN ORDINANCE OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF  
ELSBINBORO, SALEM COUNTY STATE OF NEW JERSEY AUTHORIZING THE  
SALE OF CERTAIN LAND NO LONGER NEEDED FOR PUBLIC USE PURSUANT  
TO N.J.S.A. 40A:12-13(b)(5)

WHEREAS, the Township of Elsinboro is the owner of certain lands within the Township of Elsinboro; and

WHEREAS, Mayor and Township Committee do hereby determine that the land and properties set forth in Schedule A are no longer needed for public use; and

WHEREAS, the Mayor and Township Committee desires to make available for public sale said land in accordance with N.J.S.A. 40A:12-13(a) with the right of prior refusal to be afforded to adjacent property owners pursuant to N.J.S.A. 40A:12-13.2.

NOW, THEREFORE, BE IT ORDAINED by the Mayor and Township Committee, as follows:

Section 1. Authorization for Sale

The Mayor and Township Committee hereby declare that the land and premises set forth in Schedule A are no longer needed for public use and should be sold in accordance with the appropriate statutes of the State of New Jersey.

Section 2. Auction

The Mayor and Township Committee hereby authorize and direct the Municipal Clerk to offer for sale to the highest bidder by open public sale at auction, the property described in Schedule A attached hereto and made a part hereof, subsequent to the receipt of refusals to purchase said lands which are of non-conforming size by their contiguous property owners who have such a right pursuant to N.J.S.A. 40A:12-13.2.

### Section 3. Terms and Conditions of Auction

- a. The public sale shall take place at the Elsinboro Municipal Building, 619 Salem – Ft. Elfsborg Rd, Salem New Jersey 08079 on June 3, 2025 at 3:00 P.M. or as soon thereafter as the matter may be heard and publicly announced, provided the sale is not canceled.
- b. The public sale, if not canceled, shall take place by open public sale at auction to the highest bidder.
- c. The successful bidder at the time of sale must present a certified check, money order or cash in the amount of ten (10%) percent of the bid. The balance of the purchase price, together with the costs of sale and legal expenses, shall be paid at closing which shall occur not later than sixty (60) days following the acceptance of the bid by resolution adopted by the Borough. The purchaser shall be entitled to possession immediately following closing of title. In the event the successful bidder fails to close on the property, said bidder shall forfeit the ten percent (10%) deposit.
- d. At closing of title, purchaser shall submit an additional sum of money equal to the costs of all advertising of the sale and, if requested, the recording of the Township Deed.
- e. The Township reserves the right to accept or reject any and all bids at the public sale.
- f. Purchaser agrees to pay taxes on the aforesaid lands and premises a sum equal to the proportionate amount of taxes that would have been due against the same, at the current tax rate, using as a valuation the current valuation reflected by the Borough's records. Purchaser also agrees to pay all settlement costs, including those normally charged to seller.
- g. Any improvements constructed on the premises and the contents thereof shall be conveyed in "as is" condition. The Township makes no warranties, express or implied, as to any part or position of said improvements or any equipment contained herein.
- h. The sale by the Township of lots that are undersized, located on unimproved roads, landlocked or otherwise non-conforming, shall in no way be construed as an indication that building permits can be secured for said lots.
- i. In the event that contiguous property owners exercise their right to purchase in accordance with N.J.S.A. 40A:12-13.2, the sale shall be made to the highest bidder among them. If only one contiguous property owner extends an offer to purchase said lot, the same shall be conveyed to him, provided the price offered is at least the minimum value of the property as set forth in Schedule A and the offer is acceptable to the Township of Elsinboro.
- j. All conveyances by the Township shall be made by Quitclaim Deed, unless an adequate deed, prepared at the expense of the purchaser, is forwarded to the Township's attorney for review and approval prior to conveyance, in which case Bargain and Sale Deed with Covenants Against Grantor's Acts will be the form of conveyance. Purchaser shall furnish at their own cost and expense a metes and bounds or other legal description of the property prior to the date of conveyance by the Borough. If no such description is received, the conveyance shall be made by Quitclaim Deed and by utilization of tax lot and block designations.
- k. Acceptable bids shall be confirmed by resolution of the Township Committee no later than the second regular meeting of the Township

Committee following the date of such sale. The Township reserves the right to waive any and all defects and informalities in any proposal and to accept or reject the highest responsible and responsive bid deemed to be in the best interest of the Township. No bid shall be considered finally accepted until passage of a resolution by the Township Committee as set forth above.

l. This Ordinance shall constitute and serve as the public notice to be published in a newspaper circulating in the Township at least once a week for two (2) consecutive weeks, the last publication being not earlier than seven (7) days prior to the date set forth for the public sale.

#### Section 3. Marketing and Notification of Auction

The Township Committee directs that notice of the auction be posted in the Municipal Building, that the sale be advertised in local newspapers and on the municipality's website within 5 days of the adoption of this ordinance, at least once a week for two (2) consecutive weeks, the last publication being not earlier than seven (7) days prior to the date set forth for the public sale.

#### Section 4. Execution of Documents

Acceptable bids shall be confirmed by Resolution of the Township Committee no later than the second regular meeting of the Township Committee following the date of such sale. Upon the adoption of such Resolution, the Mayor, or their designated representative, is hereby authorized to execute all necessary documents to effectuate the sale of the lands described in this resolution.

#### Section 5. Reporting of Sale

The Municipal Clerk shall file with the Director of the Division of Local Government Services in the Department of Community Affairs, sworn affidavits verifying the publication of advertisements as required by this subsection N.J.S.A. 40A:12-13(b)(5)

#### Section 6. Effective Date

This Ordinance shall be in full force and effect from and after its adoption and any publication as may be required by law.

The above ordinance was introduced and passed on first reading at a meeting of the Township Committee of the Township of Elsinboro on the 3rd day of March, 2025, at the Township Hall, 619 Salem-Ft. Elfsborg Road, Salem, New Jersey, and should be presented for final consideration and passage at a meeting of the Township Committee of the Township of Elsinboro to be held on the 7th day of April, 2025 at 6:30pm.

#### EXHIBIT A

Block and Lot	Address	Minimum Price
22 Lot 6	Nelson Avenue (undersized lot)	\$500.00
32 Lot 14	Evergreen Avenue (undersized lot)	\$500.00

**Motion to open to public      Motion McAllister      Second Hogate      3 Ayes**  
**Motion to close public      Motion McAllister      Second Hogate      3 Ayes**  
**Motion to adopt      Motion McAllister      Second Hoate      3 Ayes**

#### RESOLUTIONS TO BE APPROVED

#### RESOLUTION NO. 2025-23

RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF

ELSBORO FOR THE INTRODUCTION OF THE MUNICIPAL BUDGET OF THE  
TOWNSHIP OF ELSBORO, COUNTY OF SALEM, FOR THE FISCAL YEAR 2025  
(Adoption & Public hearing on May 5, 2025)

**Motion McAllister      Second Hogate      3 Ayes**

Mr. Colavita the township Auditor gave a brief synopsis of the 2025 Budget.

**RESOLUTION NO. 2025-24**  
RESOLUTION TO AWARD THE CONTRACT FOR MOWING

WHEREAS, Elsinboro Township has a need for Mowing Services; and

WHEREAS, the Township Committee of the Township of Elsinboro has awarded the Mowing Services contract to Joseph Robbins; and

NOW, THEREFORE, BE IT RESOLVED by the governing body of the Township of Elsinboro, that this takes effect on April 7, 2025; and

**Motion McAllister      Second Hogate      3 Ayes**

Robbins - \$45hr Municipal building and \$55hr Township Roads  
Davis - no response  
J Boys - declined to quote

**RESOLUTION NO. 2025-25**  
RESOLUTION APPROVING MUNICIPAL DRUG ALLIANCE GRANT FY25

WHEREAS, The Township Committee of the Township of Elsinboro, County of Salem, State of New Jersey recognizes that the abuse of alcohol and drugs is a serious problem in our society amongst persons of all ages; and,

WHEREAS, the Township of Elsinboro further recognizes that it is incumbent upon not only public officials but upon the entire community to take action to prevent such abuses in our community; and

WHEREAS, the Township of Elsinboro has applied for funding to the Governor's Council on Alcoholism and Drug Abuse through the County of Salem;

NOW THEREFORE, BE IT RESOLVED by the Township of Elsinboro, County of Salem, State of New Jersey hereby recognizes the following;

1. The Township of Elsinboro does hereby authorize submission of an application for the Elsinboro Municipal Alliance grant for Fiscal year July 2025 to June 2026 in the amount of \$1843.67. This application requires a 25% cash match amount of \$460.92 and a 75% in-kind match amount of \$1382.75.

2. The Township of Elsinboro Committee acknowledges the terms and conditions for administering the Municipal Alliance grant, including the administrative compliance and audit requirements.

**Motion McAllister      Second Hogate      3 Ayes**

**RESOLUTION NO. 2025-26**

**RESOLUTION ADOPTING THE SALEM COUNTY MULTI-JURISDICTIONAL AND  
MULTI-HAZARD MITIGATION PLAN UPDATE**

WHEREAS the Township of Elsinboro recognizes the threat that natural hazards pose to people and property within Elsinboro Township; and

WHEREAS the Township Elsinboro has participated in the preparation of the Salem County Multi-Jurisdictional Multi-Hazard Mitigation Plan Update, a multi-jurisdictional, multi-hazard mitigation plan in accordance with the Disaster Mitigation Act of 2000; and

WHEREAS the Salem County Multi-Jurisdictional Multi-Hazard Mitigation Plan Update includes:

A Base Plan containing summary information common to all participating jurisdictions in Salem County, and

The Township of Elsinboro Appendix that identifies mitigation goals, strategies, and measures specifically for Township of Elsinboro to reduce or eliminate long-term risk to people and property from the impacts of future hazard events and disasters; and

WHEREAS adoption by the Township of Elsinboro demonstrates commitment to hazard mitigation and achieving the goals outlined in the Salem County Multi-Jurisdictional Multi-Hazard Mitigation Plan Update.

NOW, THEREFORE, BE IT RESOLVED that the Township of Elsinboro adopts the Salem County Multi-Jurisdictional Multi-Hazard Mitigation Plan Update Base Plan and the Township of Elsinboro Appendix, including authorizing the formation and duties of the Township of Elsinboro Hazard Mitigation Working Group (Working Group) as follows:

1. The Working Group shall be convened by the Township of Elsinboro's Emergency Management Coordinator and will include representatives of the following departments, agencies, and organizations and other interested parties:

- A. Office of Emergency Management
- B. Office of Emergency Management
- C. Mayor & Township Committee
- D. Fire Department Chief
- E. EMS Captain
- F. Elementary School Representative
- G. Planning Board Chair

2. The Working Group shall convene to conduct plan implementation and maintenance activities as identified in the Base Plan and the Township of Elsinboro's Appendix including monitoring, evaluation, and updating the Township of Elsinboro's Appendix, conducting outreach and education for residents and property owners, and providing annual reports regarding progress in implementing the identified mitigation measures to the Township of Elsinboro Committee members and the Salem County Office of Emergency Management.

**Motion McAllister**

**Second Hogate**

**3 Ayes**

**RESOLUTION NO. 27**

**RESOLUTION APPOINTING EMERGENCY MANAGEMENT COORDINATOR**

WHEREAS, there is a need in Elsinboro Township for a Emergency Management Coordinator; and

WHEREAS, Jack Smith is filling an unexpired term being appointed as the Emergency Management Coordinator; and

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Elsinboro, that Jack Smith is hereby appointed as Emergency Management Coordinator for the Township of Elsinboro; and

BE IT FURTHER RESOLVED that this appointment shall take effect April 7, 2025 to December 31, 2026.

**Motion McAllister**

**Second Hogate**

**3 Ayes**

**RESOLUTION NO. 28**

**RESOLUTION APPOINTING DEPUTY EMERGENCY MANAGEMENT COORDINATOR**

WHEREAS, there is a need in Elsinboro Township for a Deputy Emergency Management Coordinator; and

WHEREAS, John Turner is being appointed as the Deputy Emergency Management Coordinator; and

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Elsinboro, that John Turner is hereby appointed as Deputy Emergency Management Coordinator for the Township of Elsinboro; and

BE IT FURTHER RESOLVED that this appointment shall take effect April 7, 2025 to December 31, 2025.

**Motion McAllister**

**Second Hogate**

**3 Ayes**

**MOTION to approve Bingo license for Ladies Auxiliary Post 253 VFW**

**Motion McAllister**

**Second Hogate**

**3 Ayes**

Police Report, Building inspectors report, CO report and Tax Collector's to be Kept on file.

**TOWNSHIP SOLICITOR** – Did not attend meeting

**COMMITTEE REPORTS**

Emergency Management – Deputy Mayor McAllister shared they hired a new Emergency Management Coordinator and a Deputy.

Community Development – Mayor Elwell informed the residents that we will

take care of the pot holes that are on many of our roads.

Insurance – Committeeman Hogate said he has been maintaining the truck and we will need to create an account with Piercin for blacktop so that the county can fill pot holes more efficiently.

Administration – Mayor Elwell shared that the Municipal Alliance met. We have a new phone system building and purchased a computer for the Assessor as hers stopped working.

**Motion to open to the public McAllister Second Hogate 3 Ayes**

**OPEN TO PUBLIC COMMENT**

Frank Master said his driveway is underwater when it rains a lot. He has a 2 inch drop by his driveway.

Mr. Hart said his driveway is flooding too.

Mrs. Davis asked if the people who did it will fix it? Mayor Elwell said no we can ask the county to Come out.

Mr. Hart shared that the PSE&G parking lot is full and people are parking in the road. Mayor Elwell said the police are doing a great job and if you see extra cars call the police.

Mr. Scott mentioned the altercation he had with a person who did not care if he parked in front of Resident driveways. Mayor Elwell responded that the solicitor is working on it.

Mrs. Davis thanked Mayor Elwell and Committeeman Hogate for being at the SWAC meeting. She also thanked them for putting up the fence at the dump. Mrs. Davis would like to donate a battery for the township truck from their home and Barbers Basin. They appreciate all the committee does. The committee thanked her. She also asked if the township is going to look into the masterplan so we do not go through what Quinton is going through. Mayor Elwell directed her to the Planning Board.

Mr. Grant told us trash is being dumped on some of the roads again. Mayor Elwell said dumping is happening everywhere.

Mrs. Davis asked if trail cams could be used. Mayor Elwell said there are laws we have to follow.

Date of Next Meeting: May 5, 2025

Motion for adjournment at 7:10pm by McAllister Second Hogate 3 RCV aye

**Marty Uzdanovics**  
**Clerk**

## ELSINBORO TOWNSHIP

May 5, 2025

The regular meeting was called to order at 6:30pm by Mayor Elwell as advertised. The requirements of the Sunshine Law were met by notifying the South Jersey Times and Elmer Times within the time prescribed by law. Notice was also posted on the bulletin board at the Elsinboro Municipal Building and posted on the Township website.

Mayor Elwell called this May 5, 2025 township committee meeting to order.

Motion to dispense with the reading of the minutes from the previous meeting and to approve as submitted 04/07/2025 Regular meeting

**Motion McAllister    Second Hogate    3 Ayes**

CFO gave Committee treasurer's report and list of bills

**Motion to pay bills    Motion McAllister    Second Hogate    3 Ayes**

Present were: Mayor Elwell, Deputy Mayor McAllister, Committeeman Hogate, CFO Santogrossi, Betty Jean Eby, Solicitor Vigilante

### **RESOLUTIONS TO BE APPROVED**

#### **RESOLUTION NO. 2025-29 RESOLUTION FOR SELF EXAMINATION OF THE BUDGET**

WHEREAS, N.J.S.A. 40A:4-78b has authorized the Local Finance Board to adopt rules that permit municipalities in sound fiscal condition to assume the responsibility, normally granted to the Director of the Division of Local Government Services, of conducting the annual budget examination; and

WHEREAS, N.J.A.C. 5:30-7 was adopted by the Local Finance Board on February 11, 1997; and

WHEREAS, pursuant to N.J.A.C. 5:30-7.2 through 7.5, the Township of Elsinboro has been declared eligible to participate in the program by the Division of Local government Services, and the Chief Financial officer has determined that the local government meets the necessary conditions to participate in the program for the 2025 budget year.

NOW THEREFORE BE IT RESOLVED by the governing body of the Township of Elsinboro that in accordance with N.J.A.C. 5:30-7.6a & 7.6b and based upon the Chief Financial Officer's certification, the governing body has found the budget has met the following requirements:

1. That with reference to the following items, the amounts have been calculated pursuant to law and appropriated as such in the budget:
  - a. Payment of interest and debt redemption charges
  - b. Deferred charges and statutory expenditures
  - c. Cash deficit of preceding year
  - d. Reserve for uncollected taxes
  - e. Other reserves and non-disbursement items
  - f. Any inclusions of amounts required for school purposes.

2. That the provisions relating to limitation on increases of appropriations pursuant to N.J.S.A. 40A:4-45.2 and appropriations for exceptions to limits on appropriations found at N.J.S.A. 40A:4-45.3 et seq., are fully met (complies with CAP law).

3. That the budget is in such form, arrangement, and content as required by the Local Budget Law and N.J.A.C. 5:30-4 and 5:30-5.

4. That pursuant to the Local Budget Law:

- a. All estimates of revenue are reasonable, accurate and correctly stated,
  - b. Items of appropriation are properly set forth
  - c. In itemization, form, arrangement and content, the budget will permit the exercise of the comptroller function within the municipality.

5. The budget and associated amendments have been introduced and publicly advertised in accordance with the relevant provisions of the Local Budget Law, except that failure to meet the deadlines of N.J.S.A. 40A:4-5 shall not prevent such certification.

6. That all other applicable statutory requirements have been fulfilled.

BE IT FURTHER RESOLVED that a copy of this resolution will be forwarded to the Director of the Division of Local Government Services upon adoption.

**Motion McAllister      Second Hogate      3 Ayes**

**RESOLUTION NO. 2025-30**

RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF ELSINBORO  
AUTHORIZING THE CLERK TO READ RESOLUTION NO.  
2025-31 BY TITLE ONLY

A resolution of the Township Committee of the Township of Elsinboro Authorizing the Clerk to read Resolution No. 2025-31 by title only

WHEREAS, NJS 40A:4-8, as amended by Chapter 259, P. L. 1995, provides that a budget resolution may be read by title only at the time of the public hearing if a resolution is passed by not less than a majority of the full governing body, providing that at least one week prior to the date of hearing a complete copy of the budget has been made available for public inspection in the Township of Elsinboro and copies have been made available by the Clerk to persons requesting them; and

WHEREAS, these two conditions have been met,

NOW, THEREFORE, BE IT RESOLVED by the Mayor and members of the Township Committee of the Township of Elsinboro that the Township's 2025 budget shall be read by title only.

**Motion McAllister      Second Hogate      3 Ayes**

**RESOLUTION NO. 2025-31**

RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF ELSINBORO  
ADOPTING THE 2025 MUNICIPAL BUDGET OF THE TOWNSHIP OF ELSINBORO BY TITLE  
ONLY AS PERMITTED BY RESOLUTION 2025-30

Q025 - 31

**SECTION 2 - UPON ADOPTION FOR YEAR 2025**

**RESOLUTION**

**TOWNSHIP**

Be it Resolved by the

**ELSINBORO**

County of

**SALEM**

of

adopted and shall constitute an appropriation for the purposes stated of the sums herein set forth as appropriations and authorization of the amount of

(a) \$ 508,492.07 (Item 2 below) for municipal purposes, and  
 (b) \$ - (Item 3 below) for school purposes in Type I School Districts only (N.J.S.A. 18A:9-2) to be raised by taxation and  
 (c) \$ - (Item 4 below) to be added to the certificate of amount to be raised by taxation for local school purposes in  
 Type I School Districts only (N.J.S.A. 18A:9-3) and application to the County Board of Taxation of  
 the following summary of general revenues and appropriations.

(d) \$ - (Sheet 4-3) Open Space, Recreation, Farmland and Historic Preservation Trust Fund Levy

(e) \$ - (Sheet 4-4) Arts and Culture Trust Fund Levy

(f) \$ - (Item 5 Below) Minimum Library Tax

**RECORDED VOTE**

Yes

*Evelyn  
McAllister  
Hcq4t*

Nays

Absent

Absent

**SUMMARY OF APPROPRIATIONS**

**5. GENERAL APPROPRIATIONS:**

Within "CARS"

(a & b) Operations including Contingent

(e) Deferred Charges and Statutory Expenditures - Municipal

(g) Cash Deficit

(a) Operations - Total Operations Excluded from "CARS"

(c) Capital Improvements

(d) Municipal Debt Service

(e) Deferred Charges - Municipal

(f) Judgments

(h) Transferred to Board of Education for Use of Local Schools (N.J.S.A. 40:48-17 & 17.3)

(i) Cash Deficit

(k) For Local District School Purposes

(m) Reserve for Uncollected Taxes

1. General Revenues												
Supplies Anticipated												
Miscellaneous Revenues Anticipated												
Refunds from Delinquent Taxes												
2. AMOUNT TO BE RAISED BY TAXATION FOR MUNICIPAL PURPOSES (Item 8a, Sheet 11)												
3. AMOUNT TO BE RAISED BY TAXATION FOR SCHOOLS IN TYPE I SCHOOL DISTRICTS ONLY												
(Item 8b) Sheet 1 (N.J.S.A. 40A:4-14)												
4. TO BE ADDED TO THE CERTIFICATE FOR THE AMOUNT TO BE RAISED BY TAXATION FOR SCHOOLS IN TYPE I SCHOOL DISTRICTS ONLY												
(Item 8b) Sheet 2 (N.J.S.A. 40A:4-14)												
5. AMOUNT TO BE PAID BY TAXATION MINIMUM LIBRARY TAX												
Total Revenues												
	13,299	\$	1,054,188.93									

**6. SCHOOL APPROPRIATIONS - TYPE I SCHOOL DISTRICT ONLY (N.J.S.A. 40A:4-13)**

Total Appropriations

I, *John J. Hough*, do hereby certify that the within budget is a true copy of the budget finally adopted by resolution of the Governing Body on the 5 day of May, 2025. It is further certified that each item of revenue and appropriation is set forth in the same amount and by the same title as approved in the 2025 approved budget and an amendment thereto, if any, which have been previously approved by the Director of Local Government Services.

5. AMOUNT TO BE PAID BY TAXATION MINIMUM LIBRARY TAX

Total Revenues

Sheet 41

Sheet 42

**Motion to open to public    McAllister    Second Hogate    3 Ayes**

Mayor Elwell presented the 2025 Township budget. The Township will be under a penny, the School will be about 12% increase since State Aid has cut back the amount they would usually receive.

Steve asked how will budget be impacted by state aid?        ?    replied there will be an increase.

The CFO is waiting for the state to adopt budget so tax bills may go out late.

**Motion to close public    McAllister    Second Hogate    3 Ayes**  
**Motion to adopt            McAllister    Second Hogate    3 Ayes**

**RESOLUTION NO. 2025-32**

**RESOLUTION APPROVING THE PURCHASE OF A COMPRESSOR FILLING STATION**

WHEREAS, the Township of Elsinboro has a need to approve a proposal for Breathing Air Compressor Filling station used by Elsinboro Fire Company as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.4; and,

WHEREAS, the purchasing agent has determined and certified in writing that the value of the acquisition will exceed \$17,500; and,

WHEREAS, the anticipated term of this contract is 1 year; and

WHEREAS, Dival Safety has submitted a proposal on 4/13/25 indicating they will provide the Cascade and Compressor Filling station for \$42,219.94; and

WHEREAS, Dival Safety has completed and submitted a Business Entity Disclosure Certification which certifies that Dival Safety has not made any reportable contributions to a political or candidate committee in the Township of Elsinboro in the previous one year, and that the contract will prohibit the Dival Safety from making any reportable contributions through the term of the contract, and

WHEREAS, the Chief Finance Officer has certified the funds are available in the American Recue Firefighter Grant for payment of this contract in accordance in accordance with N.J.A.C. 5:30-5.4.

NOW THEREFORE, BE IT RESOLVED. that the Township Committee of the Elsinboro Township in the County of Salem, New Jersey authorizes to enter into a contract with Dival Safety as described herein; and,

BE IT FURTHER RESOLVED, that the Business Disclosure Entity Certification and the Determination of Value be placed on file with this resolution.

**Motion McAllister    Second Hogate    2 Ayes    Elwell Abstains**

**RESOLUTION NO. 2025-33**

**RESOLUTION AMENDING RESOLUTION NO. 2024-51**

WHEREAS, the Township of Elsinboro (“Elsinboro”) was awarded American Rescue Plan Funds to construct a Pole Barn; and

WHEREAS, Green Hills Construction Inc. is the contractor qualified to perform the required work;

WHEREAS, the amended cost estimate was do to a change order; and

WHEREAS, the Chief Financial Officer of Elsinboro has certified that funds are available to pay for the services rendered;

NOW THEREFORE BE IT RESOLVED BY THE TOWNSHP OF ELSINBORO that resolution for Green Hills Construction Inc. has been amended; and

BE IT FURTHER RESOLVED, that the amended contract for the Pole Barn that was awarded to Green Hills Construction Inc. shall be \$ 43,500.00; and,

BE IT FURTHER RESOLVED, that the Mayor is authorized to amend the resolution to with Green Hills Construction, LLC.; and,

BE IT FUTHER RESOLVED, that the Clerk certify a copy of this Resolution and file it on the public record.

**Motion McAllister      Second Hogate      3 Ayes**

**RESOLUTION NO. 2025-34**

**RESOLUTION AUTHORIZING ACCEPTANCE OF FIRE EQUIPMENT ON BEHALF OF  
ELGINBORO FIRE COMPANY**

WHEREAS, the City of Salem desired to sell and the Elsinboro Fire Company desired to purchase certain fire apparatus which was no longer needed for public use by the City of Salem;

WHEREAS an agreement was made between that the Elsinboro Fire Company would purchase the fire apparatus, 1999 E-One pumper fire truck, from the City of Salem for the sum of \$1.00;

WHEREAS, The City of Salen passed an Ordinance (City of Salem 25-01) on March 17, 2025 to sell a 1999 E-One pumper fire truck (the "Property") to the "Township of Elsinboro, a body corporate and politic of the State of New Jersey" instead of the named purchaser, the Elsinboro Fire Company; and

WHEREAS, The City of Salen declined to amend the Ordinance (City of Salem 25-01), to reflect the correct purchaser; and

WHEREAS, the Fire Apparatus Purchase Agreement And Bill Of Sale is between City of Salem, a body corporate and politic of the County of Salem, State of New Jersey, having officers at 125 West Broadway, Salem, NJ 08079 (hereinafter "Seller") and the Township of Elsinboro (hereinafter "Purchaser"), a body corporate and politic of the County of Salem, State of New Jersey, having offices at 619 Salem Ft-Elfsborg Rd, Salem, NJ 08079.

WHEREAS, the Mayor and Committee have determined that it is in the best interests of the Township to execute the purchase agreement, take possession and title of the equipment and then transfer it to the Elsinboro Fire Company.

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Elsinboro the Township Committee expressly authorizes the Mayor or his designee to execute the Fire Apparatus Purchase Agreement And Bill Of Sale on behalf of the Township with the intention of transferring the property by Ordinance to the Elsinboro Fire Company.

**Motion McAllister      Second Hogate      2 Ayes Elwell Abstained**

Elsinboro Township  
Salem, New Jersey  
Sustainable Land Use Pledge  
Resolution 2025-35

**WHEREAS**, land use is an essential component of overall sustainability for a municipality; and

**WHEREAS**, poor land-use decisions can lead to and increase societal ills such as decreased mobility, high housing costs, increased greenhouse gas emissions, loss of open space and the degradation of natural resources; and

**WHEREAS**, well planned land use can create transportation choices, provide for a range of housing options, create walkable communities, preserve open space, provide for adequate recreation, and allow for the continued protection and use of vital natural resources; and

**WHEREAS**, Given New Jersey's strong tradition of home rule and local authority over planning and zoning, achieving a statewide sustainable land use pattern will require municipalities to take the lead;

**NOW THEREFORE**, we the town of Elsinboro, resolve to take the following steps with regard to our municipal land-use decisions with the intent of making Elsinboro Township a truly sustainable community. It is our intent to include these principles in the next master plan revision and reexamination report and to update our land-use zoning, natural resource protection, and other ordinances accordingly.

1. **Regional Cooperation** - We pledge to reach out to administrations of our neighboring municipalities concerning land-use decisions, and to take into consideration regional impacts when making land-use decisions.
2. **Transportation Choices** - We pledge to create transportation choices with a Complete Streets approach by considering all modes of transportation, including walking, biking, transit and automobiles, when planning transportation projects and reviewing development applications. We will reevaluate our parking with the goal of limiting the amount of required parking spaces, promoting shared parking and other innovative parking alternatives, and encouraging structured parking alternatives where appropriate.
3. **Natural Resource Protection** - We pledge to take action to protect the natural resources of the State for environmental, recreational and agricultural value, avoiding or mitigating negative impacts to these resources. Further, we pledge to complete a Natural Resources Inventory when feasible to identify and assess the extent of our natural resources and to link natural resource management and protection to carrying capacity analysis, land-use and open space planning.
4. **Mix of Land Uses** - We pledge to use our zoning power to allow for a mix of residential, retail, commercial, recreational and other land use types in areas that make the most sense for our municipality and the region, particularly in downtown and town center areas.
5. **Housing Options** - We pledge, through the use of our zoning and revenue generating powers, to foster a diverse mix of housing types and locations, including single- and multi-family, for-sale and rental options, to meet the needs of all people at a range of income levels.
6. **Green Design** - We pledge to incorporate the principles of green design and renewable energy generation into municipal buildings to the extent feasible and when updating our site plan and subdivision requirements for residential and commercial buildings.
7. **Municipal Facilities Siting** - We pledge, to the extent feasible, to take into consideration factors such as walkability, bikability, greater access to public transit, proximity to other land-use types, and open space when locating new or relocated municipal facilities.

Dated 5 May 2025



Sean M. Elwell, Mayor

**Motion McAllister      Second Hogate      3 Ayes**

**RESOLUTION NO. 2025-36**

NEW JERSEY DEPARTMENT OF TRANSPORTATION  
DIVISION OF LOCAL AID  
AND ECONOMIC DEVELOPMENT  
RECOMMENDATION OF AWARD  
STATE AID PROJECT

**BE IT RESOLVED**

that Elsinboro Township

hereby recommends to the New Jersey Department of Transportation that the contract for

Stuart Drive and Philip Drive Resurfacing

(Name of Project)

in the Township of Elsinboro County of Cumberland  
(Name of Municipality)

be awarded to South State, Inc.

whose bid amounted to \$94,785.85 is subject to the approval of the Department.

That the presiding officer of this body be and is hereby directed to sign, for and on its behalf the contract in the prescribed form for said construction.

That the clerk of this body be and is hereby directed to seal said contract  
with the corporate seal of this body and to attest to the same.

Approved by the Elsinboro Township on 5/5/25  
(Name of Local Government) (Date of Award)

\_\_\_\_\_  
(Presiding Officer)

\_\_\_\_\_  
(Date)

\_\_\_\_\_  
(Clerk)

\_\_\_\_\_  
(Date)

**Motion McAllister      Second Hogate      3 Ayes**

(Affix Seal)

**ORDINANCE TO BE INTRODUCED**

**ORDINANCE NO. 2025-04**

ORDINANCE OF THE TOWNSHIP OF ELSINBORO, COUNTY OF SALEM, STATE OF NEW JERSEY, AUTHORIZING THE RECONSTRUCTION OF STUART DRIVE AND PHILLIPS DRIVE IN THE AMOUNT OF \$105,174.00 INCLUDING THE APPROPRIATION OF \$15,000.00 FROM THE CAPITAL IMPROVEMENT FUND IN THE GENERAL CAPITAL FUND FOR THE AFORESAID PURPOSE

BE IT ORDAINED by the Mayor and Township Committee of the Township of Elsinboro, County of Salem, State of New Jersey (not less than two-thirds of the full membership thereof affirmatively concurring) as follows:

Section 1. The Township Committee hereby authorizes for the purpose set forth in Section 3 of this ordinance an appropriation in the amount of \$ 120,174.00

Section 2. For the funding of the cost of said purpose, the Township Committee hereby appropriates \$15,000.00 from the Capital Improvement Fund available therefore by virtue of provision in a budget or budgets of the Township previously adopted. In addition, the Township Committee has received approval of an allotment in the amount of \$105,174.00 under the New Jersey Transportation Trust Fund Authority Act. The amount received under the New Jersey Transportation Trust Authority Act will be utilized for payment of expenditures or for the reimbursement of expenses paid.

Section 3. The purpose herein referred to and hereby authorized is as follows:

Reconstruction of Phillip Drive and a portion of Stuart Drive \$120,174.00

Section 4. It is hereby found, determined and declared that:

(a) The purpose described in Section 3 hereof is not a current expense and is an improvement which the Township of Elsinboro may lawfully make as a general improvement, and no part of the costs thereof has been or shall be specifically assessed on property specifically benefited hereby.

(b) The average period of usefulness of the purpose for which the obligations authorized by this ordinance are to be used is 10 years.

(c) The aggregate amount included in the estimated cost of the improvements or purposes for the payment of interest on such obligations, accounting, engineering and inspection costs, legal expenses, architect's fees, cost of authorizing, selling and issuing obligations, preliminary planning, test and survey expenses, and a reasonable proportion of the compensation and expenses of employees of the Township of Elsinboro in connection with the construction or acquisition of such improvements or property shall not exceed \$15,000.00

(d) No debt is authorized by this ordinance.

Section 5. The 2025 Capital Budget of the Township is hereby amended to conform with the provisions of this ordinance to the extent of any inconsistency herewith. The resolution in the form promulgated by the Local Finance Board showing all detail of the amended capital budget and capital program as approved by the Director, Division of Local Government Services, is on file with the Clerk and is available for public inspection.

Section 6. This ordinance shall take effect after final passage as provided by the New Jersey Statute.

**Motion McAllister**

**Second Hogate**

**3 Ayes**

**Motion** to approve Raffle License for the Salem County Historical Society  
**Motion McAllister      Second Hogate      3 Ayes**

Police Report, Building inspectors report, CO report and Tax Collector's to be kept on file

Township Solicitor spoke about curb painting.

**Committee Reports**

Emergency Management.- Deputy Mayor McAllister – The School Evacuation Drill has been scheduled.

Community Development- Mayor Elwell shared there will be a meeting on May 29, 2025 for the Giordano Proposal. On June 3, 2025 we will have a sale of 2 contiguous properties. On May 7, 2025 it will be Bike to school day.

Township Roads- Committeeman Hogate spoke with the county road department about patch. The truck plow will be removed. He also shared the possibility of a light on the flag out front. The yard sale will be on May 17, 2025.

Insurance-Committeeman Hogate met with the Trico Jif for inspection.

**Open to Public Comment**

Mr. Hart asked about the water problem by his house. Mayor Elwell said the county will install a Sluice Valve next week.

Mr. Fox asked about Zoning for Roosters? He was referred to the Zoning Office.

Date of Next Meeting: June 2, 2025

Motion for Adjournment at 7:22pm **McAllister      Second Hogate      3 Ayes**

Marty Uzdanovics  
Clerk

## ELSINBORO TOWNSHIP

June 2, 2025

The regular meeting was called to order at 6:30pm by Mayor Elwell as advertised. The requirements of the Sunshine Law were met by notifying the South Jersey Times and Elmer Times within the time prescribed by law. Notice was also posted on the bulletin board at the Elsinboro Municipal Building and posted on the Township website.

Mayor Elwell called this June 2, 2025 township committee meeting to order. Motion to dispense with the reading of the minutes from the previous meeting and to approve as submitted 05/05/2025 Regular meeting

**Motion McAllister    Second Hogate    3 Ayes**

CFO gave Committee treasurer's report and list of bills

**Motion to pay bills    Motion McAllister    Second Hogate    3 Ayes**

Present were: Mayor Elwell, Deputy Mayor McAllister, Committeeman Hogate, CFO Santogrossi, Clerk Uzdanovics, Solicitor Vigilante

### **ORDINANCE TO BE ADOPTED**

#### **ORDINANCE NO. 2025-04**

CAPITAL ORDINANCE OF THE TOWNSHIP OF ELSINBORO, COUNTY OF SALEM, STATE OF NEW JERSEY, AUTHORIZING THE RECONSTRUCTION OF STUART DRIVE AND PHILLIPS DRIVE IN THE AMOUNT OF \$105,174.00 INCLUDING THE APPROPRIATION OF \$15,000.00 FROM THE CAPITAL IMPROVEMENT FUND IN THE GENERAL CAPITAL FUND FOR THE AFORESAID PURPOSE

BE IT ORDAINED by the Mayor and Township Committee of the Township of Elsinboro, County of Salem, State of New Jersey (not less than two-thirds of the full membership thereof affirmatively concurring) as follows:

Section 1. The Township Committee hereby authorizes for the purpose set forth in Section 3 of this ordinance an appropriation in the amount of \$ 120,174.00

Section 2. For the funding of the cost of said purpose, the Township Committee hereby appropriates \$15,000.00 from the Capital Improvement Fund available therefore by virtue of provision in a budget or budgets of the Township previously adopted. In addition, the Township Committee has received approval of an allotment in the amount of \$105,174.00 under the New Jersey Transportation Trust Fund Authority Act. The amount received under the New Jersey Transportation Trust Authority Act will be utilized for payment of expenditures or for the reimbursement of expenses paid.

Section 3. The purpose herein referred to and hereby authorized is as follows:

Reconstruction of Phillip Drive and a portion of Stuart Drive \$120,174.00

Section 4. It is hereby found, determined and declared that:

(a) The purpose described in Section 3 hereof is not a current expense and is an improvement which the Township of Elsinboro may lawfully make as a general improvement, and no part of the costs thereof has been or shall be specifically assessed on property specifically benefited hereby.

(b) The average period of usefulness of the purpose for which the obligations authorized by this ordinance are to be used is 10 years.

(c) The aggregate amount included in the estimated cost of the improvements or purposes for the payment of interest on such obligations, accounting, engineering and inspection costs, legal expenses, architect's fees, cost of authorizing, selling and issuing obligations, preliminary planning, test and survey expenses, and a reasonable proportion of the compensation and expenses of employees of the Township of Elsinboro in connection with the construction or acquisition of such improvements or property shall not exceed \$15,000.00

(d) No debt is authorized by this ordinance.

Section 5. The 2025 Capital Budget of the Township is hereby amended to conform with the provisions of this ordinance to the extent of any inconsistency herewith. The resolution in the form promulgated by the Local Finance Board showing all detail of the amended capital budget and capital program as approved by the Director, Division of Local Government Services, is on file with the Clerk and is available for public inspection.

Section 6. This ordinance shall take effect after final passage as provided by the New Jersey Statute.

**Motion open to the public McAllister      Second Hogate      3 Ayes**

**Motion close to public McAllister      Second Hogate      3 Ayes**

**Motion to Adopt McAllister      Second Hogate      3 Ayes**

#### **ORDINANCE TO BE INTRODUCED**

#### **ORDINANCE 2025-05**

#### **AN ORDINANCE AUTHORIZING THE SALE OF A 1999 E-ONE PUMPER FIRE TRUCK OWNED BY THE TOWNSHIP OF ELSINBORO AND NOT NEEDED FOR PUBLIC USE TO THE TOWNSHIP OF ELSINBORO**

WHEREAS, pursuant to N.J.S.A. §40A:12-13(b)(l) of the Local Lands and Buildings Law, any municipality may sell personal property at private sale by ordinance to any political subdivision, agency, department, commission, board or body corporate and politic of the State of New Jersey; and

WHEREAS, the Township of Elsinboro was the recipient of a 1999 E-One pumper fire truck (the "Property") from the City of Salem, a body corporate and politic of the State of New Jersey; and

WHEREAS, the City of Salem was in discussions with the Elsinboro Fire Company to sell the Property to the fire company;

WHEREAS, the City of Salem and the Elsinboro Fire Company agreed that the 1999 E-One pumper requires an estimated \$10,000.00 to \$15,000.00 in maintenance costs,

which exceeds its value of less than \$5,000.00, in light of which the Elsinboro Fire Company agreed to purchase the Property for the sum of \$1.00 and the City of Salem agreed to sell the Property for the sum of \$1.00;

WHEREAS, the City of Salem adopted an Ordinance, 2025-01 approving the sale and inadvertently reciting that the sale was made to the Township of Elsinboro. The City of Salem declined to amend its ordinance and the Township of Elsinboro accepted the Property with the intention of transferring it to the Elsinboro Fire Company

WHEREAS on May 6, 2025, the Township of Elsinboro accepted the Property;

WHEREAS, the Township of Elsinboro has determined that the Property is not needed for public use in the Township and therefore may be conveyed pursuant to N.J.S.A. 40A:12-13(b)(1); and

**Motion to adopt Motion McAllister   Second Hogate 2 Ayes 1 Abstain (Elwell)**

Mayor Elwell explained the Shadowing program.

**RESOLUTIONS to be approved**

**RESOLUTION NO. 2025-37**

**RESOLUTION TO HONOR THE MAYOR OF ELSINBORO'S SECOND GRADE**

WHEREAS, the Mayor and Elsinboro Township Committee recognize the importance of introducing students to municipal government; and

WHEREAS, involving students through the Elsinboro Township School serves as an interactive way to teach these students about the many roles of municipal government; and

WHEREAS, in collaboration with the Elsinboro Township School second grade class, the Mayor has created a shadowing program to involve students from the community; and

WHEREAS, the Mayor and Elsinboro Township Committee congratulate Annie Gomeringer for being elected by her peers as Mayor; and

WHEREAS, the Elsinboro Township Committee commends Annie Gomeringer for her campaign efforts; and

WHEREAS, Elsinboro Township Committee is honored to have Annie Gomeringer take part in the Second Grade Shadowing Program; and

NOW, THEREFORE, BE IT RESOLVED that the Township Committee of the Township of Elsinboro commends and recognizes Annie Gomeringer; and

BE IT FURTHER RESOLVED that a copy of this resolution be presented to Annie Gomeringer and another placed in the minutes of the Elsinboro Township Clerk.

**Motion McAllister   Second Hogate   3 Ayes**

**RESOLUTION NO. 2025-38**

**RESOLUTION TO HONOR THE DEPUTY MAYOR OF ELSINBORO'S SECOND GRADE**

WHEREAS, the Mayor and Elsinboro Township Committee recognize the importance of introducing students to municipal government; and

WHEREAS, involving students through the Elsinboro Township School serves as an interactive way to teach these students about the many roles of municipal government; and

WHEREAS, in collaboration with the Elsinboro Township School second grade class, the Mayor has created a shadowing program to involve students from the community; and.

WHEREAS, the Mayor and Elsinboro Township Committee congratulate Datsy Ford for being elected by his peers as Deputy Mayor; and

WHEREAS, the Elsinboro Township Committee commends Datsy Ford for his campaign efforts; and

WHEREAS, Elsinboro Township Committee is honored to have Datsy Ford take part in the Second Grade Shadowing Program; and

NOW, THEREFORE, BE IT RESOLVED that the Township Committee of the Township of Elsinboro commends and recognizes Datsy Ford; and,

BE IT FURTHER RESOLVED that a copy of this resolution be presented to Datsy Ford and another placed in the minutes of the Elsinboro Township Clerk.

**Motion McAllister    Second Hogate    3 Ayes**

**RESOLUTION NO. 2025-39**

**RESOLUTION TO HONOR THE TOWNSHIP COMMITTEE PERSON OF ELSINBORO'S SECOND GRADE**

WHEREAS, the Mayor and Elsinboro Township Committee recognize the importance of introducing students to municipal government; and

WHEREAS, involving students through the Elsinboro Township School serves as an interactive way to teach these students about the many roles of municipal government; and

WHEREAS, in collaboration with the Elsinboro Township School second grade class, the Mayor has created a shadowing program to involve students from the community; and

WHEREAS, the Mayor and Elsinboro Township Committee congratulate Easton Mizenis for being elected by his peers as Committee Person; and

WHEREAS, the Elsinboro Township Committee commends Easton Mizenis for his campaign efforts; and

WHEREAS, Elsinboro Township Committee is honored to have Easton Mizenis take part in the Second Grade Shadowing Program; and

NOW, THEREFORE, BE IT RESOLVED that the Township Committee of the Township of Elsinboro commends and recognizes Easton Mizenis; and

BE IT FURTHER RESOLVED that a copy of this resolution be presented to Easton Mizenis and another placed in the minutes of the Elsinboro Township Clerk.

**Motion McAllister      Second Hogate      3 Ayes**

**RESOLUTION NO. 2025-40**  
**RESOLUTION TO HONOR MRS. RIEGER**

WHEREAS, Tammy Rieger was a teacher at Elsinboro Township School; and

WHEREAS, Tammy Rieger graduated from Salisbury University in 1991 with a Bachelors in Elementary Education; and

WHEREAS, Tammy Rieger worked at Perryville Elementary School in Maryland from 1991-1996; and

WHEREAS, Tammy Rieger worked at Salem Middle School from 1997-1999; and

WHEREAS, Tammy Rieger married Eddie Rieger in August 1995; and

WHEREAS, Tammy Rieger started at Elsinboro School in November 1999; and

WHEREAS, Tammy Rieger got her Masters in the Art of Teaching from Mary Grove College in December 2000; and

WHEREAS, Tammy Rieger taught 4th grade self-contained middle school math in Elsinboro where she was the 8th grade advisor, and currently is the 4th/5th grade Math and Science; and

WHEREAS, Tammy Rieger was in charge of various clubs and activities including Academic Club, Athletic Club, Geography Bee, Kite Day and Baseball day; and

WHEREAS, Tammy Rieger ran a morning SACC (School Aged Childcare) Program for many years; and

WHEREAS, Tammy Rieger is a member of the EEA (Elsinboro Education Association) where she has held many positions such as President, Vice President, Secretary, and Negotiations Chair

WHEREAS, Tammy Rieger is also a member of the NJEA (NJ Education Association) and NEA (National Education Association); and

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Elsinboro that the Township registers its appreciation for her dedication to her community and fellow man and hereby honors Tammy Rieger, and wishes her and her family good health and happiness in the years ahead; and

BE IT FURTHER RESOLVED that a copy of this resolution be presented to her and another placed in the minutes of the Elsinboro Township Clerk

**Motion McAllister      Second Hogate      3 Ayes**

**RESOLUTION NO. 2025-41**

**ABC LIQUOR LICENSE RENEWALS**

BE IT RESOLVED by the Township Committee of Elsinboro Township, Salem County, New Jersey that the following have made application for renewal of their existing Plenary Retail Consumption Licenses, their Plenary Retail Distribution Licenses and Club Licenses in the Township of Elsinboro and they have complied with all the requirements and regulations of the Alcoholic Beverage Commission Laws, the Rules and Regulations as promulgated by the Director of the Division of Alcoholic Beverage Control; and

BE IT FURTHER RESOLVED, that the applications in form are complete in all respects; and

BE IT FURTHER RESOLVED, that the applicants are qualified to be licensed according to all statutory, regulatory and local governmental Alcoholic Beverage Laws and Regulations; and

BE IT FURTHER RESOLVED that the Club License Applications are complete in all respects, including submission of the Club Member List and the Officers and Directors of the Club are qualified according to all statutory, regulatory and local Governmental Alcoholic Beverage Laws and Regulations and the Clubs maintain all records required by the New Jersey Alcoholic Beverage Commission 12:2-8.8, and the required affidavit to said Board to show evidence of said compliance.

BE IT FURTHER RESOLVED that a copy of this resolution, certified by the Clerk, be forwarded to the office of the Director of the Division of Alcoholic Beverage Control, Trenton, New Jersey and he is hereby authorized to deliver said licenses for the period July 1, 2025 to June 30, 2026.

BE IT FURTHER RESOLVED that the following applications are approved for renewal and licenses be granted to:

1. Hryad, LLC, t/a Kurts Package Store 441 Fort Elfsborg Road, Elsinboro Twp., Salem, N.J. 08079 License # 1703-44-002-006 Fee \$318.00

**Motion McAllister      Second Hogate      3 Ayes**

**RESOLUTION NO. 2025-42**

**APPROVAL TO SUBMIT A GRANT APPLICATION AND EXECUTE A GRANT CONTRACT WITH THE NEW JERSEY DEPARTMENT OF TRANSPORTATION**

NOW, THEREFORE, BE IT RESOLVED that Committee of the Township of Elsinboro formally approves the grant application for the above stated project.

BE IT FURTHER RESOLVED that the Mayor and Clerk are hereby authorized to submit an electronic grant application identified as MA-2026 Resurfacing Featherbed

Lane-00220 to the New Jersey Department of Transportation on behalf of the Township of Elsinboro.

BE IT FURTHER RESOLVED that Mayor and Clerk are hereby authorized to sign the grant agreement on behalf of the Township of Elsinboro and that their signature constitutes acceptance of the terms and conditions of the grant agreement and approves the execution of the grant agreement.

Certified as a true copy of the Resolution adopted by the Committee  
On this 2nd day of June, 2025

**Motion McAllister      Second Hogate      3 Ayes**

**AMENDED RESOLUTION NO. 2025-25A**  
**RESOLUTION APPROVING FY26 MUNICIPAL DRUG ALLIANCE GRANT CONTRACT**

WHEREAS, the Governor's Council on Substance Use Disorder established the Municipal Alliances to Prevent Substance Use Disorder in 1989 to educate and engage residents, local government and law enforcement officials, schools, nonprofit organizations, the faith community, parents, youth and other allies in efforts to prevent alcoholism and drug abuse in communities throughout New Jersey.

WHEREAS, The Township Committee of the Township of Elsinboro, County of Salem, State of New Jersey recognizes that substance use disorder is a serious problem in our society amongst persons of all ages; and therefore has an established Municipal Alliance Committee; and,

WHEREAS, the Township of Elsinboro further recognizes that it is incumbent upon not only public officials but upon the entire community to take action to prevent such abuses in our community; and,

WHEREAS, the Township of Elsinboro has applied for funding to the Governor's Council on Substance Use Disorder through the County of Council on Substance Use Disorder through the County of Salem;

NOW, THEREFORE, BE IT RESOLVED by the Township of Elsinboro County of Salem, State of New Jersey hereby recognizes the following:

1. The Township pf Elsinboro does hereby authorize submission of a strategic plan for the (name) Municipal Alliance grant for fiscal year 2026 in the amount of:

DEDR	\$ <u>1843.67</u>
Cash Match	\$ <u>460.92</u>
In-Kind	\$ <u>1382.75</u>

2. The Township pf Elsinboro acknowledges the terms and conditions for administering the Municipal Alliance grant, including the administrative compliance and audit requirements.

**Motion McAllister      Second Hogate      3 Ayes**

Police Report, Building Inspectors report, CO report and Tax Collector's report to be kept on file

Township Solicitor- Nothing at this time.

### **COMMITTEE REPORTS**

Emergency Management- Deputy Mayor McAllister reported that after the storms the water was high but no problems. 911 is having a drill at the County EMO building June 3, 2025. Jack Smith has stepped in as Emergency Management Coordinator for Elsinboro and John Turner is our Deputy Emergency Management Coordinator. It would also be great if anyone wanted to volunteer for next years drill.

Community Development- Mayor Elwell shared Bike to school day was a success and the Honors Luncheon also went well.

Township Roads- Committeeman Hogate explained we are set up to purchase patch for the roads with the county.

Insurance – Committeeman Hogate attended the first finance meeting of the year.

Administration - Mayor Elwell reported that Vandrew said the president has passed a bill which authorizes dredging of the Salem River. Tomorrow we will have our property sale at 3:00pm.

Motion to open to the public

**Motion McAllister      Second Hogate      3 Ayes**

### **Open to Public Comment**

Mr. Bibbins told the committee there are trees on the property next to them that need to be trimmed. We are waiting for LAC , who was contracted last fall. He also commented that there are cars parking on Nelson Avenue and they just sit there. Mr. Bibbins will call the police if this happens again.

Mr. Hart asked if the grass across from Mr. Masters could be cut again. Mayor Elwell said the County will get there as soon as they can, but it is extremely wet.

Mr. Breslin asked when the street light by his house will be operational. Mayor Elwell said we ask ACE monthly about it.

Date of Next Meeting: July 7, 2025

**Motion for Adjournment at 7:00pm by McAllister      Second Hogate      3 Ayes**

**Marty Uzdanovics  
Clerk**

**Statement by Mayor and Township Committee:**

The open public meetings act took effect on January 19th 1976. Advance notice of this meeting was provided by notifying the South Jersey Times within the time prescribed by law. Notice was also posted on the bulletin board and website at the Elsinboro Municipal Building.

Mayor Elwell called the June 30, 2025 township committee meeting to order.

Please stand for the flag salute

Roll Call Mayor Elwell, Deputy Mayor McAllister, Clerk Uzdanovics

**RESOLUTIONS TO BE APPROVED**

**RESOLUTION NO. 2025-43**

**RESOLUTION APPROVING ABC LIQUOR LICENSE RENEWAL OF BROWN DERBY  
AND CORPORAL JOSEPH TOLSON POST 253 VFW.**

BE IT RESOLVED by the Township Committee of Elsinboro Township, Salem County, New Jersey that the following have made application for renewal of their existing Plenary Retail Consumption Licenses, their Plenary Retail Distribution Licenses and Club Licenses in the Township of Elsinboro and they have complied with all the requirements and regulations of the Alcoholic Beverage Commission Laws, the Rules and Regulations as promulgated by the Director of the Division of Alcoholic Beverage Control; and

BE IT FURTHER RESOLVED, that the applications in form are complete in all respects; and

BE IT FURTHER RESOLVED, that the applicants are qualified to be licensed according to all statutory, regulatory and local governmental Alcoholic Beverage Laws and Regulations; and

BE IT FURTHER RESOLVED that the Club License Applications are complete in all respects, including submission of the Club Member List and the Officers and Directors of the Club are qualified according to all statutory, regulatory and local Governmental Alcoholic Beverage Laws and Regulations and the Clubs maintain all records required by the New Jersey Alcoholic Beverage Commission 12:2-8.8, and the required affidavit to said Board to show evidence of said compliance.

BE IT FURTHER RESOLVED that a copy of this resolution, certified by the Clerk, be forwarded to the office of the Director of the Division of Alcoholic Beverage Control, Trenton, New Jersey and he is hereby authorized to deliver said licenses for the period July 1, 2025 to June 30, 2026.

BE IT FURTHER RESOLVED that the following applications are approved for renewal and licenses be granted to:

1. Little Brown Derby, Inc. 248 Salem/Hancocks Bridge Rd., Salem, N.J.08079, License

#1703-33-003-003 Fee \$636.00

2. Corporal Joseph C. Toulson Post #253 Veterans of the Foreign Wars, 20 Phillip Drive, Salem, N.J. 08079 License #1703-31-005-001 Fee \$150.00

**Motion Elwell                      Second McAllister              RCV 2 Yes**

**Open to Public Comment**

Mr. Grant asked about if we had an ordinance for fire works. Mayor Elwell said we do not use state law. You will have to call LAC if you have issues with fireworks.

Mr. Grant then shared about the beach cleanup. They picked up 170lbs of trash. 10 people cleaned the beach in 2 hours.

Near the point 2 houses have installed drain lines. The zoning officer will be called to look into it.

Date of Next Meeting: August 4, 2025 6:30PM

Motion for Adjournment made at 5:25pm by **McAllister, Second Elwell, 2 RCV yes**

**Marty Uzdanovics  
Clerk**

ELSINBORO TOWNSHIP

July 7, 2025

The regular meeting was called to order at 6:30pm by Mayor Elwell as advertised. The requirements of the Sunshine Law were met by notifying the South Jersey Times and Elmer Times within the time prescribed by law. Notice was also posted on the bulletin board at the Elsinboro Municipal Building and posted on the Township website.

Mayor Elwell called this July 7, 2025 township committee meeting to order.

Motion to dispense with the reading of the minutes from the previous meeting and to approve as submitted 06/02/2025 Regular meeting

**Motion McAllister      Second Hogate      3 Ayes**

CFO gave Committee treasurer's report and list of bills

**Motion to pay bills   Motion McAllister      Second Hogate      3 Ayes**

Present were: Mayor Elwell, Deputy Mayor McAllister, Committeeman Hogate, CFO Santogrossi, Clerk Uzdanovics, Solicitor Vigilante

**ORDINANCE TO BE ADOPTED**

**ORDINANCE NO. 2025-05**

AN ORDINANCE AUTHORIZING THE SALE OF A 1999 E-ONE PUMPER FIRE TRUCK OWNED BY THE TOWNSHIP OF ELSINBORO AND NOT NEEDED FOR PUBLIC USE TO THE TOWNSHIP OF ELSINBORO

WHEREAS, pursuant to N.J.S.A. §40A:12-13(b)(l) of the Local Lands and Buildings Law, any municipality may sell personal property at private sale by ordinance to any political subdivision, agency, department, commission, board or body corporate and politic of the State of New Jersey; and

WHEREAS, the Township of Elsinboro was the recipient of a 1999 E-One pumper fire truck (the "Property") from the City of Salem, a body corporate and politic of the State of New Jersey; and

WHEREAS, the City of Salem was in discussions with the Elsinboro Fire Company to sell the Property to the fire company;

WHEREAS, the City of Salem and the Elsinboro Fire Company agreed that the 1999 E-One pumper requires an estimated \$10,000.00 to \$15,000.00 in maintenance costs, which exceeds its value of less than \$5,000.00, in light of which the Elsinboro Fire Company agreed to purchase the Property for the sum of \$1.00 and the City of Salem agreed to sell the Property for the sum of \$1.00;

WHEREAS, the City of Salem adopted an Ordinance, 2025-01 approving the sale and inadvertently reciting that the sale was made to the Township of Elsinboro. The City of Salem declined to amend its ordinance and the Township of Elsinboro accepted the Property with the intention of transferring it to the Elsinboro Fire Company

WHEREAS on May 6, 2025, the Township of Elsinboro accepted the Property;

WHEREAS, the Township of Elsinboro has determined that the Property is not needed for public use in the Township and therefore may be conveyed pursuant to N.J.S.A. 40A:12-13(b)(1); and

NOW, THEREFORE, BE IT ORDAINED by the Township Committee of Elsinboro Township County of Salem, State of New Jersey as follows:

1. The aforementioned recitals are incorporated herein as though fully set forth at length.
2. The Township of Elsinboro hereby determines that the Property identified below is not needed for public use and therefore may be conveyed by private sale pursuant to N.J.S.A. 40A:12-13(b)(1).

Property Identification      1999 E-One pumper fire truck      Price \$1.00

3. A list of the property authorized to be sold herein, together with the minimum prices set forth herein, shall be posted on the bulletin board or other conspicuous place in the building in which the Governing Body holds its regular meetings and advertisement thereof made in a newspaper circulating in the Township in which the real property is situated, within five (5) days following the enactment of this Ordinance. Offers for any and all property so listed may thereafter be made to the Governing Body or its designee for a period of twenty (20) days following the advertisement herein required, at not less than said minimum prices set forth herein, by any prospective purchaser or other authorized representative. In any such case, the Governing Body may reconsider this Ordinance, not later than thirty (30) days after its enactment, and advertise the Property in question for public sale pursuant to N.J.S.A. 40A:12-13(a).

4. In the event that the sale of the property is completed as a private sale, the Township shall file with the Director of the Division of Local Government Services in the Department of Community Affairs, sworn affidavits verifying the publication of advertisements as required by N.J.S.A. 40A:12-13.

5. If any section, paragraph, subdivision, clause or provision of this Ordinance shall be judged invalid, such adjudication shall apply only to the section, paragraph, subdivision, clause or provision so adjudged, and the remainder of this Ordinance shall be deemed valid and effective.

6. All ordinances or parts of ordinances inconsistent herewith are hereby repealed to the extent of such inconsistency only.

7. This Ordinance shall take effect twenty (20) days after adoption, provided that the Ordinance is not reconsidered by the Governing Body pursuant to N.J.S.A. 40A:12-13.

<b>Motion to open to public</b>	<b>Motion McAllister</b>	<b>Second Hogate</b>	<b>3 Ayes</b>
<b>Motion to close public</b>	<b>Motion McAllister</b>	<b>Second Hogate</b>	<b>3 Ayes</b>
<b>Motion to adopt</b>	<b>Motion McAllister</b>	<b>Second Hogate</b>	<b>2 Ayes</b>
			<b>1 Abstain Elwell</b>

**RESOLUTIONS TO BE APPROVED**

**RESOLUTION NO. 2025-44**

**RESOLUTION BY THE TOWNSHIP OF ELSINBORO AUTHORIZING THE ACCEPTANCE  
OF THE HIGHEST BIDS FROM THE OPEN PUBLIC PROPERTY SALE**

WHEREAS, the Township of Elsinboro is the owner of certain lands within the Township of Elsinboro; and

WHEREAS, the Township Committee of the Township of Elsinboro held an open public property sale on June 3, 2025 pursuant to N.J.S.A. 40A:12-13(a) pursuant to public notice as required by law; and

WHEREAS, the following properties were auctioned to the purchasers listed who have agreed to pay the purchase price, all settlement costs, including those normally charged to seller; and

WHEREAS, any improvements constructed on the premises and the contents thereof shall be conveyed in "as is" condition. The Township made no warranties, express or implied, as to any part or position of said improvements or any equipment contained herein; and

WHEREAS, closing shall occur not later than 45 days following the approval of this Resolution by the Township Committee. The purchaser shall be entitled to possession immediately following closing of title; and

WHEREAS, the acceptance of a quit claim deed by the purchaser from the Township shall extinguish any claims that said purchaser may have against the Township of Elsinboro; and

WHEREAS, the Township has accepted the highest bids for the following properties; and

Block	Lot	Location	Acreage +/-	Purchase Price	Purchaser
22	6	Nelson Avenue		\$500.00	William DePew
32	14	Evergreen Avenue		\$1,000.00	Socratis Visvardis

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Elsinboro, County of Salem and State of New Jersey, as follows:

The bids are accepted and the sale of said lands is approved. Township Solicitor is authorized to prepare quit claim deeds and the Township Administrator is authorized to take the appropriate measures to transfer title upon payment of the purchase price and closing costs. .

This resolution shall take effect immediately.

**Motion McAllister      Second Hogate      3 Ayes**

**RESOLUTION NO. 2025-45**

**RESOLUTION TO APPROVE 2024 AUDIT AND CORRECTION PLAN**

WHEREAS, N.J.S.A. 40A:5-4 requires the governing body of every local unit to have made an annual audit of its books, accounts and financial transactions, and

WHEREAS, the Annual Report of Audit for the year 2024 has been filed by a Registered Municipal Accountant with the Municipal Clerk as per the requirements of N.J.S.A. 40A:5-6, and a copy has been received by each member of the governing body, and

WHEREAS, the Local Finance Board of the State of New Jersey is authorized to prescribe reports pertaining to the local fiscal affairs, as per R.S. 52:27BB-34, and

WHEREAS, the Local Finance Board has promulgated N.J.A.C. 5:30-6.5, a regulation requiring that the governing body of each municipality shall by resolution certify to the Local Finance Board of the State of New Jersey that all members of the governing body have reviewed, as a minimum, the sections of the annual audit entitled:

General Comments  
Recommendations

and

WHEREAS, the members of the governing body have personally reviewed, as a minimum, the Annual Report of Audit, and specifically the sections of the Annual Audit entitled:

General Comments  
Recommendations

as evidenced by the group affidavit form of the governing body attached hereto, and

WHEREAS, such resolution of certification shall be adopted by the governing body no later than forty-five days after the receipt of the annual audit, pursuant to N.J.A.C. 5:30-6.5, and

WHEREAS, all members of the governing body have received and have familiarized themselves with, at least, the minimum requirements of the Local Finance Board of the State of New Jersey, as stated aforesaid and have subscribed to the affidavit, as provided by the Local Finance Board, and

WHEREAS, failure to comply with the promulgations of the Local Finance Board of the State of New Jersey may subject the members of the local governing body to the penalty provisions of R.S.52:27BB-52 - to wit:

R.S. 52:27BB-52 - "A local officer or member of a local governing body who, after a date fixed for compliance, fails or refuses to obey an order of the director (Director of Local Government Services), under the provisions of this Article, shall be guilty of a misdemeanor and, upon conviction, may be fined not more than one thousand dollars (\$1,000) or imprisoned for not more than one year, or both, in addition shall forfeit his office".

NOW, THEREFORE, BE IT RESOLVED that the Township Committee of the Township of Elsinboro hereby states that it has complied with N.J.A.C. 5:30-6.5 and does hereby submit a certified copy of this resolution and the required affidavit to said Board to show evidence of said compliance.

I HEREBY CERTIFY THAT THIS A TRUE COPY OF THE RESOLUTION PASSED AT THE MEETING HELD ON July 7, 2025.

**Motion McAllister      Second Hogate      3 Ayes**

**MOTION to approve PSE&G Helicopter Landing Pad**  
**Motion McAllister      Second Hogate      3 Ayes**

Police Report, Building inspectors report, CO report and Tax Collector's report to be kept on file  
Township Solicitor – Solicitor Vigilante said she is working on the Social Media Policy.

### Committee Reports

Emergency Management - Deputy Mayor McAllister shared that everything is going well and Jack Smith is doing a great job getting things up and running.

Community Development- Mayor Elwell reported the roads are being mowed but we do have a delay as the mower broke down. The DOT grant for Featherbed Lane was submitted.

Insurance- Committeeman Hogate attended all Jif meetings and the had the Jif Renewal Inspection today.

Administration-Elwell – Mayor Elwell explained how the tax rate is developed. He also stated our land sale was good and we now have 2 more properties back on the tax book.

### Open to Public Comment

Jen Thomas, Jay Hancock, Lisa Davis, Jena Valentino, Barbara Duffy, Michael ? and Pearl Parris all thanked Doug Hogate for supporting Elsinboro during the Giordano's process.

Mr. Fizur asked the committee why he did not get an answer on the chicken issue. He wanted to see the complaint but had been told by the Zoning Officer there isn't any documentation. Mr. Fizur then asked how the complaint was filed and by who. Deputy Mayor McAllister said he reported it to the Zoning Officer after a resident called him with the complaint. Mr. Fizur then showed the committee a list of other people with chickens that according to him are also non-compliant. Mayor Elwell said you have to have a certain amount of land. Mr. Fizur wanted to know why the chicken ordinance was not passed. Mayor Elwell explained that after the planning board did some research into a chicken ordinance, they felt it was going to cause to many changes with other things, so they did not move forward with the ordinance.

Mr. Hart said the county was working on the Sluice gate but did not have the right adhesive to finish the job. ?

Mr. Robert Elk said the problem next to him has now reached a year and he wanted to know why it was taking so long and that it should have gone to court by now. Mayor Elwell replied we cannot get involved since it is a court matter. Mr. Elk asked why we can't tell the prosecutor and the judge to move on this matter since we pay them. Solicitor Vigilante said municipal court is a slow process and we do not have a say in how they proceed.

Date of Next Meeting: August 4, 2025

Motion for Adjournment made at 6:55pm **by McAllister, Second Hogate RCV 3 Yes**

**Marty Uzdanovics**  
**Clerk**



**EL SINBORO TOWNSHIP**

**August 4, 2025**

The regular meeting was called to order at 6:30pm by Mayor Elwell as advertised. The requirements of the Sunshine Law were met by notifying the South Jersey Times and Elmer Times within the time prescribed by law. Notice was also posted on the bulletin board at the Elsinboro Municipal Building and posted on the Township website.

Mayor Elwell called this August 4, 2025 township committee meeting to order.

Motion to dispense with the reading of the minutes from the previous meeting and to approve as submitted 07/07/2025 Regular meeting

Motion McAllister      Second Elwell      2 Ayes

CFO gave Committee treasurer's report and list of bills

Motion to pay bills   Motion McAllister      Second Elwell      2 Ayes

Present were: Mayor Elwell, Deputy Mayor McAllister, Clerk Uzdanovics, CFO Santogrossi

**RESOLUTION TO BE APPROVED**

**RESOLUTION NO. 2025-46  
RESOLUTION TO APPROVE THE SOCIAL MEDIA POLICY**

WHEREAS, Elsinboro Township has adopted a Personnel Policies and Procedures Manual and Employee Handbook and has reviewed same every two years to assure it has been updated in order to comply with the Municipal Excess Liability (MEL) Joint Insurance Fund requirements; and

WHEREAS, it has come to our attention the Social Media Policy needed to be added to cover the different social media sources, and;

WHEREAS, the Township Attorney has reviewed the Social Media Policy and updated it to conform with the different sources of communication and the proper use of such devices. The updates shall be incorporated into the Manual and Handbook; and

WHEREAS, the Township Committee concurs with the Township Attorney's review and hereby amends its Social Media Policy as set forth hereafter;

NOW THEREFORE BE IT RESOLVED on this 4th day of August, 2025, by the Township Committee of the Township of Elsinboro, that the amended Social Media Policy is attached.

**Motion McAllister      Second Elwell      2 Ayes**

**RESOLUTION NO. 2025-47**  
**RESOLUTION AUTHORIZING NEW BANK ACCOUNTS AND DESIGNATING**  
**OFFICIAL SIGNATURES**

WHEREAS, the Township of Elsinboro has established certain Banks and Trusts as the official depositories of the Township in a manner consistent with the Township's Cash Management Plan and pursuant to N.J.S.A. 17:9-41 as well as 40A:31-3.1; and

WHEREAS, at certain times it is necessary to add a new bank account and it is necessary to authorize certain individuals to access these accounts and disburse funds therefrom; and

WHEREAS, it is the desire and necessity of the Township Committee of the Township of Elsinboro that following checking account(s) will be opened at the following Banking institution;

BANK	CHECKING ACCOUNT
Franklin Bank	General Capitol Fund
Franklin Bank	Escrows

WHEREAS, the Chief Financial Officer recommends to the Township Committee of the Township of Elsinboro that a Checking account known as the General Capital Fund and a checking account known as Escrows be established at the Franklin Bank.

NOW, THEREFORE IT BE RESOLVED by the Township Committee of the Township of Elsinboro that they do hereby authorize one new account to be known as the General Capitol Fund, the other new account to be Escrows and the following individuals shall be signatories for all the above named account(s):

Name	Position held
Kelsey Santogrossi	Chief Financial Officer
Sean M. Elwell	Mayor

BE IT FURTHER RESOLVED by the Township Committee of the Township of Elsinboro that these individuals are authorized and shall as required dispense funds by check or wire on the said accounts, receive and reconcile bank statements and shall execute account forms with their signature(s) thereupon for each account as required by the banking institution. Police Report, Tax Report, Construction reports to be kept on file.

**Motion McAllister      Second Elwell      2 Ayes**

## Committee Reports

Emergency Management.- Deputy Mayor McAllister nothing at this time

Community Development- Mayor Elwell shared that the public works building was ordered and the township sign has been painted. He told everyone National night out is August 5, 2025.

Township Roads- Mayor Elwell informed everyone there was a preconstruction meeting for Phillip Drive and Stuart Drive on July 31, 2025. He also reported the county will be out mowing and we have asked to have potholes filled.

Administration - Mayor Elwell said the tax bills were sent out. He was also proud to report Elsinboro is the only town in the county to be Sustainable Jersey Certified!!

## Open to Public Comment

Mrs. Elwell asked what type of building we were putting up and Deputy Mayor McAllister said it was a metal pole building since we have a need for more storage space.

Mrs. Breslin asked for a copy of the Social Media Policy and the clerk handed her one.

Mr. Fizur asked if the chicken ordinance had any movement? Mayor Elwell said he would ask the planning board. Mr. Fizur also asked about the date on the complaint form since there hadn't been any forms when they asked before and now there was a form with a date. Deputy Mayor McAllister said we will check with the solicitor to be sure it is the correct procedure.

Date of Next Meeting: September 2, 2025 at 5:00pm

Motion for Adjournment made at 6:50pm by McAllister second Elwell  
2 RCV yes

**Elsinboro Township**  
**September 2, 2025**

The regular meeting was called to order at 5:00pm by Mayor Elwell as advertised. The requirements of the Sunshine Law were met by notifying the South Jersey Times and Elmer Times within the time prescribed by law. Notice was also posted on the bulletin board at the Elsinboro Municipal Building and posted on the Township website.

Mayor Elwell called this September 2, 2025 township committee meeting to order.

Motion to dispense with the reading of the minutes from the previous meeting and to approve as

submitted 08/04/2025 Regular meeting

Motion McAllister      Second Hogate      3 Ayes

CFO gave Committee treasurer's report and list of bills

Motion to pay bills   Motion McAllister      Second Hogate      3 Ayes

Present were: Mayor Elwell, Deputy Mayor McAllister, Committeeman Hogate, CFO Santogrossi, Clerk Uzdanovics, Solicitor Vigilante

Paul Forlenza from TRICOJIF gave a brief presentation of the JIF for our renewal.

**RESOLUTION NO. 2025-48**  
**RESOLUTION AUTHORIZING THE EXECUTION OF A CONTRACT**  
**RENEWING MEMBERSHIP IN THE GLOUCESTER, SALEM,**  
**CUMBERLAND COUNTIES MUNICIPAL JOINT INSURANCE FUND**

WHEREAS, the Township of Elsinboro (hereinafter the "MUNICIPALITY") is a member of the Gloucester, Salem, Cumberland Counties Municipal Joint Insurance Fund (hereinafter the "FUND"); and

WHEREAS, the MUNICIPALITY'S membership terminates as of January 1, 2026 unless earlier renewed by a Contract between the MUNICIPALITY and the FUND; and

WHEREAS, N.J.S.A. 40A:11-5 (1) (m) provides that a Contract which exceeds the bid threshold may be negotiated and awarded by the governing body without public advertising for bids and bidding therefor, if the subject matter is for the purchase of insurance coverage and consultant services, provided that the award is in accordance with the requirements for extraordinary unspecifiable services; and

WHEREAS, N.J.S.A. 40A:11-6.1(b) provides that the MUNICIPALITY shall make a documented effort to secure competitive quotations; however, a Contract may be awarded upon a determination, in writing, that the solicitation of competitive quotations is impracticable; and

WHEREAS, in accordance with N.J.A.C. 5:34-2.3, a designated official of the MUNICIPALITY, has filed a certificate with the governing body describing in detail, as set forth below in this Resolution, why this Contract meets the provisions of the statutes and the regulations and why the solicitation of competitive quotations is impracticable; and

WHEREAS, it has been determined that the purchase of insurance coverage and insurance consultant services by the MUNICIPALITY requires a unique knowledge and understanding of the municipal exposures and risks associated with the operation of a municipal entity, and many insurance professionals are not qualified to assess these risks and exposures based upon their inherent complexity; and

WHEREAS, insurance coverage for municipal entities can vary greatly in the type, limits, and exceptions to coverage, and therefore particularized expertise in determining and obtaining the appropriate coverage is required to protect the MUNICIPALITY; and

WHEREAS, it is the goal of the MUNICIPALITY to obtain a single integrated program to provide all types of insurance coverage with a plan to limit the MUNICIPALITIES exposure; and

WHEREAS, the FUND has provided comprehensive insurance coverage to member municipalities since 1991; and

WHEREAS, since 1991, the Fund has continually refined all of the types of coverage that it provides to its members so that it offers comprehensive insurance coverage and limits to all members that is unique and cannot be purchased from a single entity in the commercial insurance market; and

WHEREAS, the FUND has also developed and made available to its members Safety, Risk Management and Litigation Management programs that address the specific exposures and risks associated with municipal entities; and

WHEREAS, the FUND provides the MUNICIPALITY with Fund Administration, Claims Review, Claims Processing, Claims Administration, Actuarial and Legal services; and

WHEREAS, the FUND is one of the most financially sound Municipal Joint Insurance Funds in New Jersey, and the FUND operates with strong fiscal controls, member oversight, and meets all of the requirements promulgated by the New Jersey Department of Community Affairs and the Department of Banking and Insurance; and

WHEREAS, as an existing member of the FUND, the MUNICIPALITY would be renewing its membership in an organization with experienced and dedicated FUND Professionals who provide specialized services to the members; and

WHEREAS, the membership of the FUND includes many neighboring municipalities that have uniquely similar exposures to the MUNICIPALITY, and with whom the MUNICIPALITY has existing inter-local arrangements; and

WHEREAS, all of the aforementioned factors categorize the award of this Contract as an "extraordinary, unspecifiable service" that cannot be duplicated, accounted for, accurately detailed, or described in a manner that truly depicts the value of the MUNICIPALITY'S membership in the FUND; and

WHEREAS, for all of the aforementioned reasons, it is impracticable for the MUNICIPALITY to seek competitive quotations for a Contract to provide the procurement of insurance coverage and consultant services; and

WHEREAS, the FUND has been organized pursuant to N.J.S.A. 40A:10 36 et seq., and as such is an agency of the municipalities that created it; and

WHEREAS, N.J.S.A. 40A:11-5(2) also provides that a Contract which exceeds the bid threshold may be negotiated and awarded by the governing body without public advertising for bids and bidding therefor, if the Contract is entered into with a municipality or any board, body, officer, agency or authority thereof; and

WHEREAS, the FUND meets the definition of an agency as set forth in N.J.S.A. 40A:11-5(2); and

WHEREAS, for all of the aforementioned reasons, the MUNICIPALITY desires to enter into a Contract to renew its membership with the FUND for a period of three (3) years, for insurance coverage and consultant services, as an exception to the public bidding requirements of the Local Public Contracts Law.

NOW THEREFORE, be it resolved by the governing body of the MUNICIPALITY as follows:

The MUNICIPALITY agrees to renew its membership in the FUND and to be subject to the Bylaws, Rules and Regulations, coverages, and operating procedures thereof as presently existing or as modified from time to time by lawful act of the FUND.

The Mayor and Clerk of the MUNICIPALITY shall be and hereby are authorized to execute the "Contract to Renew Membership" annexed hereto and made a part hereof and to deliver same to the FUND evidencing the MUNICIPALITY'S renewal of its membership.

In accordance with N.J.A.C. 5:34-2.3, the certificate of a designated official of the MUNICIPALITY, which details why the solicitation of competitive quotations is impracticable, is attached hereto and made a part of this Resolution.

The Clerk of the MUNICIPALITY is authorized and directed to place a notice of the adoption of this Resolution and the award of this Contract in the official newspaper of the MUNICIPALITY.

Motion McAllister

Second Hogate

3 RCV yes

Police Report, Tax Collector report, construction and housing to be kept on file

Township Solicitor – Nothing at this time

Committee Reports

Fire Company – Nothing at this time

Emergency Management- Deputy Mayor McAllister said there are not issues to report with EMO.

Community Development- Mayor Elwell shared that Clean Community Day will be on 09/27. The township roads have been mowed for the last time this year. Seagraves has a new owners.

Township Roads- Committeeman Hogate reported patching on Featherbed, Tilbury and S. Tilbury is done.

Board of Health – Nothing at this time

Insurance- Nothing at this time

Administration- Nothing at this time

Police Report, Building Inspectors report, CO report and Tax Collector's report to be kept on file

Open to Public Comment

No public comment

Date of Next Meeting: October 6, 2025 at 6:30pm

Motion for Adjournment at 5:35pm by McAllister, Second Hogate 3 RCV  
yes

ELSINBORO TOWNSHIP  
October 6, 2025

The regular meeting was called to order at 6:30pm by Mayor Elwell as advertised. The requirements of the Sunshine Law were met by notifying the South Jersey Times and Elmer Times within the time prescribed by law. Notice was also posted on the bulletin board at the Elsinboro Municipal Building and posted on the Township website.

Mayor Elwell called this October 6, 2025 township committee meeting to order.

Roll Call- Mayor Elwell, Deputy Mayor McAllister, Committeeman Hogate, Clerk Uzdanovics, CFO Santogrossi, Solicitor Vigilante and many residents.

Motion to dispense with the reading of the minutes from the previous meeting and to approve as submitted 09/02/2025 Reorganization and Special meeting  
Motion McAllister      Second Hogate      3 Ayes

CFO gave Committee treasurer's report and list of bills  
Motion to pay bills   Motion McAllister      Second Hogate      3 Ayes

**RESOLUTIONS TO BE APPROVED**

**RESOLUTION NO. 2025-49  
RESOLUTION TO APPROVE EMPLOYEE HANDBOOK AND POLICIES AND  
PROCEDURES MANUAL.**

WHEREAS, Elsinboro Township has adopted a Personnel Policies and Procedures Manual and Employee Handbook and has reviewed same annually to assure it has been updated in order to comply with the Municipal Excess Liability (MEL) Joint Insurance Fund requirements; and

WHEREAS, it is recommended by the Municipal Excess Liability (MEL) Joint Insurance Fund that members review and update their Personnel Policies and Procedures Manual and Employee Handbook every two years in order to qualify for the MEL's deductible and premium rate incentives under the Employment Practices Liability (EPL) coverage, and;

WHEREAS, the Municipal Clerk has reviewed said manual and Handbook, has recommended the changes set forth hereafter be made to the manual and Handbook in accordance with the recommendations of MEL and that same supersede any inconsistent provisions in said manual; and

WHEREAS, the Township Committee concurs with the Municipal Clerk's review and hereby amends its Personnel Policies and Procedures Manual and Employee Manual as set forth hereafter;

NOW THEREFORE BE IT RESOLVED on this 6th day of October, 2025, by the Township Committee of the Township of Elsinboro, that the amendments to the Policy and Procedures Manual are attached. None were required for the Employee Handbook.

**Motion McAllister      Second Hogate      3 Ayes**

**RESOLUTION NO. 2025-50**  
**RESOLUTION APPROVING JUNK YARD LICENSE**

WHEREAS, the Township of Elsinboro approved a second Junk Yard license for 2025; and,

WHEREAS, Delaware River Auto Recyclers submitted a complete application for a Junk yard License with the \$50.00 permit fee; and

WHEREAS, Delaware River Auto Recyclers will be the second license authorized by Elsinboro Township and said license is renewable yearly; and

WHEREAS, Elsinboro Township is not aware of any violations relating to said license; and

NOW THEREFORE BE IT RESOLVED by the Township Committee of the Township of Elsinboro that they hereby approve the Junk Yard license for Delaware River Auto Recyclers.

**Motion McAllister      Second Hogate      3 Ayes**

**MOTION to approve Raffle license for Salem County Humane Society**

**Motion McAllister      Second Hogate      3 Ayes**

**MOTION to approve Best Practices**

**Motion McAllister      Second Hogate      3 Ayes**

**Township Solicitor-** Nothing at this time

**COMMITTEE REPORTS**

Not committee reports given

**Old Business – Chicken Ordinance**

Police Report, Building Inspectors report, CO report and Tax Collector's report to be kept on file

Motion to open public session

**Motion McAllister      Second Hogate      3 Ayes**

Andrea Davis asked if the township had looked into the masterplan about warehouses? Mayor Elwell said they have reviewed it every ten years. Mrs. Davis said can you amend it? Solicitor Vigilante said yes but they must present ordinances to the planning board. Mr. Faulhaber responded that we do not have an area that would draw warehouses.

Don Hart – shared that his wife wanted to thank the committee for having the weeds cut on the corner.

Mayor Elwell asked that people not threaten the Municipal staff. Lets work together He also explained the reason the chicken ordinance had not been done sooner is that there is a lot that goes into it.

Rebecca Fizur – said the township took a long time to respond. They have been here 4 times now. They are being harassed and their chickens were killed.

Jim Grant – said he couldn't believe the chickens were killed.

Christine Scott was not happy they may have been mentioned on facebook by residents.

Amy Waters received a letter and they live in the middle of a farm field.

? How did this complaint come about?

Mrs. Fizur said there was never a conversation between them and John Jerrett.

Christine Scott asked how a complaint can be made on someone who lives across town.

Jenna Wolfer said the complaint was sent to them but their neighbor worked with them.

Mayor Elwell said the Zoning officer would be able to answer questions about the complaint.

Mr. Jones never had a problem with chickens, his neighbor has them but you can't see them and he doesn't see how this is a problem.

Christine Scott wanted to know why the Zoning Officer sent them to the meeting.

Mayor Elwell said the committee can amend ordinances. The zoning officer wanted to talk about the issue before he fines people, maybe find a solution.

Dennis Boyce asked what is the problem with chickens its country living.

Mayor Elwell replied we are trying to figure it out.

Mark Quinette said people are getting fined? Mayor Elwell said no one has been fined yet. The Zoning officer is investigating.

Mayor Elwell informed everyone he will ask the planning board to create a subcommittee to come up with an ordinance.

Sherry Biddle encouraged everyone to come out and join the Fire Company.

The resident at 195 Sinnickson Landing requested a copy of the existing ordinance. Can we change it, keep chickens caged or have a secondary fence?

Mayor Elwell asked for some good suggestions.

Stacy Pennington said chickens should be in a coup with a fenced yard.

Christine Scott said chickens should be caged and maintained with cleanliness

Eric Fizur said they should be contained.

Mr. Jones said no roosters.

Andrea Davis does not have chickens but would not want a rooster and they should be penned and clean.

John Fox said change the setbacks to 200 feet from dwelling.  
Crystall Hall asked what if you got permission from your neighbor? Solicitor Vigilante responded it might be hard to enforce.

Stacy Pennington - You have to get permission to build if you don't have enough room you could do the same for chickens.

Mayor Elwell said yes you could seek a Variance to get relief.

Pearl Parris said there are no chickens near her, couldn't we get ordinances from other towns for samples? Mayor Elwell responded yes we have received other ordinances to look over.

Deputy McAllister said it is a lot to change.

Steve Hannah said a 200ft. setback is not going to fix it, suggested 50 ft.

Anthony Cook seconds 50 ft. and would like a copy of the ordinance.

Tiffany said 50 ft. wouldn't work for her.

Motion to close the public session.

**Motion McAllister      Second Hogate      3 Ayes**

Date of Next Meeting: November 3, 2025

**Motion** for Adjournment was made at 7:15pm by **Motion McAllister**  
**Second Hogate      3 Ayes**

## **ELSINBORO TOWNSHIP - REORGANIZATION MEETING 1-1-25**

Clerk Uzdanovics called the reorganization meeting to order at 11:00 a.m. Reports that the requirements of the Sunshine Law have been met and the meeting was advertised as required by law. Notice was also posted on the Bulletin Board in the Elsinboro Municipal Building and on the website. Clerk Uzdanovics welcomed everyone to the Reorganization Meeting for Elsinboro Township.

**Please stand for the flag salute.**

Clerk Uzdanovics swore in re-elected committeeman Sean Elwell and he was congratulated by all.

Clerk Uzdanovics announced the next order of business will be the election of Mayor by the Township Committee. Nominations are open - do I hear a motion?

Committeeman McAllister nominates Sean Elwell for Mayor

Clerk Uzdanovics asked if there are any other nominations - if not the nominations are closed.

Clerk Uzdanovics proceeded with the roll call vote - **McAllister Second Hogate 3 RCV yes**

Clerk Uzdanovics swore in the Mayor and he was congratulated by all and took his seat.

Mayor Elwell requested a motion to dispense with the reading of minutes from the 12/3/2024 and 12/17/2024 meetings and to approve as submitted. **Motion McAllister Second Hogate Roll Call Vote 3 Yes**

Mayor Elwell proceeded with the resolutions to be approved

### **APPOINTMENTS RESOLUTION (2025-01)**

WHEREAS, the Elsinboro Township Committee has met for its reorganization meeting for the year 2025;

NOW, THEREFORE, BE IT RESOLVED that Joseph McAllister be appointed Deputy Mayor of the Township of Elsinboro; and

BE IT RESOLVED that IDA FOREST be appointed Deputy Tax Collector of the Township of Elsinboro; and

BE IT FURTHER RESOLVED that IDA FOREST be appointed Officer to Issue Certificates as to Tax Liability in Elsinboro Township; and

BE IT RESOLVED that MARTY R. UZDANOVICS be appointed Officer to Issue Certificates as to Liability for Assessments; and

BE IT RESOLVED that ANDY HOGLEN be appointed Construction and building Subcode Official for Elsinboro Township; and (07/01/2022 – 06/30/2026)

BE IT RESOLVED that ANDY HOGLEN be appointed Zoning and Housing Official

for the Township of Elsinboro; and

BE IT RESOLVED that BETTY JEAN EBY be appointed Secretary to the Board of Health of Elsinboro Township; and

BE IT RESOLVED that LEE LARK SR. be appointed Township Historian for the Township of Elsinboro; and

BE IT RESOLVED that EDMUND H. SHIMP, JR. be appointed Dog License Registrar; and

BE IT RESOLVED that EDMUND H. SHIMP, JR. be appointed to Take Dog Census for the Township of Elsinboro; and

BE IT RESOLVED that DOUGLAS HOGATE be appointed American Disability Act (ADA) Compliance Officer for Elsinboro Township; and

BE IT ALSO RESOLVED that CARMAN DADDARIO be appointed Emergency Management Coordinator for Elsinboro Township for a three year term (01/01/2024 – 12/31/2026; and

BE IT ALSO RESOLVED that JOSEPH WINCHELL be appointed Deputy Emergency Management Coordinator for Elsinboro Township for a one year term (01/01/2025-12/31/2025; and

BE IT ALSO RESOLVED that SEAN ELWELL be appointed Clean Communities Coordinator; and

BE IT ALSO RESOLVED that MARTY R. UZDANOVICS be appointed Public Agency Compliance Officer in Elsinboro Township; and

BE IT ALSO RESOLVED that BETTY JEAN EBY be appointed part time Secretary

BE IT ALSO RESOLVED that PATTI DAVIS be appointed Deputy Registrar for Elsinboro Township for 2025; and

BE IT ALSO RESOLVED that DENNIS LASSA is appointed Plumbing Subcode Inspector for the year 2025 and

BE IT ALSO RESOLVED that JOHN CILIBERTI is appointed Fire Subcode Inspector for the year 2025; and

BE IT ALSO RESOLVED that JAMES PRATTA is appointed Electrical Subcode Inspector for the year 2025; and

BE IT ALSO RESOLVED that JOSEPH MCALLISTER is appointed to the Solid Waste Advisory Council for the year 2025; and

BE IT ALSO RESOLVED that DOUG HOGATE is appointed as an Alternate to the Solid Waste Advisory Council for the year 2025; and

**RESOLUTION (2025-2)**  
**RESOLUTION AUTHORIZING MEETING DATES AND TIMES**

BE IT RESOLVED by the Township Committee of the Township of Elsinboro that its regular for the year 2025 shall be held at 6:30pm on the first Monday of each month except September TBA, reorganization will be January 1, 2026; and

BE IT FURTHER RESOLVED the meetings for MAPSA will be on the first Wednesday (unless there's a holiday) at 5pm; and

BE IT FURTHER RESOLVED the Board of Health meetings will be held the first Monday of February, May, August and November at 6:00pm in the Elsinboro Municipal Building, and

BE IT FURTHER RESOLVED that South Jersey Times and Elmer times be designated as the official newspaper to receive a copy of this Resolution and that a copy of same be sent to said newspaper; and

BE IT FURTHER RESOLVED that a copy of this Resolution be posted and remain posted on the Bulletin Board at the Elsinboro Municipal Building, Salem/Ft. Elfsborg Road, Elsinboro Township, New Jersey.

**RESOLUTION (2025-3)**  
**RESOLUTION AUTHORIZING DESIGNATED DEPOSITORYES FOR**  
**ELSINBORO TOWNSHIP**

WHEREAS, the Elsinboro Township Committee has met for its Reorganization Meeting for the year 2025;

NOW, THEREFORE, BE IT RESOLVED that the following shall be the depositoryes for all township accounts which are subject to the control of the Township Committee:

1. Sun National Bank
2. Fulton Bank
3. Franklin Bank
4. T. D. Bank

BE IT FURTHER RESOLVED that the Custodians shall be Kelsey Santogrossi , Chief Financial Officer, Elizabeth Wallender, Tax Collector, Ida Forrest, Deputy Tax Collector, Edmund H. Shimp, Jr. Animal Control Officer, Sean Elwell, Mayor and Marty R. Uzdanovics, Municipal Clerk.

**RESOLUTION (2025-04)**  
**RESOLUTION AUTHORIZING THE AWARD OF A NON-FAIR**  
**AND OPEN CONTRACT FOR AUDITOR**

WHEREAS, the Township of Elsinboro has a need to acquire an auditor as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A20.4 or 20.5 as appropriate; and

WHEREAS, the Certified Municipal Finance Officer of the Township has determined and certified in writing that the value of the acquisition will exceed \$17,500; and

WHEREAS, the anticipated term of this contract is one year and may be extended as approved by this governing body; and

WHEREAS, Nightlinger, Colavita and Volpa, P.A. has submitted a proposal January 1, 2025 indicating they will provide the Auditor Services for the auditing and other accounting services for the proposed price of \$29,975.00; and

WHEREAS, Nightlinger, Colavita and Volpa, P. A. Has completed and submitted a Business Entity Disclosure Certification which certifies that Nightlinger, Colavita and Volpa, P.A. has not made any reportable contributions to a political or candidate committee in the name of the elected officials in the previous one year, and that the contract will prohibit Nightlinger, Colavita and Volpa, PA from making any reportable contributions through the term of the contract; and

WHEREAS, the Township has complied with the requirements regarding certification of the availability of funds -NJAC 5:30-5.4 whereby the Certified Municipal Finance Officer has certified the availability of funds.

**NOW, THEREFORE, BE IT RESOLVED**, that The Township Committee of the Township of Elsinboro authorizes the Mayor and Township Clerk to enter into a contract with Nightlinger, Colavita and Volpa, P.A. as described herein; and

**BE IT FURTHER RESOLVED** that the Business Disclosure Entity Certification and the Determination of Value be placed on file with this resolution; and

**BE IT FURTHER RESOLVED**, that a copy of this resolution shall be published in the South Jersey Times Newspaper within (10) days of its passage.

**RESOLUTION NO. 2025-05**  
**RESOLUTION AUTHORIZING AGREEMENT WITH EDMUND SHIMP FOR**  
**ANIMAL CONTROL SERVICES**

WHEREAS, pursuant to applicable Statutory Law, Elsinboro Township requires Animal Control Services; and

WHEREAS, Edmund Shimp as agreed to provide said Animal Control services for the sum of \$3200.00 per year payable by the Elsinboro Township; and

**NOW THEREFORE, BE IT RESOLVED**, on this 1st day of January, 2025 by the Elsinboro Township, as follows:

1. The Mayor and the Clerk are hereby authorized and directed to execute the attached agreement between Edmund Shimp and Elsinboro Township.
2. This Contract is awarded without competitive bidding as a professional service in accordance with N.J.S.A 40A:11-5(a)(a) of the Local Public Contracts Law as Edmund Shimp is an Animal Control Officer licensed to practice in the State of New Jersey.
3. A notice of this action shall be printed once in the official newspaper of the Township of Elsinboro.

**RESOLUTION (2025-06)**  
**RESOLUTION AUTHORIZING MAYORS APPOINTMENTS**

WHEREAS, the Elsinboro Township Committee has met for its reorganization meeting for the year 2025;

NOW, THEREFORE, BE IT RESOLVED that the Mayor appoints the following committees:  
(First name indicates Chair of Committee)

Emergency Management Comm.	- McAllister – Elwell - Hogate
Community Development/Green Team	- Elwell -Hogate - McAllister- Uzdanovics
Township Roads	- Hogate - Elwell – McAllister
Board of Health	- Elwell – McAllister – Hogate
Insurance	-Hogate - McAllister - Elwell - Willadsen Uzdanovics
Administration	- Elwell – McAllister - Hogate

NOW, THEREFORE, BE IT RESOLVED that the Mayor appoints the following;

Planning Board

One year term to 12-31-2025	- Sean Elwell
- Joseph McAllister	
- Carmen Daddario	

Full Term Expiring 12-31-2028	- Ken Brown
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Alternates to Planning Board

Two Year Term to 12-31-2026	- #1 Janet Schaffer
	#2 Dan Paul

**RESOLUTION (2025-7)**  
**RESOLUTION AUTHORIZING AGREEMENT WITH THE VIGILANTE LAW FIRM**  
**FOR PROFESSIONAL SERVICES**

WHEREAS, pursuant to applicable Statutory Law, Elsinboro Township requires legal services; and

WHEREAS, The Vigilante Law Firm has agreed to provide said legal services for the sum of \$175.00 per hour payable by the Elsinboro Township; and

NOW THEREFORE, BE IT RESOLVED, on this 1st day of January 2025 by Elsinboro Township, as follows:

1. The Mayor and the Clerk are hereby authorized and directed to execute the attached agreement between The Vigilante Law Firm and Elsinboro Township.
2. This Contract is awarded without competitive bidding as a professional service in accordance with N.J.S.A 40A:11-5(a)(a) of the Local Public Contracts Law as The Vigilante Law Firm is an attorney at law licensed to practice in the State of New Jersey.
3. A.notice of this action shall be printed once in the official newspaper of the Township of Elsinboro.

**RESOLUTIONS 2025-01 to 2025-07 were approved.**

**Motion McAllister   Second Hogate        3 RCV yes**

**Resolution 2025-08 Temporary Budget (see attached)**

**Motion McAllister   Second Hogate        3 RCV yes**

Mayor Elwell Announced the Regular Township meetings will start at 6:30pm and Board of Health will be at 6:00pm for the year 2025.

**Mayor-Requests motion to adjourn Reorganization Meeting at 11:06am by**

**Motion McAllister   Second Hogate        3 RCV yes**

**\*\*\*\*\*REGULAR MEETING FOR JANUARY TO FOLLOW\*\*\*\*\***

**ELSINBORO TOWNSHIP**  
**November 3, 2025**

The regular meeting was called to order at 6:30pm by Mayor Elwell as advertised. The requirements of the Sunshine Law were met by notifying the South Jersey Times and Elmer Times within the time prescribed by law. Notice was also posted on the bulletin board at the Elsinboro Municipal Building and posted on the Township website.

Mayor Elwell called this November 3, 2025 township committee meeting to order.

Roll Call- Mayor Elwell, Deputy Mayor McAllister, Committeeman Hogate, Clerk Uzdanovics, CFO Santogrossi, Solicitor Vigilante and many residents.

Motion to dispense with the reading of the minutes from the previous meeting and to approve as submitted 10/06/2025.

**Motion McAllister    Second Hogate    3 Ayes**

CFO gave Committee treasurer's report and list of bills

**Motion to pay bills    Motion McAllister    Second Hogate    3 Ayes**

**ORDINANCE TO BE INTRODUCED**

**ORDINANCE NO. 2025-06**

AN ORDINANCE AMENDING THE ARTICLE 1 "STREET OPENINGS" CHAPTER 219-7 OF THE CODE OF THE TOWNSHIP OF ELSINBORO TO REQUIRE REPAVING OF ONE-HALF OF AY ROADWAY OPENED FOR UTILITY OR CONSTRUCTION WORK

WHEREAS, the Township Committee of the Township of Elsinboro finds it necessary and desirable to protect the integrity, safety, and useful life of municipal roadways; and

WHEREAS, the Township Committee further finds that openings made in roadways by utilities, contractors, and private entities frequently lead to settlement, cracking, and premature failure of pavement if not properly restored; and

WHEREAS, the Township Committee desires to adopt uniform restoration standards to ensure that all roadway openings are repaired in a manner that maintains the structural and aesthetic quality of the road;

NOW, THEREFORE, BE IT ORDAINED by the Township Committee of the Township of Elsinboro, County of Salem, State of New Jersey, as follows:

**SECTION 1. Purpose.**

The purpose of this section is to establish uniform standards for roadway restoration following any excavation, trenching, or other disturbance within the paved surface of a municipal roadway.

**SECTION 2. Amendment**

"Streets Openings" of the Code of the Township of Elsinboro is hereby amended by adding the following new section to Article 219-7:

## Roadway Restoration Requirements After Road Openings

### A. Applicability.

This section shall apply to all public utilities, contractors, private entities, and individuals who obtain a street opening permit or otherwise disturb the paved surface of a Township roadway.

### B. Restoration Requirement.

- (1) Whenever a roadway is opened or disturbed, the permittee shall be responsible for repaving the entire half-width of the roadway (from the roadway centerline to the curb, gutter, or edge of pavement) for the full length of the disturbance.
- (2) The restored area shall include all necessary milling, base repair, tack coating, and installation of new asphalt surface to match existing grade, line, and cross-slope.
- (3) Restoration shall be performed in accordance with the current New Jersey Department of Transportation (NJDOT) Standard Specifications for Road and Bridge Construction or such standards as may be adopted by the Township Engineer.

### C. Inspection and Approval.

All restoration work shall be subject to inspection by the Township Engineer or designated official. Final approval shall not be granted until the restoration is deemed to meet Township standards.

### D. Exceptions.

The Township Engineer may approve a modification to the required extent of restoration when full half-width paving is impractical due to roadway configuration, existing condition, or limited disturbance area, provided that an equivalent level of pavement integrity is achieved.

### E. Maintenance Guarantee.

The permittee shall remain responsible for the condition of the restored area for a period of one (1) year following completion, during which time any settlement, cracking, or deterioration shall be promptly repaired at the permittee's expense.

### F. Penalties.

Failure to comply with this section shall constitute a violation punishable as provided in Chapter 219-18 of the Township Code. The Township may also revoke existing permits or deny future permits to any entity that fails to restore a roadway in accordance with these standards.

## SECTION 3. Repealer.

All ordinances or parts of ordinances inconsistent with this ordinance are hereby repealed to the extent of such inconsistency.

## SECTION 4. Severability.

Each section of this Ordinance is an independent section, and the holding of any section or part thereof to be unconstitutional, void or ineffective, shall not be deemed to affect the validity or constitutionality of any other sections or parts hereof.

**SECTION 5. Effective Date.**

This ordinance shall take effect upon final passage, approval, and publication in accordance with law.

**Motion McAllister   Second Hogate      3 Ayes**

**RESOLUTIONS TO BE APPROVED**

**RESOLUTION 2025-51**

CHANGE ORDER FOR STUART DRIVE AND PHILLIP DRIVE RESURFACING.

WHEREAS the Township of Elsinboro entered into a contract with South State Inc. for Stuart Drive and Philip Drive; and

WHEREAS, the contract was increased by \$5275.90 for Elsinboro's portion; and

See Attached

BE IT RESOLVED the township committee of the Township of Elsinboro agreed to the change order.

**Motion McAllister   Second Hogate   3 Ayes**

**RESOLUTION 2025-52**

RESOLUTION SEEKING COLLABORATIVE DISCUSSION WITH ALLOWAY TOWNSHIP IN REGARDS TO A SHARED SERVICES AGREEMENT COMMENCING IN 2026 OR EARLIER IF MUTUALLY AGREED

WHEREAS, the Township of Elsinboro recognizes the value and efficiency of shared services among municipalities, particularly in the area of administrative staffing; and

WHEREAS, the Township of Elsinboro currently maintains a full-time Municipal Clerk position and seeks to explore the possibility of entering into a shared services agreement with the Township of Elsinboro for the Provision of Services by a Certified Municipal Clerk; and

WHEREAS, the governing bodies of both Elsinboro Township and Alloway Township have expressed interest in evaluating the feasibility of such an agreement, with the goal of enhancing service delivery and achieving cost savings for their respective municipalities; and

WHEREAS, it is proposed that each governing body appoint one representative to participate in initial discussions regarding the scope, structure, and logistics of a potential shared services agreement for the Certified Municipal Clerk position; and

WHEREAS, the appointed representatives shall collaborate to develop a proposed framework for the shared services arrangement and present their findings and recommendations to their respective governing bodies for further consideration and potential approval; and

NOW, THEREFORE, BE IT RESOLVED that the Township of Elsinboro hereby agrees to engage in a

collaborative discussion regarding a shared service agreement for the Certified Municipal Clerk position, to commence in the calendar year 2026 or earlier if mutually agreed upon by both governing bodies; and

BE IT FURTHER RESOLVED, that the Elsinboro Township Committee shall appoint one representative to participate in said discussions and work jointly with Alloway Township's appointed representative to develop a proposed agreement for review and consideration by both municipalities.

**Motion McAllister   Second Hogate   3 Ayes**

**RESOLUTION 2025-53 APPROVING A TOTALLY DISABLED VETERAN**

Tabled

**Motion McAllister   Second Hogate   3 Ayes**

**RESOLUTION NO. 2025-54**

**A RESOLUTION TEMPORARILY SUSPENDING THE ISSUANCE AND  
COLLECTION OF FINES RELATED TO BACKYARD CHICKENS  
UNTIL A RECOMMENDATION IS RECEIVED FROM THE PLANNING BOARD**

WHEREAS, the Township of Elsinboro currently enforces ordinances regulating the keeping of backyard chickens within municipal limits; and

WHEREAS, residents have raised questions and concerns regarding the clarity, fairness, and applicability of the current regulations; and

WHEREAS, the Town/City Council recognizes the need for a comprehensive review of said regulations to ensure they reflect community priorities, public health standards, and best planning practices; and

WHEREAS, the Council has formally referred the matter of backyard chicken regulations to the Planning Board for study, public engagement, and a formal recommendation; and

WHEREAS, the Council finds it appropriate and in the interest of good governance to pause enforcement actions including fines and penalties while the Planning Board undertakes this review, in order to avoid undue hardship to residents during the evaluation period;

NOW, THEREFORE, BE IT RESOLVED by the Township of Elsinboro that:

The issuance and collection of fines, citations, or penalties related solely to the keeping of backyard chickens under existing municipal ordinances shall be temporarily suspended effective immediately.

This temporary suspension does not apply to cases involving public health hazards, sanitation violations, animal cruelty, or other conditions posing an immediate risk to public safety, which may continue to be enforced at the discretion of the appropriate authorities. The suspension shall remain in effect until the Planning Board completes its review and provides a formal recommendation to the Council, or until such time as the Council takes further action.

Municipal staff are directed to notify relevant enforcement personnel of this temporary suspension and ensure consistent application across departments.

This Resolution shall take effect immediately upon adoption on November 3, 2025.

**Motion McAllister   Second Hogate      3 Ayes**

**Motion to approve VFW raffle License**

**Motion McAllister   Second Hogate   3 Ayes**

Police Report, Building Inspectors report, CO report, and Tax Collector to be kept on file

Township Solicitor – Nothing at this time

### **COMMITTEE REPORTS**

Fire Company – Nothing at this time

Emergency Management- EMO Coordinator Jack Smith said they had their first LAPC meeting and Elsinboro EMO had a great County Drill in October.

Deputy Mayor Mcallister informed everyone that Elsinboro hosted the Local Government meeting at the fire house and they did a great job.

Community Development-Mayor Elwell shared that Elsinboro was once again Bronze Certified for Sustainable Jersey. He also reported that the backyard chicken sub committee was reviewing the suggestions from the public at the township meeting.

Township Roads- Nothing at this time.

Insurance-Committeeman Hogate attended the required meetings.

Administration – Noting at this time

### **OPEN TO PUBLIC COMMENT**

Cheryl Leonard asked when the public will be able to see the subcommittees ideas.

Mayor Elwell replied that the sub committee is considering the 3 recommendations the public made at the Township meeting.

1. 50 ft set backs
2. Back year only
3. No Roosters

Mr. Grant shared that Mr. Jones does a great on the maintenance work but there is an issue with the branches and maybe we could discuss off record.

Mr. Hart asked about the house that was being built down the street from him. Mayor Elwell said the owner has not obtained building permits and a stop work order has been issued.

Date of Next Meeting: December 1, 2025 at 6:30pm

**Motion for Adjournment at 6:49 pm by McAllister   Second Hogate   3 Ayes**

**ELSINBORO TOWNSHIP**  
**December 1, 2025**

The regular meeting was called to order at 6:30pm by Mayor Elwell as advertised. The requirements of the Sunshine Law were met by notifying the South Jersey Times and Elmer Times within the time prescribed by law. Notice was also posted on the bulletin board at the Elsinboro Municipal Building and posted on the Township website.

Mayor Elwell called this December 1, 2025 township committee meeting to order.

Roll Call- Mayor Elwell, Deputy Mayor McAllister, Committeeman Hogate, Clerk Uzdanovics, CFO Santogrossi, Solicitor Vigilante and several residents.

Motion to dispense with the reading of the minutes from the previous meeting and to approve as submitted 11/03/2025

**Motion McAllister    Second Hogate    3 Ayes**

CFO gave Committee treasurer's report and list of bills

**Motion to pay bills    Motion McAllister    Second Hogate    3 Ayes**

**ORDINANCE TO BE ADOPTED**

**ORDINANCE NO. 2025-06**

**AN ORDINANCE AMENDING THE ARTICLE 1 "STREET OPENINGS" CHAPTER 219-7 OF THE CODE OF THE TOWNSHIP OF ELSINBORO TO REQUIRE REPAVING OF ONE-HALF OF AY ROADWAY OPENED FOR UTILITY OR CONSTRUCTION WORK**

WHEREAS, the Township Committee of the Township of Elsinboro finds it necessary and desirable to protect the integrity, safety, and useful life of municipal roadways; and

WHEREAS, the Township Committee further finds that openings made in roadways by utilities, contractors, and private entities frequently lead to settlement, cracking, and premature failure of pavement if not properly restored; and

WHEREAS, the Township Committee desires to adopt uniform restoration standards to ensure that all roadway openings are repaired in a manner that maintains the structural and aesthetic quality of the road;

NOW, THEREFORE, BE IT ORDAINED by the Township Committee of the Township of Elsinboro, County of Salem, State of New Jersey, as follows:

**SECTION 1. Purpose.**

The purpose of this section is to establish uniform standards for roadway restoration following any excavation, trenching, or other disturbance within the paved surface of a municipal roadway.

**SECTION 2. Amendment**

"Streets Openings" of the Code of the Township of Elsinboro is hereby amended by adding the following new section to Article 219-7:

Roadway Restoration Requirements After Road Openings

**A. Applicability.**

This section shall apply to all public utilities, contractors, private entities, and individuals who obtain a street opening permit or otherwise disturb the paved surface of a Township roadway.

**B. Restoration Requirement.**

- (1) Whenever a roadway is opened or disturbed, the permittee shall be responsible for repaving the entire half-width of the roadway (from the roadway centerline to the curb, gutter, or edge of pavement) for the full length of the disturbance.
- (2) The restored area shall include all necessary milling, base repair, tack coating, and installation of new asphalt surface to match existing grade, line, and cross-slope.
- (3) Restoration shall be performed in accordance with the current New Jersey Department of Transportation (NJDOT) Standard Specifications for Road and Bridge Construction or such standards as may be adopted by the Township Engineer.

**C. Inspection and Approval.**

All restoration work shall be subject to inspection by the Township Engineer or designated official. Final approval shall not be granted until the restoration is deemed to meet Township standards.

**D. Exceptions.**

The Township Engineer may approve a modification to the required extent of restoration when full half-width paving is impractical due to roadway configuration, existing condition, or limited disturbance area, provided that an equivalent level of pavement integrity is achieved.

**E. Maintenance Guarantee.**

The permittee shall remain responsible for the condition of the restored area for a period of one (1) year following completion, during which time any settlement, cracking, or deterioration shall be promptly repaired at the permittee's expense.

**F. Penalties.**

Failure to comply with this section shall constitute a violation punishable as provided in Chapter 219-18 of the Township Code. The Township may also revoke existing permits or deny future permits to any entity that fails to restore a roadway in accordance with these standards.

**SECTION 3. Repealer.**

All ordinances or parts of ordinances inconsistent with this ordinance are hereby repealed to the extent of such inconsistency.

**SECTION 4. Severability.**

Each section of this Ordinance is an independent section, and the holding of any section or part thereof to be unconstitutional, void or ineffective, shall not be deemed to affect the validity or constitutionality of any other sections or parts hereof.

**SECTION 5. Effective Date.**

This ordinance shall take effect upon final passage, approval, and publication in accordance with law.

**Motion to open public hearing** McAllister Second Hogate 3 Ayes  
**Motion to close to public hearing** McAllister Second Hogate 3 Ayes  
**Motion to Adopt** McAllister Second Hogate 3 Ayes

## **ORDINANCE FOR INTRODUCTION**

### **ORDINANCE 2025-07**

AN ORDINANCE APPROPRIATING THE SUM OF \$32,000 FROM CAPITAL IMPROVEMENT FUND TO BE USED FOR VARIOUS IMPROVEMENTS TO MUNICIPAL OWNED PROPERTY IN THE TOWNSHIP OF ELSINBORO, COUNTY OF SALEM, STATE OF NEW JERSEY

WHEREAS, the Governing Body desires to authorize various improvements to municipal owned property; and

WHEREAS, sufficient funds are available for said purpose from the Township's Capital Improvement Fund; and

NOW, THEREFORE, BE IT ORDAINED AND ENACTED by the Township Committee of the Township of Elsinboro, County of Salem and State of New Jersey, that:

SECTION 1: There is hereby appropriated from the following sources the sum of \$32,000.00 to be used for the following capital project within the Township of Elsinboro:

<u>Purpose/Improvement</u>	<u>Estimated Total Cost</u>	<u>Capitol Improvement Fund</u>	<u>Grants</u>
A. Various Improvements to Municipal Owned Property	\$32,000.00	\$32,000.00	0

SECTION 2: In connection with the amounts authorized in Section 1, the Township makes the following determinations:

- a) The purpose described in Section 1 is not a Current Expense and is an improvement, which the Township may lawfully make as a general improvement.
- b) The period of usefulness of the purpose described in Section 1 hereof is within the limitations of the Local Bond Law and according to the reasonable life thereof is five (5) years or more.
- c) No debt is authorized by this ordinance.
- d) The capital budget is hereby amended to conform with the provisions of this ordinance to the extent of any inconsistency therewith, and the resolution promulgated by the Local Finance Board showing full detail of the amended capital budget and capital program as approved by the Director of the Division of Local Government Services, is on file with the Township Clerk and available for inspection.

SECTION 3: All ordinances or parts of ordinances that are inconsistent with the terms of this ordinance be and the same are hereby repealed to the extent of their inconsistency.

SECTION 4: This ordinance shall take effect immediately upon proper passage, publication in accordance with law and after final adoption as provided by law.

**Motion McAllister   Second Hogate      3 Ayes**

**RESOLUTIONS TO BE APPROVE**

**RESOLUTION NO. 2025-53**

APPROVING A TOTALLY DISABLED VETERAN

(Hill) RESOLUTION CANCELLING TAXES FOR ROBERT HILL A VETERAN WITH A WARTIME SERVICE-CONNECTED DISABILITY; BLOCK 4 LOT 11; 62 S. TILBURY ROAD, ELSINBORO TOWNSHIP

WHEREAS, Robert Hill is the owner of real property located at Block 4 Lot 11, also known as 62 S. Tilbury Road, Elsinboro Township, and has made application for a Totally Disabled Veteran Exemption to the Elsinboro Township Tax Assessor, which has been accepted; and

WHEREAS, the Elsinboro Township Tax Assessor has approved for the cancellation of taxes effective on August 21, 2025; and

WHEREAS, the Elsinboro Township Tax Collector has also approved for the cancelling and refunding, if necessary, of taxes effective August 21, 2025 in compliance with N.J.S.A.54:4-3.30 and thereafter; and

NOW THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Elsinboro, County of Salem, hereby approves the owner of real property, Robert Hill, 62 S. Tilbury Road, Salem, NJ Block 4 Lot 11 for the totally Disabled Veteran status and for the cancellation of taxes effective August 21, 2025 and thereafter; and

BE IT FURTHER RESOLVED that the Tax Collector is hereby authorized to cancel said taxes and issue any refund that may be due to Robert Hill after the effective date; and

BE IT FURTHER RESOLVED that the Municipal Clerk shall distribute signed copies of this resolution to the Tax Assessor, Tax Collector and CFO; and

BE IT FINALLY RESOLVED that this Resolution was adopted at a meeting of the Elsinboro Township Committee on December 1, 2025, and shall take effect immediately.

**Motion McAllister   Second Hogate      3 Ayes**

**RESOLUTION NO.2025-55**

RESOLUTION APPROVING MUNICIPAL DRUG ALLIANCE GRANT FY27

WHEREAS, The Township Committee of the Township of Elsinboro, County of Salem, State of New Jersey recognizes that the abuse of alcohol and drugs is a serious problem in our society amongst persons of all ages; and,

WHEREAS, the Township of Elsinboro further recognizes that it is incumbent upon not only public officials but upon the entire community to take action to prevent such abuses in our community; and

WHEREAS, the Township of Elsinboro has applied for funding to the Governor's Council on Substance Use Disorder & Municipal Alliances to Prevent Substance Use Disorder through the County of Salem;

NOW THEREFORE, BE IT RESOLVED by the Township of Elsinboro, County of Salem, State of New Jersey hereby recognizes the following;

1.The Township of Elsinboro does hereby authorize submission of an application for the Elsinboro Municipal Alliance grant for Fiscal year July 2026 to June 2027 in the amount of \$1843.67. This application requires a 25% cash match amount of \$460.92 and a 75% in-kind match amount of \$

2.The Township of Elsinboro Committee acknowledges the terms and conditions for administering the Municipal Alliance grant, including the administrative compliance and audit requirements.

**Motion McAllister   Second Hogate   3 Ayes**

**RESOLUTION NO. 2025-56**

**RESOLUTION CANCELLING TAXES FOR TURENA S. CARNEY A VETERAN WITH A WARTIME SERVICE-CONNECTED DISABILITY; BLOCK 34 LOT 1.02 185 SALEM HANCOCKS BRIDGE ROAD, ELSINBORO TOWNSHIP**

WHEREAS, Turnea S. Carney is the owner of real property located at Block 34 Lot 1.02, also known as 185 Salem Hancocks Bridge Road, Elsinboro Township, and has made application for a Totally Disabled Veteran Exemption to the Elsinboro Township Tax Assessor, which has been accepted; and

WHEREAS, the Elsinboro Township Tax Assessor has approved for the cancellation of taxes effective on June 25, 2025; and

WHEREAS, the Elsinboro Township Tax Collector has also approved for the cancelling and refunding, if necessary, of taxes effective June 25, 2025 in compliance with N.J.S.A.54:4-3.30 and thereafter; and

NOW THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Elsinboro, County of Salem, hereby approves the owner of real property, Turnea S. Carney, 185 Salem Hancocks Bridge Road, Salem, NJ Block 34 Lot 1.02 for the totally Disabled Veteran status and for the cancellation of taxes effective June 25, 2025 and thereafter; and

BE IT FURTHER RESOLVED that the Tax Collector is hereby authorized to cancel said taxes and issue any refund that may be due to Turnea S. Carney after the effective date; and

BE IT FURTHER RESOLVED that the Municipal Clerk shall distribute signed copies of this resolution to the Tax Assessor, Tax Collector and CFO; and

BE IT FINALLY RESOLVED that this Resolution was adopted at a meeting of the Elsinboro Township Committee on December 1, 2025, and shall take effect immediately

**Motion to Adopt      McAllister      Second Hogate      3 Ayes**

**RESOLUTION NO. 2025-57**

RESOLUTION APPROVING AGREEMENT WITH LEW ENVIRONMENTAL SERVICES TO PERFORM LEAD-BASED PAINT INSPECTIONS PURSUANT TO P.L. 2021, C. 182 RESOLUTION APPROVING AGREEMENT WITH LEW ENVIRONMENTAL SERVICES TO PERFORM LEAD-BASED PAINT INSPECTIONS PURSUANT TO P.L. 2021, C. 182

WHEREAS, pursuant to P.L. 2021, c.182, all municipalities are now required, with certain exceptions, to inspect every single-family, two-family, and multiple rental dwelling located within the municipality at tenant turnover for lead-based paint hazards; and

WHEREAS, the Township of Elsinboro has a need for professional administrative and testing services related to satisfying its obligations to perform lead paint inspections of Township of Elsinboro rental units pursuant to N.J.A.C. 5:28A; and

WHEREAS, LEW Environmental Services LLC, 181 US Hwy 46, Mine Hill, NJ 07803, has submitted a proposal to provide administrative and testing services as required; and

WHEREAS, such services are exempt from public bidding under the provisions of N.J.S.A. 40A:11-5 and N.J.S.A. 40A:11-1; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1) requires that the resolution authorizing an appointment for the performance of "Professional Services" without public bids must be publicly advertised;

NOW THEREFORE BE IT RESOLVED by the Township Committee of the Township of Elsinboro, County of Salem, State of New Jersey, that the Mayor is authorized to enter into an agreement with LEW Environmental Services LLC, 181 US Hwy 46, Mine Hill, NJ 07803, to perform lead-based paint inspections as required by P.L. 2021, c.182 effective December 1, 2025 through December 31, 2026.

BE IT FURTHER RESOLVED that a copy of this resolution shall be printed once in the South Jersey Times.

**Motion McAllister   Second Hogate   3 Ayes**

**RESOLUTION 2025-58  
Resolution Authorizing Executive Session**

WHEREAS, the Open Public Meetings Act, N.J.S.A. 10:4-12b permits a public body to go into a closed session during a public meeting to discuss certain matters as follows:

- (1) Matters Required by law to be confidential: Any matter which by express provision of the Federal law or State statute or rule of court shall be rendered confidential or excluded from the provisions of the Open Public Meetings Act.
- (2) Any matter in which the release of information would impair the right to receive federal funding.
- (3) Matters involving individual privacy: Any matter, the disclosure of which constitutes an unwarranted invasion of individual privacy such as records, data, reports, recommendations or other personal material of any education, training, social service, medical, health, custodial, child protection, rehabilitation, legal defense, welfare, housing relocation, insurance and similar program or institution operated by a public body pertaining to any specific individual admitted to or served by such institution or program, including, but not limited to information relative to the individual's personal and family circumstances, and

any material pertaining to admission, discharge, treatment, progress or condition of any individual, unless the individual concerned .

(4) Matters pertaining to a collective bargaining agreement: Any matter involving a collective bargaining agreement, or the terms and conditions which are proposed for inclusion in any collective bargaining agreement, including the negotiation of the terms and conditions thereof with employees or representatives of employees of the public body.

(5) Matters relating to the purchase, lease acquisition of real property or investment of public funds: Any matter involving the lease, purchase or acquisition of real property with public funds, the setting of banking rates or investment of public funds, where it could adversely affect the public interest if discussion of such matters were disclosed.

(6) Matters of public protection: Any tactic and techniques utilized in protecting the safety and property of the public, provided that their disclosure could impair such protection.

(7) Matters relating to litigation, negotiations and attorney-client privilege: Any matter of pending or anticipated litigation or contract negotiation other than in (4) above in which the Township is or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required for the attorney to exercise ethical duties as a lawyer.

(8) Matters relating to the employment relationship: Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance of, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all of the individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed in public.

(9) Deliberations after public hearing. Deliberations by the Township occurring after a public hearing that may result in a civil penalty or the suspension or loss of a license or permit of a responding party; and

WHEREAS, the Township Committee has determined that it is necessary to go into a closed session to discuss certain matters relating to the items as permitted by N.J.S.A. 10:4-12b

NOW, THEREFORE BE IT RESOLVED, by the Township Committee of Elsinboro that the Committee will go into closed session to discuss the following, in accordance with the aforesaid provisions of the Open Public Meetings Act, after which it will reconvene in the public:

1. Attorney Client

BE IT FURTHER RESOLVED, that the minutes of the closed session will be made available to the public when the need for privacy no longer exists.

Police Report, Building inspectors report, CO report and Tax Collectors Report to be kept on file.

**Motion McAllister   Second Hogate   3 Ayes**

Township Solicitor - Nothing at this time

**COMMITTEE REPORTS**

Emergency Management – Jack Smith said everyone is doing a great job.

Deputy Mayor McAllister congratulated Doug on his re-election.

Administration - Mayor Elwell informed us that the tax office will be moving to Electronic Payments as an option for the new year.

Community Development - Mayor Elwell shared that Atlantic City Electric fixed one of the lights we asked about.

Insurance – Committeeman Hogate attended the required Jif meetings and they are still doing well financially.

### **Open to Public Comment**

Mayor Elwell told the public that we will be interviewing candidates for the clerks replacement. He also informed us that Abbotts Farm and ? will have safety improvements done.

Mr. Grant asked about the drainage surveying that was going on. Mayor Elwell told him that all of the outfalls must be mapped and labeled for Stormwater. Mr. Grant then asked about the OPRA he sent in that had Mr. Cornman and Mr. Faulhaber listed and what was discussed. Mayor Elwell said they reviewed the main suggestions that were brought up at the previous meeting.

Mrs. Parris asked about the SJ Gas project. Mayor Elwell said we have been trying to contact them to discuss the project but SJ Gas has not been responsive to the township.

**Motion to go into closed session**

**Motion McAllister   Second Hogate   3 Ayes**

**Motion to go out of closed session**

**Motion McAllister   Second Hogate   3 Ayes**

No action was taken.

Date of Next Meeting: December 30 at 5:00pm

**Motion for Adjournment made at 8:15pm**

**Motion McAllister   Second Hogate   3 Ayes**

**Marty Uzdanovics  
Clerk**