

Reorganization Meeting  
January 1, 2022

The Reorganization Meeting was called to order at 11:00 a.m. by Clerk. The requirements of the Sunshine Law had been met by notifying the South Jersey Times within the time prescribed by law. Notice was also posted on the Bulletin Board at the Elsinboro Municipal Building.

Present were: Elwell, McAllister, Hogate, Uzdanevics, Solicitor Trunk and several residents.

Sean Elwell was sworn in for Township Committee. He was congratulated by all.

**The next order of business was nomination for Mayor by the Township Committee. Committeeman McAllister nominated Sean Elwell for Mayor. This was seconded by Hogate. There were no other nominations, therefore, nominations were closed.**

**Roll Call Vote    McAllister- Aye    Elwell - Aye    Hogate - Aye**

Mayor Elwell was congratulated by all and took the Mayor's seat.

**Mayor Elwell requested a motion to dispense with the reading of minutes from the previous meeting and to approve as previously submitted. Motion was made by McAllister and seconded by Hogate.**

**Roll Call Vote - McAllister- Aye    Elwell - Aye    Hogate - Aye**

**RESOLUTION (2022-01)**

WHEREAS, the Elsinboro Township Committee has met for its reorganization meeting for the year 2022;

NOW, THEREFORE, BE IT RESOLVED that Joseph McAllister be appointed Deputy Mayor of the Township of Elsinboro; and

BE IT RESOLVED that IDA FORREST be appointed Deputy Tax Collector of the Township of Elsinboro; and

BE IT FURTHER RESOLVED that IDA FORREST be appointed Officer to Issue Certificates as to Tax Liability in Elsinboro Township; and

BE IT RESOLVED that MARTY R. UZDANOVICS be appointed Officer to Issue Certificates as to Liability for Assessments; and

BE IT RESOLVED that JENNIFER JOHNSON be appointed School Crossing Guards for the Township of Elsinboro; and

BE IT RESOLVED that ANDY HOGLEN be appointed Zoning, Housing and Construction official for the Township of Elsinboro; and

BE IT RESOLVED that BETTY JEAN EBY be appointed Secretary to the Board of Health of Elsinboro Township; and

BE IT RESOLVED that LEE LARK SR. be appointed Township Historian for the Township of Elsinboro; and

BE IT RESOLVED that EDMUND H. SHIMP, JR. be appointed Dog License Registrar;  
and

BE IT RESOLVED that EDMUND H. SHIMP, JR. be appointed to Take Dog Census  
for the Township of Elsinboro; and

BE IT RESOLVED that DOUGLAS HOGATE be appointed American Disability Act  
(ADA) Compliance Officer for Elsinboro Township; and

BE IT ALSO RESOLVED that MICHAEL KHAIRZADA be appointed Emergency  
Management Coordinator for Elsinboro Township for a three year term (01/01/2022 –  
12/31/2024; and

BE IT ALSO RESOLVED that GEORGE MAY be appointed Deputy Emergency  
Management Coordinator for Elsinboro Township for a one year term (01/01/2022-12/31/2022;  
and

BE IT ALSO RESOLVED that SEAN ELWELL be appointed Clean Communities  
Coordinator; and

BE IT ALSO RESOLVED that MARTY R. UZDANOVICS be appointed Public Agency  
Compliance Officer in Elsinboro Township; and

BE IT ALSO RESOLVED that BETTY JEAN EBY be appointed part time Secretary

BE IT ALSO RESOLVED that ESTHER MITCHELL be appointed Deputy Registrar for  
Elsinboro Township for a one year term; and

**Motion McAllister      Second Hogate      3 RCV**

**RESOLUTION No. (2022-02)  
RESOLUTION AUTHORIZING MEETING DATES AND TIMES**

BE IT RESOLVED by the Township Committee of the Township of Elsinboro that its regular  
meetings for the year 2022 shall be held at 7:00pm on the first Monday of each month except  
September TBA, reorganization will be January 1, 2023; and

BE IT FURTHER RESOLVED the meetings for MAPSA will be on the first Wednesday (unless  
there's a holiday) at 5pm, January 5, March 2, May 4, September 7 and December 7; and

BE IT FURTHER RESOLVED the Board of Health meetings will be held the first Monday of  
February, May, August and November at 6:30pm in the Elsinboro Municipal Building, and

BE IT FURTHER RESOLVED that South Jersey Times and Elmer times be designated as the  
official newspaper to receive a copy of this Resolution and that a copy of same be sent to said  
newspaper; and

BE IT FURTHER RESOLVED that a copy of this Resolution be posted and remain posted on  
the Bulletin Board at the Emergency Management Building, Salem/Ft. Elfsborg Road, Elsinboro  
Township, New Jersey.

**Motion McAllister      Second Hogate      RCV 3 yes**

**RESOLUTION NO. (2022-03)**  
**RESOLUTION AUTHORIZING DESIGNATED DEPOSITORIES FOR ELSINBORO TOWNSHIP**

WHEREAS, the Elsinboro Township Committee has met for its Reorganization Meeting for the year 2022;

NOW, THEREFORE, BE IT RESOLVED that the following shall be the depositories for all township accounts which are subject to the control of the Township Committee:

1. Sun National Bank
2. Fulton Bank
3. Franklin Savings Bank
4. T. D. Bank

BE IT FURTHER RESOLVED that the Custodians shall be John Willadsen, Chief Financial Officer, Elizabeth Wallender, Tax Collector, Ida Forrest, Deputy Tax Collector, Edmund H. Shimp, Jr. Animal Control Officer, and Marty R. Uzdakovics, Municipal Clerk.

**Motion McAllister      Second Hogate      3 RCV**

**RESOLUTION (2022-04)**  
**RESOLUTION AUTHORIZING THE AWARD OF A NON-FAIR AND OPEN CONTRACT FOR AUDITOR**

WHEREAS, the Township of Elsinboro has a need to acquire an auditor as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A20.4 or 20.5 as appropriate; and

WHEREAS, the Certified Municipal Finance Officer of the Township has determined and certified in writing that the value of the acquisition will exceed \$17,500; and

WHEREAS, the anticipated term of this contract is one year and may be extended as approved by this governing body; and

WHEREAS, Nightlinger, Colavita and Volpa, P.A. has submitted a proposal January 1, 2022 indicating they will provide the Auditor Services for the auditing and other accounting services for the proposed price of \$ 27,400.00; and

WHEREAS, Nightlinger, Colavita and Volpa, P. A. Has completed and submitted a Business Entity Disclosure Certification which certifies that Nightlinger, Colavita and Volpa, P.A. has not made any reportable contributions to a political or candidate committee in the name of the elected officials in the previous one year, and that the contract will prohibit Nightlinger, Colavita and Volpa, PA from making any reportable contributions through the term of the contract; and

WHEREAS, the Township has complied with the requirements regarding certification of the availability of funds -NJAC 5:30-5.4 whereby the Certified Municipal Finance Officer has certified the availability of funds.

NOW, THEREFORE, BE IT RESOLVED, that The Township Committee of the Township of Elsinboro authorizes the Mayor and Township Clerk to enter into a contract with

Nightlinger, Colavita and Volpa, P.A. as described herein; and

**BE IT FURTHER RESOLVED** that the Business Disclosure Entity Certification and the Determination of Value be placed on file with this resolution; and

**BE IT FURTHER RESOLVED**, that a copy of this resolution shall be published in the South Jersey Times Newspaper within (10) days of its passage.

**Motion McAllister      Second Hogate      3 RCV**

**RESOLUTION NO. 2022-05**  
**RESOLUTION AUTHORIZING AGREEMENT WITH EDMUND SHIMP FOR**  
**ANIMAL CONTROL SERVICES**

WHEREAS, pursuant to applicable Statutory Law, Elsinboro Township requires Animal Control Services; and

WHEREAS, Edmund Shimp as agreed to provide said Animal Control services for the sum of \$3200.00 per year payable by the Elsinboro Township; and

NOW THEREFORE, BE IT RESOLVED, on this 1<sup>st</sup> day of January, 2022, by the Elsinboro Township, as follows:

1. The Mayor and the Clerk are hereby authorized and directed to execute the attached agreement between Edmund Shimp and Elsinboro Township.
2. This Contract is awarded without competitive bidding as a professional service in accordance with N.J.S.A 40A:11-5(a)(a) of the Local Public Contracts Law as Edmund Shimp is an Animal Control Officer licensed to practice in the State of New Jersey.
3. A notice of this action shall be printed once in the official newspaper of the Township of Elsinboro.

**Motion McAllister      Second Hogate      3 RCV**

**RESOLUTION NO. 2022-06**  
**RESOLUTION AUTHORIZING MAYORS APPOINTMENTS**

**WHEREAS**, the Elsinboro Township Committee has met for its reorganization meeting for the year 2022;

**NOW, THEREFORE, BE IT RESOLVED** that the Mayor appoints the following committees:

	(First name indicates Chair of Committee)
Emergency Management Comm.	- McAllister – Elwell - Hogate
Community Development/Green Team	- Elwell -Hogate - McAllister- Uzdancovics
Township Roads	- Hogate - Elwell – McAllister
Board of Health	- Elwell – McAllister – Hogate
Insurance	-Hogate - McAllister - Elwell - Willadsen Uzdancovics
Administration	- Elwell – McAllister - Hogate

**NOW, THEREFORE, BE IT RESOLVED** that the Mayor appoints the following;

One year term to 12-31-2022

- Sean Elwell
- Joseph McAllister
- Michael Khairzada

Full Term Expiring 12-31-2025

- Steve Cornman

## Alternates to Planning Board

Two Year Term to 12-31-2023

- Joseph Robbins
- Jack Elk

## Motion McAllister

## Second Hogate

### 3 RCV

**RESOLUTION NO. 2022-07**

**RESOLUTION AUTHORIZING AGREEMENT WITH NIKI ARBITTIER, ESQUIRE  
FOR PROFESSIONAL SERVICES**

WHEREAS, pursuant to applicable Statutory Law, Elsinboro Township requires legal services;  
and

WHEREAS, Niki Arbittier has agreed to provide said legal services for the sum of \$120.00 per hour payable by the Elsinboro Township; and

NOW THEREFORE, BE IT RESOLVED, on this 1<sup>st</sup> day of January 2022 by Elsinboro Township, as follows:

1. The Mayor and the Clerk are hereby authorized and directed to execute the attached agreement between Niki Arbittier and Elsinboro Township.
2. This Contract is awarded without competitive bidding as a professional service in accordance with N.J.S.A 40A:11-5(a)(a) of the Local Public Contracts Law as Niki Arbittier is an attorney at law licensed to practice in the State of New Jersey.
3. A notice of this action shall be printed once in the official newspaper of the Township of Elsinboro.

**RESOLUTION ( 2022-08 )**  
**TEMPORARY BUDGET 2022 CURRENT FUND**

**WHEREAS**, N. J. S. 40A:4-19 provides that where any contract, commitment or payments are to be made prior to the final adoption of the 2022 budget, temporary appropriations should be made for the purpose and amounts required in the manner and time therein provided; and

**WHEREAS**, the date of this resolution is within the first thirty days of January, 2022;and

**WHEREAS**, the total appropriations in the 2021 budget, exclusive of any appropriations made for interest and debt redemption charges and capital improvement fund is the sum of **\$860,810.12**; and

**WHEREAS**, 26.25% of the total appropriations in the 2021 budget, exclusive of any appropriations made for interest and debt redemption charges and capital

improvement fund in said 2021 budget is the sum of **210,261.20**;

**NOW, THEREFORE, BE IT RESOLVED** that the following appropriations be made and that a certified copy of this resolution be transmitted to the Chief Financial Officer for his records:

**BE IT FURTHER RESOLVED** that the Clerk shall be authorized to read the budget entries by total amount appropriating **\$158,475.00**, exclusive of any appropriations made for the payment of interest and debt redemption charges and capital improvement fund. A copy of this Resolution setting forth each line item shall be made available through the Clerk for public review.

**CURRENT FUND**

**General Administration**

Other Expense	919.00
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**Township Clerk**

Salaries and Wages:	263.00
Other Expenses	6,038.00

**Mayor and Township Committee**

Salaries and Wages:	4,627.00
Other Expenses	1,969.00

**Finance Administration**

Salaries & Wages	3,085.00
Other Expenses	237.00

**Tax Assessment Administration**

Salaries & Wages	3,315.00
Other Expenses	263.00

**Revenue Administration ( Tax Collection)**

Salaries & Wages	6,161.00
Other Expenses	1,943.00

**Legal Services and Costs**

Other Expenses	2,100.00
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**Engineering Services and Costs**

Other Expenses	2,000.00
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**Land Use Law Administration**

Salaries and Wages	315.00
Other Expenses	1,575.00

**Zoning Officer**

Salaries & Wages	744.00
Other Expenses	

**Insurance**

Other Expenses	20,085.00
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**Aid to Volunteer Fire Company**

Other Expense

**Police**

Salaries and

Wages

587.00

Other Expenses

29,400.00

**Office of Emergency Management**

Salaries and

Wages

1,232.00

Other Expenses

**PUBLIC WORKS FUNCTION****Buildings and Grounds**

Salaries and

Wages

1,064.00

Other Expenses

5,250.00

**Street and Roads**

Other Expenses

10,000.00

**Solid Waste Collection**

Other Expenses

17,850.00

**Recycling**

Other Expenses

9,712.00

**Utility Expenses****Street Lighting**

Other Expenses

5,513.00

**Landfill Solid Waste Disposal**

Other Expenses

8,768.00

**HEALTH AND HUMAN SERVICES FUNCTIONS****Board of Health**

Salaries and

Wages

172.00

**Dog Regulation**

Other Expenses

2,363.00

**CODE ENFORCEMENT ADMINISTRATION**

Salaries and

Wages

3,953.00

Other Expenses

473.00

**STATUTORY EXPENDITURES**

Contribution to Social Security

2,223.00

Contribution to PERS

4,276.00

**TOTAL BEFORE CAPITAL & DEBT  
SERVICE APPROPRIATIONS**

158,475.00

**CAPITAL**

**TOTAL APPROPRIATIONS**

159,475.00

**Motion McAllister      Second Hogate      3 RCV****RESOLUTION (2022-09)****RESOLUTION TO APPOINT FUND COMMISSIONER FOR MUNICIPAL JOINT INSURANCE FUND**

WHEREAS, the Township of Elsinboro is a member of the Gloucester, Salem, Cumberland Counties Municipal Joint Insurance Fund, hereinafter referred to as the FUND; and

WHEREAS, the Bylaws for the FUND require that each Municipality appoint a member of the governing body or a municipal employee to serve as Fund Commissioner; and

WHEREAS, the Township Committee of Township of Elsinboro recommends the appointment of Douglas Hogate to serve as Fund Commissioner in accordance with the FUND Bylaws; and

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of Township of Elsinboro that it does hereby appoint Douglas Hogate as Fund Commissioner to the Gloucester, Salem, Cumberland Counties Municipal Joint Insurance Fund.

**Motion McAllister      Second Hogate      3 RCV****RESOLUTION (2022-10)****RESOLUTION TO APPOINT ALTERNATE FUND COMMISSIONER FOR MUNICIPAL JOINT INSURANCE FUND**

WHEREAS, the Township of Elsinboro is a member of the Gloucester, Salem, Cumberland Counties Municipal Joint Insurance Fund, hereinafter referred to as the FUND; and

WHEREAS, the Bylaws for the FUND require that in the manner generally prescribed by law, each Member shall be permitted to appoint an Alternate Fund Commissioner to the fund. The Alternate Fund Commissioner shall be either a member of the local unit's governing body or one of its employees and shall represent the Member in the absence of the Fund Commissioner; and

WHEREAS, N.J.A.C 11:15-2.6 states that an Alternate Fund Commissioner who is a member of the appointing local unit's governing body, shall hold office for two years or for the remainder of his/her term of office as a member of the local unit's governing body, whichever shall be less; and

WHEREAS, N.J.A.C 11:15-2.6 states that an Alternate Fund Commissioner who is an employee of the appointing Member shall hold office at the pleasure of the Member and can be removed by the Member at any time without cause; and

WHEREAS, the Township Committee of Township of Elsinboro recommends the appointment of Joseph McAllister to serve as Alternate Fund Commissioner in accordance with the FUND Bylaws; and

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of Township of Elsinboro that it does hereby appoint Joseph McAllister as Alternate Fund Commissioner to the



**RESOLUTION  
RISK MANAGEMENT CONSULTANT  
GLOUCESTER, SALEM, CUMBERLAND COUNTIES  
MUNICIPAL JOINT INSURANCE FUND  
2022-11**

WHEREAS, the Governing Body of Elsinboro Township is a member of the **Gloucester, Salem, Cumberland Counties Municipal Joint Insurance Fund**, a self insurance pooling fund, and;  
WHEREAS, the Bylaws of said Fund require that each municipality appoint a RISK MANAGEMENT CONSULTANT to perform various professional services as detailed in the Bylaws and;

WHEREAS, the Bylaws indicate a fee **Not To Exceed** six percent (6%) of the municipal assessment which expenditure represents reasonable compensation for the services required and was included in the cost considered by the governing body and;

WHEREAS, NJSA 40A:11-5 (1) (m), specifically exempts the hiring of insurance consultants from competitive bidding as an extraordinary unspecifiable service; and

WHEREAS, the experience, knowledge of public insurance and risk management issues and judgmental nature required of a Risk Management Consultant are clearly an extraordinary unspecifiable service which therefore render competitive bidding impractical;

NOW THEREFORE, be it resolved that the governing body of Elsinboro Township does hereby appoint Young Insurance Co. as its Risk Management Consultant in accordance with 40A:11-5 and;

BE IT FURTHER RESOLVED that the governing body is hereby authorized and directed to execute the Consultant's Agreement annexed hereto and to cause a notice of this decision to be published according to NJSA 40A:11-5 (1), (a), (i).

**Motion McAllister      Second Hogate      3 RCV**

**RESOLUTION FOR THE OFFICE OF THE TAX COLLECTOR  
FOR THE YEAR 2022  
RESOLUTION (2022 - 12)**

**WHEREAS**, the Township of Elsinboro is able to set policies and procedures for the office of the Tax Collector that allows for the best fiscal interest of the municipality,

**NOW, THEREFORE, BE IT RESOLVED**, that the Tax Collector, is hereby authorized and directed to the following:

1. Interest on taxes shall be 8% on the first \$1,500 of the delinquency and 18% on all subsequent delinquency until the account is paid in full. All accounts have a 10 day grace period during each quarter when taxes are due.
2. No year end penalty will be charged to any accounts that have a \$10,000 or more balance on 12/31/2022.
3. A tax sale of all delinquent accounts for the 2021 Municipal Taxes will be held no later than March 30, 2022.

4. Delinquent tax accounts in the amount of +/- \$5.00 may, at the discretion of the tax collector be canceled prior to the tax sale.
5. Return checks for insufficient funds will be assessed the return check charge of \$20.00
6. Any payments for the redemption of Tax Sale Certificates must be submitted via certified funds (cash, money order, or certified checks).
7. Certificates of Redemption shall be issued for a fee of \$25.00.

**Motion McAllister      Second Hogate      3 RCV**

**MOTION TO APPROVE** Joseph McAllister for Solid Waste Council 2022

**Motion McAllister      Second Hogate      3 RCV**

**MOTION TO APPROVE** Junk Yard License for Holladays

**Motion McAllister      Second Hogate      3 RCV**

Mayor addressed the public with another great speech.

**Open to Public Comment**

Eddie Biddle said the committeemen are great roll models and he is proud they are Elsinboro's Township Committee

Date of Next Regular Meeting: February 7, 2022

**Motion for Adjournment made by McAllister      Second Hogate      3 RCV**

**ELSINBORO TOWNSHIP  
January 22, 2022  
Budget Workshop/Meeting**

The workshop was called to order at 10:00 a.m. by Mayor Elwell as advertised. The requirements of the Sunshine Law were met by notifying the South Jersey Times within the time prescribed by law. Notice was also posted on the bulletin board and the website at the Elsinboro Municipal Building

The purpose of the special meeting is to review and begin preparing the 2022 Municipal Budget and discussion and action upon any matters brought before the Township Committee, to

Roll Call Mayor Elwell, Deputy Mayor McAllister, Committeeman Hogate, CFO Willadsen, Clerk Uzdanevics

The committee went over the 2022 Budget line by line.

Mayor Elwell mentioned a possible grant for Electric Charging Station at the Municipal Building. He also suggested putting all of the Beach Access information on the website.

Deputy Mayor McAllister is still finalizing quotes for the exercise equipment they want to put on the walking path.

**Motion to adjourn at 12:40pm by McAllister      Second Hogate      3 RCV yes**

**ELSINBORO TOWNSHIP**  
**February 7, 2022**

The regular meeting was called to order at 7:00pm by Mayor Elwell as advertised. The requirements of the Sunshine Law were met by notifying the South Jersey Times within the time prescribed by law. Notice was also posted on the bulletin board at the Elsinboro Municipal Building and posted on the Township website.

Mayor Elwell called this February 7, 2022 township committee meeting to order.

Motion to dispense with the reading of the minutes from the previous meeting and to approve as submitted

**Motion McAllister      Second Hogate      3 Ayes**

CFO gave Committee treasurer's report and list of bills

Motion to pay bills **Motion McAllister      Second Hogate      3 Ayes**

Present were: Mayor Elwell, Deputy Mayor McAllister, Committeeman Hogate, CFO Willadsen, Clerk Uzdancovics, Solicitor Arbittier

**ORDINANCE NO. 2022-01** – 2022 “CAP” ORDINANCE TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION LIMITS AND TO ESTABLISH A CAP BANK(N.J.S.A.40A:4-45.14) 1<sup>ST</sup> Reading by title only, will consider for final adoption after public hearing on March 7, 2022

**Motion McAllister      Second Hogate      3 Ayes**

**ORDINANCE NO. 2022-02-** ORDINANCE ESTABLISHING RATE OF COMPENSATION FOR OFFICER AND EMPLOYEES OF ELSINBORO TOWNSHIP, 1<sup>ST</sup> Reading by title only, will consider for final adoption after public hearing on March 7, 2022

**Motion McAllister      Second Hogate      3 Ayes**

**RESOLUTION 2022-13**

**RESOLUTION APPROVING THE AGREEMENT FOR ANIMAL SHELTER SERVICES**

WHEREAS, Elsinboro Township has a need for and Animal Shelter Services; and

WHEREAS, the Township Committee of the Township of Elsinboro has approved the agreement for Animal Shelter Services with Voorhee's Animal Orphanage; and

NOW, THEREFORE, BE IT RESOLVED by the governing body of the Township of Elsinboro, that this takes effect on March 1, 2022; and

**Motion McAllister      Second Hogate      3 Ayes**

**RESOLUTION (2021-14 )**  
**RESOLUTION TO CONDUCT ELECTRONIC TAX SALE**

**WHEREAS**, NJSA 54:5-19.1 authorizes electronic tax sales pursuant to rules and regulations to be promulgated by the Director of the Division of Government Services, and

**WHEREAS**, the Director of the Division of Local Government Services has promulgated rules and regulations for pilot programs, and

**WHEREAS**, the Director of the Division of Local Government Services has approved NJ Tax Lien Investor/RealAuction.com to conduct pilot programs, and

**WHEREAS**, the rules and regulations authorize a municipality to submit an application for participation in the pilot program for an electronic tax sale, and

**WHEREAS**, an electronic tax sale is innovative and provides a greater pool of potential lien buyers, thus creating the environment for a more complete tax sale process, and

**WHEREAS**, the Elsinboro Township wishes to participate in the pilot program for an electronic tax sale.

**NOW THEREFORE, BE IT RESOLVED** by the Mayor and Township Committee, County of Salem and State of New Jersey that the Tax Collector is hereby authorized to complete an application to participate in the electronic tax sale program and submit same to the Director of the Division of Local Government services

**Motion McAllister      Second Hogate      3 Ayes**

**RESOLUTION ( 2022-15 )**  
**RESOLUTION TO ALLOW A CHARGE**  
**OF \$25.00 PER NOTICE OF TAX SALE ON**  
**DELINQUENT ACCOUNTS**

**WHEREAS**, NJSA 54:5-19.1 authorizes electronic tax sales pursuant to rules and regulations to be promulgated by the Director of the Division of Government Services, and

**WHEREAS**, the rules and regulations allow said municipality to charge a fee of \$25.00 per notice for the creation, printing and mailing of said notice; and

**WHEREAS**, in an effort to more fairly assign greater fiscal responsibility to delinquent taxpayers, the Township of Elsinboro wishes to charge \$25.00 per notice mailed which will be assessed specifically to the delinquent accounts that are causing the need for a tax sale and not to the general tax base.

**NOW THEREFORE, BE IT RESOLVED** by the Mayor and Council, County of Salem and State of New Jersey that a fee of \$25.00 per notice be established and is hereby authorized and directed to be charged for each notice of tax sale that is sent in conjunction with the 2022 electronic tax sale.

**Motion McAllister      Second Hogate      3 Ayes**

Police Report, Tax Collectors report, Building inspectors report and CO report to be made part of the minutes

Township Solicitor – Discussed Easement needed for Schrier Ave., Yerkes Land and Shad Roe Lane reconstruction

Committee Reports

Emergency Management - Deputy Mayor McAllister wants to get the meetings for Emergency Management set up for this year. Deputy Mayor McAllister also mentioned he hoped to have some pricing for walking path exercise equipment and concrete at the next meeting.

Community Development - Mayor Elwell wants to have a section on the website for our beach information. He is also investigating a grant for Electric charging station for cars.

Mayor Elwell gave a brief accounting of the County School Consolidation meeting. The report that is available on the community college website.

Township Roads - Committeeman Hogate reported they plowed snow when needed and the truck worked out well.

Insurance - Committeeman Hogate attended the JIF meetings for January and the inspection for our renewal this year.

Administration - Mayor Elwell has finalized the History Grant, he has 3 interviews done and 3 more to do and it will be complete. The Planning Board reorganized and Mr. Faulhaber is once again the Chair. Our Budget workshop went well property value went up and that helped with other costs. There will be a wedding held on Slape Avenue and they were given information as to what is permitted on the beach.

Open to Public Comment

Loretta Elwell commented that Special Services would possibly benefit from a school consolidation.

Date of Next Meeting: March 7, 2022

Motion for Adjournment made at 7:35pm **Motion McAllister      Second  
Hogate      3 Ayes**

## **ELSINBORO TOWNSHIP**

**March 7, 2022**

The regular meeting was called to order at 7:00pm by Mayor Elwell as advertised. The requirements of the Sunshine Law were met by notifying the South Jersey Times within the time prescribed by law. Notice was also posted on the bulletin board at the Elsinboro Municipal Building and posted on the Township website.

Mayor Elwell called this March 7, 2022 township committee meeting to order.

Motion to dispense with the reading of the minutes from the previous meeting and to approve as submitted

**Motion McAllister    Second Hogate    3 Ayes**

CFO gave Committee treasurer's report and list of bills

Motion to pay bills **Motion McAllister    Second Hogate    3 Ayes**

Present were: Mayor Elwell, Deputy Mayor McAllister, Committeeman Hogate, CFO Willadsen, Clerk Uzdanevics, Solicitor Arbittier

### **ORDINANCES TO BE ADOPTED**

#### **2022 "CAP" ORDINANCE TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION LIMITS AND TO ESTABLISH A CAP BANK**

**(N.J.S.A. 40A:4-45.14)**

WHEREAS, the Local Government Cap Law, N.J.S.A. 40A:4-45.1 et seq., provides that in the preparation of its annual budget, a municipality shall limit any increase in said budget up to 2.5% unless authorized by ordinance to increase it to 3.5% over the previous year's final appropriations, subject to certain exceptions; and,

WHEREAS, N.J.S.A. 40A:4-45.15 provides that a municipality may, when authorized by ordinance, appropriate the difference between the amount of its actual final appropriation and the 3.5% percentage rate as an exception to its final appropriations in either of the next two succeeding years; and,

WHEREAS, the Township Committee of the Township of Elsinboro in the County of Salem finds it advisable and necessary to increase its CY 2022 budget by up to 3.5% over the previous year's final appropriations, in the interest of promoting the health, safety and welfare of the citizens; and,

WHEREAS, the Township Committee hereby determines that a 3.5% increase in the budget for said year, amounting to \$5,998.56 in excess of the increase in final appropriations otherwise permitted by the Local Government Cap Law, is advisable and necessary; and,

WHEREAS, the Township Committee hereby determines that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years.

NOW, THEREFORE, BE IT ORDAINED by the Township Committee of the Township of Elsinboro, in the County of Salem, a majority of the full authorized membership of this governing body affirmatively concurring that, in the CY 2022 budget year, the final appropriations of the Township of Elsinboro shall, in accordance with this ordinance and N.J.S.A. 40A:4-45.14, be increased by 3.5%, amounting to \$20,995.00, and that the CY 2022 municipal budget for the Township of Elsinboro be approved and adopted in accordance with this ordinance; and

BE IT FURTHER ORDAINED that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years; and,

BE IT FURTHER ORDAINED that a certified copy of this ordinance as introduced be filed with the Director of the Division of Local Government Services within 5 days of introduction; and

BE IT FURTHER ORDAINED that a certified copy of this ordinance upon adoption, with the recorded vote included thereon, be filed with said Director within 5 days after such adoption.

<b>Motion to open to public</b>	<b>Motion McAllister</b>	<b>Second Hogate</b>	<b>3 Ayes</b>
<b>Motion to close public</b>	<b>Motion McAllister</b>	<b>Second Hogate</b>	<b>3 Ayes</b>
<b>Motion to adopt</b>	<b>Motion McAllister</b>	<b>Second Hogate</b>	<b>3 Ayes</b>

**ORDINANCE ( 2022-02 )**  
**AN ORDINANCE ESTABLISHING RATE OF COMPENSATION FOR**  
**OFFICERS AND EMPLOYEES OF ELSINBORO TOWNSHIP**

**WHEREAS**, the Township Committee of the Township of Elsinboro desires to establish a rate of compensation for all of its officers and employees;

**NOW, THEREFORE, BE IT ORDAINED** by the Township Committee of the Township of Elsinboro, County of Salem, State of New Jersey, that the rate of compensation for each officer and employee of Elsinboro Township for the calendar year 2022 shall be as follows:

<b>OFFICER/EMPLOYEE</b>	<b>COMPENSATION</b>
Mayor	\$6,519.00
Township Committee	5,718.00
Registrar of Vital Statistics	533.00
Municipal Improvement Search Clerk	533.00
Tax Clerk	15.72/Hr



Chief Financial Officer	11,977.00
Tax Assessor	12,871.00
Tax Collector	10,280.00
Tax Search Clerk	536.00
Planning Board Secretary	\$100/per meeting
Zoning Officer	2,880.00
Construction Official	10,280.00
Electrical Sub-Code Official	2,317.00
Plumbing Sub-Code Official	1,377.00
Fire Sub-Code Official	1,377.00
Crossing Guard	13.00/Hr
Emergency Management Coordinator	2,653.00
Deputy Emergency Management Coordinator	2,123.00
Board of Health Secretary	453.00
Board of Health Committee	50.00
Clean Communities Coordinator	200.00
Secretary-Parttime	13.00/Hr
Parttime Maintenance Worker A	28.15/Hr
Parttime Maintenance Worker B	20.00/Hr

**Motion to open to public Motion McAllister Second Hogate 3 Ayes**  
**Motion to close public Motion McAllister Second Hogate 3 Ayes**  
**Motion to adopt Motion McAllister Second Hogate 3 Ayes**

### **ORDINANCE TO BE INTRODUCED**

**ORDINANCE NO. 2022-03** - TOWNSHIP OF ELSINBORO COUNTY OF SALEM CAPITAL ORDINANCE OF THE TOWNSHIP OF ELSINBORO, COUNTY OF SALEM, STATE OF NEW JERSEY, AUTHORIZING THE RECONSTRUCTION OF SHAD ROE LANE, YERKES LANE AND SCHRIER AVENUE IN THE AMOUNT OF \$181,000.00 INCLUDING THE APPROPRIATION OF \$39,000.00 FROM THE CAPITAL IMPROVEMENT FUND IN THE GENERAL CAPITAL FUND FOR THE AFORESAID PURPOSE

**Motion McAllister Second Hogate 3 Ayes**

### **RESOLUTIONS FOR APPROVAL**

#### **Quotes for Mowing**

**Joseph Robbins \$40.00 Municipal Building \$45.00 Roads**

**Jboys – declined to quote**

**Davis Landscaping – no reply**

#### **RESOLUTION 2022-16**

#### **RESOLUTION TO AWARD THE CONTRACT FOR MOWING**

WHEREAS, Elsinboro Township has a need for Mowing Services; and

WHEREAS, the Township Committee of the Township of Elsinboro has awarded the Mowing Services contract to Joseph Robbins; and

NOW, THEREFORE, BE IT RESOLVED by the governing body of the Township of Elsinboro, that this takes effect on March 7, 2022; and

**Motion McAllister    Second Hogate            3 Ayes**

**RESOLUTION 2022-17  
RESOLUTION APPOINTING ELECTRICAL SUBCODE OFFICIAL**

WHEREAS, there is a vacancy in Elsinboro Township for an Electrical Subcode Official;  
and

WHEREAS, Stacy Davis is being appointed to fill the unexpired term for Electrical  
Subcode Official; and

WHEREAS, Stacy Davis will be paid according to the current Salary Ordinance; and

NOW, THEREFORE, BE IT RESOLVED by the governing body of the Township of  
Elsinboro, that Stacy Davis is hereby appointed as Electrical Subcode Official for the  
Township of Elsinboro; and

BE IT FURTHER RESOLVED that this appointment shall take effect March 7, 2022  
until March 7, 2026.

**Motion McAllister    Second Hogate            3 Ayes**

**Motion** to Approve Safety Contract for 2022

**Motion McAllister    Second Hogate            3 Ayes**

**Motion** to approve the Annual Tax collectors report 2021

**Motion McAllister    Second Hogate            3 Ayes**

Police Report, Building inspectors report, CO report and Tax Collectors on file

Township Solicitor said the meeting on Shad Roe Lane, Yerkees Lane and  
Schrier Avenue Road project went well.

**Committee Reports**

Emergency Management – Deputy Mayor McAllister still is waiting for quotes on  
concrete for the walking path exercise areas. Gas prices may be an issue.

Community Development- Mayor Elwell shared the Army Corps dredging in  
February is unrelated to Elsinboro Projects. Mayor Elwell did request future  
projects be considered for Elsinboro, specifically Sinnickson Landing Road.  
Oakwood Beach was not included in infrastructure Funding. The project is being  
considered for appropriations. We should know more this summer.

Mayor Elwell asked the other committeeman if we should put up a street light. A  
resident said it was too dark by his home. The committee decided to look into it  
further before making a decision.

Township Roads- Committeeman Hogate reported that the truck needs a rubber  
shield and new tires. He will work to get that done this summer.

Insurance- Committeeman Hogate shared he attended the meetings and will ask Lou Romero who he recommends for Email.

Administration-Elwell Mayor Elwell asked the clerk if she would call General Code and see if they would reduce the yearly fee. We do not do many ordinances that need to be codified.

Open to Public Comment

No Public

Date of Next Meeting: April 4, 2022

Motion for Adjournment made at 8:05pm by **Mayor Elwell** **Second**  
**McAllister** **3 Ayes**

## **ELSINBORO TOWNSHIP**

**April 4, 2022**

The regular meeting was called to order at 7:00pm by Mayor Elwell as advertised. The requirements of the Sunshine Law were met by notifying the South Jersey Times within the time prescribed by law. Notice was also posted on the bulletin board at the Elsinboro Municipal Building and posted on the Township website.

Mayor Elwell called this April 4, 2022 township committee meeting to order.

Motion to dispense with the reading of the minutes from the previous meeting and to approve as submitted

**Motion McAllister      Second Hogate      3 Ayes**

CFO gave Committee treasurer's report and list of bills

Motion to pay bills **Motion McAllister      Second Hogate      3 Ayes**

Present were: Mayor Elwell, Deputy Mayor McAllister, Committeeman Hogate, CFO Willadsen, Clerk Uzdancovics

### **ORDINANCES TO BE ADOPTED**

#### **ORDINANCE NO. 2022-03 TOWNSHIP OF ELSINBORO COUNTY OF SALEM**

#### **CAPITAL ORDINANCE OF THE TOWNSHIP OF ELSINBORO, COUNTY OF SALEM, STATE OF NEW JERSEY, AUTHORIZING THE RECONSTRUCTION OF SHAD ROE LANE, YERKES LANE AND SCHRIER AVENUE IN THE AMOUNT OF \$181,000.00 INCLUDING THE APPROPRIATION OF \$39,000.00 FROM THE CAPITAL IMPROVEMENT FUND IN THE GENERAL CAPITAL FUND FOR THE AFORESAID PURPOSE**

BE IT ORDAINED by the Mayor and Township Committee of the Township of Elsinboro, County of Salem, State of New Jersey (not less than two-thirds of the full membership thereof affirmatively concurring) as follows:

Section 1. The Township Committee hereby authorizes for the purpose set forth in Section 3 of this ordinance an appropriation in the amount of \$220,000.00

Section 2. For the funding of the cost of said purpose, the Township Committee hereby appropriates \$39,000.00 from the Capital Improvement Fund available therefore by virtue of provision in a budget or budgets of the Township previously adopted. In addition, the Township Committee has received approval of an allotment in the amount of \$181,000.00 under the New Jersey Transportation Trust Fund Authority Act. The amount received under the New Jersey Transportation Trust Authority Act will be utilized for payment of expenditures or for the reimbursement of expenses paid.

Section 3. The purpose herein referred to and hereby authorized is as follows:

Reconstruction of Shad Roe Lane, Yerkes Lane and Schrier Avenue \$220,000

Section 4. It is hereby found, determined and declared that:

- (a) The purpose described in Section 3 hereof is not a current expense and is an improvement which the Township of Elsinboro may lawfully make as a general improvement, and no part of the costs thereof has been

or shall be specifically assessed on property specifically benefited hereby.

- (b) The average period of usefulness of the purpose for which the obligations authorized by this ordinance are to be used is 10 years.
- (c) The aggregate amount included in the estimated cost of the improvements or purposes for the payment of interest on such obligations, accounting, engineering and inspection costs, legal expenses, architect's fees, cost of authorizing, selling and issuing obligations, preliminary planning, test and survey expenses, and a reasonable proportion of the compensation and expenses of employees of the Township of Elsinboro in connection with the construction or acquisition of such improvements or property shall not exceed \$39,000.00.
- (d) No debt is authorized by this ordinance.

Section 5. The 2022 Capital Budget of the Township is hereby amended to conform with the provisions of this ordinance to the extent of any inconsistency herewith. The resolution in the form promulgated by the Local Finance Board showing all detail of the amended capital budget and capital program as approved by the Director, Division of Local Government Services, is on file with the Clerk and is available for public inspection.

Section 6. This ordinance shall take effect after final passage as provided by the New Jersey Statute.

**Motion to open to public Motion McAllister Second Hogate 3 Ayes**  
**Motion to close public Motion McAllister Second Hogate 3 Ayes**  
**Motion to adopt Motion McAllister Second Hogate 3 Ayes**

## RESOLUTIONS TO BE APPROVED

### **RESOLUTION 2022-18**

#### **RESOLUTION TO APPROVING THE GOVERNING BODY CERTIFICATION OF COMPLIANCE WITH THE UNITED STATES EQUAL EMPLOYMENT OPPORTUNITY COMMISSIONS ENFORCEMENT GUIDANCE ON THE CONSIDERATION OF ARREST AND CONVICTION RECORDS IN EMPLOYMENT DECISIONS UNDER TITLE VII OF THE CIVIL RIGHTS ACT OF 1964**

WHEREAS, N.J.S.A. 40A:4-5 as amended by P.L.2017, c.183 requires the governing body of each municipality and county to certify that their local unit's hiring practices comply with the United States Equal Employment Opportunity Commission's Enforcement Guidance on the Consideration of Arrest and Conviction Records in Employment Decisions Under Title VII of the Civil Rights Act of 1964," *as amended*, 42 U.S.C. 2000e *et seq.*, (April 25, 2012) before submitting its approved annual budget to the Division of Local Government Services in the New Jersey Department of Community Affairs; and

WHEREAS, the members of the governing body have familiarized themselves with the contents of the above-reference enforcement guidance and with their local unit's hiring practices as the pertain to the consideration of an individual's criminal history, as evidenced by the group affidavit form of the governing body attached hereto.

NOW, THEREFORE BE IT RESOLVED, that the township Committee of the Township of Elsinboro hereby states that it has complied with N.J.S.A. 40A:4-5, as amended by P.L. 2017, c. 183, by certifying that the local unit's hiring practices comply with the above-referenced enforcement guidance and hereby directs the Clerk to cause to be maintained and available for inspection a certified copy of this resolution and the required affidavit to show evidence of said compliance.

**Motion McAllister Second Hogate 3 Ayes**

**RESOLUTION NO. 2022-19** RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF ELSINBORO – THE MUNICIPAL BUDGET OF THE TOWNSHIP OF ELSINBORO, COUNTY OF SALEM, FOR THE FISCAL YEAR 2022

**Motion McAllister Second Hogate 3 Ayes**

**RESOLUTION 2022-20**

**RESOLUTION OF THE MAYOR ANDEMBERS OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF ELSINBORO RATIFYING THE APPLICATION SUBMITTED BY THE TOWSHIP CHIEF FINANCIAL OFFICER TO SOURCEWELL, A COOPERATIVE PRICING ENTITY**

WHEREAS, New Jersey law permits a government entity to enter into an agreement for the purchase of goods from a cooperative pricing entity, and;

WHEREAS, the Township's Chief Financial Officer has applied for membership in Sourcewell, a cooperative pricing entity with that application having been approved, and

WHEREAS, the Mayor and Members of the Township Committee have determined that a significant savings can be achieved by purchasing goods through the above mentioned entity thus inuring to the financial benefit of the tax payers of the Township; and

NOW, THEREFORE, BE IT RESOLVED by the governing body of the Township of Elsinboro, that;

1. They hereby adopt the facts and determinations as set fourth in the preamble of this resolutions as if the same were more fully set forth herein at length, and the facts and determinations shall have the same binding effect as the paragraphs set forth herein below.
2. The application as set forth in the preamble of this Resolution is hereby ratified and membership into the organization is hereby memorialized.

**Motion McAllister Second Hogate 3 Ayes**

**Motion to approve** Raffle License for Salem County Historical Society.

**Motion McAllister Second Hogate 3 Ayes**

**Motion to approve** the General Code estimate for codifying township ordinances and putting on the website.

**Acknowledging** the survey for Green Acres on Block 41 Lot 9

**Motion McAllister Second Hogate 3 Ayes**

Police Report, Building inspectors report, CO report and Tax Collectors report to be kept on file

**COMMITTEE REPORTS**

Emergency Management- Deputy Mayor McAllister informed us there is going to be a drill but there isn't much information at this time. Mike Khairzada and Bud May could not do an LEPC meeting this month. They are applying for funding.

Deputy Mayor McAllister also talked about the walking path exercise stations and it is going to be very expensive to get it here. Mayor Elwell asked about the price of wood exercise stations and Deputy Mayor McAllister said he would look into it.

Community Development-Mayor Elwell has been told an access point sign needs to be put up at Bender Drive. Mayor Elwell has not heard back from Atlantic City Electric in regards to a light near Mr. Breslin. He will follow up.

The County is assisting American Legion Ambulance with funding and administration. Elsinboro EMS has a 90% response rate and the township does not utilize ALAA.

Township Roads- Committeeman Hogate said the plow truck will be cleaned and the plow removed and put away until fall. He also added it might be good to look into other operators for the truck.

Insurance- Committeeman Hogate checked to see who has signed up for the elected officials training. He is also waiting for the renewal report from Rob Garish.

Administration-Mayor Elwell shared that the township website has been updated with information for beach access and regulations.

### **OPEN TO PUBLIC COMMENT**

Joan Heil asked the committee to look into the safety of S. Tilbury Road in the area of Seagraves. There isn't a shoulder and drivers go too fast for people biking and walking. The Mayor asked the clerk to call the Salem County Engineers office to see what they could do.

Loretta Elwell asked the committee if something could be done about the house on the corner of Mason Point Road and Money Island Road, it is falling apart and unsafe. Mayor Elwell asked the clerk to inform the Zoning officer.

Date of Next Meeting: May 2, 2022

Motion for Adjournment made at 7:50pm by **McAllister Second Hogate 3 Ayes**

## **ELSINBORO TOWNSHIP**

**May 2, 2022**

The regular meeting was called to order at 7:00pm by Mayor Elwell as advertised. The requirements of the Sunshine Law were met by notifying the South Jersey Times within the time prescribed by law. Notice was also posted on the bulletin board at the Elsinboro Municipal Building and posted on the Township website.

Mayor Elwell called this May 2, 2022 township committee meeting to order.

Motion to dispense with the reading of the minutes from the previous meeting and to approve as submitted

**Motion McAllister    Second Hogate    3 Ayes**

CFO gave Committee treasurer's report and list of bills

Motion to pay bills **Motion McAllister    Second Hogate    3 Ayes**

Present were: Mayor Elwell, Deputy Mayor McAllister, Committeeman Hogate, CFO Willadsen, Clerk Uzdhanovics, Solicitor Arbittier

### **RESOLUTIONS to be approved**

**VETERAN OF THE YEAR for 2020** Mr. Hart (Recognized in person due to Virtual Meetings)

#### **RESOLUTION (2022-21) RESOLUTION TO HONOR VETERAN OF THE YEAR**

**WHEREAS**, Robert Hill graduated from High School in 1970 and joined the US Marine Corp; and

**WHEREAS**, Robert Hill was shipped out to Parris Island, SC for Boot Camp and then Advanced Infantry Training at Camp LeJeune, NC; and

**WHEREAS**, Robert Hill was then assigned to the Marine Brig, Camp Butler, Ishikawa, Okinawa as a Brig Guard for 18 months then attained the rank of Corporal; and

**WHEREAS**, Robert Hill rotated back to Norfolk Virginia and was assigned to the Navel Brig as a Brig Guard/Chaser; and

**WHEREAS**, Robert Hill was Honorably Discharged from The US Marine Corp at Norfolk Marine Barracks, VA; and

**WHEREAS**, in 1973 Robert Hill enrolled at Salem Community College and in 1975 graduated with an Associate of Arts Degree; and

**WHEREAS**, Robert Hill after graduating from college, worked as a part time photographer with Today's Sunbeam in Salem NJ; and



**WHEREAS**, Robert Hill moved to Athens Ohio in 1977 to attend Ohio University where he graduated with a Bachelors Degree in Journalism in 1979; and

**WHEREAS**, Robert Hill worked at the Minneapolis Tribune, and as a staff photographer at the Idaho Stateman before returning to South Jersey where he worked at The Gloucester County Times before joining the Philadelphia Inquirer; and

**WHEREAS**, Robert Hill remained employed with the Philadelphia Inquirer for 16 Years, then became a freelance photojournalist and is now retired; and

**WHEREAS**, Robert Hill is a Life member of the Salem County Detachment Marine Corps League, presently a Sgt-At-Arms; and

**WHEREAS**, Robert Hill moved to Elsinboro in 1989 and instantly knew it was a great place to live; and

**WHEREAS**, Robert Hill has served courageously and unselfishly for God, his Country, and Community; and

**NOW THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Elsinboro that Robert Hill is named **Veteran of the Year 2022**; and

**BE IT FURTHER RESOLVED** that a copy of this resolution be presented to him and another placed in the minutes of the Elsinboro Township Clerk.  
**Motion McAllister    Second Hogate    3 Ayes**

Retired Mayor Jack Elk gave a few words on Veteran of the year.

#### **RESOLUTION NO. 2022-22**

WHEREAS, N.J.S.A. 40A:4-78b has authorized the Local Finance Board to adopt rules that permit municipalities in sound fiscal condition to assume the responsibility, normally granted to the Director of the Division of Local Government Services, of conducting the annual budget examination; and

WHEREAS, N.J.A.C. 5:30-7 was adopted by the Local Finance Board on February 11, 1997; and

WHEREAS, pursuant to N.J.A.C. 5:30-7.2 through 7.5, the Township of Elsinboro has been declared eligible to participate in the program by the Division of Local government Services, and the Chief Financial officer has determined that the local government meets the necessary conditions to participate in the program for the 2022 budget year.

NOW THEREFORE BE IT RESOLVED by the governing body of the Township of Elsinboro that in accordance with N.J.A.C. 5:30-7.6a & 7.6b and based upon the Chief Financial Officer's certification, the governing body has found the budget has met the following requirements:

1. That with reference to the following items, the amounts have been calculated pursuant to law and appropriated as such in the budget:

- a. Payment of interest and debt redemption charges
- b. Deferred charges and statutory expenditures
- c. Cash deficit of preceding year
- d. Reserve for uncollected taxes
- e. Other reserves and non-disbursement items
- f. Any inclusions of amounts required for school purposes.

2. That the provisions relating to limitation on increases of appropriations pursuant to N.J.S.A. 40A:4-45.2 and appropriations for exceptions to limits on appropriations found at N.J.S.A. 40A:4-45.3 et seq., are fully met (complies with CAP law).

3. That the budget is in such form, arrangement, and content as required by the Local Budget Law and N.J.A.C. 5:30-4 and 5:30-5.

4. That pursuant to the Local Budget Law:

- a. All estimates of revenue are reasonable, accurate and correctly stated,
- b. Items of appropriation are properly set forth
- c. In itemization, form, arrangement and content, the budget

will

permit the exercise of the comptroller function within the municipality.

5. The budget and associated amendments have been introduced and publicly advertised in accordance with the relevant provisions of the Local Budget Law, except that failure to meet the deadlines of N.J.S.A. 40A:4-5 shall not prevent such certification.

6. That all other applicable statutory requirements have been fulfilled.

BE IT FURTHER RESOLVED that a copy of this resolution will be forwarded to the Director of the Division of Local Government Services upon adoption.

**Motion McAllister      Second Hogate      3 Ayes**

### **RESOLUTION NO. 2022-23**

A resolution of the Township Committee of the Township of Elsinboro Authorizing the Clerk to read Resolution No. 2022-24 by title only

**WHEREAS**, NJS 40A:4-8, as amended by Chapter 259, P. L. 1995, provides that a budget resolution may be read by title only at the time of the public hearing if a resolution is passed by not less than a majority of the full governing body, providing that at least one week prior to the date of hearing a complete copy of the budget has been made available for public inspection in the Township of Elsinboro and copies have been made available by the Clerk to persons requesting them; and

**WHEREAS**, these two conditions have been met,

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and members of the Township Committee of the Township of Elsinboro that the Township's 2022 budget shall be read by title only.

**RESOLUTION NO. 2022-24**

Re: Resolution of Elsinboro Township  
Adopting The 2022 Municipal  
Budget of Elsinboro Township by  
title only as  
Permitted by Resolution 2022-23

**WHEREAS**, the mayor and members of the township committee of Elsinboro Township (hereinafter committee) have determined that this would be an appropriate time to adopt the Township's 2022 municipal budget.

**NOW THEREFORE BE IT RESOLVED** by the Township Committee of Elsinboro Township, County of Salem that:

1. They hereby adopt the facts and determinations as set forth in the preamble of this resolution as if the same were more fully set forth herein, and the facts and determinations shall have the same binding effect as the paragraphs set forth herein below.
2. The budget hereinbefore set forth is hereby adopted and shall constitute an appropriation for the purposes stated of the sums therein set forth as appropriations, and authorization of the amount of \$478,353.53 to be raised for municipal purposes.
3. that by the Township Committee of Elsinboro Township, County of Salem, that a summary of the 2021 Municipal Budget of Elsinboro Township be as follows:

Revenues:

Surplus Anticipated	\$237,100.00
Miscellaneous Revenues Anticipated	126,934.59
Receipts from Delinquent Taxes	35,000.00
Amount to be raised by Taxation	478,353.53
For Municipal Purposes	
 Total Revenues	 \$877,388.12

Appropriations:

Within "Caps"	
Operations including Contingent	\$598,626.00
Deferred Charges and Statutory	
Expenditures-Municipal	
 Excluded from "Caps"	
Operations-Total Operations Excluded	12,898.00
From "Caps"	

Capital Improvements	45,600.00
Municipal Debt Service	
Reserve for Uncollected Taxes	211,959.53
 Total Appropriations	 \$877,388.12

4. That the previously stated items of Revenue and Appropriations which includes the Amount to Be Raised by Taxation for Local Purposes shall constitute The 2022 Municipal Budget of Elsinboro Township and is hereby adopted.

**Motion to open to public Motion McAllister Second Hogate 3 Ayes**

**Motion to close public Motion McAllister Second Hogate 3 Ayes**

**Motion to adopt Motion McAllister Second Hogate 3 Ayes**

Mayor Ewell said the increase will be below a penny.

### **RESOLUTION (2022-25) RESOLUTION TO CANCEL TAXES DUE TO UNITED STATES OF AMERICA ACQUISITION OF LAND**

WHEREAS, Block 1 Lot 1 along the Salem River and Salem River Cut-off has been acquired by the United States of America; and

WHEREAS, the property taxes will be canceled retroactive to December 29, 2021; and

WHEREAS, Federal Government Property becomes exempt immediately upon acquisition; and

NOW, THEREFORE, BE IT RESOLVED that the Tax Collector of the Township of Elsinboro is authorized to cancel taxes on block 1 lot 1 in Elsinboro Township.

**Motion McAllister Second Hogate 3 Ayes**

### **SUSTAINABLE LAND USE PLEDGE RESOLUTION RESOLUTION NO. 2022-26**

**WHEREAS**, land use is an essential component of overall sustainability for a municipality; and

**WHEREAS**, poor land-use decisions can lead to and increase societal ills such as decreased mobility, high housing costs, increased greenhouse gas emissions, loss of open space and the degradation of natural resources; and

**WHEREAS**, well planned land use can create transportation choices, provide for a range of housing options, create walkable communities, preserve open space, provide for adequate recreation, and allow for the continued protection and use of vital natural resources;

**NOW THEREFORE**, we the town of Elsinboro, resolve to take the following steps with regard to our municipal landuse decisions with the intent of making Elsinboro a truly sustainable community. It is our intent to include these principles in the next master plan revision and reexamination report and to update our land-use zoning, natural resource protection, and other ordinances accordingly:

1. **Regional Cooperation** - We pledge to reach out to administrations of our neighboring municipalities concerning land-use decisions, and to take into consideration regional impacts when making land-use decisions.
2. **Transportation Choices** - We pledge to create transportation choices with a Complete Streets approach by considering all modes of transportation, including walking, biking, transit and automobiles, when planning

transportation projects and reviewing development applications. We will reevaluate our parking with the goal of limiting the amount of required parking spaces, promoting shared parking and other innovative parking alternatives, and encouraging structured parking alternatives where appropriate.

3. **Natural Resource Protection** - We pledge to take action to protect the natural resources of the State for environmental, recreational and agricultural value, avoiding or mitigating negative impacts to these resources. Further, we pledge to complete a Natural Resources Inventory when feasible to identify and assess the extent of our natural resources and to link natural resource management and protection to carrying capacity analysis, land-use and open space planning.
4. **Mix of Land Uses** - We pledge to use our zoning power to allow for a mix of residential, retail, commercial, recreational and other land use types in areas that make the most sense for our municipality and the region, particularly in downtown and town center areas.
5. **Housing Options** - We pledge, through the use of our zoning and revenue generating powers, to foster a diverse mix of housing types and locations, including single- and multi-family, for-sale and rental options, to meet the needs of all people at a range of income levels.
6. **Green Design** - We pledge to incorporate the principles of green design and renewable energy generation into municipal buildings to the extent feasible and when updating our site plan and subdivision requirements for residential and commercial buildings.
7. **Municipal Facilities Siting** - We pledge, to the extent feasible, to take into consideration factors such as walkability, bike ability, greater access to public transit, proximity to other land-use types, and open space when locating new or relocated municipal facilities.

**Motion McAllister      Second Hogate      3 Ayes**

**MOTION TO APPROVE** Bingo License for VFW Post #253 Ladies Auxiliary  
CPL Joseph C. Toulson

**Motion McAllister      Second Hogate      3 Ayes**

Police Report, Building Inspectors Report, CO Report and Tax Collector's  
Report to be kept on file

Township Solicitor – Solicitor Arbittier has 2 tax appeals for May 3.

### Committee Reports

Fire Company – 50/50 drawing on May 15.

Emergency Management – Deputy Mayor McAllister – FEMA drill May 10  
at 4:00pm.

Community Development- Mayor Elwell will have bike to school day and  
shadowing with Elsinboro second grade class. Deeds are still in the process  
for Shad Roe, Yerkes lane and Schrier Ave.

Insurance- Committeeman Hogate attended all the required JIF meetings and  
all Elected Officials Training has been completed.

Administration-Elwell shared the ARP funds have to be encumbered by 2024  
and spent by 2026. The township may spend some of the funds on a building  
for the truck and digital sign. They are also looking into a UTV. Mayor Elwell  
is looking into a property maintenance ordinance and the Sustainable Jersey  
Grant is almost ready for submission.

Open to Public Comment

Mr. Hart said he was tickled to death with the taxes. He also wondered if we can use regular trash bags. Mayor Elwell responded yes but only trash bags that are used for trash cans. Mr. Hart then asked if they can issue tickets for people who are illegally parking at the point. Mayor Elwell said he would talk to the police.

Date of Next Meeting: June 6, 2022

Motion for Adjournment made at 7:55pm **McAllister Second Hogate**  
**3 Ayes**

## **EL SINBORO TOWNSHIP**

**June 30, 2022**

The special meeting was called to order at 7:00pm by Mayor Elwell as advertised. The requirements of the Sunshine Law were met by notifying the South Jersey Times within the time prescribed by law. Notice was also posted on the bulletin board at the Elsinboro Municipal Building and posted on the Township website.

Mayor Elwell called this June 30, 2022 township committee meeting to order.

Present were: Mayor Elwell, Committeeman Hogate, Clerk Uzdancovics

### **RESOLUTIONS TO BE APPROVED**

#### **RESOLUTION (2022-35) ABC LIQUOR LICENSE RENEWAL**

**BE IT RESOLVED** by the Township Committee of Elsinboro Township, Salem County, New Jersey that the following have made application for renewal of their existing Plenary Retail Consumption Licenses, their Plenary Retail Distribution Licenses and Club Licenses in the Township of Elsinboro and they have complied with all the requirements and regulations of the Alcoholic Beverage Commission Laws, the Rules and Regulations as promulgated by the Director of the Division of Alcoholic Beverage Control; and

**BE IT FURTHER RESOLVED**, that the applications in form are complete in all respects; and

**BE IT FURTHER RESOLVED**, that the applicants are qualified to be licensed according to all statutory, regulatory and local governmental Alcoholic Beverage Laws and Regulations; and

**BE IT FURTHER RESOLVED** that the Club License Applications are complete in all respects, including submission of the Club Member List and the Officers and Directors of the Club are qualified according to all statutory, regulatory and local Governmental Alcoholic Beverage Laws and Regulations and the Clubs maintain all records required by the New Jersey Alcoholic Beverage Commission 12:2-8.8, and the required affidavit to said Board to show evidence of said compliance.

**BE IT FURTHER RESOLVED** that a copy of this resolution, certified by the Clerk, be forwarded to the office of the Director of the Division of Alcoholic Beverage Control, Trenton, New Jersey and he is hereby authorized to deliver said licenses for the period July 1, 2022 to June 30, 2023.

**BE IT FURTHER RESOLVED** that the following applications are approved for renewal and licenses be granted to:

1. Corporal Joseph C. Toulson Post #253 Veterans of the Foreign Wars, 20 Phillip Drive, Salem, N.J. 08079 License #1703-31-005-001 Fee \$150.00.
2. Little Brown Derby, Inc. 248 Salem/Hancocks Bridge Rd., Salem, N.J. 08079, License #1703-33-003-003 Fee \$636.00

**Motion Hogate**

**Second Elwell**

**RCV 2 Ayes**

### **Open to Public Comment**

No Public

Date of Next Meeting: July 5, 2022 at 5PM

Motion for Adjournment at 5:15pm by Hogate, Second Elwell, 2 Ayes

## **EL SINBORO TOWNSHIP**

**June 6, 2022**

The regular meeting was called to order at 7:00pm by Mayor Elwell as advertised. The requirements of the Sunshine Law were met by notifying the South Jersey Times within the time prescribed by law. Notice was also posted on the bulletin board at the Elsinboro Municipal Building and posted on the Township website.

Mayor Elwell called this June 6, 2022 township committee meeting to order.

Motion to dispense with the reading of the minutes from the previous meeting and to approve as submitted

Motion Hogate          Second Elwell          RCV 2 Aye

CFO gave Committee treasurer's report and list of bills

Motion to pay bills

Motion Hogate          Second Elwell          RCV 2 Aye

Present were: Mayor Elwell, Committeeman Hogate, CFO Willadsen, Clerk Uzdanovics, Solicitor Arbittier

Mayor Elwell explained how the shadowing program worked and what the kids do to learn about Municipal Government.

### **RESOLUTIONS to be approved**

#### **RESOLUTION (2022-27)**

#### **RESOLUTION TO HONOR MAYOR OF EL SINBORO'S SECOND GRADE**

**WHEREAS**, the Mayor and Elsinboro Township Committee recognize the importance of introducing students to municipal government, and

**WHEREAS**, involving students through the Elsinboro Township School serves as an interactive way to teach these students about the many roles of municipal government; and

**WHEREAS**, in collaboration with the Elsinboro Township School second grade class, the Mayor has created a shadowing program to involve students from the community; and

**WHEREAS**, the Mayor and Elsinboro Township Committee congratulate  
Brantley Tarriero for being elected by his peers as Mayor; and

**WHEREAS**, the Elsinboro Township Committee commends Brantley Tarriero for his campaign efforts, and

**WHEREAS**, Elsinboro Township Committee is honored to have Brantley Tarriero take part in the Second Grade Shadowing Program; and



**NOW, THEREFORE, BE IT RESOLVED** that the Township Committee of the Township of Elsinboro commends and recognizes Brantley Tarriero; and

**BE IT FURTHER RESOLVED** that a copy of this resolution be presented to Brantley Tarriero and another placed in the minutes of the Elsinboro Township Clerk.

**Motion Hogate**

**Second Elwell**

**RCV 2 Aye**

**RESOLUTION (2022-28)**

**RESOLUTION TO HONOR THE DEPUTY MAYOR OF ELSINBORO'S  
SECOND GRADE**

**WHEREAS**, the Mayor and Elsinboro Township Committee recognize the importance of introducing students to municipal government; and

**WHEREAS**, involving students through the Elsinboro Township School serves as an interactive way to teach these students about the many roles of municipal government; and

**WHEREAS**, in collaboration with the Elsinboro Township School second grade class, the Mayor has created a shadowing program to involve students from the community; and.

**WHEREAS**, the Mayor and Elsinboro Township Committee congratulate Faye Elmer for being elected by her peers as Deputy Mayor; and

**WHEREAS**, the Elsinboro Township Committee commends Faye Elmer for her campaign efforts; and

**WHEREAS**, Elsinboro Township Committee is honored to have Faye Elmer take part in the Second Grade Shadowing Program; and

**NOW, THEREFORE, BE IT RESOLVED** that the Township Committee of the Township of Elsinboro commends and recognizes Faye Elmer; and,

**BE IT FURTHER RESOLVED** that a copy of this resolution be presented to Faye Elmer and another placed in the minutes of the Elsinboro Township Clerk.

**Motion Hogate**

**Second Elwell**

**RCV 2 Aye**

**RESOLUTION (2022-29)**

**RESOLUTION TO HONOR THE TOWNSHIP COMMITTEE PERSON OF  
EL SINBORO'S SECOND GRADE**

**WHEREAS**, the Mayor and Elsinboro Township Committee recognize the importance of introducing students to municipal government; and

**WHEREAS**, involving students through the Elsinboro Township School serves as an interactive way to teach these students about the many roles of municipal government; and

**WHEREAS**, in collaboration with the Elsinboro Township School second grade class, the Mayor has created a shadowing program to involve students from the community; and

**WHEREAS**, the Mayor and Elsinboro Township Committee congratulate Amayah Holland for being elected by her peers as Committee Person; and

**WHEREAS**, the Elsinboro Township Committee commends Amayah Holland for her campaign efforts; and

**WHEREAS**, Elsinboro Township Committee is honored to have Amayah Holland take part in the Second Grade Shadowing Program; and

**NOW, THEREFORE, BE IT RESOLVED** that the Township Committee of the Township of Elsinboro commends and recognizes Amayah Holland; and

**BE IT FURTHER RESOLVED** that a copy of this resolution be presented to Amayah Holland and another placed in the minutes of the Elsinboro Township Clerk.

**Motion Hogate**

**Second Elwell**

**RCV 2 Aye**

**RESOLUTION 2022-30  
ABC LIQUOR LICENSE RENEWAL**

**BE IT RESOLVED** by the Township Committee of Elsinboro Township, Salem County, New Jersey that the following have made application for renewal of their existing Plenary Retail Consumption Licenses, their Plenary Retail Distribution Licenses and Club Licenses in the Township of Elsinboro and they have complied with all the requirements and regulations of the Alcoholic Beverage Commission Laws, the Rules and Regulations as promulgated by the Director of the Division of Alcoholic Beverage Control; and

**BE IT FURTHER RESOLVED**, that the applications in form are complete in all respects; and

**BE IT FURTHER RESOLVED**, that the applicants are qualified to be licensed according to all statutory, regulatory and local governmental Alcoholic Beverage Laws and Regulations; and

**BE IT FURTHER RESOLVED** that the Club License Applications are complete in all respects, including submission of the Club Member List and the Officers and Directors of the Club are qualified according to all statutory, regulatory and local Governmental Alcoholic Beverage Laws and Regulations and the Clubs maintain all records required by the New Jersey Alcoholic Beverage Commission 12:2-8.8, and the required affidavit to said Board to show evidence of said compliance.

**BE IT FURTHER RESOLVED** that a copy of this resolution, certified by the Clerk, be forwarded to the office of the Director of the Division of Alcoholic Beverage Control, Trenton, New Jersey and he is hereby authorized to deliver said licenses for the period July 1, 2022 to June 30, 2023.

**BE IT FURTHER RESOLVED** that the following applications are approved for renewal and licenses be granted to:

1. Hryad, LLC, t/a Kurts Package Store 441 Fort Elfsborg Road, Elsinboro Twp., Salem, N.J. 08079  
License # 1703-44-002-006 Fee \$318.00

**Motion Hogate**

**Second Elwell**

**RCV 2 Aye**

**RESOLUTION 2022-31**  
**AUTHORIZING MEMBERSHIP IN A MUTUAL AID AND ASSISTANCE AGREEMENT**  
**WITH PARTICIPATING UNITS.**

**THIS AGREEMENT**, (having a term which expires March 31, 2027) is made between the parties, all of which are either the County of Salem and all of its departments, municipalities including, but not limited to, municipal Office of Emergency Management, Police and public works, Emergency Medical Service and/or fire departments/fire companies, volunteer fire companies or EMS organizations or fire districts, and other jurisdictions defined as “local governments” in the Homeland Security Act of 2002. Hereinafter the parties may be referred to as “Participating Units”, “Requesting Units” or “Responding Units”.

**WHEREAS**, the President in Homeland Security Directive (HSPD) – 5, directed the Secretary of the Department of Homeland Security to develop and administer a National Incident Management System (NIMS), which would provide a consistent nationwide approach to Federal, State, local and tribal governments to work together more effectively and efficiently to prevent, prepare for, respond to and recover from domestic incidents, regardless of cause, size or complexity; and

**WHEREAS**, “The New Jersey Civilian Defense and Disaster Control Act” App.A9-33 et. seq. provides for the health, safety and welfare of the people of the State of New Jersey during any emergency of centralizing control of all civilian activities having to do with such emergency giving the Governor control over the resources of each and every political subdivision to cope with any condition that shall arise out of such emergency, and

**WHEREAS**, the State of New Jersey adopted the “Fire Service Resource Emergency Deployment Act,” N.J.S.A.52: 14E-11 et. Seq, to establish a mechanism for the coordination of fire service resources throughout the State to facilitate a quick and efficient response to any emergency incident or situation that requires the immediate deployment of those resources in order to protect life and property from the danger or destruction of fire, explosion or other disaster, and

**WHEREAS**, the Director of Division of Fire Safety in the Department of Community Affairs promulgated rules in accordance with the “Fire Service Resource Emergency Deployment Act,” N.J.A.C. 5:75A et. seq. and “N.J.A.C. 5:75A-2.2 et. seq. specifically requires each municipality or Fire District to adopt a local Fire Mutual Aid Plan; and

**WHEREAS**, an emergency responder is defined as anyone employed by, contracted to provide services to or otherwise affiliated with the Participating Units and possessing special skills, qualifications, training, knowledge and experience beneficial to the mitigation of disaster situations. An emergency responder includes, but is in no way limited to, the following; law enforcement officers, fire fighters, emergency medical services personnel, physicians, nurse, other public health personnel, emergency management personnel, public works personnel, those persons with specialized equipment operations skills or training or any other skills need to provide aid in a declared emergency.

**WHEREAS**, the Participating Units recognize that entering into an agreement for mutual aid and assistance with each other to protect against loss, damage or destruction by fire catastrophe, civil unrest, major emergency or other extraordinary devastation and to address those situations when additional aid and assistance is needed to protect the best interest of the persons and property in each individual jurisdiction.

**NOW, THEREFORE, BE IT RESOLVED**, by the Township Committee of the Township of Elsinboro. County of Salem and State of New Jersey as follows:

A. That the Mayor is hereby authorized and directed to enter into the Salem County Mutual Aid an Assistance Agreement between Participating Units, a copy of which: is attached hereto and made part hereof, on the Terms and conditions herein.

B. That the Mayor and Committee of the Township of Elsinboro are hereby authorized and directed to execute said Mutual Aid and Assistance on behalf of Elsinboro Township

C. That the clerk is hereby authorized and directed to forthwith file a certified copy of this Resolution and an executed copy of the Agreement with the Salem County Department of Emergency Services, Office Emergency Management. Said Office shall serve as the central repository and shall maintain a master listing of all Participating Units to the Mutual Aid and Assistance Agreement.

**Motion Hogate**

**Second Elwell**

**RCV 2 Aye**

# TOWNSHIP OF ELSINBORO

## Resolution No. 2022-33

Resolution: Approval to submit a grant application and execute a grant contract with the New Jersey Department of Transportation for Bender Drive, Nelson Avenue and Old Tilbury Road Reconstruction.

NOW, THEREFORE, BE IT RESOLVED that Committee of the Township of Elsinboro formally approves the grant application for the above stated project.

BE IT FURTHER RESOLVED that the (Mayor/Committee) and Clerk are hereby

authorized to submit an electronic grant application identified as MA-2023

-Bender Drive,

Nelson Avenue and Old Tilbury Road Reconstruction -00142 to the New Jersey

Department of Transportation on behalf of the Township of Elsinboro.

BE IT FURTHER RESOLVED that Mayor/Committee and Clerk are hereby authorized to sign the grant agreement on behalf of the Township of Elsinboro and that their signature constitutes acceptance of the terms and conditions of the grant agreement and approves the execution of the grant agreement.

Certified as a true copy of the Resolution adopted by the Committee on this 6th day of June, 2022

**Motion Hogate**

**Second Elwell**

**RCV 2 Aye**

### **RESOLUTION 2022-32**

WHEREAS, certain General Capital Improvement appropriation balances remain dedicated to projects now completed; and

WHEREAS, it is necessary to formally cancel said balances so that the unexpended balances may be returned to the Capital Improvement Fund or credited to General Capital Fund Surplus, and unused debt authorizations may be canceled;

NOW THEREFORE, BE IT RESOLVED, by the Township Committee of Elsinboro Township that the following unexpended and dedicated balances of General Capital Appropriations be canceled:

<b>Ord. No.</b>	<b>Project Description</b>
<b><u>Amount</u></b>	
12-05	Purchase of Trash Containers
\$35,000.00	
14-04	Acquisition of Server, Driveway Repairs
16,274.00	
	Veterans Memorial
16-04	Acquisition of Computer, Carpet, Paint, Finance
19,641.89	

	Software, and Trash Can Lids	
17-04	Reconstruction of South Locust Ave.	24,627.20
18-01	Purchase of Capital Equipment for Streets and Roads	2,575.00
18-04	Reconstruction of South Locust Ave.- Section II	10,682.80
19-04	Reconstruction of Delaware Ave. II	17,320.28
	<b>TOTAL</b>	<b>126,121.17</b>

**Motion Hogate**

**Second Elwell**

**RCV 2 Aye**

**ELSINBORO TOWNSHIP**  
**Salem County, New Jersey**

**RESOLUTION TO HONOR CONSTANCE W. MCALLISTER**

**WHEREAS**, Constance W. McAllister graduated from Woodstown High School in 1978 and was a member of the National Honor Society; and

**WHEREAS**, Constance W. McAllister graduated from West Chester State College with a Bachelor of Science in Administration, Marketing and Management in 1982, where she was a member of the Marketing Society and the Equestrian Team; and

**WHEREAS**, Constance W. McAllister completed the New Jersey Association of School Business Officials Certification in 1998, the Master's in Education in School Leadership at Wilmington College in 2005, the Master's in Education in Curriculum and Instruction at Wilmington College in 2007 and received certificates of eligibility for elementary and business administrator; and

**WHEREAS**, Constance W. McAllister was the Director/Partner, for McAllister's Building Blocks, Inc from 1993-1997; and

**WHEREAS**, Constance W. McAllister worked as the Volunteer Clerk in the Alloway Township Elementary School Business Office from 1996-1997

**WHEREAS**, Constance W. McAllister was the School Business Administrator Assistant for Pittsgrove BOE from 1997-1998; and

**WHEREAS**, Constance W. McAllister became a substitute teacher in 1996-1999 for Elsinboro, Mannington and Lower Alloways Creek School Districts, and

**WHEREAS**, Constance W. McAllister taught 3<sup>rd</sup> Grade, then Literacy/Math Teacher for 5<sup>th</sup> -8<sup>th</sup> grades in Elsinboro Township School from 1999-2003, she also taught Pittsgrove Township Adult School from 2000-2002; and

**WHEREAS**, Constance W. McAllister then taught at Salem Middle School from 2003-2007 for 5<sup>th</sup> and 6<sup>th</sup> Grades, was a math coach, math/science Supervisor for pre K-6 and then the Acting Vice Principal; and

**WHEREAS**, Constance W. McAllister became the Chief School Administrator for Elsinboro School in 2008 and has remained in that roll since; and

**WHEREAS**, Constance W. McAllister will be retiring in June of 2022 after a distinguished career, and

**WHEREAS**, Constance W. McAllister married Joseph McAllister and has 3 children, Jordan, Joseph and Jacqueline and has made Elsinboro Township her home; and

**WHEREAS**, her voluntary contributions are exemplary to the dedication that is the foundation upon which communities succeed and she is now being honored for her many attributes; and

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Elsinboro that the Township registers its appreciation for her dedication to her community and fellow man and hereby honors Constance W. McAllister, and wishes her and her family good health and happiness in the years ahead; and

**BE IT FURTHER RESOLVED** that a copy of this resolution be presented to her and another placed in the minutes of the Elsinboro Township Clerk

**Motion Hogate**

**Second Elwell**

**RCV 2 Aye**

Police Report, Building Inspectors report, CO report and Tax Collector's report to be kept on file

Township Solicitor \_ Nothing to report at this time

#### Committee Reports

Community Development-Mayor Elwell had bike to school with the students in the month of May. Mayor Elwell also shared the Oakwood Beach project is up for replenishment this fall or next.

Township Roads- Committeeman Hogate had nothing to report at this time.  
Insurance – Committeeman Hogate attended the meetings for May.

Open to Public Comment

No Public Comment

Date of Next Meeting: July 5, 2022 at 5:00pm due to July 4<sup>th</sup> holiday.

**Motion for Adjournment at 7:25pm by Hogate second Elwell RCV 2  
Ayes**

## **ELSINBORO TOWNSHIP**

**July 5, 2022**

The regular meeting was called to order at 5:00pm by Mayor Elwell as advertised. The requirements of the Sunshine Law were met by notifying the South Jersey Times within the time prescribed by law. Notice was also posted on the bulletin board at the Elsinboro Municipal Building and posted on the Township website.

Present were: Mayor Elwell, Deputy Mayor McAllister, Committeeman Hogate, CFO Willadsen, Clerk Uzdanevics, Solicitor Arbittier

Mayor Elwell called this July 5, 2022 township committee meeting to order.

**Motion McAllister Second Hogate 3 Ayes**

Motion to dispense with the reading of the minutes from the previous meeting and to approve as submitted

**Motion McAllister Second Hogate 3 Ayes**

CFO gave Committee treasurer's report and list of bills

Motion to pay bills **Motion McAllister Second Hogate 3 Ayes**

### **RESOLUTIONS TO BE APPROVED**

**Motion to approve** PSE&G Helicopter Landing Pad

**Motion McAllister Second Hogate 3 Ayes**

**Motion to approve** Raffle license for the Elsinboro Fire Company

**Motion McAllister Second Hogate 2 Ayes Elwell Abstains**

Police Report, Building inspectors report, CO report and Tax Collector's report to be kept on file

Solicitor Arbittier informed the Committee of the Lead Paint law that the state has passed. All towns will have to have Rental units built before 1978 tested. How they test will be decided. The solicitor will look into further and an Ordinance will be passed.

### **Committee Reports**

Emergency Management – Deputy Mayor McAllister said the drill went well. He will setup a meeting with Mike and Bud in the near future.

Community Development - Mayor Elwell shared that the Elsinboro school honored Connie McAllister on her retirement.

Township Roads-Committeeman Hogate attended the Storm Water training at the County Road Department on June 22, 2022.

Insurance-Committeeman Hogate attended the JIF meetings for June. Paul Forlenza will attend our meeting in August.

Administration-Mayor Elwell informed us the road project is moving forward and we received the Clean Communities grant of \$4000.00.

### **Open to Public Comment**

Mayor Elwell reported that an incident had taken place on the beach and with some of the issues there needed to be clarification on who responds. He then asked Chief Venable to explain.

Chief Venable informed everyone when there is an issue call LAC they will reach out to the appropriate authorities.

Mrs. Cocchi asked if the NJ State Police can get involved. Chief Venable said yes because of a joint agreement, but still call the police they will handle.

Mrs. Ferguson asked if there was a report done since one of the party's involved said they couldn't get one. Chief Venable said they did a report since the were asked to do one.

Cheryl Leonard asked whose rules get enforced if there is a shared service? Chief Venable said where the violation occurs determines what rules will be enforced.

Date of Next Meeting: August 1, 2022

Motion for Adjournment at 5:40pm **Motion McAllister**

**Second Hogate            3 Ayes**



**ELSINBORO TOWNSHIP**

**August 1, 2022**

The regular meeting was called to order at 7:00pm by Mayor Elwell as advertised. The requirements of the Sunshine Law were met by notifying the South Jersey Times within the time prescribed by law. Notice was also posted on the bulletin board at the Elsinboro Municipal Building and posted on the Township website.

Present were: Mayor Elwell, Deputy Mayor McAllister, Committeeman Hogate, CFO Willadsen, Clerk Uzdanevics, Solicitor Arbittier

Mayor Elwell called this August 1, 2022 township committee meeting to order.

**Motion McAllister Second Hogate 3 Ayes**

Motion to dispense with the reading of the minutes from the previous meeting and to approve as submitted

**Motion McAllister Second Hogate 3 Ayes**

CFO gave Committee treasurer's report and list of bills

Motion to pay bills **Motion McAllister Second Hogate 3 Ayes**

Paul Forlenza went over the JIF Renewal information for Elsinboro Township

**RESOLUTION TO BE APPROVED**

**RESOLUTION NO. 2022-36**

**RESOLUTION AUTHORIZING THE THIRD QUARTER TAX PAYMENT TO BE  
EXTENDED UNTIL AUGUST 17, 2022**

WHEREAS, The 2022-2023 Tax bills were mailed on July 22, 2022 due to the late certification of the tax rate by the State of New Jersey; and

WHEREAS, The tax collector is requesting an extension on the due date until August 17, 2022, and

THEREFORE, be it resolved by the Township Committee of Elsinboro Township as follows:

The extension of due date to August 17, 2022 after which interest will be retroactive to August 1, 2022.

BE IT FURTHER RESOLVED that a copy of this resolution be filed with the Tax Collector of Elsinboro Township.

**Motion McAllister Second Hogate 3 Ayes**

**RESOLUTION 2022-37**  
**RESOLUTION APPOINTING A TAX COLLECTOR**

WHEREAS, there is a need in Elsinboro Township for a Tax Collector; and

WHEREAS, Elizabeth Wallendar is being appointed for another 4 years for the position of Tax Collector; and

NOW, THEREFORE, BE IT RESOLVED by the governing body of the Township of Elsinboro, that Elizabeth Wallender is hereby appointed as Tax Collector for the Township of Elsinboro; and

BE IT FURTHER RESOLVED that this appointment shall be retroactive to January 1, 2022 ending December 31, 2026.

**Motion McAllister   Second Hogate      3 Ayes**

**RESOLUTION AUTHORIZING THE EXECUTION OF A CONTRACT**  
**RENEWING MEMBERSHIP IN THE**  
**GLOUCESTER, SALEM, CUMBERLAND COUNTIES**  
**MUNICIPAL JOINT INSURANCE FUND**  
**2022-38**

**WHEREAS**, the Township of Elsinboro (hereinafter the "MUNICIPALITY") is a member of the Gloucester, Salem, Cumberland Counties Municipal Joint Insurance Fund (hereinafter the "FUND"); and

**WHEREAS**, the MUNICIPALITY'S membership terminates as of January 1, 2023 unless earlier renewed by a Contract between the MUNICIPALITY and the FUND; and

**WHEREAS**, N.J.S.A. 40A:11-5 (1) (m) provides that a Contract which exceeds the bid threshold may be negotiated and awarded by the governing body without public advertising for bids and bidding therefor, if the subject matter is for the purchase of insurance coverage and consultant services, provided that the award is in accordance with the requirements for extraordinary unspecifiable services; and

**WHEREAS**, N.J.S.A. 40A:11-6.1(b) provides that the MUNICIPALITY shall make a documented effort to secure competitive quotations; however, a Contract may be awarded upon a determination, in writing, that the solicitation of competitive quotations is impracticable; and

**WHEREAS**, in accordance with N.J.A.C. 5:34-2.3, a designated official of the MUNICIPALITY, has filed a certificate with the governing body describing in detail, as set forth below in this Resolution, why this Contract meets the provisions of the statutes and the regulations and why the solicitation of competitive quotations is impracticable; and

**WHEREAS**, it has been determined that the purchase of insurance coverage and insurance consultant services by the MUNICIPALITY requires a unique knowledge and understanding of the municipal exposures and risks associated with the operation of a municipal entity, and many insurance professionals are not qualified to assess these risks and exposures based upon their inherent complexity; and

**WHEREAS**, insurance coverage for municipal entities can vary greatly in the type, limits, and exceptions to coverage, and therefore particularized expertise in determining and obtaining the appropriate coverage is required to protect the MUNICIPALITY; and

**WHEREAS**, it is the goal of the MUNICIPALITY to obtain a single integrated program to provide all types of insurance coverage with a plan to limit the MUNICIPALITIES exposure; and

**WHEREAS**, the FUND has provided comprehensive insurance coverage to member municipalities since 1991; and

**WHEREAS**, since 1991, the Fund has continually refined all of the types of coverage that it provides to its members so that it offers comprehensive insurance coverage and limits to all members that is unique and cannot be purchased from a single entity in the commercial insurance market; and

**WHEREAS**, the FUND has also developed and made available to its members Safety, Risk Management and Litigation Management programs that address the specific exposures and risks associated with municipal entities; and

**WHEREAS**, the FUND provides the MUNICIPALITY with Fund Administration, Claims Review, Claims Processing, Claims Administration, Actuarial and Legal services; and

**WHEREAS**, the FUND is one of the most financially sound Municipal Joint Insurance Funds in New Jersey, and the FUND operates with strong fiscal controls, member oversight, and meets all of the requirements promulgated by the New Jersey Department of Community Affairs and the Department of Banking and Insurance; and

**WHEREAS**, as an existing member of the FUND, the MUNICIPALITY would be renewing its membership in an organization with experienced and dedicated FUND Professionals who provide specialized services to the members; and

**WHEREAS**, the membership of the FUND includes many neighboring municipalities that have uniquely similar exposures to the MUNICIPALITY, and with whom the MUNICIPALITY has existing inter-local arrangements; and

**WHEREAS**, all of the aforementioned factors categorize the award of this Contract as an “extraordinary, unspecifiable service” that cannot be duplicated, accounted for, accurately detailed, or described in a manner that truly depicts the value of the MUNICIPALITY’S membership in the FUND; and

**WHEREAS**, for all of the aforementioned reasons, it is impracticable for the MUNICIPALITY to seek competitive quotations for a Contract to provide the procurement of insurance coverage and consultant services; and

**WHEREAS**, the FUND has been organized pursuant to N.J.S.A. 40A:10-36 et seq., and as such is an agency of the municipalities that created it; and

**WHEREAS**, N.J.S.A. 40A:11-5(2) also provides that a Contract which exceeds the bid threshold may be negotiated and awarded by the governing body without public advertising for bids and bidding therefor, if the Contract is entered into with a municipality or any board, body, officer, agency or authority thereof; and

**WHEREAS**, the FUND meets the definition of an agency as set forth in N.J.S.A. 40A:11-5(2); and

**WHEREAS**, for all of the aforementioned reasons, the MUNICIPALITY desires to enter into a Contract to renew its membership with the FUND for a period of

three (3) years, for insurance coverage and consultant services, as an exception to the public bidding requirements of the Local Public Contracts Law.

**NOW THEREFORE**, be it resolved by the governing body of the MUNICIPALITY as follows:

1. The MUNICIPALITY agrees to renew its membership in the FUND and to be subject to the Bylaws, Rules and Regulations, coverages, and operating procedures thereof as presently existing or as modified from time to time by lawful act of the FUND.
2. The Mayor and Clerk of the MUNICIPALITY shall be and hereby are authorized to execute the "Contract to Renew Membership" annexed hereto and made a part hereof and to deliver same to the FUND evidencing the MUNICIPALITY'S renewal of its membership.
3. In accordance with N.J.A.C. 5:34-2.3, the certificate of a designated official of the MUNICIPALITY, which details why the solicitation of competitive quotations is impracticable, is attached hereto and made a part of this Resolution.
4. The Clerk of the MUNICIPALITY is authorized and directed to place a notice of the adoption of this Resolution and the award of this Contract in the official newspaper of the MUNICIPALITY.

**Motion McAllister   Second Hogate                      3 Ayes**

**RESOLUTION NO. 2022-39  
ARP FIRE GRANT**

**WHEREAS**, the Elsinboro Fire Department desires to apply for and obtain a grant from the New Jersey Department of Community Affairs for approximately \$75,000 to carry out a project to ensure the members of the Elsinboro Fire Company have appropriate personal protective equipment and that the PPE can be maintained.

**BE IT THEREFORE RESOLVED,**

- 1) That the Elsinboro Fire Department does hereby authorize the application for such a grant; and,
- 2) Recognizes and accepts that the Department may offer a lesser or greater amount and therefore upon receipt of the grant agreement from the New Jersey Department of Community Affairs, does further authorize the execution of any such grant agreement; and also, upon receipt of the fully executed agreement from the Department, does further authorize the expenditure of funds pursuant to the

terms of the agreement between Elsinboro Fire Department and the New Jersey Department of Community Affairs.

**BE IT FURTHER RESOLVED**, that the persons whose names, titles, and signatures appear below are authorized to sign the application, and that they or their successors in said titles are authorized to sign the agreement, and any other documents necessary in connection therewith:

**Motion McAllister   Second Hogate        2 Ayes   Elwell Abstains**

Police Report, Tax Report, Construction reports to be kept on file.

Township Solicitor Arbittier explained the Class Action Law Suit that was sent to us pertaining to the Monsanto Class Action Settlement. Solicitor Arbittier is also dealing with a tax appeal issue on the former Glen Elmer property. She will update us it goes along.

### **Committee Reports**

Emergency Management- Deputy Mayor McAllister said it has been quiet for Emergency Management.

Community Development- Mayor Elwell contacted the county for an update on road elevation of Salem Ft. Elfsborg Rd. Shad Roe, Yerkees lane will be paved, waiting for approval. The Oakwood beach replenishment is due to be done this year. There will be a meeting on September 19, 2022, 6:00pm at the Elsinboro Fire House.

Mayor Elwell explained our Stormwater Management issue. Elsinboro was a Tier B Municipality and the State changed us to a Tier A which will cost the town more money. We are appealing that change.

Township Roads-Committeeman Hogate the roads still need to be mowed we will contact the county again.

Insurance- Committeeman Hogate attended all meetings for July. He also said that we get a lot for the money we spend on JIF.

Administration- Mayor Elwell submitted the Sustainable Jersey Grant. He also shared that the tax bills went out and the increase was minimal.

### **Open to Public Comment**

Mrs. Parris received the letter Salem City sent out about PFA's in the water and did some research on it. She would like to see grant money for well testing so residents will know what they are dealing with and the health issues that can rise from the PFA's.

Date of Next Meeting: September 6, 2022 at 5:00pm

Motion for Adjournment at 8:07pm by McAllister, Second Hogate RCV 3 Ayes

**ELSINBORO TOWNSHIP**  
**September 6, 2022**

The regular meeting was called to order at 5:00pm by Mayor Elwell as advertised. The requirements of the Sunshine Law were met by notifying the South Jersey Times within the time prescribed by law. Notice was also posted on the bulletin board at the Elsinboro Municipal Building and posted on the Township website.

Present were: Mayor Elwell, Deputy Mayor McAllister, Committeeman Hogate, CFO Willadsen, Clerk Uzdancovics, Solicitor Arbittier

Mayor Elwell called this September 6, 2022 township committee meeting to order.

**Motion McAllister Second Hogate 3 Ayes**

Motion to dispense with the reading of the minutes from the previous meeting and to approve as submitted

**Motion McAllister Second Hogate 3 Ayes**

CFO gave Committee treasurer's report and list of bills

Motion to pay bills **Motion McAllister Second Hogate 3 RCV yes**

**ORDINANCES to be Introduced**

**ORDINANCE NO. 2022-04** AN ORDINANCE AMENDING ORDINANCE 1977-9 OF THE TOWNSHIP OF ELSINBORO PROVIDING FOR THE ISSUANCE OF CERTIFICATES OF OCCUPANCY PRIOR TO THE CHANGE IN OCCUPANCY FOLLOWING LEASE OR SALE OF ANY DWELLING UNIT BY ANY PERSON, FIRM, OR CORPORATION MANAGING, CONDUCTING OR OPERATING THE SAME, AND PROVIDING FOR PENALTIES FOR ITS VIOLATION<sup>1ST</sup> Reading by title only, will consider for final adoption after public hearing on October 3, 2022

**Motion McAllister Second Hogate 3 RCV yes**

**ORDINANCE NO. 2022-05** AN ORDINANCE AMENDING ORDINANCE 2010-8 OF THE TOWNSHIP OF ELSINBORO AMENDING THE CONSTRUCTION CODE FEE SCHEDULE <sup>1ST</sup> Reading by title only, will consider for final adoption after public hearing on October 3, 2022

**Motion McAllister Second Hogate 3 RCV yes**

**ORDINANCE NO. 2022-06** AN ORDINANCE AMENDING 2021-05 REGULATIONS FOR AREAS OPEN TO THE PUBLIC<sup>1ST</sup> Reading by title only, will consider for final adoption after public hearing on October 3, 2022

**Motion McAllister Second Hogate 3 RCV yes**

**RESOLUTIONS to be approved**

**TOWNSHIP OF ELSINBORO  
RESOLUTION NO. 2022-40**

Title: A Resolution of the Township Committee of the Township of Elsinboro Authorizing the Township of Elsinboro to enter into a Contract with Central Jersey Equipment for the Purchase of one 2023 John Deere Gator for use by the Township's Road Department and Fire Department at a cost not to exceed \$26,864.54

**WHEREAS**, the Township's Chief Financial Officer has advised the Township Committee of the Township of Elsinboro (hereinafter Committee) that the efficiency of the Township's Road Department and Fire Department can be enhanced if they purchase a new 2023 John Deere Gator under the Sourcewell Contract No. #060920-NVS at a cost not to exceed \$26,864.54; and

**WHEREAS**, the Township Solicitor has advised the Committee that competitive bidding is not required when a purchase is made under a state contract; and

**WHEREAS**, John Willadsen, the Chief Financial Officer of the Township of Elsinboro has certified that there are funds available to pay the maximum amount of the contract.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Elsinboro that:

1. They hereby adopt the facts and determinations as set forth in the preamble of this resolution as if the same were more fully set forth herein at length, and the facts and determinations shall have the same binding effect as the paragraphs set forth herein below.
2. The Township's Mayor is hereby authorized to enter into a contract Centra Jersey Equipment LLC for the purchase of a 2023 John Deere Gator as described in the preamble of this Resolution at a total cost not to exceed \$26,864.54. A copy of which contract is attached hereto and marked as Exhibit A
3. The purchase aforesaid is a Grant which will be paid for through Grant funding
4. The contract aforesaid shall in strict compliance with NJ Statutes including but not necessarily limited to N.J.S.A 40A: 11-1 et seq.
5. The form of Contract shall be approved by the Township Solicitor.

**Motion McAllister   Second Hogate      3 RCV yes**

**RESOLUTION (2022-41)**  
**HONORING MR. CHARLES “SANDY” WENTZELL’S 100<sup>TH</sup> BIRTHDAY**

**WHEREAS**, Mr. Charles “Sandy” Wentzell will turn 100 on September 25<sup>th</sup>, 2022;  
and

**WHEREAS**, the Mayor and Elsinboro Township Committee wish to honor, Mr.  
Charles “Sandy” Wentzell, and

**WHEREAS**, Mr. Charles “Sandy” Wentzell was born and raised in Salem then  
enlisted in the Army Air Corps; and

**WHEREAS**, Mr. Charles “Sandy” Wentzell was the radio operator in a B-17 with 34  
missions over Berlin. Even after completing his missions he volunteered for 11 more;  
and

**WHEREAS**, Mr. Charles “Sandy” Wentzell came home and worked as a driver for  
Salem Express; and

**WHEREAS**, Mr. Charles “Sandy” Wentzell once again enlisted in 1950, but this time  
in the US Air Force as America was called to action in response to the Korean War;  
and

**WHEREAS**, Mr. Charles “Sandy” Wentzell was selected to be a targeting trainer for  
South Korean Forces, conducting ground targeting for the Allied Aircraft; and

**WHEREAS**, Mr. Charles “Sandy” Wentzell often operated behind enemy lines with  
the ‘Green’ South Korean Troops. They were captured by North Korean and Chinese  
Forces and striped of their boots so they would not run away in the cold; and

**WHEREAS**, Mr. Charles “Sandy” Wentzell studied the shift rotations of the guards  
and realized they preferred the warmth of the guard shed over the outside watch  
stations. He wrapped his feet in rags and paper he collected and made a break for it,  
eventually finding his way to a friendly camp; and

**WHEREAS**, Mr. Charles “Sandy” Wentzell came home in 1953 and established his  
home in Chestnut Terrace; and

**WHEREAS**, Mr. Charles “Sandy” Wentzell returned to driving for Salem Express and  
would often pick up Soldiers and Sailors hitch hiking home from the war; and

**WHEREAS**, the Mayor and the Township Committee of the Township of Elsinboro  
recognizes Mr. Charles “Sandy” Wentzell on his 100<sup>th</sup> Birthday and wishes him  
continued good health; and

**NOW, THEREFORE BE IT RESOLVED** the Mayor and Township Committee are  
honored to recognize this milestone and help celebrate this wonderful occasion and  
offers best wishes; and

**BE IT FURTHER RESOLVED** that a copy of this resolution be presented to Charles  
“Sandy” Wentzell and another placed in the minutes of the Elsinboro Township Clerk.

**Motion McAllister   Second Hogate                      3 RCV yes**



**Motion** to Approve Raffle license for Elsinboro School Association

**Motion McAllister Second Hogate 3 RCV yes**

Police Report, Tax Collector report, construction and housing to be kept on file

Township Solicitor Arbittier shared that the defense attorney for the tax appeal did not show and Solicitor Arbittier will review everything she has in regards to the appeal.

### Committee Reports

Emergency Management- Deputy Mayor McAllister spoke to Emergency Management Coordinator Mike Khairzada and everything is going well.

Community Development- Mayor Elwell reported that the county is advising Salem Ft. Elfsborg Road project will need additional permits. There will be a meeting on September 19, 2022 at the Elsinboro Fire house in regards to the Beach replenishment and another meeting on September 26, 2022 at the Elsinboro School in regards to Abbotts Farm, Money Island and Mason Point marsh areas. Mayor Elwell also shared that we are waiting for approval on Shad Roe Lane, Yerkees lane, and Shrier Avenue reconstruction. The engineer believes construction will occur this year.

The committee decided on October 1 for Clean Communities Day and Mayor Elwell said the Southwest Council did a Beach Clean up this year. They also discussed a light by Mr. Breslin's house and Mayor Elwell will have the engineer look into the best spot for the light so it is beneficial for everyone.

Township Roads- Committeeman Hogate asked the county to patch Featherbed Lane intersection. He also said the roads were not mowed much this year.

Insurance- Committeeman Hogate did not have any JIF meetings in August but will attend the Finance meeting in September.

Administration- Mayor Elwell responded to Mrs. Parris's question from 9/6/22. There isn't any grant money for water testing and Dupont said they would not test Elsinboro. In the past South of Pennsville has been good. He also informed us that the Sustainable Jersey application for recertification was submitted.

### Open to Public Comment

No public comment

**Date of Next Meeting:** October 3, 2022

**Motion for Adjournment** at 5:50pm by McAllister, Second Hogate RCV 3 yes

## **ELSINBORO TOWNSHIP**

**October 3, 2022**

The regular meeting was called to order at 7:00pm by Mayor Elwell as advertised. The requirements of the Sunshine Law were met by notifying the South Jersey Times and Elmer Times within the time prescribed by law. Notice was also posted on the bulletin board at the Elsinboro Municipal Building and posted on the Township website.

Present were: Mayor Elwell, Deputy Mayor McAllister, Committeeman Hogate, CFO Willadsen, Clerk Uzdanevics, Solicitor Arbittier

Mayor Elwell called this October 3, 2022 township committee meeting to order.

Motion to dispense with the reading of the minutes from the previous meeting and to approve as submitted

**Motion McAllister Second Hogate 3 Ayes**

CFO gave Committee treasurer's report and list of bills

Motion to pay bills **Motion McAllister Second Hogate 3 RCV yes**

### **ORDINANCES TO BE ADOPTED**

#### **ORDINANCE 2022-04**

**AN ORDINANCE AMENDING ORDINANCE 1977-9 OF THE TOWNSHIP OF ELSINBORO PROVIDING FOR THE ISSUANCE OF CERTIFICATES OF OCCUPANCY PRIOR TO THE CHANGE IN OCCUPANCY FOLLOWING LEASE OR SALE OF ANY DWELLING UNIT BY ANY PERSON, FIRM, OR CORPORATION MANAGING, CONDUCTING OR OPERATING THE SAME, AND PROVIDING FOR PENALTIES FOR ITS VIOLATION**

**WHEREAS**, the New Jersey State Legislature passed the Lead-Paint Inspection Law (P.L. 2021, c 182) to address potential lead-based paint hazards in residential rental properties;

**WHEREAS**, the law imposes an obligation on municipalities to perform or hire a certified lead evaluation contractor to perform inspections of certain single-family, two-family, and multiple rental dwellings for lead-based paint hazards, at times specified in the above referenced Act;

**WHEREAS**, the law requires that all municipalities assess an additional fee of \$20.00 per rental unit inspected which shall be deposited into the Lead Hazard Control Assistance Fund;

**WHEREAS**, the law also imposes additional inspection and documentation retention policies that require additional resources by both construction officials and the municipality; therefore, the Township Committee of the Township of Elsinboro feels it is in the best financial interest of the Township, and by extension its residents, to increase certain inspection fees.

**NOW THEREFORE BE IT ORDAINED**, by the Township Committee of the Township of Elsinboro, that Ordinance No. 1977-09 be amended such that the current Section 4 be renumbered as Section 5.

**BE IT FURTHER BE IT ORDANIED**, by the Township Committee of the Township of Elsinboro, that Ordinance No. 1977-09 Section 4 shall now be:

Section 4. Pursuant to the passage of the New Jersey Lead-Paint Inspection Law (P.L. 2021, c.182), all single-family, duplex, or multi-family rental dwelling units built before 1979 must be inspected for lead-based paint hazards during a turnover, or within two years of July 22, 2022, whichever is first. After the initial inspection, the rental unit is required to be inspected every three years or upon subsequent tenant turnover, whichever is earlier, but not sooner than two years. The landlord is responsible for the cost of inspection to obtain the certificate. The Landlord is further responsible for all costs to remediate any hazards identified within 30 days of inspection. Failure to do so will result in a fine of up to \$1,000 per week until the required inspection has been conducted or the remediation efforts have been initiated. If the landlord has already obtained a lead-free certificate from a State of New Jersey approved and licensed lead inspector, the property is exempt upon providing a lead-based certified to the Township Housing Officer. No Certificate of Occupancy for a home built before 1979 can be issued without an inspection certificate (lead safe or lead free) from a State of New Jersey approved and licensed lead inspector. Failure to obtain a lead safe or lead free certificate within the time frames listed in the Lead Based Paint Inspection Law, P.L. 2021, c. 182 will result in previous issued CO to be revoked. As per the Lead Based Paint Inspection Law, P.L. 2021, c.182 the Township is required to hire a DCA approved Lad Inspector to perform inspections if the Landlord does not wish to hire their own DCA approved Lead Inspector. All fees associated with

inspection are the full responsibility of the landlord and must be paid in full with proof of payment before any CO will be issued.

<b>Motion to open to public</b>	<b>Motion McAllister</b>	<b>Second Hogate</b>	<b>3 RCV yes</b>
<b>Motion to close public</b>	<b>Motion McAllister</b>	<b>Second Hogate</b>	<b>3 RCV yes</b>
<b>Motion to adopt</b>	<b>Motion McAllister</b>	<b>Second Hogate</b>	<b>3 RCV yes</b>

## **ORDINANCE 2022-05**

### **AN ORDINANCE AMENDING ORDINANCE 2010-8 OF THE TOWNSHIP OF ELSINBORO AMENDING THE CONSTRUCTION CODE FEE SCHEDULE**

**WHEREAS**, the New Jersey State Legislature passed the Lead-Paint Inspection Law (P.L. 2021, c 182) to address potential lead-based paint hazards in residential rental properties;

**WHEREAS**, the law imposes an obligation on municipalities to perform or hire a certified lead evaluation contractor to perform inspections of certain single-family, two-family, and multiple rental dwellings for lead-based paint hazards, at times specified in the above referenced Act;

**WHEREAS**, the law requires that all municipalities assess an additional fee of \$20.00 per rental unit inspected which shall be deposited into the Lead Hazard Control Assistance Fund;

**WHEREAS**, the law also imposes additional inspection and documentation retention policies that require additional resources by both construction officials and the municipality; therefore, the Township Committee of the Township of Elsinboro feels it is in the best financial interest of the Township, and by extension its residents, to increase certain inspection fees.

**NOW THEREFORE BE IT ORDAINED**, by the Township Committee of the Township of Elsinboro, that Ordinance No. 2010-08 Section 2, Subparagraph C. entitled "Certificate of Occupancy Fees" be amended to add paragraph 5 which shall now read:

5. Single-family, duplex, and multiple-family rental dwelling units built before 1979.

a. The fee for a certificate of re-occupancy shall be \$60.00, which shall include a mandatory fee of \$20 which shall be deposited

into the Lead Hazard Control Assistance Fund pursuant to the passage of the New Jersey Lead-Paint Inspection Law (P.L. 2021, c.182).

<b>Motion to open to public</b>	<b>Motion McAllister</b>	<b>Second Hogate</b>	<b>3 RCV yes</b>
<b>Motion to close public</b>	<b>Motion McAllister</b>	<b>Second Hogate</b>	<b>3 RCV yes</b>
<b>Motion to adopt</b>	<b>Motion McAllister</b>	<b>Second Hogate</b>	<b>3 RCV yes</b>

**TOWNSHIP OF ELSINBORO**  
**COUNTY OF SALEM**  
**ORDINANCE 2022-06 AMENDING ORDINANCE**  
**2021-05 REGULATIONS FOR AREAS OPEN TO THE PUBLIC**

**Purpose of Act.** The purpose of this Ordinance is to assure the safe, orderly use of properties which are open to the public, including, but not limited to: (a) property that is owned by private entities such as Francis Corporation, including, but not limited to, what is referred to as “Elsinboro Point” which was built by a subsidiary of PSEG pursuant to a certain NJDEP permit requiring same to be open to the public, but maintained by PSEG and/or its subsidiary, referred to on the Township of Elsinboro tax maps as Block 23, Lot 1 (Salem-Fort Elfsborg Rd), Block 36, Lot 1, Block 40, Lot 2, Block 42, Lot 6, and Block 39, Lots 5 and 6; and (b) the replenished beach front along the Delaware and Salem Rivers completed pursuant to a joint agreement between the State of New Jersey and Elsinboro Township (Properties).

**Prohibited Acts.** A person’s entry onto the Properties is a privilege, subject to compliance with the following regulations, which privilege shall automatically be revoked if violated:

Hours of Use:

A. Block 23 Lot 1, Block 39 Lots 5 and 6, Block 38 Lot 1 (Adjacent to Salem-Fort Elfsborg Rd)

March 1 – April 30	6 AM to 7 PM
May 1 – September 30	6 AM to 8 PM
October 1 - February 29	7 AM to 5 PM

Block 40 Lot 2, Block 42 Lot 6, (Adjacent to Money Island Road)  
5 AM to 9 PM

Hours of use for all other public areas will be as follows:

March 1 – April 30	6 AM to 7 PM
May 1 – September 30	6 AM to 8 PM
October 1 - February 29	7 AM to 5 PM

B. No one shall damage, deface, injure, destroy, displace or remove any buildings, benches, tables, paving, signs, notices, monuments, trees, shrubs, plants, stakes, boundary markers, utilities of other structures or equipment, facilities or appurtenances whatsoever;

C. No one shall construct any building or other structure of whatever kind, whether permanent or temporary, or run or string lines, wires or other lines upon or across the Properties, except upon written permission by the Township Committee, or its designee;

D. Off road vehicles of any type (unless directed by the Township for official business) are prohibited to be operated upon the Properties;

E. Bring in or dump upon, deposit or leave upon the Properties any bottles, broken glass, trash, garbage or other refuse. Any refuse generated in connection with the proper use of the Properties must be placed in the proper receptacles where provided for such matters, and where receptacles are not provided, such materials shall be carried away by the person responsible for its presence and properly disposed of elsewhere. Illegal dumping is expressly prohibited;

F. No one shall drive or park any vehicle on any area except the roadways or provided parking spaces;

G. Parking is prohibited other than in the following established parking areas during the following specified times:

- Elsinboro Point Parking Areas (Block 23 Lot 1, Block 39 Lots 5 and 6, Block 38 Lot 1) adjacent to Salem-Ft. Elfsborg Road). Designated parking area capacity is 7 vehicles with one additional handicap parking space and one space for a bus or emergency equipment.
  - Hours of Use:
    - March 1 – April 30 6AM to 7PM
    - May 1 – September 30 6AM to 8PM
    - October 1 – February 29 7AM to 5PM
- Terminus Money Island Road Parking Area (Block 42 Lot 6). Designated parking area capacity is seven vehicles, one additional handicap parking space and one space for a bus or emergency equipment.
  - Hours of Use:
    - 5AM to 9PM
- Money Island Road Nature Trail Parking Area (Block 40, Lot 2). Designated parking area capacity is nine vehicles with one additional space for a bus or emergency equipment.
  - Hours of Use:
    - 5AM to 9PM

H. All entering of the areas open to the public are tacitly acknowledging the Township is not responsible for dangers associated with entering the river(s) and doing so is at the individual(s) own risk;

I. Entering the areas open to the public during storms and/or other dangerous conditions;

J. Fires of any kind or type are prohibited;

K. Alcoholic beverages and/or illegal substances are strictly prohibited;

- L. Nudity is not permitted;
- M. Urinating in public is not permitted.
- N. No person(s) shall interfere in any way with law enforcement in performance of their duties;
- O. Soliciting, begging, and/or panhandling is prohibited; and
- P. Sound devices such as radios, boom boxes, etc. shall be permitted to be operated in accordance with local sound ordinances.
- Q. Loud or offensive language is prohibited.
- R. Pets must be in compliance with local pet ordinances.
- T. Activities which are deemed to cause a hazardous condition are prohibited.

**Penalties:** Any person found violating any of the conditions precedent to being entitled to enter the property shall be deemed a defiant trespasser, a petty disorderly person, as the privilege to remain on the Properties shall automatically be revoked and the violator shall be subject to a fine of up to \$1000 and/or 30 days of imprisonment. Any person found causing damage or destruction to property will be required to pay for cost of repair to original state. Any person found to be leaving items on the properties which need to be discarded will be responsible for all costs associated with said work.

In the alternative, the prosecuting attorney may seek to have the violator prosecuted under one of the subsections of this Ordinance which if found guilty shall be fined \$100 to \$750.

This Ordinance shall take effect following final passage and publication as provided by law.

If the provisions of any section, subsection, paragraph, subdivision, or clause of this ordinance shall be judged invalid by a court of competent jurisdiction, such order of judgment shall not affect or invalidate the remainder of any section, subsection, paragraph, subdivision, or clause of this ordinance.

All Ordinances or parts thereof, which are inconsistent with the provisions of this Ordinance, are hereby repealed to the extent of such inconsistency.

<b>Motion to open to public</b>	<b>Motion McAllister</b>	<b>Second Hogate</b>	<b>3 RCV yes</b>
<b>Motion to close public</b>	<b>Motion McAllister</b>	<b>Second Hogate</b>	<b>3 RCV yes</b>
<b>Motion to adopt</b>	<b>Motion McAllister</b>	<b>Second Hogate</b>	<b>3 RCV yes</b>

## **RESOLUTIONS TO BE APPROVED**

### **RESOLUTION NO. 2022-42**

**RESOLUTION APPROVING THE AGREEMENT WITH SALEM COUNTY IN REGARDS TO THE  
BALLOT BOXES AND THE SURVEILLANCE SYSTEM**

WHEREAS, The Township of Elsinboro and Salem County have agreed that the Ballot Box and Surveillance system are the responsibility of Salem County; and

WHEREAS, see attached agreement; and

BE IT RESOLVED that the Township Committee of the Township of Elsinboro has directed the Township clerk to proceed as necessary.

**Motion McAllister   Second Hogate   3 RCV yes**

**Township Solicitor** – Solicitor Arbittier shared that the tax court case had been rescheduled.

**COMMITTEE REPORTS**

Emergency Management - Deputy Mayor McAllister said everything is quiet at this time.

Community Development - Mayor Elwell said the meeting for Oakwood Beach and the Abbotts Farm project went well. Mayor Elwell shared that Sandy Wentzell turned 100 and the Township Honored him. He also reported that Clean Communities Day had to be changed and the groups will do the cleanups as soon as they can due to the rain.

Township Roads - Committeeman Hogate is getting the truck ready for winter. He also had the county trim up Mason Point intersection.

Insurance – Committeeman Hogate did not attend the regular meeting for September but will attend the next one.

**OPEN TO PUBLIC COMMENT**

Mrs. ? asked to have the sign changed at Elsinboro Point to call police when the gate locks at 8:00pm and you get locked in.

Cheryl Leonard asked about her issue with the fence. Mayor Elwell said it will be discussed with the planning board attorney and he will get back to her as soon as possible due to the deadline she has with her case. She also asked about the drain on Sinnickson Landing Road and Mayor Elwell said he has not heard of any current issues with the drain.

Mr. Grant wanted to know where the money for the beach project will come from and why would anyone signoff on something that costly. Mayor Elwell said nothing has been signed off.



Mr. Hart wanted to know about the Salem Ft. Elfsborg Road Project. Mayor Elwell explained the county had to apply for a wet lands permit before they could move forward and that has been completed.

Lorretta Elwell asked the committee not to give up on the Abbotts Farm Road Project. There is a need for something to be done in that area.

Date of Next Meeting: November 7, 2022 7:00pm

**Motion** for Adjournment made at 7:55pm  
by McAllister, Second Hogate, RCV 3 Ayes

**ELSINBORO TOWNSHIP**  
**November 7, 2022**

The regular meeting was called to order at 7:00pm by Mayor Elwell as advertised. The requirements of the Sunshine Law were met by notifying the South Jersey Times and Elmer Times within the time prescribed by law. Notice was also posted on the bulletin board at the Elsinboro Municipal Building and posted on the Township website.

Present were: Mayor Elwell, Deputy Mayor McAllister, Committeeman Hogate, CFO Willadsen, Clerk Uzdanevics, Solicitor Arbittier

Mayor Elwell called this November 7, 2022 township committee meeting to order.

Motion to dispense with the reading of the minutes from the previous meeting and to approve as submitted

**Motion McAllister Second Hogate 3 Ayes**

CFO gave Committee treasurer's report and list of bills

Motion to pay bills **Motion McAllister Second Hogate 3 RCV yes**

**RESOLUTION 2022-43**

**A RESOLUTION IN OPPOSITION TO THE REASSIGNMENT BY THE NEW JERSEY DEPARTMENT OF ENVIRONMENTAL PROTECTION OF ALL MUNICIPALITIES CURRENTLY DESIGNATED TIER B UNDER THE MUNICIPAL SEPARATE STORM SEWER SYSTEM PERMIT PROGRAM TO TIER A DESIGNATION AND EXPANSION OF TIER A PERMIT CONDITIONS.**

**WHEREAS**, the New Jersey Department of Environmental Protection (NJDEP) has undertaken efforts to reassign to 'Tier A' designation under the Municipal Separate Storm Sewer System Permit Program (MS4 Permit Program) all New Jersey Municipalities currently designated 'Tier B'; and

**WHEREAS**, compliance with the MS4 Permit Program for a Municipality designated Tier A is far more costly and more onerous than compliance for a Municipality designated Tier B; and

**WHEREAS**, under the existing designation system, the Tier B designation was specifically created for Municipalities that are located in more rural areas and non-coastal regions, while Tier A designation was created for Municipalities that are located within the more densely populated regions of the State or along or near the coast; and

**WHEREAS**, many Municipalities designated Tier B under the existing designation system simply do not have the resources to comply with Tier A designation; and

**WHEREAS**, the NJDEP, while attempting to reassign all Municipalities to Tier A, is simultaneously proposing to renew the Tier A MS4 General Permit to include additional conditions on municipal permit holders; and

**WHEREAS**, the NJDEP is asking current Tier B Municipalities to come into compliance with both existing Tier A requirements and a set of still unfinalized Tier A renewal requirements on practically the same schedule as existing Tier A Municipalities; and

**WHEREAS**, the State, however well intended in its actions, continues to saddle Municipalities with additional responsibilities through unfunded and underfunded mandates, putting additional burdens on property taxpayers; and

**WHEREAS**, the reassignment by the NJDEP to Tier A designation for all New Jersey Municipalities currently designated Tier B will result in a redistribution of these municipalities' limited resources, away from their crucial government functions; and

**WHEREAS**, Elsinboro Township supports taking action to better protect and improve the quality of its own waterways, as well as waterways throughout the State but efforts to do so must be balanced against other critical needs with consideration for the limited resources of Municipal Government.

**NOW, THEREFORE, BE IT RESOLVED**, by Elsinboro Township, in the County of Salem, and State of New Jersey as follows:

1. The Township of Elsinboro hereby urges the members of the New Jersey Assembly and Senate to support, co-sponsor, and adopt legislation that would prevent the NJDEP from reassignment Tier A designation under the MS4 Permit Program for NEW Jersey Municipalities that are currently designated Tier B, and also prevent the NJDEP from expanding conditions of the Tier A permit until a full analysis of the fiscal impact these changes will have on these Municipalities can be completed, and State funding is made available.
2. The Township of Elsinboro hereby urges Governor of the State of New Jersey to sign any legislation adopted by the State Assembly and Senate that would prevent the NJDEP from reassignment Tier A designation under the MS4 Permit Program for NEW Jersey Municipalities that are currently designated Tier B, and also prevent the NJDEP from expanding conditions of the Tier A permit until a full analysis of the fiscal impact these changes will have on these Municipalities can be completed, and State funding is made available.
3. A certified copy of this resolution upon its adoption shall be furnished to the Salem County Assembly Representative and State Senator, Governor Phil Murphy, the Commissioner of the New Jersey Department of Environmental Protection, and the New Jersey State League of Municipalities.

**Motion McAllister**

**Second Hogate**

**3 RCV yes**

**Motion** to approve Best Practices

**Motion McAllister**

**Second Hogate**

**3 RCV yes**

Police Report, Building Inspectors report, CO report, and Tax Collector to be kept on file

Township Solicitor Arbittier explained the state is now requiring business owners or owners of rental units to maintain certain limits of liability Insurance and Municipalities are to keep an annual registration for these properties.

### **Committee Reports**

Emergency Management- Deputy Mayor McAllister informed us of the county wide drill that will take place on 11/30/22.

Community Development- Mayor Elwell shared that the Shrier Avenue, Shad Roe Lane and Yerkees Lane road project bid opening will be on November 15, 2022.

Township Roads-Committeeman Hogate is working on getting tires for the truck.

Insurance- Committeeman Hogate attended all meetings for the JIF.

### **Open to Public Comment**

Mr. Hart asked about the beach replenishment. Mayor Elwell had nothing to report at this time.

Mr. Grant asked about the Beach Project and if there was a deadline. Mayor Elwell explained the project went to bid one came back and I was too costly. The township does not well informed on this and we do not have funding. Mr. Grant then asked about the 9% and Mayor Elwell said no one knows at this time. The Army Corp is very receptive to all ideas and looking at all options.

Mr. Grant asked about the correspondence from the last 2 years in regards to the Beach Replenishment. Mayor Elwell explained the agreement we have with the state and it is up to them as to what can be released.

Date of Next Meeting: December 5, 2022

Motion for Adjournment made at 7:25pm by **McAllister** **Second Hogate**  
**3 RCV yes**

## **ELSINBORO TOWNSHIP**

**December 27, 2022**

The regular meeting was called to order at 5:00pm by Mayor Elwell as advertised. The requirements of the Sunshine Law were met by notifying the South Jersey Times and Elmer Times within the time prescribed by law. Notice was also posted on the bulletin board at the Elsinboro Municipal Building and posted on the Township website.

Present were: Mayor Elwell, Deputy Mayor McAllister, Committeeman Hogate, CFO Willadsen, Clerk Uzdancovics,

Mayor Elwell called this December 27, 2022 township committee meeting to order.

Motion to dispense with the reading of the minutes from the previous meeting and to approve as submitted

**Motion McAllister Second Hogate 3 Ayes**

CFO gave Committee treasurer's report and list of bills

Motion to pay bills **Motion McAllister Second Hogate 3 RCV yes**

### **RESOLUTIONS APPROVED**

#### **RESOLUTION (2022-48)**

#### **RESOLUTION AUTHORIZING A SHARED SERVICES AGREEMENT WITH AND BETWEEN MANNINGTON TOWNSHIP, LOWER ALLOWAYS CREEK TOWNSHIP, ELSINBORO TOWNSHIP AND OLDMANS TOWNSHIP FOR TRASH COLLECTION AND RECYCLING SERVICES IN 2023**

**WHEREAS**, the Township of Lower Alloways Creek, Elsinboro, Mannington and Oldmans Townships desire to enter into an agreement relating to joint trash collection and recycling; and

**WHEREAS**, municipalities can enter into such Shared Services Agreement pursuant to NJSA 40A:65-4 et seq., and

**WHEREAS**, the three Townships have agreed the terms, conditions and scheduling to be memorialized within the Shared Services Agreement for Trash and Recycling Services in 2023.

**WHEREAS**, it is deemed to be in the public interest and advantage of the citizens of the said Townships that an Agreement be entered into for such purposes.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of Elsinboro Township that the Mayor and Clerk are hereby authorized to execute a "Shared Services Agreement Between the Township of Lower Alloways Creek, the Township of Elsinboro, the Township of Mannington and the Oldmans Township for Recycling of Solid Waste and Joint Trash Collection Services" with the following cost sharing agreement;

	<b>Total</b>	<b>Quarterly</b>
Elsinboro Township	\$ 88,618	\$22,155
LAC	\$ 122,011	\$30,503
Mannington	\$ 82,613	\$20,654
Oldmans	\$ 111,295	\$27,824

BE IT FURTHER RESOLVED that copies of this resolution be forwarded to the Clerks of the Township of Mannington, Oldmans Township and the Superintendent of Public Works for Lower Alloways Creek Township.

Adopted: December 27, 2022

**Motion McAllister Second Hogate 3 RCV yes**

**RESOLUTION  
TRANSFERS  
2022-49**

**WHEREAS**, N.J.S. 40A: 4-58, permits budget transfers to be made during the last two months of the fiscal year,

**NOW, THEREFORE, BE IT RESOLVED** in accordance with the above statute, the following transfers be made:

	<u><b>From</b></u>	<u><b>To:</b></u>
Streets and Roads OE	\$ 2,400.00	
Audit OE		\$ 2,400.00
 Total	 \$ 2,400.00	 \$ 2,400.00

**Motion McAllister Second Hogate 3 RCV yes**

**MOTION** to approve Raffle license for Elsinboro Fire Company

**Motion McAllister Second Hogate 2 RCV yes Elwell Abstains**

**MOTION TO APPROVE** Junk Yard License for Holladays 2023

**Motion McAllister Second Hogate 3 RCV yes**

Open to Public Comment

No public comment

Date of Next Meeting: January 1, 2023

**Motion for Adjournment made at 5:30pm Motion McAllister Second  
Hogate 3 RCV yes**

**ELSINBORO TOWNSHIP**  
**December 5, 2022**

The regular meeting was called to order at 7:00pm by Mayor Elwell as advertised. The requirements of the Sunshine Law were met by notifying the South Jersey Times and Elmer Times within the time prescribed by law. Notice was also posted on the bulletin board at the Elsinboro Municipal Building and posted on the Township website.

Present were: Mayor Elwell, Deputy Mayor McAllister, Committeeman Hogate, CFO Willadsen, Clerk Uzdancovics,

Mayor Elwell called this December 5, 2022 township committee meeting to order.

Motion to dispense with the reading of the minutes from the previous meeting and to approve as submitted

**Motion McAllister Second Hogate 3 Ayes**

CFO gave Committee treasurer's report and list of bills

Motion to pay bills **Motion McAllister Second Hogate 3 RCV yes**

**RESOLUTIONS APPROVED**

**RESOLUTION APPROVING MUNICIPAL DRUG ALLIANCE GRANT FY23  
RESOLUTION 2022-44**

**WHEREAS**, The Township Committee of the Township of Elsinboro, County of Salem, State of New Jersey recognizes that the abuse of alcohol and drugs is a serious problem in our society amongst persons of all ages; and,

**WHEREAS**, the Township of Elsinboro further recognizes that it is incumbent upon not only public officials but upon the entire community to take action to prevent such abuses in our community; and

**WHEREAS**, the Township of Elsinboro has applied for funding to the Governor's Council on Alcoholism and Drug Abuse through the County of Salem;

**NOW THEREFORE, BE IT RESOLVED** by the Township of Elsinboro, County of Salem, State of New Jersey hereby recognizes the following;

1. The Township of Elsinboro does hereby authorize submission of an application for the Elsinboro Municipal Alliance grant for Fiscal year July 2023 to June 2024 in the amount of \$1843.67. This application requires a 25% cash match amount of \$460.92 and a 75% in-kind match amount of \$1382.75.

2. The Township of Elsinboro Committee acknowledges the terms and conditions for administering the Municipal Alliance grant, including the administrative compliance and audit requirements.

**Motion McAllister   Second Hogate      3 RCV yes**

**RESOLUTION NO. 2022-45**

**NEW JERSEY DEPARTMENT OF TRANSPORTATION DIVISION OF LOCAL AID AND ECONOMIC DEVELOPMENT RECOMMENDATION OF AWARD STATE AID PROJECT**

**BE IT RESOLVED** that Elsinboro Township hereby recommends to the New Jersey Department of Transportation that the contract for Schrier Lane,

Yerkes Lane and Shad Roe Lane Reconstruction in the Township of Elsinboro County of Salem be awarded to Ricky Slade Construction, Inc. whose bid

amounted to \$123,634.75 is subject to the approval of the Department.

That the presiding officer of this body be and is hereby directed to sign, for and on its behalf the

contract in the prescribed form for said construction.

**Motion McAllister   Second Hogate      3 RCV yes**

**RESOLUTION NO. 2022-46**

**RESOLUTION APPROVING THE RENEWAL OF EDMUNDS GOV TEC AND MUNICIPAL SOFTWARE MAINTENANCE AGREEMENT**

WHEREAS, The Township of Elsinboro has a tax program from Edmunds Gov Tech and Municipal Software; and

WHEREAS, Edmunds Gov Tec and MSI take care of the tax program throughout the year; and

WHEREAS the Township of Elsinboro authorizing the use of Edmunds Gov Tec and MSI at \$4700.00 for 2023, and

**BE IT RESOLVED** that the Township Committee of the Township of Elsinboro has directed the Township clerk to proceed with.

**Motion McAllister   Second Hogate      3 RCV yes**

**TOWNSHIP OF ELSINBORO**



**COUNTY OF SALEM**

**2022-47**

WHEREAS, N.J.S.A. 40A:5-4 requires the governing body of every local unit to have made an annual audit of its books, accounts and financial transactions, and

WHEREAS, the Annual Report of Audit for the year 2021 has been filed by a Registered Municipal Accountant with the Municipal Clerk as per the requirements of N.J.S.A. 40A:5-6, and a copy has been received by

each member of the governing body, and

WHEREAS, the Local Finance Board of the State of New Jersey is authorized to prescribe reports pertaining to the local fiscal affairs, as per R.S. 52:27BB-34, and

WHEREAS, the Local Finance Board has promulgated N.J.A.C. 5:30-6.5, a regulation requiring that the governing body of each municipality shall by resolution certify to the Local Finance Board of the State of New Jersey

that all members of the governing body have reviewed, as a minimum, the sections of the annual audit entitled:

**General Comments  
Recommendations**

and

WHEREAS, the members of the governing body have personally reviewed, as a minimum, the Annual Report of Audit, and specifically the sections of the Annual Audit entitled:

**General Comments  
Recommendations**

as evidenced by the group affidavit form of the governing body attached hereto, and

WHEREAS, such resolution of certification shall be adopted by the governing body no later than forty-five days after the receipt of the annual audit, pursuant to N.J.A.C. 5:30-6.5, and

WHEREAS, all members of the governing body have received and have familiarized themselves with, at least, the minimum requirements of the Local Finance Board of the State of New Jersey, as stated aforesaid and have

subscribed to the affidavit, as provided by the Local Finance Board, and

WHEREAS, failure to comply with the promulgations of the Local Finance Board of the State of New Jersey may subject the members of the local governing body to the penalty provisions of R.S.52:27BB-52 - to wit:

R.S. 52:27BB-52 - "A local officer or member of a local governing body who, after a date fixed for compliance, fails or refuses to obey an order of the director (Director of Local Government Services), under the provisions of this

Article, shall be guilty of a misdemeanor and, upon conviction, may be fined not more than one thousand dollars (\$1,000) or imprisoned for not more than one year, or both, in addition shall forfeit his office".

NOW, THEREFORE, BE IT RESOLVED that the Township Committee of the Township of Elsinboro hereby states that it has complied with N.J.A.C. 5:30-6.5 and does hereby submit a certified copy of this resolution and the

required affidavit to said Board to show evidence of said compliance.

I HEREBY CERTIFY THAT THIS A TRUE COPY OF THE RESOLUTION PASSED AT THE MEETING HELD ON December 5, 2022.

**Motion McAllister   Second Hogate      3 RCV yes**

**Motion to appoint** Doug Hogate to the Salem County Local Road Safety Plan Steering Committee

**Motion McAllister   Second Hogate      3 RCV yes**

Police Report, Building inspectors report, CO report and Tax Collectors Report to be kept on file.

### **COMMITTEE REPORTS**

Emergency Management - Committeeman Hogate went to the meeting that the County Emergency Management office held.

Administration - Mayor Elwell shared the codification of the Township Ordinances is in progress. He also announced Elsinboro received the Sustainable Jersey Certification again.

Community Development - Mayor Elwell said we are in receipt of next years road grant for Bender Drive, Nelson Avenue and Old Tilbury Road Reconstruction. Oakwood Beach replenishment is paused, the bids are to high so there is no reason to hold a public meeting about beach replenishment at this time. One will be held once there is a path forward.

Township Roads – Deputy Mayor McAllister ordered tires for the township truck and will put the plow on as soon as the tires are done.

Insurance – Committeeman Hogate attended all the meetings for November.

**Open to Public Comment**

Mr. Hart asked about the old terracotta that is in the ground where they are going to work on Ft. Elfsborg Road. Mayor Elwell said it will not be effected since they are not raising the road.

Mr. Grant asked if there were other options for sand since the project is on hold for cost and he thought maybe a living beach would work. Mayor Elwell said USACOE is looking at all options.

Date of Next Meeting: December 27, 2022 at 5:00pm

**Motion for Adjournment** at 7:26pm by McAllister second Hogate 3 RCV aye