

Mayor Elwell called the January 1, 2023 township committee meeting to order.

RESOLUTION (2023-09)
**RESOLUTION TO APPOINT FUND COMMISSIONER FOR MUNICIPAL JOINT
INSURANCE FUND**

WHEREAS, the Township of Elsinboro is a member of the Gloucester, Salem, Cumberland Counties Municipal Joint Insurance Fund, hereinafter referred to as the FUND; and

WHEREAS, the Bylaws for the FUND require that each Municipality appoint a member of the governing body or a municipal employee to serve as Fund Commissioner; and

WHEREAS, the Township Committee of Township of Elsinboro recommends the appointment of Douglas Hogate to serve as Fund Commissioner in accordance with the FUND Bylaws; and

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of Township of Elsinboro that it does hereby appoint Douglas Hogate as Fund Commissioner to the Gloucester, Salem, Cumberland Counties Municipal Joint Insurance Fund.

Roll Call Vote Motion Hogate – Aye Second Elwell - Aye

RESOLUTION (2023-10)
**RESOLUTION TO APPOINT ALTERNATE FUND COMMISSIONER FOR
MUNICIPAL JOINT INSURANCE FUND**

WHEREAS, the Township of Elsinboro is a member of the Gloucester, Salem, Cumberland Counties Municipal Joint Insurance Fund, hereinafter referred to as the FUND; and

WHEREAS, the Bylaws for the FUND require that in the manner generally prescribed by law, each Member shall be permitted to appoint an Alternate Fund Commissioner to the fund. The Alternate Fund Commissioner shall be either a member of the local unit's governing body or one of its employees and shall represent the Member in the absence of the Fund Commissioner; and

WHEREAS, N.J.A.C 11:15-2.6 states that an Alternate Fund Commissioner who is a member of the appointing local unit's governing body, shall hold office for two years or for the remainder of his/her term of office as a member of the local unit's governing body, whichever shall be less; and

WHEREAS, N.J.A.C 11:15-2.6 states that an Alternate Fund Commissioner who is an employee of the appointing Member shall hold office at the pleasure of the Member and can be removed by the Member at any time without cause; and

WHEREAS, the Township Committee of Township of Elsinboro recommends the appointment of Joseph McAllister to serve as Alternate Fund Commissioner in accordance with the FUND Bylaws; and

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of Township of Elsinboro that it does hereby appoint Joseph McAllister as Alternate Fund Commissioner to the Gloucester, Salem, Cumberland Counties Municipal Joint Insurance Fund.

Roll Call Vote Motion Hogate – Aye Second Elwell - Aye

**RESOLUTION
RISK MANAGEMENT CONSULTANT
GLOUCESTER, SALEM, CUMBERLAND COUNTIES
MUNICIPAL JOINT INSURANCE FUND
2023-11**

WHEREAS, the Governing Body of Elsinboro Township is a member of the **Gloucester, Salem, Cumberland Counties Municipal Joint Insurance Fund**, a self insurance pooling fund, and;

WHEREAS, the Bylaws of said Fund require that each municipality appoint a RISK MANAGEMENT CONSULTANT to perform various professional services as detailed in the Bylaws and;

WHEREAS, the Bylaws indicate a fee **Not To Exceed** six percent (6%) of the municipal assessment which expenditure represents reasonable compensation for the services required and was included in the cost considered by the governing body and;

WHEREAS, NJSA 40A:11-5 (1) (m), specifically exempts the hiring of insurance consultants from competitive bidding as an extraordinary unspecifiable service; and

WHEREAS, the experience, knowledge of public insurance and risk management issues and judgmental nature required of a Risk Management Consultant are clearly an extraordinary unspecifiable service which therefore render competitive bidding impractical;

NOW THEREFORE, be it resolved that the governing body of Elsinboro Township does hereby appoint Young Insurance Co. as its Risk Management Consultant in accordance with 40A:11-5 and;

BE IT FURTHER RESOLVED that the governing body is hereby authorized and directed to execute the Consultant's Agreement annexed hereto and to cause a notice of this decision to be published according to NJSA 40A:11-5 (1), (a), (i).

Roll Call Vote Motion Hogate – Aye Second Elwell - Aye

**RESOLUTION FOR THE OFFICE OF THE TAX COLLECTOR
FOR THE YEAR 2023
RESOLUTION (2023 - 12)**

WHEREAS, the Township of Elsinboro is able to set policies and procedures for the office of the Tax Collector that allows for the best fiscal interest of the municipality,

NOW, THEREFORE, BE IT RESOLVED, that the Tax Collector, is hereby authorized and directed to the following:

1. Interest on taxes shall be 8% on the first \$1,500 of the delinquency and 18% on all subsequent delinquency until the account is paid in full. All accounts have a 10 day grace period during each quarter when taxes are due.
2. No year end penalty will be charged to any accounts that have a \$10,000 or more balance on 12/31/2023.
3. A tax sale of all delinquent accounts for the 2022 Municipal Taxes will be held no later than March 30, 2023.
4. Delinquent tax accounts in the amount of +/- \$5.00 may, at the discretion of the tax collector be canceled prior to the tax sale.
5. Return checks for insufficient funds will be assessed the return check charge of \$20.00
6. Any payments for the redemption of Tax Sale Certificates must be submitted via certified funds (cash, money order, or certified checks).
7. Certificates of Redemption shall be issued for a fee of \$25.00.

Roll Call Vote Motion Hogate – Aye Second Elwell - Aye

**RESOLUTION 2023-13
RESOLUTION APPROVING THE AGREEMENT FOR ANIMAL SHELTER SERVICES**

WHEREAS, Elsinboro Township has a need for and Animal Shelter Services; and

WHEREAS, the Township Committee of the Township of Elsinboro has approved the agreement for Animal Shelter Services with Voorhee's Animal Orphanage; and

NOW, THEREFORE, BE IT RESOLVED by the governing body of the Township of Elsinboro, that this takes effect on March 1, 2023; and

Roll Call Vote Motion Hogate – Aye Second Elwell - Aye

**RESOLUTION (2023-14)
RESOLUTION AUTHORIZING A SHARED SERVICES AGREEMENT FOR POLICE SERVICES
BETWEEN THE
TOWNSHIPS OF ELSINBORO AND LOWER ALLOWAYS CREEK**

WHEREAS, the Townships of Elsinboro and Lower Alloways Creek do currently have a Shared Services Agreement for police services which ended December 31st, 2022; and

WHEREAS, the Townships of Elsinboro and Lower Alloways Creek desire to enter into a Shared Services Agreement relating to Police Services through December 31, 2025 ; and

WHEREAS, Shared Services Agreements between municipalities are permissible and encouraged by the Shared Services Act, N.J.S.A. 40:8A-6.; and

WHEREAS, it is deemed to be in the public interest and advantage of the residents of both Townships that an Agreement for such services to exist; and

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Elsinboro that a Shared Services Agreement between Elsinboro Township and Lower Alloways Creek Township with regard to police services is hereby authorized by the Township Committee of the Township of Elsinboro and be attached hereto; and

BE IT FURTHER RESOLVED that the Township of Elsinboro shall forward to Lower Alloways Creek Township as provided in the agreement, payments, in the total amount of \$350,857.00 for the length of the three- year contract, which begins January 1, 2023 and shall expire on December 31, 2025 if not succeeded by any further agreement.

Roll Call Vote Motion Hogate – Aye Second Elwell - Aye

Committeeman Hogate thanked everyone for his re-election and support.

Mayor Elwell gave his public address, wished everyone a happy New Year and thanked them for their support.

Reports to be made part of the minutes Police

Open to Public Comment

Assemblyperson Beth Patrick congratulated everyone and shared she is hopeful for re-election.

Codey Taylor congratulated Doug Hogate on his re-election.

Date of Next Regular Meeting: February 6, 2023

Motion for Adjournment at 11:15am Motion Hogate, second Elwell, RCV 2 yes

**ELSINBORO TOWNSHIP
January 21, 2023
Workshop/Meeting**

The workshop will be called to order at 9:00 a.m. by Mayor Elwell as advertised. The requirements of the Sunshine Law were met by notifying the South Jersey Times within the time prescribed by law. Notice was also posted on the bulletin board and the website at the Elsinboro Municipal Building.

The purpose of the special meeting is to review and begin preparing the 2023 Municipal Budget and discussion and action upon any matters brought before the Township Committee, to

MOTION TO APPROVE Joseph McAllister for Solid Waste Council 2023
Motion Hogate Second McAllister 3 RCV yes

ORDINANCE TO BE Introduced

ORDINANCE NO. 2023-01 AN ORDINANCE AMENDING 2018-05 REGULATING THE SETBACKS AND REQUIREMENTS FOR ACCESSORY STORAGE SHED STRUCTURES LOCATED ON NON-CONFORMING

RESIDENTIAL LOTS AND PROCEDURE FOR APPROVAL, 1ST Reading by title only, will consider for final adoption after public hearing on February 6, 2023

Motion McAllister Second Hogate 3 RCV yes

2023 BUDGET was discussed line by line

Motion to adjourn at 10:55 am Motion McAllister Second Hogate 3 RCV yes

ELSINBORO TOWNSHIP
February 6, 2023

The regular meeting was called to order at 7:00pm by Mayor Elwell as advertised. The requirements of the Sunshine Law were met by notifying the South Jersey Times within the time prescribed by law. Notice was also posted on the bulletin board at the Elsinboro Municipal Building and posted on the Township website.

Mayor Elwell called this February 6, 2023 township committee meeting to order.

Motion to dispense with the reading of the minutes from the previous meeting and to approve as submitted

Motion McAllister Second Hogate 3 Ayes

CFO gave Committee treasurer's report and list of bills

Motion to pay bills **Motion McAllister Second Hogate 3 Ayes**

Present were: Mayor Elwell, Deputy Mayor McAllister, Committeeman Hogate, CFO Willadsen, Clerk Uzdancovics, Solicitor Arbittier

ORDINANCE NO. 2023-01

AN ORDINANCE AMENDING 2018-05 REGULATING THE SETBACKS AND REQUIREMENTS FOR ACCESSORY STORAGE SHED STRUCTURES LOCATED ON NON-CONFORMING RESIDENTIAL LOTS AND PROCEDURE FOR APPROVAL

WHEREAS, the purpose of this Ordinance is to amend accessory building setback standards for personal storage structures in all Township zoning district to reflect the constraints of smaller and existing non-conforming lot sizes. This will enable residents a reasonable means for personal storage and provide guidance to the Township Zoning Officer when addressing accessory storage shed structures in the zoning districts specified in the Table below. In order to have uniformity within the Township, the Planning Board of Elsinboro Township has recommended the below ordinance.

NOW THEREFORE, BE IT ORDAINED by the Township Committee of the Township of Elsinboro, County of Salem, State of New Jersey, that:

1. The Zoning Ordinance Schedule of Residential District Regulations Maximum-Minimum Building Standards shall also include Accessory Uses and Minimum Yard Dimensions for accessory storage shed structures as follows:

<u>ZONE</u>	<u>MINIMUM YARD DIMENSION</u>		
	<u>FRONT</u>	<u>SIDE</u>	<u>REAR</u>
RR-A	6'	2'	2'
<u>LR*</u>	6'	2'	2'
<u>MR*</u>	6'	2'	2'
<u>CONS</u>	6'	2'	2'

* NOTE: The following additional guidance shall be used to address Residential lots fronting the Salem and Delaware Rivers.

Alternate Front setback standards will be permissible for lots fronting on the Salem and Delaware Riverfront areas of the Township. Where development exhibits a 'reverse frontage' orientation, the setback for the riverfront (technically the rear yard) shall not be less than the setback of the existing principal structure so as not to impinge the adjoining lot's viewshed.

2. Storage Shed Allowances
 - A) Sheds must not be larger than 150 square feet. A variance is required for sheds larger than 150 square feet.
 - B) Shed must be under ten (10) feet in height.
 - C) Only one (1) shed is permissible on any non-conforming lot.
 - D) Please reference Elsinboro Township Zoning Ordinance Section 3.6 "Continuation of Non-Conforming Uses and Structures" for more details.
3. Procedure for Accessory approval

- A) Property survey with diagram of shed including existing sheds or shed brochure must be provided to zoning officer.
- B) Applicant must make an appointment with zoning officer for review.
- C) Applicant must maintain setbacks from side and rear property line.

4. Permits required for sheds:

- i. Less than 100 sq.ft Zoning Permit required. No foundation system is required. These structures should be of sufficient weight, as determined by the Construction Code Official, to remain in place during extreme weather conditions or they shall be anchored to the ground.
- ii. 100-150 sq.ft Zoning Permit required. Sheds are required to be placed on a stone or concrete base no less than 4 inches in depth or have other frost protection design. These structures should be of sufficient weight, as determined by the Construction Code Official, to remain in place during extreme weather conditions or they shall be anchored to the ground.
- iii. Greater than 150 sq.ft Zoning Permits required. Planning Board approval required for setbacks. These structures should be of sufficient weight, as determined by the Construction Code Official, to remain in place during extreme weather conditions or they shall be anchored to the ground.
- iv. 200 sq.ft or greater Building and Zoning Permits required. Planning Board approval required for setbacks. Full footing and foundation system required.

This Ordinance shall take effect twenty (20) days after adoption and publication as required by law.

Motion to open to public	Motion McAllister	Second Hogate	3 Ayes
Motion to close public	Motion McAllister	Second Hogate	3 Ayes
Motion to adopt	Motion McAllister	Second Hogate	3 Ayes

ORDINANCES TO BE INTRODUCED

ORDINANCE NO. 2023-02 2023 "CAP" ORDINANCE TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION LIMITS AND TO ESTABLISH A CAP BANK(N.J.S.A.40A:4-45.14) 1ST Reading by title only, will consider for final adoption after public hearing on March 6, 2023

Motion McAllister	Second Hogate	3 Ayes
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ORDINANCE NO. 2023-03 ORDINANCE ESTABLISHING RATE OF
COMPENSATION FOR OFFICER AND EMPLOYEES OF ELSINBORO TOWNSHIP,
1ST Reading by title only, will consider for final adoption after public hearing on March 6, 2023
Motion McAllister Second Hogate 3 Ayes

RESOLUTION (2023-15)
RESOLUTION TO CONDUCT ELECTRONIC TAX SALE

WHEREAS, NJSA 54:5-19.1 authorizes electronic tax sales pursuant to rules and regulations to be promulgated by the Director of the Division of Government Services, and

WHEREAS, the Director of the Division of Local Government Services has promulgated rules and regulations for pilot programs, and

WHEREAS, the Director of the Division of Local Government Services has approved NJ Tax Lien Investor/RealAuction.com to conduct pilot programs, and

WHEREAS, the rules and regulations authorize a municipality to submit an application for participation in the pilot program for an electronic tax sale, and

WHEREAS, an electronic tax sale is innovative and provides a greater pool of potential lien buyers, thus creating the environment for a more complete tax sale process, and

WHEREAS, the Elsinboro Township wishes to participate in the pilot program for an electronic tax sale.

NOW THEREFORE, BE IT RESOLVED by the Mayor and Township Committee, County of Salem and State of New Jersey that the Tax Collector is hereby authorized to complete an application to participate in the electronic tax sale program and submit same to the Director of the Division of Local Government services

Motion McAllister Second Hogate 3 Ayes

RESOLUTION (2023-16)
RESOLUTION TO ALLOW A CHARGE
OF \$25.00 PER NOTICE OF TAX SALE ON
DELINQUENT ACCOUNTS

WHEREAS, NJSA 54:5-19.1 authorizes electronic tax sales pursuant to rules and regulations to be promulgated by the Director of the Division of Government Services, and

WHEREAS, the rules and regulations allow said municipality to charge a fee of \$25.00 per notice for the creation, printing and mailing of said notice; and

WHEREAS, in an effort to more fairly assign greater fiscal responsibility to delinquent taxpayers, the Township of Elsinboro wishes to charge \$25.00 per notice mailed which will be assessed specifically to the delinquent accounts that are causing the need for a tax sale and not to the general tax base.

NOW THEREFORE, BE IT RESOLVED by the Mayor and Council, County of Salem and State of New Jersey that a fee of \$25.00 per notice be established and is hereby authorized and directed to be charged for each notice of tax sale that is sent in conjunction with the 2023 electronic tax sale.

Motion McAllister Second Hogate 3 Ayes

**Resolution of Support from Elsinboro Township Authorizing the
Sustainable Jersey Grant Application
RESOLUTION NO. 2023-17**

WHEREAS, a sustainable community seeks to optimize quality of life for its residents by ensuring that its environmental, economic and social objectives are balanced and mutually supportive; and

WHEREAS, Elsinboro strives to save tax dollars, assure clean land, air and water, improve working and living environments; and

WHEREAS, Elsinboro is participating in the Sustainable Jersey Program; and

WHEREAS, one of the purposes of the Sustainable Jersey Program is to provide resources to municipalities to make progress on sustainability issues, and they have created a grant program called the Sustainable Jersey Small Grants Program;

THEREFORE, the Township Committee of Elsinboro Township would like to apply for the aforementioned Grant.

THEREFORE, BE IT RESOLVED, that township committee of the Township of Elsinboro, State of New Jersey, authorize the submission of the aforementioned Sustainable Jersey Grant.

Motion McAllister Second Hogate 3 Ayes

Motion to approve Tax Collectors Annual Report

Motion McAllister Second Hogate 3 Ayes

Motion to appoint Bill McGowan to Planning Board

Motion McAllister Second Hogate 3 Ayes

Police Report, Tax Collectors report, Building inspectors report and CO report to be made part of the minutes

Township Solicitor Arbittier informed the committee of the administrative letter from DEP's DAG in regard to the Tier B to Tier A change. The League is starting an unfunded mandate search.

Committee Reports

Emergency Management – Deputy Mayor McAllister has been informed the Master plan for Emergency Management is up for review and they are looking it over.

Community Development- Mayor Elwell shared the county road project regarding the raising of the road did not find any artifacts so they should be able to move

forward. He also spoke to the state about Oakwood Beach and the state is looking for additional options. Mayor Elwell also informed everyone that there was some vandalizing a couple of weeks ago. The Police have a few leads and have increased patrols.

Township Roads- Committeeman Hogate told us that Money Island Road is holding up with the repairs we made to it. He also checked the plow truck to make sure it is ready for snow. Committeeman Hogate went to the Salem County Road meeting and they are looking into Local issues to help out the towns.

Insurance- Committeeman Hogate attended all the required JIF meetings.

Administration-Mayor Elwell said our budget meeting went well and we are on task to stay below a penny. The codification of the Township ordinances is moving forward.

Open to Public Comment

Mr. Hart asked who takes care of the stormwater runoff on his road. Mayor Elwell responded the County of Salem does, he should call with his issues.

Mrs. Elwell wanted to let everyone know that there are people driving out in the fields behind Mr. Larks house. Mayor Elwell said they should call the police when they see this going on.

Date of Next Meeting: March 6, 2023

Motion for Adjournment at 7:35pm by McAllister Second Hogate 3 Ayes

ELSINBORO TOWNSHIP
March 6, 2023

The regular meeting was called to order at 7:00pm by Mayor Elwell as advertised. The requirements of the Sunshine Law were met by notifying the South Jersey Times within the time prescribed by law. Notice was also posted on the bulletin board at the Elsinboro Municipal Building and posted on the Township website.

Mayor Elwell called this March 6, 2023 township committee meeting to order.

Motion to dispense with the reading of the minutes from the previous meeting and to approve as submitted

Motion McAllister Second Hogate 3 Ayes

CFO gave Committee treasurer's report and list of bills

Motion to pay bills **Motion McAllister Second Hogate 3 Ayes**

Present were: Mayor Elwell, Deputy Mayor McAllister, Committeeman Hogate, CFO Willadsen, Clerk Uzdancovics, Solicitor Arbittier

ORDINANCE TO BE ADOPTED

ORDINANCE NO. 2023-02

2023 "CAP" ORDINANCE TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION LIMITS AND TO ESTABLISH A CAP BANK
(N.J.S.A. 40A:4-45.14)

WHEREAS, the Local Government Cap Law, N.J.S.A. 40A:4-45.1 et seq., provides that in the preparation of its annual budget, a municipality shall limit any increase in said budget up to 2.5% unless authorized by ordinance to increase it to 3.5% over the previous year's final appropriations, subject to certain exceptions; and,

WHEREAS, N.J.S.A. 40A:4-45.15 provides that a municipality may, when authorized by ordinance, appropriate the difference between the amount of its actual final appropriation and the 3.5% percentage rate as an exception to its final appropriations in either of the next two succeeding years; and,

WHEREAS, the Township Committee of the Township of Elsinboro in the County of Salem finds it advisable and necessary to increase its CY 2023 budget by up to 3.5% over the previous year's final appropriations, in the interest of promoting the health, safety and welfare of the citizens; and,

WHEREAS, the Township Committee hereby determines that a 3.5% increase in the budget for said year, amounting to \$6,115.21 in excess of the increase in final

appropriations otherwise permitted by the Local Government Cap Law, is advisable and necessary; and,

WHEREAS, the Township Committee hereby determines that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years.

NOW, THEREFORE, BE IT ORDAINED by the Township Committee of the Township of Elsinboro, in the County of Salem, a majority of the full authorized membership of this governing body affirmatively concurring that, in the CY 2023 budget year, the final appropriations of the Township of Elsinboro shall, in accordance with this ordinance and N.J.S.A. 40A:4-45.14, be increased by 3.5%, amounting to \$21,403.31, and that the CY 2023 municipal budget for the Township of Elsinboro be approved and adopted in accordance with this ordinance; and

BE IT FURTHER ORDAINED that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years; and,

BE IT FURTHER ORDAINED that a certified copy of this ordinance as introduced be filed with the Director of the Division of Local Government Services within 5 days of introduction; and

BE IT FURTHER ORDAINED that a certified copy of this ordinance upon adoption, with the recorded vote included thereon, be filed with said Director within 5 days after such adoption.

Motion to open to public McAllister	Second Hogate	3 Ayes
Motion to close public McAllister	Second Hogate	3 Ayes
Motion to adopt Motion McAllister	Second Hogate	3 Ayes

ORDINANCE (2023-03)
AN ORDINANCE ESTABLISHING RATE OF COMPENSATION FOR
OFFICERS AND EMPLOYEES OF ELSINBORO TOWNSHIP

WHEREAS, the Township Committee of the Township of Elsinboro desires to establish a rate of compensation for all of its officers and employees;

NOW, THEREFORE, BE IT ORDAINED by the Township Committee of the Township of Elsinboro, County of Salem, State of New Jersey, that the rate of compensation for each officer and employee of Elsinboro Township for the calendar year 2023 shall be as follows:

OFFICER/EMPLOYEE	COMPENSATION
Mayor	\$6,633.00
Township Committee	5,832.00
Registrar of Vital Statistics	544.00
Municipal Improvement Search Clerk	544.00
Tax Clerk	16.03
Chief Financial Officer	12,217.00

Tax Assessor	13,128.00
Tax Collector	10,486.00
Tax Search Clerk	547.00
Planning Board Secretary	\$100/per meeting
Zoning Officer	2,938.00
Construction Official	10,486.00
Electrical Sub-Code Official	2,363.00
Plumbing Sub-Code Official	1,405.00
Fire Sub-Code Official	1,405.00
Crossing Guard	14.13/Hr
Emergency Management Coordinator	2,706.00
Deputy Emergency Management Coordinator	2,165.00
Board of Health Secretary	462.00
Board of Health Committee	50.00
Clean Communities Coordinator	200.00
Secretary-Parttime	14.13/Hr
Parttime Maintenance Worker A	28.71/Hr
Parttime Maintenance Worker B	20.00/Hr

Motion to open to public McAllister Second Hogate 3 Ayes
Motion to close public McAllister Second Hogate 3 Ayes
Motion to adopt McAllister Second Hogate 3 Ayes

ORDINANCE INTRODUCED

CAPITAL ORDINANCE OF THE TOWNSHIP OF ELSINBORO, COUNTY OF SALEM, STATE OF NEW JERSEY, AUTHORIZING THE RECONSTRUCTION OF BENDER DRIVE, NELSON AVENUE AND OLD TILBURY ROAD THE AMOUNT OF \$140,000.00 INCLUDING THE APPROPRIATION OF \$25,250.00 FROM THE CAPITAL IMPROVEMENT FUND IN THE GENERAL CAPITAL FUND FOR THE AFORESAID PURPOSE

Motion McAllister Second Hogate 3 Ayes

RESOLUTIONS FOR APPROVAL

RESOLUTION NO. 2023-18

RESOLUTION TO REFUND DUPLICATE PAYMENT TO TITLE COMPANY

Motion McAllister Second Hogate 3 Ayes

RESOLUTION 2023-19

RESOLUTION TO AWARD THE CONTRACT FOR MOWING

WHEREAS, Elsinboro Township has a need for Mowing Services; and

WHEREAS, the Township Committee of the Township of Elsinboro has awarded the Mowing Services contract to Joseph Robbins; and

NOW, THEREFORE, BE IT RESOLVED by the governing body of the Township of Elsinboro, that this takes effect on March 6, 2023; and

Motion McAllister Second Hogate 3 Ayes

RESOLUTION 2023-20
RESOLUTION TO APPROVING THE GOVERNING BODY CERTIFICATION OF
COMPLIANCE WITH THE UNITED STATES EQUAL EMPLOYMENT OPPORTUNITY
COMMISSIONS ENFORCEMENT GUIDANCE ON THE CONSIDERATION OF ARREST
AND CONVICTION RECORDS IN EMPLOYMENT DECISIONS UNDER TITLE VII OF
THE CIVIL RIGHTS ACT OF 1964

WHEREAS, N.J.S.A. 40A:4-5 as amended by P.L.2017, c.183 requires the governing body of each municipality and county to certify that their local unit's hiring practices comply with the United States Equal Employment Opportunity Commission's Enforcement Guidance on the Consideration of Arrest and Conviction Records in Employment Decisions Under Title VII of the Civil Rights Act of 1964," *as amended*, 42 U.S.C. 2000e *et seq.*, (April 25, 2012) before submitting its approved annual budget to the Division of Local Government Services in the New Jersey Department of Community Affairs; and

WHEREAS, the members of the governing body have familiarized themselves with the contents of the above-reference enforcement guidance and with their local unit's hiring practices as the pertain to the consideration of an individual's criminal history, as evidenced by the group affidavit form of the governing body attached hereto.

NOW, THEREFORE BE IT RESOLVED, that the township Committee of the Township of Elsinboro hereby states that it has complied with N.J.S.A. 40A:4-5, as amended by P.L. 2017, c. 183, by certifying that the local unit's hiring practices comply with the above-referenced enforcement guidance and hereby directs the Clerk to cause to be maintained and available for inspection a certified copy of this resolution and the required affidavit to show evidence of said compliance.

I HEREBY CERTIFY THAT THIS IS A TRUE COPY OF A RESOLUTION ADOPTED BY THE ELSINBORO TOWNSHIP COMMITTEE ON MARCH 6, 2023

Motion McAllister, Second Hogate, 3 yes

TOWNSHIP OF ELSINBORO
RESOLUTION NO. 2023-21

A Resolution of the Township Committee of the Township of ELSINBORO
The Municipal Budget of the Township of ELSINBORO, County of Salem, for the Fiscal Year
2023

BE IT RESOLVED by the mayor and members of the Township Committee of the Township of Elsinboro that the following statements of revenues and appropriations shall constitute the Municipal Budget for the year 2023:

Anticipated Revenues	\$506,806.07
Amount to be raised by taxation	\$478,353.53
Total Revenues	\$994,513.10
Appropriations	\$770,780.07

Reserve for uncollected taxes	\$223,733.03
Total Appropriations	\$994,513.10

BE IT FURTHER RESOLVED that said budget shall be published in "South Jersey Times" in the issue of March 22, 2023 ; and

BE IT FURTHER RESOLVED that a public hearing on the municipal budget and tax resolution will be held at the Municipal Building on April 3, 2023 at 7:00 pm, at which time and place objections to said budget and tax resolution for the year 2023 may be presented by taxpayers or other interested persons.

Motion McAllister Second Hogate 3 Ayes

Motion to approve raffle license for VFW

Motion McAllister Second Hogate 3 Ayes

Motion to Approve Safety Contract for 2023

Motion McAllister Second Hogate 3 Ayes

Motion to approve a Redactor for Daniels Law

Motion McAllister Second Hogate 3 Ayes

Motion to approve Bingo License for VFW Ladies Auxiliary

Motion McAllister Second Hogate 3 Ayes

Police Report, Building inspectors report, CO report and Tax Collectors on file

Township Solicitor – Solicitor Arbittier updated the committee on the tax court case.

Committee Reports

Emergency Management -Deputy Mayor McAllister said everything is going well with Emergency Management.

Community Development- Mayor Elwell shared that the road grants are moving forward.

Township Roads- Committeeman Hogate attended the steering committee meeting for Roads.

Insurance- Committeeman Hogate attended all required meetings for Joint Insurance Fund.

Administration- Committeeman Hogate attended the meeting for the proposed county court. Elsinboro is not for it but we need to keep abreast of the issue.

Open to Public Comment

Mr. Hart asked if the County is still going forward with raising the road. Mayor Elwell replied they are and permits have been applied for. Mr. Hart also asked about the beach. Mayor Elwell Shared the Army Core is doing an industry day to talk to experts and see what works.

Mr. Grant explained what he read and how they are trying to get the sand to the beach with no deep channel dredging. Mr. Grant also handed out pictures of trash at the dump that they hand picking up trash. He would like the committee to see what can do about it. Mayor Elwell told Mr. Grant they would have someone pickup the trash at the dump and remind LAC Police to check trash hot spots.

Date of Next Meeting: April 3, 2023

Motion for Adjournment made at 7:36pm by McAllister, second Hogate, 3 RCV yes

ELSINBORO TOWNSHIP
April 3, 2023

The regular meeting was called to order at 7:00pm by Mayor Elwell as advertised. The requirements of the Sunshine Law were met by notifying the South Jersey Times within the time prescribed by law. Notice was also posted on the bulletin board at the Elsinboro Municipal Building and posted on the Township website.

Mayor Elwell called this April 3, 2023 township committee meeting to order.

Motion to dispense with the reading of the minutes from the previous meeting and to approve as submitted

Motion McAllister Second Hogate 3 Ayes

CFO gave Committee treasurer's report and list of bills

Motion to pay bills **Motion McAllister Second Hogate 3 Ayes**

Present were: Mayor Elwell, Deputy Mayor McAllister, Committeeman Hogate, CFO Willadsen, Clerk Uzdancovics, Solicitor Arbittier

Resident of the year for 2022 was Lyn Smith

ORDINANCES TO BE ADOPTED

ORDINANCE NO. 2023-04
TOWNSHIP OF ELSINBORO
COUNTY OF SALEM

CAPITAL ORDINANCE OF THE TOWNSHIP OF ELSINBORO, COUNTY OF SALEM, STATE OF NEW JERSEY, AUTHORIZING THE RECONSTRUCTION OF BENDER DRIVE, NELSON AVENUE AND OLD TILBURY ROAD THE AMOUNT OF \$145,000.00 INCLUDING THE APPROPRIATION OF \$30,250.00 FROM THE CAPITAL IMPROVEMENT FUND IN THE GENERAL CAPITAL FUND FOR THE AFORESAID PURPOSE

BE IT ORDAINED by the Mayor and Township Committee of the Township of Elsinboro, County of Salem, State of New Jersey (not less than two-thirds of the full membership thereof affirmatively concurring) as follows:

Section 1. The Township Committee hereby authorizes for the purpose set forth in Section 3 of this ordinance an appropriation in the amount of \$145,000.00

Section 2. For the funding of the cost of said purpose, the Township Committee hereby appropriates \$30,250.00 from the Capital Improvement Fund available therefore by virtue of provision in a budget or budgets of the Township previously adopted. In addition, the Township Committee has received approval of an allotment in the amount of \$114,750.00 under the New Jersey Transportation Trust Fund Authority Act. The amount received under the New Jersey Transportation Trust Authority Act will be utilized for payment of expenditures or for the reimbursement of expenses paid.

Section 3. The purpose herein referred to and hereby authorized is as follows:

Reconstruction of Bender Drive, Nelson Avenue and Old Tilbury Road
\$145,000

Section 4. It is hereby found, determined and declared that:

(a) The purpose described in Section 3 hereof is not a current expense and is an improvement which the Township of Elsinboro may lawfully make as a general improvement, and no part of the costs thereof has been or shall be specifically assessed on property specifically benefited hereby.

(b) The average period of usefulness of the purpose for which the obligations authorized by this ordinance are to be used is 10 years.

(c) The aggregate amount included in the estimated cost of the improvements or purposes for the payment of interest on such obligations, accounting, engineering and inspection costs, legal expenses, architect's fees, cost of authorizing, selling and issuing obligations, preliminary planning, test and survey expenses, and a reasonable proportion of the compensation and expenses of employees of the Township of Elsinboro in connection with the construction or acquisition of such improvements or property shall not exceed \$30,250.00.

(d) No debt is authorized by this ordinance.

Section 5. The 2023 Capital Budget of the Township is hereby amended to conform with the provisions of this ordinance to the extent of any inconsistency herewith. The resolution in the form promulgated by the Local Finance Board showing all detail of the amended capital budget and capital program as approved by the Director, Division of Local Government Services, is on file with the Clerk and is available for public inspection.

Section 6. This ordinance shall take effect after final passage as provided by the New Jersey Statute.

Motion to open to public	Motion McAllister	Second Hogate	3 Ayes
Motion to close public	Motion McAllister	Second Hogate	3 Ayes
Motion to adopt	Motion McAllister	Second Hogate	3 Ayes

RESOLUTIONS TO BE APPROVED

RESOLUTION NO. 2023-22 Resolution to honor Michael Khairzada
Motion McAllister Second Hogate 3 Ayes

RESOLUTION NO. 2023-23 A resolution to amend the 2023 Budget
Motion McAllister Second Hogate 3 Ayes

**TOWNSHIP OF ELSINBORO
RESOLUTION NO. 2023-24**

A resolution of the Township Committee of the Township of Elsinboro Authorizing the Clerk to read Resolution No. 2023-25 by title only

WHEREAS, NJS 40A:4-8, as amended by Chapter 259, P. L. 1995, provides that a budget resolution may be read by title only at the time of the public hearing if a resolution is passed by not less than a majority of the full governing body, providing that at least one week prior to the date of hearing a complete copy of the budget has been made available for public inspection in the Township of Elsinboro and copies have been made available by the Clerk to persons requesting them; and

WHEREAS, these two conditions have been met,

NOW, THEREFORE, BE IT RESOLVED by the Mayor and members of the Township Committee of the Township of Elsinboro that the Township's 2023 budget shall be read by title only.

Motion McAllister Second Hogate 3 Ayes

RESOLUTION NO. 2023-25

Re: Resolution of Elsinboro Township

Adopting The 2023 Municipal
Budget of Elsinboro Township by
title only as Permitted by
Resolution 2023-24

WHEREAS, the mayor and members of the township committee of Elsinboro Township (hereinafter committee) have determined that this would be an appropriate time to adopt the Township's 2023 municipal budget.

NOW THEREFORE BE IT RESOLVED by the Township Committee of Elsinboro Township, County of Salem that:

1. They hereby adopt the facts and determinations as set forth in the preamble of this resolution as if the same were more fully set forth herein, and the facts and

determinations shall have the same binding effect as the paragraphs set forth herein below.

2. The budget hereinbefore set forth is hereby adopted and shall constitute an appropriation for the purposes stated of the sums therein set forth as appropriations, and authorization of the amount of \$478,353.53 to be raised for municipal purposes.

3. that by the Township Committee of Elsinboro Township, County of Salem, that a summary of the 2021 Municipal Budget of Elsinboro Township be as follows:

Revenues:

Surplus Anticipated	\$250,675.00
Miscellaneous Revenues Anticipated	215,930.07
Receipts from Delinquent Taxes	35,000.00
Amount to be raised by Taxation For Municipal Purposes	487,702.46
Total Revenues	\$989,307.53

Appropriations:

Within "Caps"	
Operations including Contingent	\$629,274.00
Deferred Charges and Statutory Expenditures-Municipal	
Excluded from "Caps"	
Operations-Total Operations Excluded	96,506.07
From "Caps"	
Capital Improvements	45,000.00
Municipal Debt Service	
Reserve for Uncollected Taxes	218,527.46
Total Appropriations	\$989,307.53

4. That the previously stated items of Revenue and Appropriations which includes the Amount to Be Raised By Taxation for Local Purposes shall constitute The 2023 Municipal Budget of Elsinboro Township and is hereby adopted.

Motion to open to public Motion McAllister	Second Hogate 3 Ayes
Motion to close public Motion McAllister	Second Hogate 3 Ayes
Motion to adopt Motion McAllister	Second Hogate 3 Ayes

Police Report, Building inspectors report, CO report and Tax Collectors report to be kept on file

Township Solicitor- Solicitor Arbittier said the tax court case is still on going.

COMMITTEE REPORTS

Emergency Management- Deputy Mayor McAllister said all is going well with Emergency Management.

Community Development- Mayor Elwell shared the planning board approved a variance on Locust Avenue. The State held an Industry day for Oakwood Beach. They are trying to get experts that may provide other ways to replenish the beach that will not be so expensive or have a major impact on roads or schools.

Insurance- Committeeman Hogate attended all JIF meetings and the regional court meeting for the county.

OPEN TO PUBLIC COMMENT

Mr. Hart asked about the permit for the Salem- Ft. Elfsborg road raising project. Mayor Elwell informed him it has been approved.

Date of Next Meeting: May 1, 2023

Motion for Adjournment made at 7:20pm **by McAllister Second Hogate 3 yes**

ELSINBORO TOWNSHIP

May 1, 2023

The regular meeting was called to order at 7:00pm by Mayor Elwell as advertised. The requirements of the Sunshine Law were met by notifying the South Jersey Times within the time prescribed by law. Notice was also posted on the bulletin board at the Elsinboro Municipal Building and posted on the Township website.

Mayor Elwell called this May 1, 2023 township committee meeting to order.

Motion to dispense with the reading of the minutes from the previous meeting and to approve as submitted

Motion McAllister Second Hogate 3 Ayes

CFO gave Committee treasurer's report and list of bills

Motion to pay bills **Motion McAllister Second Hogate 3 Ayes**

Present were: Mayor Elwell, Deputy Mayor McAllister, Committeeman Hogate, CFO Willadsen, Clerk Uzdánovics, Solicitor Arbittier

Mayor Elwell attended the meeting for Salem County Multi-Jurisdictional Multi-Hazard Mitigation Plan Update Public Participation Outreach.

He shared the purpose of the project and encouraged residents to participate.

Police Report, Building Inspectors Report, CO Report and Tax Collector's Report to be kept on file

Township Solicitor - Solicitor Arbittier has been nominated for Superior Court.

Committee Reports

Emergency Management- Deputy Mayor McAllister had nothing at this time.

Community Development- Mayor Elwell shared that bike to school day would be May 10. Also, we need to decide on roads to be redone for the DOT grant.

Insurance-Committeeman Hogate went to all JIF meetings, but did not make it to the joint court or the county road meetings.

Administration- Mayor Elwell asked the clerk to get the tax sale results from the tax collector.

Open to Public Comment

No public comment

Date of Next Meeting: June 5, 2023

Motion for Adjournment made by McAllister at 7:11pm
RCV yes

Second Hogate

3

ELSINBORO TOWNSHIP

June 5, 2023

The regular meeting was called to order at 7:00pm by Mayor Elwell as advertised. The requirements of the Sunshine Law were met by notifying the South Jersey Times within the time prescribed by law. Notice was also posted on the bulletin board at the Elsinboro Municipal Building and posted on the Township website.

Mayor Elwell called this June 5, 2023 township committee meeting to order.

Motion to dispense with the reading of the minutes from the previous meeting and to approve as submitted

Motion McAllister Second Hogate 3 Ayes

CFO gave Committee treasurer's report and list of bills

Motion to pay bills **Motion McAllister Second Hogate 3 Ayes**

Present were: Mayor Elwell, Deputy Mayor McAllister, Committeeman Hogate, CFO Willadsen, Clerk Uzdancovics, Solicitor Arbittier

ORDINANCE to be introduced

**ORDINANCE NO. 2023-05 AN ORDINANCE TO AMEND CHAPTER OF THE
CODE**

OF THE TOWNSHIP OF ELSINBORO

Motion McAllister Second Hogate 3 Ayes

RESOLUTIONS to be approved

RESOLUTION (2023-26)

RESOLUTION TO HONOR MAYOR OF ELSINBORO'S SECOND GRADE

WHEREAS, the Mayor and Elsinboro Township Committee recognize the importance of introducing students to municipal government, and

WHEREAS, involving students through the Elsinboro Township School serves as an interactive way to teach these students about the many roles of municipal government; and

WHEREAS, in collaboration with the Elsinboro Township School second grade class, the Mayor has created a shadowing program to involve students from the community; and

WHEREAS, the Mayor and Elsinboro Township Committee congratulate Tiera Reese for being elected by her peers as Mayor; and

WHEREAS, the Elsinboro Township Committee commends Tiera Reese for her campaign efforts, and

WHEREAS, Elsinboro Township Committee is honored to have Tiera Reese take part in the Second Grade Shadowing Program; and

NOW, THEREFORE, BE IT RESOLVED that the Township Committee of the Township of Elsinboro commends and recognizes Tiera Reese; and

BE IT FURTHER RESOLVED that a copy of this resolution be presented to Tiera Reese and another placed in the minutes of the Elsinboro Township Clerk.

Motion McAllister Second Hogate 3 Ayes

RESOLUTION (2023-27)

**RESOLUTION TO HONOR THE DEPUTY MAYOR OF ELSINBORO'S
SECOND GRADE**

WHEREAS, the Mayor and Elsinboro Township Committee recognize the importance of introducing students to municipal government; and

WHEREAS, involving students through the Elsinboro Township School serves as an interactive way to teach these students about the many roles of municipal government; and

WHEREAS, in collaboration with the Elsinboro Township School second grade class, the Mayor has created a shadowing program to involve students from the community; and.

WHEREAS, the Mayor and Elsinboro Township Committee congratulate Kip Elmer for being elected by his peers as Deputy Mayor; and

WHEREAS, the Elsinboro Township Committee commends Kip Elmer for his campaign efforts; and

WHEREAS, Elsinboro Township Committee is honored to have Kip Elmer take part in the Second Grade Shadowing Program; and

NOW, THEREFORE, BE IT RESOLVED that the Township Committee of the Township of Elsinboro commends and recognizes Kip Elmer; and,

BE IT FURTHER RESOLVED that a copy of this resolution be presented to Kip Elmer and another placed in the minutes of the Elsinboro Township Clerk.

Motion McAllister Second Hogate 3 Ayes

RESOLUTION (2023-28)

**RESOLUTION TO HONOR THE TOWNSHIP COMMITTEE PERSON OF
EL SINBORO'S SECOND GRADE**

WHEREAS, the Mayor and Elsinboro Township Committee recognize the importance of introducing students to municipal government; and

WHEREAS, involving students through the Elsinboro Township School serves as an interactive way to teach these students about the many roles of municipal government; and

WHEREAS, in collaboration with the Elsinboro Township School second grade class, the Mayor has created a shadowing program to involve students from the community; and

WHEREAS, the Mayor and Elsinboro Township Committee congratulate MacGyver Nugent for being elected by his peers as Committee Person; and

WHEREAS, the Elsinboro Township Committee commends MacGyver Nugent for his campaign efforts; and

WHEREAS, Elsinboro Township Committee is honored to have MacGyver Nugent take part in the Second Grade Shadowing Program; and

NOW, THEREFORE, BE IT RESOLVED that the Township Committee of the Township of Elsinboro commends and recognizes MacGyver Nugent; and

BE IT FURTHER RESOLVED that a copy of this resolution be presented to MacGyver Nugent and another placed in the minutes of the Elsinboro Township Clerk.

Motion McAllister Second Hogate 3 Ayes

RESOLUTION (2023-29)
RESOLUTION TO HONOR THE TOWNSHIP COMMITTEE PERSON OF
ELSINBORO'S SECOND GRADE

WHEREAS, the Mayor and Elsinboro Township Committee recognize the importance of introducing students to municipal government; and

WHEREAS, involving students through the Elsinboro Township School serves as an interactive way to teach these students about the many roles of municipal government; and

WHEREAS, in collaboration with the Elsinboro Township School second grade class, the Mayor has created a shadowing program to involve students from the community; and

WHEREAS, the Mayor and Elsinboro Township Committee congratulate Myles Ford for being elected by his peers as Committee Person; and

WHEREAS, the Elsinboro Township Committee commends Myles Ford for his campaign efforts; and

WHEREAS, Elsinboro Township Committee is honored to have Myles Ford take part in the Second Grade Shadowing Program; and

NOW, THEREFORE, BE IT RESOLVED that the Township Committee of the Township of Elsinboro commends and recognizes Myles Ford; and

BE IT FURTHER RESOLVED that a copy of this resolution be presented to Myles Ford and another placed in the minutes of the Elsinboro Township Clerk

Motion McAllister Second Hogate 3 Ayes

**RESOLUTION (2023-30)
ABC LIQUOR LICENSE RENEWAL**

BE IT RESOLVED by the Township Committee of Elsinboro Township, Salem County, New Jersey that the following have made application for renewal of their existing Plenary Retail Consumption Licenses, their Plenary Retail Distribution Licenses and Club Licenses in the Township of Elsinboro and they have complied with all the requirements and regulations of the Alcoholic Beverage Commission Laws, the Rules and Regulations as promulgated by the Director of the Division of Alcoholic Beverage Control; and

BE IT FURTHER RESOLVED, that the applications in form are complete in all respects; and

BE IT FURTHER RESOLVED, that the applicants are qualified to be licensed according to all statutory, regulatory and local governmental Alcoholic Beverage Laws and Regulations; and

BE IT FURTHER RESOLVED that the Club License Applications are complete in all respects, including submission of the Club Member List and the Officers and Directors of the Club are qualified according to all statutory, regulatory and local Governmental Alcoholic Beverage Laws and Regulations and the Clubs maintain all records required by the New Jersey Alcoholic Beverage Commission 12:2-8.8, and the required affidavit to said Board to show evidence of said compliance.

BE IT FURTHER RESOLVED that a copy of this resolution, certified by the Clerk, be forwarded to the office of the Director of the Division of Alcoholic Beverage Control, Trenton, New Jersey and he is hereby authorized to deliver said licenses for the period July 1, 2023 to June 30, 2024.

BE IT FURTHER RESOLVED that the following applications are approved for renewal and licenses be granted to:

1. Hryad, LLC, t/a Kurts Package Store 441 Fort Elfsborg Road, Elsinboro Twp., Salem, N.J. 08079 License # 1703-44-002-006 Fee \$318.00
2. Little Brown Derby, Inc. 248 Salem/Hancocks Bridge Rd., Salem, N.J. 08079, License #1703-33-003-003 Fee \$636.00

Motion McAllister Second Hogate 3 Ayes

RESOLUTION 2023-31

**RESOLUTION REQUESTING APPROVAL OF ITEMS
OF REVENUE AND APPROPRIATION NJSA 40A:4-87**

WHEREAS, NJSA 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law and the amount was not determined at the time of the adoption of the budget; and

WHEREAS, the Director may approve the insertion of an item of appropriation for equal amount,

NOW, THEREFORE, BE IT RESOLVED, that the Township Committee of Elsinboro Township in the County of Salem, State of New Jersey, hereby requests the Director of the Division of Local Government Services to approve the insertion of an item of revenue in the budget of the year 2023 in the sum of \$25,000.00 which is now available from the State of New Jersey, Water Resources Planning Management - Stormwater Assistance Grant in the amount of \$25,000.00, and

BE IT FURTHER RESOLVED, that the like sum of \$25,000.00 hereby appropriated under the caption Water Resources Planning Management - Stormwater Assistance Grant, and

BE IT FURTHER RESOLVED that the above is the result of funds from the State of New Jersey, Water Resources Planning Management - Stormwater Assistance Grant in the amount of \$25,000.00.

Motion McAllister Second Hogate 3 Ayes

Resolution No. 2023-32

Resolution: Approval to submit a grant application and execute a grant contract with the New Jersey Department of Transportation for Friendship Drive, Stuart Drive and Phillips Drive Reconstruction.

NOW, THEREFORE, BE IT RESOLVED that Committee of the Township of Elsinboro formally approves the grant application for the above stated project.

BE IT FURTHER RESOLVED that the (Mayor/Committee) and Clerk are hereby authorized to submit an electronic grant application identified as MA-2024 Friendship Drive, Stuart Drive and Phillips Drive - Road Reconstruction -00265 to the New Jersey Department of Transportation on behalf of the Township of Elsinboro.

BE IT FURTHER RESOLVED that Mayor/Committee and Clerk are hereby authorized to sign the grant agreement on behalf of the Township of Elsinboro and that their signature constitutes acceptance of the terms and conditions of the grant agreement and approves the execution of the grant agreement.

Certified as a true copy of the Resolution adopted by the Committee
On this 5th day of June, 2023.

Motion McAllister Second Hogate 3 Ayes

Motion to approve Raffle License for Salem County Historical Society
Motion McAllister Second Hogate 3 Ayes

Police Report, Building Inspectors report, CO report and Tax Collector's report to be kept on file

Township Solicitor - Nothing at this time.

Committee Reports

Emergency Management- Deputy Mayor McAllister said the Emergency Management Personnel need to meet for discussion of Future events.

Community Development- Mayor Elwell shared there will be a Planning Board meeting this month. He also shared that bike to school went well.

Township Roads- Committeeman Hogate said all is good.

Open to Public Comment

Date of Next Meeting: July 5, 2023

Motion for Adjournment at 7:35 by **McAllister** **Second Hogate** **3**
Ayes

ELSINBORO TOWNSHIP

June 27, 2023

The Special meeting was called to order at 5:00pm by Mayor Elwell as advertised. The requirements of the Sunshine Law were met by notifying the South Jersey Times within the time prescribed by law. Notice was also posted on the bulletin board at the Elsinboro Municipal Building and posted on the Township website.

Mayor Elwell called this June 27, 2023 township committee meeting to order.

Present were: Mayor Elwell, Deputy Mayor McAllister, Committeeman Hogate, CFO Willadsen, Clerk Uzdancovics,

RESOLUTIONS TO BE APPROVED

RESOLUTION (2023-33) ABC LIQUOR LICENSE RENEWAL

BE IT RESOLVED by the Township Committee of Elsinboro Township, Salem County, New Jersey that the following have made application for renewal of their existing Plenary Retail Consumption Licenses, their Plenary Retail Distribution Licenses and Club Licenses in the Township of Elsinboro and they have complied with all the requirements and regulations of the Alcoholic Beverage Commission Laws, the Rules and Regulations as promulgated by the Director of the Division of Alcoholic Beverage Control; and

BE IT FURTHER RESOLVED, that the applications in form are complete in all respects; and

BE IT FURTHER RESOLVED, that the applicants are qualified to be licensed according to all statutory, regulatory and local governmental Alcoholic Beverage Laws and Regulations; and

BE IT FURTHER RESOLVED that the Club License Applications are complete in all respects, including submission of the Club Member List and the Officers and Directors of the Club are qualified according to all statutory, regulatory and local Governmental Alcoholic Beverage Laws and Regulations and the Clubs maintain all records required by the New Jersey Alcoholic Beverage Commission 12:2-8.8, and the required affidavit to said Board to show evidence of said compliance.

BE IT FURTHER RESOLVED that a copy of this resolution, certified by the Clerk, be forwarded to the office of the Director of the Division of Alcoholic Beverage Control, Trenton, New Jersey and

he is hereby authorized to deliver said licenses for the period July 1, 2023 to June 30, 2024.

BE IT FURTHER RESOLVED that the following applications are approved for renewal and licenses be granted to:

1. Corporal Joseph C. Toulson Post #253 Veterans of the Foreign Wars, 20 Phillip Drive, Salem, N.J. 08079 License #1703-31-005-001 Fee \$150.00.

Motion McAllister

Second Hogate

3 RCV yes

The committee discussed the Server that needs to be replaced ASAP. They will do an emergency since it holds Vital information.

The Mayor brought up our trash can issue and that we are going through quite a lot of them. He suggested doing an ordinance and wanted to come up with ideas as to what we can do. Mayor Elwell also wants to discuss doing one ordinance for the changes that will be made in ecode when it is finished.

Open to Public Comment

No public comment

Date of Next Meeting: July 5, 2023 at 5PM

Motion for Adjournment made at 5:45pm by McAllister
3 RCV yes

Second Hogate

ELSINBORO TOWNSHIP

July 5, 2023

The regular meeting was called to order at 7:00pm by Mayor Elwell as advertised. The requirements of the Sunshine Law were met by notifying the South Jersey Times within the time prescribed by law. Notice was also posted on the bulletin board at the Elsinboro Municipal Building and posted on the Township website.

Mayor Elwell called this July 5, 2023 township committee meeting to order.

Motion to dispense with the reading of the minutes from the previous meeting and to approve as submitted

Motion McAllister Second Hogate 3 Ayes

CFO gave Committee treasurer's report and list of bills

Motion to pay bills **Motion McAllister Second Hogate 3 Ayes**

Present were: Mayor Elwell, Deputy Mayor McAllister, Committeeman Hogate, CFO Willadsen, Clerk Uzdancovics, Solicitor Vigilante

ORDINANCES TO BE INTRODUCED by title only

ORDINANCE NO. 2023-05

AN ORDINANCE TO ESTABLISH "RESTRICTED AREAS IN BUILDINGS WHERE MUNICIPAL OPERATIONS ARE CONDUCTED LIMITED TO AUTHORIZED EMPLOYEES ONLY TO PROTECT AND SAFEGUARD PUBLIC RECORDS CONTAINING PERSONALLY IDENTIFIABLE INFORMATION".

WHEREAS, Township of Elsinboro officials and employees have a responsibility to maintain and safeguard public records that consist of confidential information; and

WHEREAS, to adequately comply with the New Jersey Open Public Records Act, N.J.S.A. 47:1A-1, and to comply with the statutorily defined responsibilities, the maintenance and custody of specific records are required; and

WHEREAS, municipal officials assigned this responsibility include, but are not limited to; the Municipal Clerk, the Chief Financial Officer, the Tax Collector, the Tax Assessor, the Construction Code Officer, the Board of Health Secretary, and the Township Administrator; and

WHEREAS, the responsibility for the maintenance and safeguarding of records, reports, documents and information in municipal offices may not be available for immediate public view since they may contain personal information, phone numbers, social security numbers, dates of birth and other confidential information; and

WHEREAS, securing these records maintains the integrity of this information and when an Open Public Records Act request is received, and it is determined that a requestor is

entitled to the records, the records can be released individually and redacted as required by law; and

WHEREAS, securing these records prevents outsiders/trespassers from simply walking into an office, grabbing some records, and leaving the building; and

WHEREAS, we cannot expect our municipal employees to physically intervene to protect a record, and creating secure areas with clear signage will help deter persons from collecting records which they are not entitled to receive without following the process required by the Open Public Records Act.

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Elsinboro, County of Salem, State of New Jersey, as follows:

Motion McAllister

Second Hogate

3 RCV yes

ORDINANCE NO. 2023-06

**AN ORDINANCE OF THE TOWNSHIP OF ELSINBORO,
COUNTY OF SALEM, AND THE STATE OF NEW JERSEY,
APPROPRIATING THE SUM OF \$8000.00 FOR EMERGENCY
PURCHASE OF A NEW SERVER**

WHEREAS, the Township Committee of the Township of Elsinboro previously adopted a budget which included a “Capital Improvement Fund”; and

WHEREAS, by Resolution No. 2023-34 the members of the Township Committee of the Township of Elsinboro authorized emergency purchase of a server; and

WHEREAS, the Township committee will purchase a new server when this Ordinance is final; and

WHEREAS, the members of the Township Committee have determined that the safety and welfare of the Township residents requires that a portion of the money contained in the above-mentioned line item be appropriated for the purpose stated herein below,

NOW, THEREFORE, BEIT ORDAINED by the Mayor and members of the Township Committee of the Township of Elsinboro, County of Salem, and State of New Jersey, as follows:

(1) The sum of \$8000.00 is hereby appropriated from the Township’s “Capital Improvement Fund”, which amount shall be used for the following purpose:

a) Emergency purchase of a server for the municipal building in an amount not to exceed \$8,000.00

(2) The capital budget of the Township of Elsinboro is hereby amended to conform with the provisions of this ordinance to the extent of any inconsistencies therewith. The resolutions promulgated by the Local Finance Board showing in full detail the amended capital budget and capital program as

approved by the Director of the Division of Local Government Services are on file with the Township Clerk and are available for public inspection.

(3) This ordinance shall be effective after final passage and publication in accordance with law at a meeting on August 7, 2023

Motion McAllister

Second Hogate

3 RCV

yes

RESOLUTIONS TO BE APPROVED

RESOLUTION NO. 2023-34

WHEREAS, an emergency has arisen with respect to: The server the contains municipal information needs to be replaces

No adequate provision was made in the 2023 budget for the aforesaid purpose, and N.J.S. 40A:4-46 provides for the creation of an emergency appropriation for the purpose above mentioned, and

WHEREAS, the total amount of emergency appropriation(s) created including the appropriation to be created by this resolution is \$8000.00 and three percent of the total operations in the budget for the year 2023 is \$29,679.23, and

NOW, THEREFORE, BE IT RESOLVED (not less than two-thirds of all the members thereof affirmatively concurring) that in accordance with N.J.S.A. 40A:4-46,

An emergency appropriation be and the same is hereby made for in the amount of \$8000.00

1. That said emergency appropriation shall be provided by a Capital Ordinance to be adopted by December 31, 2023.
2. That two certified copies of this resolution be filed with the Director of Local Government Services

Motion McAllister

Second Hogate

3 RCV yes

RESOLUTION NO. 2023-35

RESOLUTION AUTHORIZING AGREEMENT WITH THE VIGILANTE LAW FIRM FOR PROFESSIONAL SERVICES

WHEREAS, pursuant to applicable Statutory Law, Elsinboro Township requires legal services; and

WHEREAS, The Vigilante Law Firm has agreed to provide said legal services for the sum of \$120.00 per hour payable by the Elsinboro Township; and

NOW THEREFORE, BE IT RESOLVED, on this 1st day of January 2023 by Elsinboro Township, as follows:

1. The Mayor and the Clerk are hereby authorized and directed to execute the attached agreement between The Vigilante Law Firm and Elsinboro Township.
2. This Contract is awarded without competitive bidding as a professional service in accordance with N.J.S.A 40A:11-5(a)(a) of the Local Public

Contracts Law as The Vigilante Law Firm is licensed to practice in the State of New Jersey.

3. A notice of this action shall be printed once in the official newspaper of the Township of Elsinboro.

Motion McAllister

Second Hogate

3 RCV yes

Police Report, Building inspectors report, CO report and Tax Collector's report to be kept on file

Township Solicitor – Jaci Vigilante was introduced as our new attorney now that Niki Arbittier has become a Judge.

Committee Reports

Emergency Management – Deputy Mayor McAllister had nothing at this time.

Community Development - Mayor Elwell explained about the regional court that the county is asking towns join. Elsinboro is happy with LAC Court but will attend the county court meetings to stay informed. He told Mr. Hart that he is Trying to get an update on the Beach Project. Mayor Elwell asked the clerk to contact Mr. Jones and ask him to fix Mr. Nugent's sand fence. He also wants Mr. Jones to clean up the access point and will get together with Mr. Jones to plan a time.

Township Roads- Committeeman Hogate would like to have the Local Government meeting that Elsinboro will host in September a joint meeting with County Road meetings.

Insurance-Committeeman Hogate attended the JIF meetings for the month of June.

Administration – Mayor Elwell shared that the planning board has some activity now. The municipal building driveway needs to be sealed so they are getting quotes. Mayor Elwell asked the clerk to contact Mr. Jones and ask him to fix Mr. Nugent's sand fence. He also wants Mr. Jones to clean up the access point and will get together with Mr. Jones to plan a time.

Open to Public Comment

Mr. Hart asked what Elsinboro school is having done? Mayor Elwell said they are putting in a driveway.

Date of Next Meeting: August 7, 2023

**Motion for Adjournment at 5:30pm by McAllister Second Hogate
3 RCV yes**

EL SINBORO TOWNSHIP
August 7, 2023

The regular meeting was called to order at 7:00pm by Mayor Elwell as advertised. The requirements of the Sunshine Law were met by notifying the South Jersey Times within the time prescribed by law. Notice was also posted on the bulletin board at the Elsinboro Municipal Building and posted on the Township website.

Mayor Elwell called this August 7, 2023 township committee meeting to order.

Motion to dispense with the reading of the minutes from the previous meeting and to approve as submitted

Motion McAllister Second Hogate 3 Ayes

CFO gave Committee treasurer's report and list of bills

Motion to pay bills **Motion McAllister Second Hogate 3 Ayes**

Present were: Mayor Elwell, Deputy Mayor McAllister, Committeeman Hogate, CFO Willadsen, Clerk Uzdancovics, Solicitor Vigilante

ORDINANCES TO BE ADOPTED

ORDINANCE NO. 23-05

AN ORDINANCE TO ESTABLISH "RESTRICTED AREAS IN BUILDINGS WHERE MUNICIPAL OPERATIONS ARE CONDUCTED LIMITED TO AUTHORIZED EMPLOYEES ONLY TO PROTECT AND SAFEGUARD PUBLIC RECORDS CONTAINING PERSONALLY IDENTIFIABLE INFORMATION".

WHEREAS, Township of Elsinboro officials and employees have a responsibility to maintain and safeguard public records that consist of confidential information; and

WHEREAS, to adequately comply with the New Jersey Open Public Records Act, N.J.S.A. 47:1A-1, and to comply with the statutorily defined responsibilities, the maintenance and custody of specific records are required; and

WHEREAS, municipal officials assigned this responsibility include, but are not limited to; the Municipal Clerk, the Chief Financial Officer, the Tax Collector, the Tax Assessor, the Construction Code Officer, the Board of Health Secretary, and the Township Administrator; and

WHEREAS, the responsibility for the maintenance and safeguarding of records, reports, documents and information in municipal offices may not be available for immediate public view since they may contain personal information, phone numbers, social security numbers, dates of birth and other confidential information; and

WHEREAS, securing these records maintains the integrity of this information and when an Open Public Records Act request is received, and it is determined that a requestor is entitled to the records, the records can be released individually and redacted as required by law; and

WHEREAS, securing these records prevents outsiders/trespassers from simply walking into an office, grabbing some records, and leaving the building; and

WHEREAS, we cannot expect our municipal employees to physically intervene to protect a record, and creating secure areas with clear signage will help deter persons from collecting records which they are not entitled to receive without following the process required by the Open Public Records Act.

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Elsinboro, County of Salem, State of New Jersey,;

OPEN TO THE PUBLIC	Motion McAllister	Second Hogate	3 Ayes
CLOSE TO THE PUBLIC	Motion McAllister	Second Hogate	3 Ayes
MOTION TO ADOPT	Motion McAllister	Second Hogate	3 Ayes

ORDINANCE NO. 2023-06
AN ORDINANCE OF THE TOWNSHIP OF ELSINBORO, COUNTY OF SALEM,
AND THE STATE OF NEW JERSEY, APPROPRIATING THE SUM OF \$8000.00
FOR EMERGENCY PURCHASE OF A NEW SERVER

WHEREAS, the Township Committee of the Township of Elsinboro previously adopted a budget which included a “Capital Improvement Fund”; and

WHEREAS, by Resolution No. 2023-34 the members of the Township Committee of the Township of Elsinboro authorized emergency purchase of a server; and

WHEREAS, the Township committee will purchase a new server when this Ordinance is final; and

WHEREAS, the members of the Township Committee have determined that the safety and welfare of the Township residents requires that a portion of the money contained in the above-mentioned line item be appropriated for the purpose stated herein below,

NOW, THEREFORE, BE IT ORDAINED by the Mayor and members of the Township Committee of the Township of Elsinboro, County of Salem, and State of New Jersey, as follows:

- (1) The sum of \$8000.00 is hereby appropriated from the Township’s “Capital Improvement Fund”, which amount shall be used for the following purpose:
 - a) Emergency purchase of a server for the municipal building in an amount not to exceed \$8,000.00
- (2) The capital budget of the Township of Elsinboro is hereby amended to conform with the provisions of this ordinance to the extent of any inconsistencies therewith. The resolutions promulgated by the Local Finance Board showing in full detail the amended capital budget and capital program as approved by the Director of the Division of Local Government Services are on file with the Township Clerk and are available for public inspection.

- (3) This ordinance shall be effective after final passage and publication in accordance with law at a meeting on August 7, 2023

OPEN TO THE PUBLIC Motion McAllister Second Hogate 3 Ayes
CLOSE TO THE PUBLIC Motion McAllister Second Hogate 3 Ayes
MOTION TO ADOPT Motion McAllister Second Hogate 3 Ayes

ORDINANCE TO BE INTRODUCED

ORDINANCE NO. 2023-07

**AN ORDINANCE OF ELSINBORO TOWNSHIP, COUNTY OF SALEM
AND THE STATE OF NEW JERSEY, APPROPRIATING THE SUM OF \$8,000
FOR SEALING OF MUNICIPAL BUILDING DRIVEWAY**

Motion McAllister Second Hogate 3 Ayes

RESOLUTIONS TO BE APPROVED

**ELSINBORO TOWNSHIP
COUNTY OF SALEM**

**RESOLUTION APPROVING MUNICIPAL DRUG ALLIANCE GRANT FY24
RESOLUTION 2023-36**

WHEREAS, The Township Committee of the Township of Elsinboro, County of Salem, State of New Jersey recognizes that the abuse of alcohol and drugs is a serious problem in our society amongst persons of all ages; and,

WHEREAS, the Township of Elsinboro further recognizes that it is incumbent upon not only public officials but upon the entire community to take action to prevent such abuses in our community; and

WHEREAS, the Township of Elsinboro has applied for funding to the Governor's Council on Alcoholism and Drug Abuse through the County of Salem;

NOW THEREFORE, BE IT RESOLVED by the Township of Elsinboro, County of Salem, State of New Jersey hereby recognizes the following;

1. The Township of Elsinboro does hereby authorize submission of an application for the Elsinboro Municipal Alliance grant for Fiscal year July 2023 to June 2024 in the amount of \$1843.67. This application requires a 25% cash match amount of \$460.92 and a 75% in-kind match amount of \$1382.75.
2. The Township of Elsinboro Committee acknowledges the terms and conditions for administering the Municipal Alliance grant, including the administrative compliance and audit requirements.

Motion McAllister Second Hogate 3 Ayes

RESOLUTION 2023-37

RESOLUTION AUTHORIZING THE AGREEMENT WITH THE COUNTY OF SALEM

WHEREAS, the Township of Elsinboro (“Elsinboro”) has agreed to enter into an agreement with the County of Salem with regard to the ballot box and camera system located at the Elsinboro Municipal Building.

WHEREAS, the County of Salem will be solely responsible for the Ballot box and camera system; and

NOW THEREFORE BE IT RESOLVED BY THE TOWNSHIP OF ELSINBORO, that the County of Salem will indemnify and hold harmless the Township of Elsinboro per the attached agreement; and

BE IT FUTHER RESOLVED, that the Clerk certify a copy of this Resolution and file it on the public record.

Motion McAllister Second Hogate 3 Ayes

RESOLUTION 2023-38

WHEREAS, **N.J.S.A.** 40A:5-4 requires the governing body of every local unit to have made an annual audit of its books, accounts and financial transactions, and

WHEREAS, the Annual Report of Audit for the year 2022 has been filed by a Registered Municipal Accountant with the Municipal Clerk as per the requirements of **N.J.S.A.** 40A:5-6, and a copy has been received by each member of the governing body, and

WHEREAS, the Local Finance Board of the State of New Jersey is authorized to prescribe reports pertaining to the local fiscal affairs, as per R.S. 52:27BB-34, and

WHEREAS, the Local Finance Board has promulgated N.J.A.C. 5:30-6.5, a regulation requiring that the governing body of each municipality shall by resolution certify to the Local Finance Board of the State of New Jersey that all members of the governing body have reviewed, as a minimum, the sections of the annual audit entitled:

**General Comments
Recommendations**

and

WHEREAS, the members of the governing body have personally reviewed, as a minimum, the Annual Report of Audit, and specifically the sections of the Annual Audit entitled:

General Comments

Recommendations

as evidenced by the group affidavit form of the governing body attached hereto, and

WHEREAS, such resolution of certification shall be adopted by the governing body no later than forty-five days after the receipt of the annual audit, pursuant to N.J.A.C. 5:30-6.5, and

WHEREAS, all members of the governing body have received and have familiarized themselves with, at least, the minimum requirements of the Local Finance Board of the State of New Jersey, as stated aforesaid and have subscribed to the affidavit, as provided by the Local Finance Board, and

WHEREAS, failure to comply with the promulgations of the Local Finance Board of the State of New Jersey may subject the members of the local governing body to the penalty provisions of R.S.52:27BB-52 - to wit:

R.S. 52:27BB-52 - "A local officer or member of a local governing body who, after a date fixed for compliance, fails or refuses to obey an order of the director (Director of Local Government Services), under the provisions of this Article, shall be guilty of a misdemeanor and, upon conviction, may be fined not more than one thousand dollars (\$1,000) or imprisoned for not more than one year, or both, in addition shall forfeit his office".

NOW, THEREFORE, BE IT RESOLVED that the Township Committee of the Township of Elsinboro hereby states that it has complied with N.J.A.C. 5:30-6.5 and does hereby submit a certified copy of this resolution and the required affidavit to said Board to show evidence of said compliance.

Motion McAllister Second Hogate 3 Ayes

MOTION to approve PSE&G Helicopter Landing Pad

Motion McAllister Second Hogate 3 Ayes

Police Report, Tax Report, Construction reports to be kept on file.

Township Solicitor – Solicitor Vigilante will contact the Assessor and go over the tax appeal.

Committee Reports

Emergency Management.- Deputy Mayor McAllister said EMO doing fine. He also explained about the quotes for sealing the driveway and will give them to the clerk as soon as they are finalized.

Community Development- Mayor Elwell shared that Yerkees Lane, Shadroe Lane and Schrier Avenue are done. Now Nelson, Bender and Old Tilbury will be next.

Insurance - Committeeman Hogate – Went to the JIF Retreat and attended the finance meetings.

Administration-Mayor Elwell said Planning Board had a Use Variance come before them but it did not pass.

Open to Public Comment

Mr. Hart informed us that some one hit the Porta potty at the PSE&G parking lot and it hit the post that protects

The gate. Also he asked what could be done about burning on the beach. Mayor Elwell said he will let PSE&G know about the gate. He told Mr. Hart to call the police about the burning on the beach.

Mrs. McManus asked if dry wood could be put out for pickup and the committee said yes. She also asked about Construction Material but it cannot be put out.

Date of Next Meeting: September 5, 2023 at 5:00pm

Motion for Adjournment made at 7:37pm **Motion McAllister**
Second Hogate **3 Ayes**

ELSINBORO TOWNSHIP

September 5, 2023

The regular meeting was called to order at 5:00pm by Mayor Elwell as advertised. The requirements of the Sunshine Law were met by notifying the South Jersey Times within the time prescribed by law. Notice was also posted on the bulletin board at the Elsinboro Municipal Building and posted on the Township website.

Mayor Elwell called this September 5, 2023 township committee meeting to order.

Motion to dispense with the reading of the minutes from the previous meeting and to approve as submitted

Motion McAllister Second Hogate 3 Ayes

CFO gave Committee treasurer's report and list of bills

Motion to pay bills **Motion McAllister Second Hogate 3 Ayes**

Present were: Mayor Elwell, Deputy Mayor McAllister, Committeeman Hogate, CFO Willadsen, Clerk Uzdancovics, Solicitor Vigilante

Julie Acton gave a presentation on bonding that Salem County Improvement Authority can offer towns.

ORDINANCE To be adopted

ORDINANCE NO. 2023-07

AN ORDINANCE OF ELSINBORO TOWNSHIP, COUNTY OF SALEM AND THE STATE OF NEW JERSEY, APPROPRIATING THE SUM OF \$8,000 FOR SEALING OF MUNICIPAL BUILDING DRIVEWAY

WHEREAS, Elsinboro Township previously adopted a budget which included a "Capital Improvement Fund"; and

WHEREAS, the members of the Elsinboro Township Committee have determined that the health, safety and welfare of the Township residents requires that a portion of the money contained in the above-mentioned line item be appropriated from the Capital Improvement Fund in the General Capital Fund be appropriated for the purpose stated herein below;

NOW, THEREFORE BE IT ORDAINED by the Mayor and Members of the Township Committee of Elsinboro Township, County of Salem, and State of New Jersey, as follows:

- (1) The sum of \$8,000.00 is hereby appropriated from the Township's "Capital Improvement Fund" in the General Capital Fund, which amount shall be used for sealing of the municipal building drive way.
- (2) The capital budget of Elsinboro Township is hereby amended to conform with the provisions of this ordinance to the extent of any inconsistencies therewith. The resolutions promulgated by the Local Finance Board showing in full detail the amended capital budget and capital program as approved by the Director of the

Division of Local Government Services are on file with the Township Clerk and are available for public inspection.

- (3) This ordinance shall be effective after final passage and publication in accordance with law.

OPEN TO THE PUBLIC Motion McAllister Second Hogate 3 Ayes
CLOSE TO THE PUBLIC Motion McAllister Second Hogate 3
Ayes
MOTION TO ADOPT Motion McAllister Second Hogate 3 Ayes

RESOLUTIONS to be approved

RESOLUTION 2023-39
RESOLUTION TO AWARD THE QUOTE TO SEAL THE MUNICIPAL
BUILDING DRIVEWAY

WHEREAS, Elsinboro Township has a need to have the municipal building driveway sealed; and

WHEREAS, South Jersey Seal Coating has the lowest quote and is able to perform the job; and

WHEREAS, the Township Committee of the Township of Elsinboro has awarded a quote to South Jersey Seal Coating for \$3750.00; and

NOW, THEREFORE, BE IT RESOLVED by the governing body of the Township of Elsinboro, that this takes effect on September 5, 2023; and

McAllister Second Hogate 3 Ayes

Quotes – South Jersey Seal Coating - \$3750.00

Finished Lines LLC – \$4500.00

Driveway Express - \$4950.00

RESOLUTION 2023-40
RESOLUTION TO AWARD THE QUOTE FOR TRASH CARTS

WHEREAS, Elsinboro Township has a need to order Trash carts; and

WHEREAS, Toter has the carts we need and is the lowest quote; and

WHEREAS, the Township Committee of the Township of Elsinboro has awarded a quote to Toter for \$3338.00; and

NOW, THEREFORE, BE IT RESOLVED by the governing body of the Township of Elsinboro, that this takes effect on September 5, 2023; and

McAllister Second Hogate 3 Ayes

Quotes – Toter - \$3338.00
OTTO - \$4145.00
Schafer - \$4405.00

Motion to approve Raffle license for Elsinboro Fire Company

McAllister Second Hogate 2 Ayes Elwell Abstains

The committee discussed the area in need of a Crossing Guard and the Mayor will talk to the Elsinboro School Superintendent.

Police Report, Tax Collector report, construction and housing to be kept on file

Township Solicitor - Nothing at this time

Committee Reports

Emergency Management - Deputy Mayor McAllister reported the Hazard Mitigation is being reviewed information is on the website. He also will meet with the School Superintendent on the walking path exercise equipment.

Community Development - Mayor Elwell shared that the breach in the Dike area may get some help. Mr. Jones replaced the Box on Locust Avenue. Deputy Mayor

McAllister cleaned the access point on Slape Avenue. There is nothing to report at this time on the Beach Project.

Township Roads Mayor Elwell reported Shrier, Yerkes, and Shad Roe Lane are done. The next to be resurfaced are Nelson, Tilbury and

Insurance- Committeeman Hogate attended the JIF Finance meeting and they are getting ready for the 2024 Budget.

Administration – Mayor Elwell said the planning board had on application.

Open to Public Comment

Mr. Hart told the committee the sign by the point says swim at own risk and our township sign says no swimming. Mayor Elwell will look into it.

Date of Next Meeting: October 2, 2023 at 7:00pm

Motion for Adjournment made at 5:55pm by **McAllister, Second**
Hogate 3 RCV yes

ELSINBORO TOWNSHP

October 2, 2023

The regular meeting was called to order at 5:00pm by Mayor Elwell as advertised. The requirements of the Sunshine Law were met by notifying the South Jersey Times within the time prescribed by law. Notice was also posted on the bulletin board at the Elsinboro Municipal Building and posted on the Township website.

Mayor Elwell called this October 2, 2023 township committee meeting to order.

Motion to dispense with the reading of the minutes from the previous meeting and to approve as submitted

Motion Hogate Second Elwell 2 Ayes

CFO gave Committee treasurer's report and list of bills

Motion to pay bills **Motion Hogate Second Elwell 2 Ayes**

Present were: Mayor Elwell, Committeeman Hogate, CFO Willadsen, Clerk Uzdanevics, Solicitor Vigilante

RESOLUTIONS TO BE APPROVED

Resolution 2023-41

Resolution approving changes to Employee Manual and Policy & Procedures Manual

WHEREAS, Elsinboro Township has adopted a Personnel Policies and Procedures Manual and Employee Handbook and has reviewed same annually to assure it has been updated in order to comply with the Municipal Excess Liability (MEL) Joint Insurance Fund requirements; and

WHEREAS, it is recommended by the Municipal Excess Liability (MEL) Joint Insurance Fund that members review and update their Personnel Policies and Procedures Manual and Employee Handbook every two years in order to qualify for the MEL's deductible and premium rate incentives under the Employment Practices Liability (EPL) coverage, and;

WHEREAS, the Municipal Clerk has reviewed said manual and Handbook and has recommended the changes set forth hereafter be made to the manual and Handbook in accordance with the recommendations of MEL and that same supersede any inconsistent provisions in said manual; and

WHEREAS, the Township Committee concurs with the Municipal Clerk's review and hereby amends its Personnel Policies and Procedures Manual and Employee Manual as set forth hereafter;

NOW THEREFORE BE IT RESOLVED on this 2nd day of October, 2023, by the Township Committee of the Township of Elsinboro, that the amendments to the Policy and Procedures Manual are attached. None were required for the Employee Handbook.

Motion Hogate Second Elwell 2 Ayes

RESOLUTION NO. 2023-42 Resolution to award contract for Bender Drive, Nelson Avenue and Old Tilbury Road Reconstruction

Motion Hogate Second Elwell 2 Ayes

Solicitor Vigilante explained that it would be too much to try and put all the Stormwater Ordinances together into one ordinance with all the different information. Mayor Elwell explained that the state made all the towns that were Tier B change to a Tier A for Stormwater purposes.

COMMITTEE REPORTS

Community Development - Mayor Elwell shared according to the state there was a successful bid on the Beach Project replenishment. We will hold a public meeting prior to the project.

We are waiting for information on the road elevation project for Ft. Elfsborg Road. Clean Communities will be held on October 7.

Insurance - Committeeman Hogate attended the JIF meetings.

OPEN TO PUBLIC COMMENT

Mrs. McManus asked when the trimming of the roads be done. Mayor Elwell asked the clerk to call LAC and find out when they will start.

Mr. Benis asked about a pot hole on Nelson Avenue and Mayor Elwell informed him that the road was to be redone and if it was not done by the end of October we would take care of the pot hole.

Mr. Grant shared that he received grant money to cleanup Oakwood Beach and they had 400lbs of trash. Mr. Grant also said some parts of the beach were clear from being cleaned and it is not supposed to be. Mayor Elwell said the town has not cleaned the beach but he was told drift wood could be removed but no raking. Mr. Grant also asked for a copy of the bid specs from the Army Corp of Engineers. Mayor Elwell replied we do not have those but explained what he had been told.

Mr. Grant asked which state agency he could contact and Mayor Elwell said Bureau of Coastal Permitting.

Mr. Hart wanted to know if someone could come look at the Sluice gate water is still coming in. Mayor Elwell asked the clerk to contact the Mosquito Commission and give them Mr. Harts contact information. Mr. Hart also said the sand is higher outside the snow fence than it was before. Mayor Elwell said we can ask about it.

Date of Next Meeting: November 6, 2023

Motion for Adjournment made at 7:36pm by **Motion Hogate Second Elwell 2 Ayes**

ELSINBORO TOWNSHIP

November 6, 2023

The regular meeting was called to order at 5:00pm by Mayor Elwell as advertised. The requirements of the Sunshine Law were met by notifying the South Jersey Times within the time prescribed by law. Notice was also posted on the bulletin board at the Elsinboro Municipal Building and posted on the Township website.

Mayor Elwell called this November 6, 2023 township committee meeting to order.

Motion to dispense with the reading of the minutes from the previous meeting and to approve as submitted

Motion Hogate Second McAllister 3 Ayes

CFO gave Committee treasurer's report and list of bills

Motion to pay bills Motion Hogate Second McAllister 3 Ayes

Present were: Mayor Elwell, Deputy Mayor McAllister, Committeeman Hogate, CFO Willadsen, Clerk Uzdancovics, Solicitor Vigilante

RESOLUTIONS APPROVED

RESOLUTION 2023-43 A RESOLUTION OF THE TOWNSHIP OF ELSINBORO, SALEM COUNTY, TOWNSHIP COMMITTEE ADOPTING THE SALEM COUNTY MULTI-JURISDICTIONAL MULTI-HAZARD MITIGATION PLAN UPDATE

Motion Hogate Second McAllister 3 Ayes

**ELSINBORO TOWNSHIP
COUNTY OF SALEM**

**RESOLUTION APPROVING MUNICIPAL DRUG ALLIANCE GRANT FY25
RESOLUTION 2023-44**

WHEREAS, The Township Committee of the Township of Elsinboro, County of Salem, State of New Jersey recognizes that the abuse of alcohol and drugs is a serious problem in our society amongst persons of all ages; and,

WHEREAS, the Township of Elsinboro further recognizes that it is incumbent upon not only public officials but upon the entire community to take action to prevent such abuses in our community; and

WHEREAS, the Township of Elsinboro has applied for funding to the Governor's Council on Alcoholism and Drug Abuse through the County of Salem;

NOW THEREFORE, BE IT RESOLVED by the Township of Elsinboro, County of Salem, State of New Jersey hereby recognizes the following;

1. The Township of Elsinboro does hereby authorize submission of an application for the Elsinboro Municipal Alliance grant for Fiscal year July

2024 to June 2025 in the amount of \$1843.67. This application requires a 25% cash match amount of \$460.92 and a 75% in-kind match amount of \$1382.75.

2. The Township of Elsinboro Committee acknowledges the terms and conditions for administering the Municipal Alliance grant, including the administrative compliance and audit requirements.

Motion to approve Best Practices

Motion Hogate Second McAllister 3 Ayes

Police Report, Building Inspectors report, CO report, and Tax Collector to be kept on file.

Township Solicitor - Tax appeal from 2022 is still an ongoing process. I will make a motion to dismiss.

Committee Reports

Emergency Management - Deputy Mayor McAllister attended monthly Emergency Management meetings.

Community Development- Mayor Elwell shared the tree trimming is done. The road elevation project is still going to be done after Beach project. The DOT road grant projects are to be completed by the end of the year. The next DOT road grant for Friendship, Phillips and Stuart has been partially awarded. A project is occurring within the marsh in the Abbotts Meadow in which dredge material is being used to elevate the marsh. Stormwater Management Tier A is still being worked on. The ecode is almost done. The bus route was changed to minimize the bus stop dangers we discussed previously.

Township Roads- Committeeman Hogate told us the truck is ready for winter.

Insurance-Committeeman Hogate attended the finance meeting and the state is trying to withhold money from the JIF. He also stated the Wizer training needs to be done.

Mayor Elwell asked the clerk to post a notice for the public meeting on Monday, November 13 at 6:30pm for the Beach Replenishment project.

Open to Public Comment

Mr. Grant brought a picture of yard waste that was on the dump.

Close public comment

Resolution Authorizing Executive Session

WHEREAS, the Open Public Meetings Act, N.J.S.A. 10:4-12b permits a public body to go into a closed session during a public meeting to discuss certain matters as follows:

(1) *Matters Required by law to be confidential:* Any matter which by express provision of the Federal law or State statute or rule of court shall be rendered confidential or excluded from the provisions of the Open Public Meetings Act.

(2) Any matter in which the release of information would impair the right to receive federal funding.

(3) *Matters involving individual privacy:* Any matter, the disclosure of which constitutes an unwarranted invasion of individual privacy such as records, data, reports, recommendations or other personal material of any education, training, social service, medical, health, custodial, child protection, rehabilitation, legal defense, welfare, housing relocation, insurance and similar program or institution operated by a public body pertaining to any specific individual admitted to or served by such institution or program, including, but not limited to information relative to the individual's personal and family circumstances, and any material pertaining to admission, discharge, treatment, progress or condition of any individual, unless the individual concerned .

(4) *Matters pertaining to a collective bargaining agreement:* Any matter involving a collective bargaining agreement, or the terms and conditions which are proposed for inclusion in any collective bargaining agreement, including the negotiation of the terms and conditions thereof with employees or representatives of employees of the public body.

(5) *Matters relating to the purchase, lease acquisition of real property or investment of public funds:* Any matter involving the lease, purchase or acquisition of real property with public funds, the setting of banking rates or investment of public funds, where it could adversely affect the public interest if discussion of such matters were disclosed.

(6) *Matters of public protection:* Any tactic and techniques utilized in protecting the safety and property of the public, provided that their disclosure could impair such protection.

(7) *Matters relating to litigation, negotiations and attorney-client privilege:* Any matter of pending or anticipated litigation or contract negotiation other than in (4) above in which the Township is or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required for the attorney to exercise ethical duties as a lawyer.

(8) *Matters relating to the employment relationship:* Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance of , promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all of the individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed in public.

(9) *Deliberations after public hearing.* Deliberations by the Township occurring after a public hearing that may result in a civil penalty or the suspension or loss of a license or permit of a responding party; and

WHEREAS, the Township Committee has determined that it is necessary to go into a closed session to discuss certain matters relating to the items as permitted by N.J.S.A. 10:4-12b

NOW, THEREFORE BE IT RESOLVED, by the Township Committee of Elsinboro that the Committee will go into closed session to discuss the following, in accordance with the aforesaid provisions of the Open Public Meetings Act, after which it will reconvene in the public:

1. Attorney Client/ potential Litigation

BE IT FURTHER RESOLVED, that the minutes of the closed session will be made available to the public when the need for privacy no longer exists.

Motion Hogate Second McAllister 3 Ayes

Motion to go into closed session

Motion Hogate Second McAllister 3 Ayes

Motion to open closed session

Motion Hogate Second McAllister 3 Ayes

Date of Next Meeting: December 4, 2023

Motion for Adjournment made at 7:45pm by Hogate Second McAllister
3 Ayes

Elsinboro Township
December 19, 2023

The close out meeting was called to order at 5:00pm by Mayor Elwell as advertised. The requirements of the Sunshine Law were met by notifying the South Jersey Times within the time prescribed by law.
Notice was also posted on the bulletin board at the Elsinboro Municipal Building and posted on the Township website.

Mayor Elwell called this December 19, 2023 township committee meeting to order.

Motion to dispense with the reading of the minutes from the previous meeting and to approve as submitted

Motion McAllister Second Hogate 3 Ayes

CFO gave Committee treasurer's report and list of bills

Motion to pay bills **Motion McAllister Second Hogate 3 Ayes**

Present were: Mayor Elwell, Committeeman Hogate, CFO Willadsen, Clerk Uzdانovics, Solicitor Vigilante

RESOLUTIONS APPROVED

RESOLUTION NO. 2023-47

RESOLUTION TO APPOINT A PLUMBING INSPECTOR

WHEREAS, there is a need for Elsinboro Township to appoint a Plumbing Subcode Inspector; and

WHEREAS, Dennis LaSassa is a certified Plumbing Subcode Inspector and has accepted the position at the current salary, and

WHEREAS, the appointment is to fill an unexpired term from November 1, 2023 and will expire on December 31, 2023.

BE IT RESOLVED that the Township Committee of the Township of Elsinboro, Salem County, NJ that Dennis LaSassa be appointed as Plumbing Subcode Inspector for Elsinboro Township.

THEREFORE, BE IT RESOLVED the Township of Elsinboro, Township Committee directs the clerk to proceed with this appointment.

Motion McAllister Second Hogate 3 Ayes

RESOLUTION NO. 2023-48

RESOLUTION TO APPOINT A FIRE INSPECTOR

WHEREAS, there is a need for Elsinboro Township to appoint a Fire Subcode Inspector; and

WHEREAS, John Ciliberti is a certified Fire Subcode Inspector and has accepted the position and current salary, and

WHEREAS, The appointment is to fill an unexpired term from November 1, 2023 and will expire on December 31, 2023.

BE IT RESOLVED that the Township Committee of the Township of Elsinboro, Salem County, NJ that John Ciliberti be appointed as Fire Subcode Inspector for Elsinboro Township.

THEREFORE, BE IT RESOLVED the Township of Elsinboro, Township Committee directs the clerk to proceed with this appointment.

Motion McAllister Second Hogate 3 Ayes

RESOLUTION NO. 2023-51

RESOLUTION TO HONOR ROBIN STEPLER

WHEREAS, Robin Stepler starting working for Elsinboro School in January of 1996 as a part-time Secretary; and

WHEREAS, Robin Stepler became the full-time Confidential Administrative Secretary for Elsinboro School in July of 2012; and

WHEREAS, Robin Stepler was the McKinney-Vento Homeless Liaison for Elsinboro School; and

WHEREAS, Robin Stepler has been a member of the Elsinboro School Association for 12 years; and

WHEREAS, Robin Stepler will be retiring from Elsinboro School on December 31, 2023; and

WHEREAS, Robin Stepler has lived in Elsinboro since 1986 (37 years); and

WHEREAS, Robin Stepler has been married to Jeff Stepler since 1980 (43 years); and

WHEREAS, her voluntary contributions are exemplary to the dedication that is the foundation upon which communities succeed and she is now being honored for her many attributes; and

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Elsinboro that the Township registers its appreciation for her dedication to her community and fellow man and hereby honors Robin Stepler, and wishes her and her family good health and happiness in the years ahead; and

BE IT FURTHER RESOLVED that a copy of this resolution be presented to her and another placed in the minutes of the Elsinboro Township Clerk

Motion McAllister Second Hogate 3 Ayes

RESOLUTION NO. 2023-52

RESOLUTION TO HONOR LAURA GALLAGHER

WHEREAS, Laura Gallagher was a part time nurse at Harrison Township School; and

WHEREAS, Laura Gallagher worked as a nurse at the Holy Redeemer Hospital and Underwood Memorial Hospital; and

WHEREAS, Laura Gallagher starting working for Elsinboro School in September of 2010 as the school nurse; and

WHEREAS, Laura Gallagher taught Health to students in K-8th grade from 2010-2015; and

WHEREAS, Laura Gallagher was the HIB (Harassment Intimidation and Bullying) Specialist for Elsinboro school; and

WHEREAS, Laura Gallagher assisted the Salem County Health Department during COVID; and

WHEREAS, Laura Gallagher will be retiring from Elsinboro School on December 31, 2023; and

WHEREAS, Laura Gallagher has been married to Ed Gallagher for 36 years; and

WHEREAS, her voluntary contributions are exemplary to the dedication that is the foundation upon which communities succeed and she is now being honored for her many attributes; and

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Elsinboro that the Township registers its appreciation for her dedication to her community and fellow man and hereby honors Laura Gallagher, and wishes her and her family good health and happiness in the years ahead; and

BE IT FURTHER RESOLVED that a copy of this resolution be presented to her and another placed in the minutes of the Elsinboro Township Clerk

Motion McAllister Second Hogate 3 Ayes

RESOLUTION NO 2023-53

RESOLUTION AUTHORIZING A SHARED SERVICES AGREEMENT WITH AND BETWEEN MANNINGTON TOWNSHIP, LOWER ALLOWAYS CREEK TOWNSHIP, ELSINBORO TOWNSHIP AND OLDMANS TOWNSHIP FOR TRASH COLLECTION AND RECYCLING SERVICES IN 2023

WHEREAS, the Township of Lower Alloways Creek, Elsinboro, Mannington and Oldmans Townships desire to enter into an agreement relating to joint trash collection and recycling; and

WHEREAS, municipalities can enter into such Shared Services Agreement pursuant to NJSA 40A:65-4 et seq., and

WHEREAS, the three Townships have agreed the terms, conditions and scheduling to be memorialized within the Shared Services Agreement for Trash and Recycling Services in 2024.

WHEREAS, it is deemed to be in the public interest and advantage of the citizens of the said Townships that an Agreement be entered into for such purposes.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of Elsinboro Township that the Mayor and Clerk are hereby authorized to execute a “Shared Services Agreement Between the Township of Lower Alloways Creek, the Township of Elsinboro, the Township of Mannington and the Oldmans Township for Recycling of Solid Waste and Joint Trash Collection Services” with the following cost sharing agreement;

	Total	Quarterly
Elsinboro Township	\$ 87,883	\$21,958
LAC	\$ 118,943	\$29,736
Mannington	\$ 81,695	\$20,424
Oldmans	\$ 109,288	\$27,322

BE IT FURTHER RESOLVED that copies of this resolution be forwarded to the Clerks of the Township of Mannington, Oldmans Township and the Superintendent of Public Works for Lower Alloways Creek Township.

Motion McAllister Second Hogate 3 Ayes

RESOLUTION NO. 2023-54

RESOLUTION APPROVING TRANSFERS

WHEREAS, N.J.S. 40A: 4-58, permits budget transfers to be made during the last two months of the fiscal year,

NOW, THEREFORE, BE IT RESOLVED in accordance with the above statute, the following transfers be made:

	From	To:
Liquidation Tax Title Liens OE	\$ 130.00	
Tax collection OE		\$ 5.00
Construction Code OE		\$ 125.00
Total	\$130.00	\$130.00

Motion McAllister Second Hogate 3 Ayes

Motion to approve Holliday’s Junk yard license

Motion McAllister Second Hogate 3 Ayes

Mayor Elwell said there have not been any issues with the bus stop but we need a Letter to from the school stating there isn’t a need for a crossing guard. He also stated that there isn’t enough money in the latest road grant we received to complete the roads we applied for.

Deputy Mayor McAllister is working on the fitness equipment and getting quotes for the pole barn.

Open to Public Comment

No Public

Date of Next Meeting: January 1, 2024 11:00am

Motion for Adjournment made at 5:45pm **by Mcallister Second Hogate**
3RCV yes

**Elsinboro Township
December 4, 2023**

The regular meeting was called to order at 7:00pm by Mayor Elwell as advertised. The requirements of the Sunshine Law were met within the time prescribed by law. Notice was also posted on the bulletin board at the Elsinboro Municipal Building and posted on the Township website.

Mayor Elwell called this December 4, 2023 township committee meeting to order.

Motion to dispense with the reading of the minutes from the previous meeting and to approve as submitted

Motion McAllister Second Hogate 3 Ayes

CFO gave Committee treasurer's report and list of bills

Motion to pay bills

Motion McAllister Second Hogate 3 Ayes

Present were: Mayor Elwell, Committeeman Hogate, CFO Willadsen, Clerk Uzdancovics, Solicitor Vigilante

RESOLUTIONS APPROVED

**RESOLUTION NO. 2023-46
RESOLUTION TO HONOR RAYMOND RIDGWAY**

WHEREAS, the Elsinboro Township Committee recognizes the importance of the Boy Scouts of America; and

WHEREAS, the mission of the Boy Scouts of America is to prepare young people to make ethical and moral choices over their lifetimes by instilling in them the values of the scout oath and law; and

WHEREAS, the Elsinboro Township Committee commends Raymond Ridgway for his perseverance and hard work to achieve the rank of Eagle Scout; and

WHEREAS, the Eagle Scout is the highest advancement rank in Boy Scouting; and

WHEREAS, this prestigious accomplishment is a valuable experience that has many benefits; and

WHEREAS, Raymond Ridgway has built the foundation for service for God, his Country, and Community; and

NOW THEREFORE BE IT RESOLVED that the Elsinboro Township Committee recognizes and honors for his achievements Raymond Ridgway; and

BE IT FURTHER RESOLVED that a copy of this resolution be presented to Raymond Ridgway and another placed in the minutes of the Elsinboro Township Clerk.

Motion McAllister Second Hogate 3 Ayes

RESOLUTION NO. 2023-47
RESOLUTION TO APPOINT A PLUMBING INSPECTOR

Tabled

Motion McAllister Second Hogate 3 Ayes

RESOLUTION NO. 2023-48
RESOLUTION TO APPOINT A FIRE INSPECTOR

Tabled

Motion McAllister Second Hogate 3 Ayes

RESOLUTION NO. 2023-49
RESOLUTION TO RESCIND RESOLUTION 2023-43 HAZARD MITIGATION PLAN.

WHEREAS, On November 6, 2023 The Township of Elsinboro passed resolution 2023-43 which approved the Salem County Multi-Jurisdictional Multi-Hazard Mitigation Plan Update; and;

WHEREAS, it has been determined the approval was not ready to be done, and

WHEREAS, in light of the fact that such approval did not have all information to make such a decision Elsinboro Township desires to rescind resolution 2023-43; and

NOW, THEREFORE, BE IT RESOLVED by the Township committee of the Township of Elsinboro in the County of Salem State of New Jersey that Resolution 2023-43 of the Township of Elsinboro is hereby rescinded in its entirety; and

AND, BE IT FURTHER RESOLVED, that the Clerk certify a copy of this resolution and file it on the public record.

Motion McAllister Second Hogate 3 Ayes

RESOLUTION NO. 2023-50
RESOLUTION APPROVING THE FIRE ARP GRANT

WHEREAS, the Elsinboro Fire Department desires to apply for and obtain a grant from the New Jersey Department of Community Affairs for approximately \$75,000 to carry

out a project to ensure the members of the Elsinboro Fire Company have appropriate personal protective equipment and that the PPE can be maintained.

BE IT THEREFORE RESOLVED,

- 1) That the Elsinboro Fire Department does hereby authorize the application for such a grant; and,
- 2) Recognizes and accepts that the Department may offer a lesser or greater amount and therefore upon receipt of the grant agreement from the New Jersey Department of Community Affairs, does further authorize the execution of any such grant agreement; and also, upon receipt of the fully executed agreement from the Department, does further authorize the expenditure of funds pursuant to the terms of the agreement between Elsinboro Fire Department and the New Jersey Department of Community Affairs.

BE IT FURTHER RESOLVED, that the persons whose names, titles, and signatures appear below are authorized to sign the application, and that they or their successors in said titles are authorized to sign the agreement, and any other documents necessary in connection therewith:

Motion McAllister Second Hogate 3 Ayes

Police Report, Building inspectors report, CO report and Tax Collectors Report to be kept on file.

COMMITTEE REPORTS

Emergency Management – Deputy Mayor McAllister met with the Elsinboro Superintendent about the fitness equipment for the walking path and the need to get an updated Quote.

Administration – Mayor Elwell shared that the codification of township ordinances has been completed. In regards to Stormwater Tier A, we will need a Certified Stormwater Coordinator and its possible other towns might want to do a shared service.

Community Development – Mayor Elwell informed us that the Beach replenishment has started. The annual Christmas tree lighting will take place December 8 at 6:00pm. He also said the committee is looking into amending the trash ordinance to implement an annual charge for those who have a second can. This would help offset the cost of the cans.

Township Roads – Mayor Elwell said Bender Drive will be done soon.

Insurance - Committeeman Hogate attended the JIF meetings.

Open to Public Comment

None

Date of Next Meeting: December 19 , 2023 at 5:00pm

Motion for Adjournment at 7:58pm made by **McAllister, Second Hogate**
3 RCV yes

REORGANIZATION 2023

The Reorganization Meeting was called to order at 11:00 a.m. by Clerk. The requirements of the Sunshine Law had been met by notifying the South Jersey Times within the time prescribed by law. Notice was also posted on the Bulletin Board at the Elsinboro Municipal Building.

Present were: Elwell, Hogate, Clerk Uzdanevics, several residents, County Commissioner Beth Patrick and Cordy Taylor

Douglas Hogate was sworn in for Township Committee. He was congratulated by all.

The next order of business was nomination for Mayor by the Township Committee. Committeeman Hogate nominated Sean Elwell for Mayor. This was seconded by Elwell. There were no other nominations, therefore, nominations were closed.

Roll Call Vote Motion Hogate - Aye Second Elwell - Aye

Mayor Elwell was congratulated by all and took the Mayor's seat.

Mayor Elwell requested a motion to dispense with the reading of minutes from the previous meeting and to approve as previously submitted. Motion was made by Hogate and seconded by Elwell.

Roll Call Vote Motion Hogate – Aye Second Elwell - Aye

Mayor Elwell proceeded with the resolutions.

RESOLUTION (2023-01)

WHEREAS, the Elsinboro Township Committee has met for its reorganization meeting for the year 2023;

NOW, THEREFORE, BE IT RESOLVED that Joseph McAllister be appointed Deputy Mayor of the Township of Elsinboro; and

BE IT RESOLVED that IDA FORREST be appointed Deputy Tax Collector of the Township of Elsinboro; and

BE IT FURTHER RESOLVED that IDA FORREST be appointed Officer to Issue Certificates as to Tax Liability in Elsinboro Township; and

BE IT RESOLVED that MARTY R. UZDANOVICS be appointed Officer to Issue Certificates as to Liability for Assessments; and

BE IT RESOLVED that JENNIFER JOHNSON be appointed School Crossing Guards for the Township of Elsinboro; and

BE IT RESOLVED that ANDY HOGLEN be appointed Zoning, Housing and Construction official for the Township of Elsinboro; and

BE IT RESOLVED that BETTY JEAN EBY be appointed Secretary to the Board of Health of Elsinboro Township; and

BE IT RESOLVED that LEE LARK SR. be appointed Township Historian for the Township of Elsinboro;
and

BE IT RESOLVED that EDMUND H. SHIMP, JR. be appointed Dog License Registrar; and

BE IT RESOLVED that EDMUND H. SHIMP, JR. be appointed to Take Dog Census for the Township of Elsinboro; and

BE IT RESOLVED that DOUGLAS HOGATE be appointed American Disability Act (ADA) Compliance Officer for Elsinboro Township; and

BE IT ALSO RESOLVED that MICHAEL KHAIRZADA be appointed Emergency Management Coordinator for Elsinboro Township for a three year term (01/01/2022 – 12/31/2024; and

BE IT ALSO RESOLVED that GEORGE MAY be appointed Deputy Emergency Management Coordinator for Elsinboro Township for a one year term (01/01/2023-12/31/2023; and

BE IT ALSO RESOLVED that SEAN ELWELL be appointed Clean Communities Coordinator; and

BE IT ALSO RESOLVED that MARTY R. UZDANOVICS be appointed Public Agency Compliance Officer in Elsinboro Township; and

BE IT ALSO RESOLVED that BETTY JEAN EBY be appointed part time Secretary

BE IT ALSO RESOLVED that ESTHER MITCHELL be appointed Deputy Registrar for Elsinboro Township for a one year term; and

Roll Call Vote Motion Hogate – Aye Second Elwell - Aye

RESOLUTION No. (2023-02)
RESOLUTION AUTHORIZING MEETING DATES AND TIMES

BE IT RESOLVED by the Township Committee of the Township of Elsinboro that its regular meetings for the year 2023 shall be held at 7:00pm on the first Monday of each month except September TBA, reorganization will be January 1, 2024; and

BE IT FURTHER RESOLVED the meetings for MAPSA will be on the first Wednesday (unless there's a holiday) at 5pm, January 4, March 1, May 3, September 6 and December 6; and

BE IT FURTHER RESOLVED the Board of Health meetings will be held the first Monday of February, May, August and November at 6:30pm in the Elsinboro Municipal Building, and

BE IT FURTHER RESOLVED that South Jersey Times and Elmer times be designated as the official newspaper to receive a copy of this Resolution and that a copy of same be sent to said newspaper; and

BE IT FURTHER RESOLVED that a copy of this Resolution be posted and remain posted on the Bulletin Board at the Elsinboro Municipal Building, Salem/Ft. Elfsborg Road, Elsinboro Township, New Jersey.

Roll Call Vote Motion Hogate – Aye Second Elwell - Aye

RESOLUTION NO. (2023-03)
RESOLUTION AUTHORIZING DESIGNATED DEPOSITORIES FOR ELSINBORO TOWNSHIP

WHEREAS, the Elsinboro Township Committee has met for its Reorganization Meeting for the year 2023;

NOW, THEREFORE, BE IT RESOLVED that the following shall be the depositories for all township accounts which are subject to the control of the Township Committee:

1. Sun National Bank
2. Fulton Bank
3. Franklin Bank
4. T. D. Bank

BE IT FURTHER RESOLVED that the Custodians shall be John Willadsen, Chief Financial Officer, Elizabeth Wallender, Tax Collector, Ida Forrest, Deputy Tax Collector, Edmund H. Shimp, Jr. Animal Control Officer, and Marty R. Uzdanovics, Municipal Clerk.

Roll Call Vote Motion Hogate – Aye Second Elwell - Aye

RESOLUTION (2023-04)
RESOLUTION AUTHORIZING THE AWARD OF A NON-FAIR
AND OPEN CONTRACT FOR AUDITOR

WHEREAS, the Township of Elsinboro has a need to acquire an auditor as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A20.4 or 20.5 as appropriate; and

WHEREAS, the Certified Municipal Finance Officer of the Township has determined and certified in writing that the value of the acquisition will exceed \$17,500; and

WHEREAS, the anticipated term of this contract is one year and may be extended as approved by this governing body; and

WHEREAS, Nightlinger, Colavita and Volpa, P.A. has submitted a proposal January 1, 2023 indicating they will provide the Auditor Services for the auditing and other accounting services for the proposed price of \$29,555.00; and

WHEREAS, Nightlinger, Colavita and Volpa, P. A. Has completed and submitted a Business Entity Disclosure Certification which certifies that Nightlinger, Colavita and Volpa, P.A. has not made any reportable contributions to a political or candidate committee in the name of the elected officials in the previous one year, and that the contract will prohibit Nightlinger, Colavita and Volpa, PA from making any reportable contributions through the term of the contract; and

WHEREAS, the Township has complied with the requirements regarding certification of the availability of funds -NJAC 5:30-5.4 whereby the Certified Municipal Finance Officer has certified the availability of funds.

NOW, THEREFORE, BE IT RESOLVED, that The Township Committee of the Township of Elsinboro authorizes the Mayor and Township Clerk to enter into a contract with Nightlinger, Colavita and Volpa, P.A. as described herein; and

BE IT FURTHER RESOLVED that the Business Disclosure Entity Certification and the Determination of Value be placed on file with this resolution; and

BE IT FURTHER RESOLVED, that a copy of this resolution shall be published in the South Jersey Times Newspaper within (10) days of its passage.

Roll Call Vote Motion Hogate – Aye Second Elwell - Aye

RESOLUTION NO. 2023-05
RESOLUTION AUTHORIZING AGREEMENT WITH EDMUND SHIMP FOR ANIMAL CONTROL SERVICES

WHEREAS, pursuant to applicable Statutory Law, Elsinboro Township requires Animal Control Services; and

WHEREAS, Edmund Shimp as agreed to provide said Animal Control services for the sum of \$3200.00 per year payable by the Elsinboro Township; and

NOW THEREFORE, BE IT RESOLVED, on this 1st day of January, 2023 by the Elsinboro Township, as follows:

1. The Mayor and the Clerk are hereby authorized and directed to execute the attached agreement between Edmund Shimp and Elsinboro Township.
2. This Contract is awarded without competitive bidding as a professional service in accordance with N.J.S.A 40A:11-5(a)(a) of the Local Public Contracts Law as Edmund Shimp is an Animal Control Officer licensed to practice in the State of New Jersey.
3. A notice of this action shall be printed once in the official newspaper of the Township of Elsinboro.

Roll Call Vote Motion Hogate – Aye Second Elwell - Aye

RESOLUTION NO. 2023-06
RESOLUTION AUTHORIZING MAYORS APPOINTMENTS

WHEREAS, the Elsinboro Township Committee has met for its reorganization meeting for the year 2023;

NOW, THEREFORE, BE IT RESOLVED that the Mayor appoints the following committees:
(First name indicates Chair of Committee)

Emergency Management Comm.	- McAllister – Elwell - Hogate
Community Development/Green Team	- Elwell -Hogate - McAllister- Uzdانovics
Township Roads	- Hogate - Elwell – McAllister
Board of Health	- Elwell – McAllister – Hogate
Insurance	-Hogate - McAllister - Elwell - Willadsen
	Uzdانovics
Administration	- Elwell – McAllister - Hogate

NOW, THEREFORE, BE IT RESOLVED that the Mayor appoints the following;

Planning Board

One year term to 12-31-2023	- Sean Elwell
	- Joseph McAllister
	- Michael Khairzada

Full Term Expiring 12-31-2026	- Frank Master
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Alternates to Planning Board

Two Year Term to 12-31-2024	- Ken Brown #1
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Roll Call Vote Motion Hogate – Aye Second Elwell - Aye

RESOLUTION NO. 2023-07
RESOLUTION AUTHORIZING AGREEMENT WITH NIKI ARBITTIER, ESQUIRE FOR PROFESSIONAL SERVICES

WHEREAS, pursuant to applicable Statutory Law, Elsinboro Township requires legal services; and

WHEREAS, Niki Arbittier has agreed to provide said legal services for the sum of \$120.00 per hour payable by the Elsinboro Township; and

NOW THEREFORE, BE IT RESOLVED, on this 1st day of January 2023 by Elsinboro Township, as follows:

1. The Mayor and the Clerk are hereby authorized and directed to execute the attached agreement between Niki Arbittier and Elsinboro Township.
2. This Contract is awarded without competitive bidding as a professional service in accordance with N.J.S.A 40A:11-5(a)(a) of the Local Public Contracts Law as Niki Arbittier is an attorney at law licensed to practice in the State of New Jersey.
3. A notice of this action shall be printed once in the official newspaper of the Township of Elsinboro.

Roll Call Vote Motion Hogate – Aye Second Elwell - Aye

**RESOLUTION 2023-08
TEMPORARY BUDGET 2023 CURRENT FUND**

WHEREAS, N. J. S. 40A:4-19 provides that where any contract, commitment or payments are to be made prior to the final adoption of the 2023 budget, temporary appropriations should be made for the purpose and amounts required in the manner and time therein provided; and

WHEREAS, the date of this resolution is within the first thirty days of January, 2023;
and

WHEREAS, the total appropriations in the 2022 budget, exclusive of any appropriations made for interest and debt redemption charges and capital improvement fund is the sum of **\$877,388.12**; and

WHEREAS, 26.25% of the total appropriations in the 2022 budget, exclusive of any appropriations made for interest and debt redemption charges and capital improvement fund in said 2022 budget is the sum of **\$230,314.38**;

NOW, THEREFORE, BE IT RESOLVED that the following appropriations be made and that a certified copy of this resolution be transmitted to the Chief Financial Officer for his records:

BE IT FURTHER RESOLVED that the Clerk shall be authorized to read the budget entries by total amount appropriating **\$163,509.00**, exclusive of any appropriations made for the payment of interest and debt redemption charges and capital improvement fund. A copy of this Resolution setting forth each line item shall be made available through the Clerk for public review.

CURRENT FUND

General Administration	
Other Expense	919.00
Township Clerk	
Salaries and Wages:	263.00
Other Expenses	6,038.00
Mayor and Township Committee	
Salaries and Wages:	4,716.00
Other Expenses	1,969.00
Finance Administration	
Salaries & Wages	3,146.00
Other Expenses	237.00
Tax Assessment Administration	
Salaries & Wages	3,381.00
Other Expenses	263.00
Revenue Administration (Tax Collection)	
Salaries & Wages	6,278.00
Other Expenses	1,943.00
Legal Services and Costs	
Other Expenses	2,100.00
Engineering Services and Costs	
Other Expenses	2,000.00
Land Use Law Administration	
Salaries and Wages	315.00
Other Expenses	1,575.00
Zoning Officer	
Salaries & Wages	758.00
Other Expenses	
Insurance	
Other Expenses	22,992.00
Aid to Volunteer Fire Company	
Other Expense	
Police	
Salaries and Wages	635.00

Other Expenses	30,187.00
Office of Emergency Management	
Salaries and Wages	1,256.00
Other Expenses	
<u>PUBLIC WORKS FUNCTION</u>	
Buildings and Grounds	
Salaries and Wages	1,078.00
Other Expenses	5,250.00
Street and Roads	
Other Expenses	10,000.00
Solid Waste Collection	
Other Expenses	17,850.00
Recycling	
Other Expenses	9,712.00
<u>Utility Expenses</u>	
Street Lighting	
Other Expenses	5,644.00
Landfill Solid Waste Disposal	
Other Expenses	8,951.00
<u>HEALTH AND HUMAN SERVICES FUNCTIONS</u>	
Board of Health	
Salaries and Wages	174.00
Dog Regulation	
Other Expenses	2,363.00
<u>CODE ENFORCEMENT</u>	
<u>ADMINISTRATION</u>	
Salaries and Wages	4,032.00
Other Expenses	656.00
<u>STATUTORY</u>	
<u>EXPENDITURES</u>	
Contribution to Social Security	2,263.00
Contribution to PERS	4,565.00
TOTAL BEFORE CAPITAL & DEBT SERVICE APPROPRIATIONS	163,509.00
CAPITA	

L

Capital Improvement Fund

1,000.00

TOTAL APPROPRIATIONS

164,509.00

Roll Call Vote Motion Hogate – Aye Second Elwell - Aye

Mayor-Requests motion to adjourn Reorganization Meeting at 11:04 am

Roll Call Vote Motion Hogate – Aye Second Elwell - Aye

*******REGULAR MEETING FOR JANUARY TO FOLLOW*******