

Reorganization Meeting
January 1, 2021

The Reorganization Meeting was called to order at 11:00 a.m. by Clerk. The requirements of the Sunshine Law had been met by notifying the South Jersey Times within the time prescribed by law. Notice was also posted on the Bulletin Board at the Elsinboro Municipal Building.

Present were: Elwell, McCallister, Hogate, Uzdanovics, Solicitor Trunk and several residents.

Joseph McAllister was sworn in for Township Committee. He was congratulated by all.

The next order of business was nomination for Mayor by the Township Committee. Committeeman McAllister nominated Sean Elwell for Mayor. This was seconded by Hogate. There were no other nominations, therefore, nominations were closed.

Roll Call Vote McAllister- Aye Elwell - Aye Hogate - Aye

Mayor Elwell was congratulated by all and took the Mayor's seat.

Mayor Elwell requested a motion to dispense with the reading of minutes from the previous meeting and to approve as previously submitted. Motion was made by McAllister and seconded by Hogate.

Roll Call Vote - McAllister- Aye Elwell - Aye Hogate - Aye

Mayor-Will the Clerk proceed with the resolutions:

RESOLUTION (2021-1)

WHEREAS, the Elsinboro Township Committee has met for its reorganization meeting for the year 2021;

NOW, THEREFORE, BE IT RESOLVED that Joseph McAllister be appointed Deputy Mayor of the Township of Elsinboro; and

BE IT RESOLVED that IDA FOREST be appointed Deputy Tax Collector of the Township of Elsinboro; and

BE IT FURTHER RESOLVED that IDA FOREST be appointed Officer to Issue Certificates as to Tax Liability in Elsinboro Township; and

BE IT RESOLVED that MARTY R. UZDANOVICS be appointed Officer to Issue Certificates as to Liability for Assessments; and

BE IT RESOLVED that JENNIFER JOHNSON be appointed School Crossing Guards for the Township of Elsinboro; and

BE IT RESOLVED that ANDY HOGLEN be appointed Zoning, Housing and

Construction official for the Township of Elsinboro; and

BE IT RESOLVED that BETTY JEAN EBY be appointed Secretary to the Board of Health of Elsinboro Township; and

BE IT RESOLVED that LEE LARK SR. be appointed Township Historian for the Township of Elsinboro; and

BE IT RESOLVED that EDMUND H. SHIMP, JR. be appointed Dog License Registrar; and

BE IT RESOLVED that EDMUND H. SHIMP, JR. be appointed to Take Dog Census for the Township of Elsinboro; and

BE IT RESOLVED that DOUGLAS HOGATE be appointed American Disability Act (ADA) Compliance Officer for Elsinboro Township; and

BE IT ALSO RESOLVED that GEORGE MAY be appointed Deputy Emergency Management Coordinator for Elsinboro Township for a one year term (01/01/2021-12/31/2021; and

BE IT ALSO RESOLVED that SEAN ELWELL be appointed Clean Communities Coordinator; and

BE IT ALSO RESOLVED that MARTY R. UZDANOVICS be appointed Public Agency Compliance Officer in Elsinboro Township; and

BE IT ALSO RESOLVED that BETTY JEAN EBY be appointed part time Secretary

BE IT ALSO RESOLVED that ESTHER MITCHELL be appointed Deputy Registrar for Elsinboro Township for a one year term; and

Roll Call Vote McAllister- Aye Elwell - Aye Hogate - Aye

**RESOLUTION No. (2021-2)
RESOLUTION AUTHORIZING MEETING DATES AND TIMES**

BE IT RESOLVED by the Township Committee of the Township of Elsinboro that its regular meetings for the year 2021 shall be held by teleconference until further notice beginning at 7:00pm on the first Monday of each month except September TBA, reorganization will be January 1, 2022; and

**Number to call to join meetings
1-971-224-6585 Code 860873**

BE IT FURTHER RESOLVED the meetings for MAPSA will be on the first Wednesday (unless there's a holiday) at 5pm, January 6, March 3, May 5, September 1, and December 1; and

BE IT FURTHER RESOLVED the Board of Health meetings will be held the first Monday of February, May, August and November at 6:30pm in the Emergency Management building, and

BE IT FURTHER RESOLVED that South Jersey Times and Elmer times be designated as the official newspaper to receive a copy of this Resolution and that a copy of same be sent to said newspaper; and

BE IT FURTHER RESOLVED that a copy of this Resolution be posted and remain posted on the Bulletin Board at the Emergency Management Building, Salem/Ft. Elfsborg Road, Elsinboro Township, New Jersey.

Roll Call Vote McAllister- Aye Elwell - Aye Hogate - Aye

RESOLUTION No. (2021-3)

RESOLUTION AUTHORIZING DESIGNATED DEPOSITORYES FOR ELSINBORO TOWNSHIP

WHEREAS, the Elsinboro Township Committee has met for its Reorganization Meeting for the year 2021;

NOW, THEREFORE, BE IT RESOLVED that the following shall be the depositories for all township accounts which are subject to the control of the Township Committee:

1. Fulton Bank
2. Franklin Savings Bank
3. T. D. Bank

BE IT FURTHER RESOLVED that the Custodians shall be John Willadsen, Chief Financial Officer, Elizabeth Wallender, Tax Collector, Ida Forrest, Deputy Tax Collector, Edmund H. Shimp, Jr. Animal Control Officer, and Marty R. Uzdanovics, Municipal Clerk.

Roll Call Vote McAllister- Aye Elwell - Aye Hogate - Aye

RESOLUTION (2021-4)

**RESOLUTION AUTHORIZING THE AWARD OF A NON-FAIR AND OPEN CONTRACT FOR AUDITOR
TABLED**

RESOLUTION NO. 2021-05

RESOLUTION AUTHORIZING AGREEMENT WITH EDMUND SHIMP FOR ANIMAL CONTROL SERVICES

WHEREAS, pursuant to applicable Statutory Law, Elsinboro Township requires Animal Control Services; and

WHEREAS, Edmund Shimp as agreed to provide said Animal Control services for the sum of \$3200.00 per year payable by the Elsinboro Township; and

NOW THEREFORE, BE IT RESOLVED, on this 1st day of January, 2021, by the Elsinboro

Township, as follows:

1. The Mayor and the Clerk are hereby authorized and directed to execute the attached agreement between Edmund Shimp and Elsinboro Township.
2. This Contract is awarded without competitive bidding as a professional service in accordance with N.J.S.A 40A:11-5(a)(a) of the Local Public Contracts Law as Edmund Shimp is an Animal Control Officer licensed to practice in the State of New Jersey.
3. A notice of this action shall be printed once in the official newspaper of the Township of Elsinboro.

Roll Call Vote McAllister- Aye Elwell - Aye Hogate - Aye

**RESOLUTION NO. 2021-06
RESOLUTION AUTHORIZING MAYORS APPOINTMENTS**

WHEREAS, the Elsinboro Township Committee has met for its reorganization meeting for the year 2021;

NOW, THEREFORE, BE IT RESOLVED that the Mayor appoints the following committees:
(First name indicates Chair of Committee)

Emergency Management Comm.	- McAllister - Elwell - Hogate
Community Development/Green Team	- Elwell -Hogate - McAllister- Uzdanovics
Township Roads	- Hogate - Elwell - McAllister
Board of Health	- Elwell - McAllister - Hogate
Insurance	-Hogate - McAllister - Elwell - Willadsen
	Uzdanovics
Administration	- Elwell - McAllister - Hogate

NOW, THEREFORE, BE IT RESOLVED that the Mayor appoints the following:

Planning Board

One year term to 12-31-2021	- Sean Elwell
	- Joseph McAllister
	- Michael Khairzada

Full Term Expiring 12-31-2024	- Kurt Kaufman
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Alternates to Planning Board

Two Year Term to 12-31-2022	- Ken Brown Alt #1
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Roll Call Vote McAllister- Aye Elwell - Aye Hogate - Aye

RESOLUTION NO. 2021-07
RESOLUTION AUTHORIZING AGREEMENT WITH NIKI TRUNK, ESQUIRE FOR
PROFESSIONAL SERVICES

WHEREAS, pursuant to applicable Statutory Law, Elsinboro Township requires legal services; and

WHEREAS, Niki Trunk has agreed to provide said legal services for the sum of \$120.00 per hour payable by the Elsinboro Township; and

NOW THEREFORE, BE IT RESOLVED, on this 1st day of January 2021 by Elsinboro Township, as follows:

1. The Mayor and the Clerk are hereby authorized and directed to execute the attached agreement between Niki Trunk and Elsinboro Township.
2. This Contract is awarded without competitive bidding as a professional service in accordance with N.J.S.A 40A:11-5(a)(a) of the Local Public Contracts Law as Niki Trunk is an attorney at law licensed to practice in the State of New Jersey.
3. A notice of this action shall be printed once in the official newspaper of the Township of Elsinboro.

Roll Call Vote McAllister- Aye Elwell - Aye Hogate - Aye

Mayor Elwell called the January 1, 2021 township committee meeting to order.

- Clerk Agenda/Action Items

RESOLUTION NO. 2021-10 Resolution to appoint Fund Commissioner for
Municipal Joint Insurance Fund – Doug Hogate

Motion McAllister Second Hogatel 3 Ayes

RESOLUTION NO. 2021-11 Resolution to appoint Alternate Fund Commissioner for Municipal Joint Insurance Fund –

Motion McAllister Second Hogate 3 Ayes

RESOLUTION NO. 2021-12 Resolution to appoint Risk Management Consultant and approve agreement for JIF

Motion McAllister Second Hogate 3 Ayes

RESOLUTION NO. 2021-13 Resolution for the office of the tax collector for the year 2021

Motion to approve Holladay's Junk yard license

Motion McAllister Second Hogate 3 Ayes

Mayor Addressed the public to start off the New Year.

Reports to be made part of the minutes Police and Construction

Public Comment

Superintendent McAllister was glad to have the walking path.

Mrs. Elwell thanked the committee and fire company for working so well together.

Commissioner Ramsay - The state should take an example of how well Salem County works together.

Ms. Biddle informed us all members of Fire company are active and healthy.

Date of Next Regular Meeting: February 1, 2021

Motion for Adjournment made at 11:27am by McAllister, Second Hogate 3 RVC Ayes

LSINBORO TOWNSHIP

December 6, 2021

The regular meeting was called to order at 7:00pm by Mayor Elwell as advertised. The requirements of the Sunshine Law were met by notifying the South Jersey Times within the time prescribed by law. Notice was also posted on the bulletin board at the Elsinboro Municipal Building and posted on the Township website.

Mayor Elwell called this December 6, 2021 township committee meeting to order.

Motion to dispense with the reading of the minutes from the previous meeting and to approve as submitted

Motion McAllister Second Hogate 3 Ayes

CFO to read treasurer's report and list of bills

Motion to pay bills **Motion McAllister Second Hogate 3 Ayes**

Present were: Mayor Elwell, Deputy Mayor McAllister, Committeeman Hogate, CFO Willadsen, Solicitor Arbittier, Clerk Uzdanovics

ORDINANCE ADOPTED

ORDINANCE 2021-08

AN ORDINANCE OF THE TOWNSHIP OF ELSINBORO, REGULATING SHORT-TERM RENTAL UNITS WITHIN THE TOWNSHIP, ESTABLISHING APPLICATION AND PERMIT STANDARDS AND PROCEDURES, AND PROVIDING FOR ADMINISTRATION AND ENFORCEMENT

WHEREAS, the New Jersey Legislature, pursuant to N.J.S.A. 40:52-1, has authorized municipal corporations to regulate, among other things, "furnished and unfurnished rented housing or living units and all other places and buildings used for sleeping and lodging purposes, and the occupancy thereof; and

WHEREAS, the Township desires to establish rules and regulations for the rental of residential properties which are designed to provide for the safety, well-being and quiet enjoyment of the Township's residents and visitors; and

WHEREAS, the Township acknowledges the potential benefits to the residents and businesses for short-term rentals; however, such rentals also have the potential to affect the permanent residents of the Township, if not regulated which could be a risk to health, safety, and welfare of the community.

WHEREAS, the Township wishes to balance the interests of the Township residents as described herein while also providing regulations designed to protect against potential nuisances and preserve the integrity of the Township's residential neighborhoods, protect the Township's long term housing market and the public health, safety, and general welfare of the individuals.

NOW, THEREFORE, BE IT ORDAINED by the Township of Elsinboro, in the County of Salem and State of New Jersey hereby authorizes the adoption of Ordinance 2021-08 as follows:

I. Title

This ordinance shall be known as and may be cited as the "Elsinboro Township Short-Term Rental Ordinance".

II. Scope

The provisions of this Chapter shall apply to all residential dwelling units, conversions of non-residential structures to residential dwellings, and all existing premises within the Township of Elsinboro. The owner of the subject property shall be responsible for compliance with the provisions of this Chapter and the failure of an owner, agency, managing agency, local contact person, or renting occupants to comply with the provisions of this Chapter shall be deemed noncompliance by the owner.

This Chapter shall not apply to a resort, camp/conference center, hotel/motel/inn, bed and breakfast, boarding house, or group homes as these terms are defined in any Elsinboro Township Zoning Ordinances.

III. - Interpretation

This Chapter is not intended to, and does not, excuse any landowner from compliance with the Elsinboro Township Zoning Ordinances, as amended from time to time. Whenever possible, this Ordinance and all Zoning Ordinances should be construed and interpreted as being consistent, and not in conflict. In the event of conflict, the regulations of this ordinance shall apply. This Ordinance is not intended to, and does not supersede the declarations of covenants in a planned community where a short-term rental may be located.

IV. Definitions

For the purposes of this Ordinance, words and terms used herein shall have the following definitions:

BEDROOM - A room or space designed to be used for sleeping purposes with two means of egress (one of which may be a window acceptable under the building code) and in close proximity to a bathroom. Space used for eating, cooking, bathrooms, toilet rooms, closets, halls, storage or utility rooms and similar uses are not considered bedrooms. Space used or intended for general and in formal everyday use such as a living room, den, and sitting room or similar is not to be considered a Bedroom.

DWELLING UNIT - One or more rooms, occupied or intended for occupancy, as separate living quarters by a single family maintaining a household, the members of which have unrestricted access to all other parts thereof, with cooking, sleeping, and sanitary facilities provided therein, for the exclusive use of that single family.

PERSON IN CHARGE - A person or agent with actual authority to represent the owner for purposes of contact and communication regarding the owner's Short Term Rental. A Person in Charge must reside or have an office within approximately fifteen (15) miles of the Short Term Rental Property and be able to act as legal agent for the owner. Elsinboro Township must be notified, in writing, within fourteen (14) days if there is a change in the identity of the Person in Charge.

SHORT TERM RENTAL - Any Dwelling Unit utilized as a single-family residence rented for the purpose of overnight lodging for a period of thirty (30) days or less, and which meets the definition of "Hotel" for the purpose of imposing an excise tax by the State of New Jersey

SHORT-TERM RENTAL PERMIT - Permission granted by the Township to utilize a Dwelling Unit for Short-Term Rental Use.

V. Permit Required

No owner of any property in Elsinboro Township shall operate or allow the operation of a Short-Term Rental in Elsinboro Township without first obtaining a Short-Term Rental Permit from the Zoning Officer. Operation of a Short-Term Rental without such Short-Term Rental Permit is a violation of this Ordinance.

VI - Permit Procedure

Short-Term Rental Permit applications shall be submitted to the Elsinboro Township Zoning Officer and shall contain all of the following information:

Contact Information

The name, address, telephone number, and email address of the owner. If the owner does not have a managing agency, agent or local contact person then the owner shall provide a 24 hour telephone number. If the owner uses a managing agency, agent, or local contact person then that managing agency, agent, or local contact person shall have written authorization to accept service for the owner. If the owner resides at a location over approximately fifteen (15) miles from the Short Term Rental Property, an agent or local contact person must be selected to act as Person in Charge for the property.

The name, address and 24-hour telephone number of the managing agency, agent, or local contact person.

Signatures of both the owner and the local managing agent or local contact person.

Floor Plans: Identification of rooms on all floors and specific location and dimensions of bedrooms.

Total number of bedrooms.

If the building is a multi-unit structure, the total number of dwelling units in the structure and the number of dwelling units being used as Short-Term Rentals.

Site Plan: 1) property lines, driveways and all structures; 2) location and number of on-site parking spaces; and 3) location and identification of all components of the sewage disposal system, if not served by a central or community sewer system.

Other Certificates/Information: 1) septic system evaluation certifying the existing system is functioning as intended and proof the tank was pumped within the past three (3) years for approval by the Department of Health; 2) consent for inspection of the property by the enforcement officer to verify compliance with the conditions of the Short-Term Rental application; 3) copy of the current recorded deed for the property establishing ownership; 4) declaration page of the current insurance policy indicating at least \$500,000 liability insurance to cover the commercial use of a Short-Term Rental for the full duration of the permit term; 5) written notice to the owner's association, indicating the intent to make application for and use the subject residential property for a Short-Term Rental; and 6) trespass waiver signed by the owner allowing access to the property for the Enforcement Officer for the purpose of inspection to verify compliance with this Ordinance.

Short-Term Rentals shall be subject to site inspections by the Enforcement Officer to verify application information and the following requirements:

Short-Term Rentals shall have a clearly visible and legible notice posted within the dwelling unit on or adjacent to the inside of the front door containing the following information: the name of the owner of the unit or the managing agency, agent, property manager or local contact authorized in writing to accept service for the owner of the unit and a telephone number at which that party can be reached on a 24-hour basis; the maximum number of occupants permitted to stay in the dwelling unit and the maximum number of day guests permitted at any one time; 3) the maximum number of all vehicles allowed to be on the property and the requirement that all guest parking must be parked in the available parking areas on the property and not in or along any private, community or public street right-of-way or on any lawn or vegetated area on the property; 4) the trash pick-up day and notification that trash and refuse shall not be left or stored on the exterior of the property; 5) notification that an occupant or guest may be cited and fined for creating a disturbance or for violating other provisions of the Elsinboro Township Code, including parking and occupancy limits; and 6) notification that Short-Term Rental occupants and guests are required to make the dwelling unit available for inspection by the Enforcement Officer upon request.

Short-Term Rentals shall be equipped with the following: 1) smoke detectors in each bedroom; 2) smoke detectors outside each bedroom in common hallways; 3) smoke detectors on each floor; 4) GFI outlets for outlets located within six (6) feet of water source; 5) aluminum or metal exhaust from dryer; 6) carbon monoxide detector if open flame (oil or gas) furnace, gas or wood fireplace, or wood-burning stove; 7) carbon monoxide detector if garage is attached; 8) fire extinguisher in kitchen and every floor level; 9) stairs (indoor and outdoor) in good condition (does not include common areas); and 10) any other occupancy requirements which may be added by Ordinance revision by the Township Committee.

Submission of the application shall constitute an agreement by the owner to inspection of the on lot sewage disposal system to verify consistency with the submitted site plan and submitted floor plan as well as on-site inspection to verify available parking spaces and consistency with the submitted site plan.

A Short-Term Rental Permit shall be issued only to the owner of the Short-Term Rental property. A separate Short-Term Rental Permit is required for each Dwelling Unit; for Two-Family or Multi-Family Dwellings, a separate Permit shall be required for each Dwelling Unit being rented as a Short-Term Rental.

A Short-Term Rental Permit is effective for a period of one (1) year, or until any of the conditions of the Short-Term Rental which are governed by this Chapter are changed, whichever shall first occur. A Short-Term Rental Permit must be renewed annually and also when any of the conditions of the Short-Term Rental which are governed by this Chapter are changed.

The Township will prescribe forms and procedures for the processing of Permit Applications under this Ordinance.

VII. Short-Term Rental Standards

Overnight occupancy of a Short-Term Rental shall be limited to no more than two (2) persons per bedroom plus four (4) additional persons.

Number of Bedrooms	Maximum Number of Occupants
2	8
3	10
4	12
5	14

The maximum number of day guests allowed at any one time, in addition to the overnight occupants, shall be fifty percent (50%) of the maximum overnight occupancy of the Short-Term Rental.

The number of bedrooms permitted for a Short-Term Rental shall not exceed the number of bedrooms approved for the Dwelling Unit on the sewage permit issued for such property. Where there is no sewage permit on record, the Short-Term Rental shall be limited to three (3) bedrooms unless proof is provided to the Zoning Officer that the septic system is adequate to handle additional flows. Any Short-Term Rental advertising more than five (5) bedrooms shall provide proof that the septic system is adequate to handle such flows by having the system approved by the Department of Health, or by providing a septic permit previously issued by the Department of Health. If a sewage system malfunction occurs, Short-Term Rental of the Dwelling Unit shall be discontinued until the malfunction is corrected in accordance with health department and New Jersey Department of Environmental Protection requirements.

Outdoor parking for overnight and day guests shall be limited to available parking areas on the Short-Term Rental property. In no event shall parking for Short-Term Rental guests include spaces in any public street right-of-way or on any lawns or vegetated areas.

Neither Short-Term Rental occupants nor guests shall engage in disorderly conduct or disturb the peace and quiet of any nearby neighborhood or person by loud, unusual or excessive noise, by tumultuous or offensive conduct, public indecency, threatening,

challenging to fight, or fighting, or creating a dangerous or physically offensive condition.

The owner shall use best efforts to assure that the occupants or guests of the Short-Term Rental do not create unreasonable noise or disturbances, engage in disorderly conduct, or otherwise violate Elsinboro Township ordinances or any state law pertaining to noise or disorderly conduct including, but not limited to, notifying the occupants of the rules regarding Short-Term Rentals and responding when notified that occupants are violating laws, ordinances or regulations regarding their occupancy.

The owner shall, upon notification that occupants or guests of the Short-Term Rental have created unreasonable noise or disturbances, engaged in disorderly conduct or otherwise violated provisions of the Elsinboro Township ordinances or state law pertaining to noise or disorderly conduct, promptly use best efforts to prevent a recurrence of such conduct by those occupants or guests.

Overnight occupancy of recreational vehicles, camper trailers and tents at the property where the Short-Term Rental is located are prohibited. Outdoor overnight sleeping of occupants or guests of the Short-Term Rental is prohibited.

Fireworks and floating lanterns are prohibited.

Subleasing all or a portion of the dwelling unit is prohibited.

Compliance with the requirements of this section shall be considered conditions of a Short-Term Rental Permit, the violation of which may result in a revocation of that permit by the Enforcement Officer.

Trespass waiver signed by the owner allowing access to the property for the Enforcement Officer for the purpose of inspection to verify compliance with this Ordinance.

VIII. Fees, Term and Renewal

Short-Term Rental fees, payable to Elsinboro Township upon the filing of a Short-Term Rental Permit application, shall be:

Initial Application fee: \$250

Renewal Application fee: \$100

Any Short-Term Rental Permit is valid for a period not to exceed one (1) year from the date of issuance and must be renewed annually. Short-Term Rental Permit renewal fees, payable to Elsinboro Township upon the filing of a Short-Term Rental Permit renewal application, shall be in such amount as may be established by resolution duly adopted by the Township Committee.

Short-Term Rental Permit renewal applications shall contain information regarding any changes from the immediately preceding application with respect to matters governed by this Ordinance.

Short-Term Rental Permit renewal applications shall contain language whereby the owner certifies that the information provided is true and correct.

Verification that all owed hotel and sales taxes have been paid shall be made before Permit renewal is granted.

Short Term Rental Permit renewal shall require inspections outlined in Section 10.

IX. Enforcement Officer

The Elsinboro Township Zoning Officer is hereby appointed as enforcement officer for purposes of enforcement of this article. The Zoning Officer shall have the responsibility and authority to administer and enforce all provisions of this article.

X. Inspections Required

All Short-Term Rentals shall be subject to inspections by the Zoning Officer to verify all information provided in connection with this article.

The issuance of a Short-Term Rental Permit is not a guarantee that the premises is lawful, safe, habitable, or in compliance with this Ordinance.

If there is reason to believe that any provision of this Ordinance is being violated, the Township Committee may or may cause, through an authorized representative of the Township, entry onto premises for the purpose of inspection of any and all premises, properties, buildings and/or structures located within the Township for ascertaining the existence of violations. In those matters where the nature of an alleged violation is such that an inspection of the interior of a building or structure is necessitated, prior arrangements must be made with the owner or his agent to secure access thereof.

XI. Marketing

The marketing of a Short-Term Rental in which the advertised occupancy exceeds the maximum occupancy requirements permitted by this Ordinance, or which promotes any other activity which is prohibited by this Ordinance, shall be a violation of this Ordinance.

XII. Notice of Violation

If it appears to an Enforcement Officer that a violation of this Ordinance exists or has occurred, the Enforcement Officer shall send a written Notice of Violation to the owner by personal delivery or by both United States first class and certified mail. The Enforcement Notice shall identify the premises which is the subject of the violation, enumerate the conditions which constitute the violation, cite the specific sections of this Ordinance which are violated, indicate the action required to correct the violation, and provide a time frame (established by the Enforcement Officer based upon the nature of the violation) to correct the violation.

XIII. Nuisance

In the interest of promoting the public health, safety, and welfare, and minimizing the burden on Township and community services and impacts on residential neighborhoods

posed by Short-Term Rentals, a violation of any of the provisions of this Ordinance is declared to be a public nuisance and or any other nuisances ordinances previously adopted.

XIV. Violations and Penalties

This Ordinance shall be enforced by action brought before municipal court in the same manner provided for the enforcement of summary offenses under other zoning ordinances. Any person, partnership, corporation or other entity who or which violates or permits a violation of the provisions of this Ordinance shall, upon conviction in a summary proceeding, pay a fine of not less than \$300 nor more than \$ 1,000 per violation, plus all court costs and reasonable attorney fees incurred by Elsinboro Township in the enforcement proceedings, and/or be imprisoned to the extent allowed by law for the punishment of summary offenses. Each day or portion thereof that a violation exists or continues shall constitute a separate violation. Further, the appropriate officers or agents of Elsinboro Township are hereby authorized to seek equitable relief, including injunction to enforce compliance with this Ordinance. All fines, penalties, costs and reasonable attorney fees collected for the violation of this Ordinance shall be paid to Elsinboro Township for its general use.

In addition to any other authorizing powers outlined herein, the Enforcement Officer may either revoke, or deny an application to renew, a Short-Term Rental Permit for three (3) uncured or repeated violations of this Ordinance in any rolling twelve month period from the date of the first violation. The revocation or denial to renew a Short-Term Rental Permit shall continue for six (6) months for the first set of three (3) uncured or repeated violation s, and continue for one (1) year for any subsequent sets of violations.

XV. Owners Severally Responsible

If the premises are owned by more than one owner, each owner shall severally be subject to prosecution for a violation of this Ordinance.

XVI. Appeals

Appeals of a determination of the Zoning Officer under this Chapter to deny any application for, or to renew, a Short-Term Rental Permit, or to revoke a Short-Term Rental Permit, shall be filed with the Township Committee within thirty (30) days of the date of the denial of application or revocation of permit.

All appeals shall be in writing and signed by the Appellant on forms prescribed by the Township, and shall be accompanied by a fee of \$50.

Each appeal shall fully set forth the determination appealed from, a detailed reason or basis for the appeal, and the relief sought. Every appeal shall refer to the specific circumstances of the case.

Written notice shall be given to the Appellant, the Zoning Officer, and to any person who has made timely request for same, but not less than fifteen (15) days prior to the hearing. The hearing shall be held within 60 days from the date the appeal is filed, unless the Appellant has agreed in writing to an extension of time

The hearings shall be conducted by the Township Committee. The decision or, where no decision is called for, the findings shall be in writing by the Township Committee within forty-five (45) days after the conclusion of the hearing, unless the Appellant has agreed in writing to an extension of time, and shall be communicated to the Appellant and any other parties who have entered their written appearance and requested a copy of the decisions, at the addresses provided by them either by personal delivery or by United States First Class mail postage prepaid.

The Mayor shall have power to administer oaths and issue subpoenas to compel the attendance of witnesses and the production of relevant documents and papers, including witnesses and documents requested by parties. The parties shall have the right to be represented by counsel and shall be afforded the opportunity to respond and present evidence and argument and cross-examine adverse witnesses on all relevant issues. Formal rules of evidence shall not apply, but irrelevant, immaterial or unduly repetitious evidence may be excluded.

The Township Committee may, but is not required to, make a stenographic record of the proceedings. In the event a stenographic record of the proceedings is not provided by the Township Committee, a stenographic record shall be made and kept at the request of any party agreeing to pay the costs thereof. Any party or other person desiring a copy of the stenographic record shall order the copy directly from the stenographer who prepared the same and shall pay the cost imposed by the stenographer for the copy directly to the stenographer.

The Township Committee shall not: 1) communicate, directly or indirectly, with any party or any party's representatives in connection with any issue involved except upon notice and opportunity for all parties to participate; 2) take notice of any communication, reports, staff memoranda, or other materials, except advice from their solicitor, unless the parties are afforded an opportunity to contest the material so noticed; and 3) inspect the site or its surroundings after the commencement of hearings with any party or any party's representative unless all parties are given opportunity to be present.

XVII. Severability

In any section, provision, or portion of this Ordinance shall be held invalid or unconstitutional by any Court of competent jurisdiction, such decision shall not affect any other section, clause, provision or portion of this Ordinance so long as it remains legally enforceable minus the invalid portion. The Township reserves the right to amend this Ordinance or any portion thereof from time to time as it shall deem advisable in the best interest of the promotion of the purposes and intent of this Ordinance, and the effective administration thereof.

XVIII. Repealer

All Ordinances or parts of Ordinances which are inconsistent herewith are hereby repealed.

XIX. Effective Date

This Ordinance shall become effective five (5) days after enactment.

Motion to open for public hearing McAllister, Hogate 3 Yes
Motion to close public hearing McAllister, Hogate 3 yes
Motion to adopt McAllister, Hogate 3 yes

RESOLUTIONS TO BE APPROVE

RESOLUTION NO. 44-2021
A RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE
TOWNSHIP OF ELSINBORO MEMORIALIZING THE TOWNSHIP
COMMITTEE'S REQUEST THAT THE DIRECTOR OF THE DIVISION OF
LOCAL GOVERNMENT SERVICES APPROVE THE INSERTION OF AN
ITEM OF REVENUE AND APPROPRIATION IN THE AMOUNT OF \$50,659.58
IN THE TOWNSHIP OF ELSINBORO 2021 BUDGET AS PERMITTED BY
NJSA 40A:4-87

WHEREAS, NJS 40A:4-87 provides that the Director of the Division of Local Government may approve the insertion of any special item of revenue in the budget of any municipality when such an item shall have been made available by a public source, and the amount thereof shall not have been determined at the time of the adoption of the budget; and

WHEREAS, the Director may also approve the insertion of an item of appropriation for an equal amount; and

WHEREAS, the Township Committee has been advised by the Township's Chief Financial Officer that the Township has received \$50,659.58 from the "American Rescue Plan"; and

NOW, THEREFORE, BE IT RESOLVED by the Mayor and members of the Township Committee of the Township of Elsinboro that:

1. They hereby adopt the facts and determinations as set forth in the preamble of this resolution as if the same were more fully set forth herein, and which facts and determinations shall have the same binding effect as the paragraphs set forth herein below.
2. They hereby request that the Director of Local Government Services approve the insertion of an item of revenue in the Township of Elsinboro 2021 budget, to wit: \$50,659.58, the amount of which sum of money represents payment made to the Township of Elsinboro by the "American Rescue Plan";
3. The like sum of \$50,659.58 is hereby appropriated under the caption "American Rescue Plan";
4. The Township's Chief Financial Officer shall forward a copy of this resolution, along with his certification, in appropriate form, to the State of New Jersey, Department of Community Affairs, Division of Local Government Services for approval.

Motion McAllister Second Hogate 3 Ayes

Motion to approve Raffle license for VFW

Motion McAllister Second Hogate 3 Ayes

Police Report, Building inspectors report, CO report and Tax Collectors Report to be kept on file.

Township Solicitor discussed potential property management ordinance which will be looked at in 2022

COMMITTEE REPORTS

Emergency Management – Deputy Mayor McAllister had nothing at this time.

Administration – Mayor Elwell has completed 3 interviews for the history project.

Community Development - Mayor Elwell shared the tree lighting went well.

Township Roads- Mayor Elwell had Mr. Jones clean Abbotts Farm Road and Slape Avenue catch basins. We will have to order a new gate for Abbotts Farm Road, the banks are eroding and that is going to be an issue. Deputy Mayor McAllister informed us Ed Huesser is interested in snow plowing for the township.

Insurance- Committeeman Hogate attended all Jiff meetings.

Open to Public Comment

No Public

Date of Next Meeting: December 21, 2021

Motion for Adjournment made at 7:45pm by McAllister, Second Hogate
3 RCV yes

ELSINBORO TOWNSHIP
January 30, 2021
Workshop/Meeting

The workshop was called to order at 11:00 a.m. by Mayor Elwell as advertised. The requirements of the Sunshine Law were met by notifying the South Jersey Times within the time prescribed by law. Notice was also posted on the bulletin board and the website at the Emergency Management Building. This meeting was held by teleconference.

The purpose of the special meeting is to review and begin preparing the 2019 Municipal Budget and discussion and action upon any matters brought before the Township Committee, to the extent permitted by law.

Vouchers to be approved
No Vouchers at this time

RESOLUTION No. 2021-14

**CONTACT PERSON FOR THE EMPLOYMENT PRACTICES LIABILITY
ATTORNEY CONSULTATION SERVICE**

**GLOUCESTER, SALEM, CUMBERLAND COUNTIES
MUNICIPAL JOINT INSURANCE FUND**

WHEREAS, the Governing Body of Elsinboro Township hereinafter referred to as "MUNICIPALITY", is a member of the Gloucester, Salem, Cumberland Counties Municipal Joint Insurance Fund, hereinafter referred to as "FUND"; and

WHEREAS, the FUND has adopted a policy authorizing the Employment Practices Liability Attorney Consultation Service; and

WHEREAS, the FUND has budgeted an annual allowance for each member for EPL consulting services; and

WHEREAS, the FUND requires the MUNICIPALITY to designate specific managerial or supervisory individuals who will have telephone access to the EPL Hotline;

NOW THEREFORE, be it resolved that the governing body of Elsinboro Township does hereby appoint Doug Hogate as its Contact Person.

BE IT FURTHER RESOLVED that the governing body does hereby appoint Sean Elwell as additional Contact Persons.

Motion McAllister Second Hogate 3 Ayes

MOTION TO APPROVE Joseph McAllister for Solid Waste Council 2021
Motion McAllister Second Hogate 3 Ayes

MOTION TO APPROVE Safety Contract for Elsinboro Township 2021
Motion McAllister Second Hogate 3 Ayes

The 2021 budget was discussed line by line

The Mayor Elwell discussed the possibility of putting 2 LED street lights in each year to help save money.

The committee discussed foreclosing on property's so they can get them back on the tax rolls.

Motion to adjourn at 11:45 am by McAllister Second Hogate 3 ayes

ELSBORO TOWNSHIP

February 1, 2021

The regular meeting was called to order at 7:00pm by Mayor Elwell as advertised. The requirements of the Sunshine Law were met by notifying the South Jersey Times within the time prescribed by law. Notice was also posted on the bulletin board at the Emergency Management Building and posted on the website as this meeting was held by teleconference due to COVID 19 protocol.

Mayor Elwell called this February 1, 2021 township committee meeting to order.

Motion to dispense with the reading of the minutes from the previous meeting and to approve as submitted **Motion McAllister Second Hogate 3 Ayes**

CFO to read treasurer's report and list of bills

Motion to pay bills **Motion McAllister Second Hogate 3 Ayes**

Present were: Mayor Elwell, Deputy Mayor McAllister, Committeeman Doug Hogate, CFO, John Willadsen, Clerk Uzdanovics, Solicitor Arbittier Chief Venable and Steve Cornman

ORDINANCE NO. 2021-01 – 2021 “CAP” ORDINANCE TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION LIMITS AND TO ESTABLISH A CAP BANK(N.J.S.A.40A:4-45.14) 1ST Reading by title only, will consider for final adoption after public hearing on March 1, 2021

Motion McAllister Second Hogate 3 Ayes

ORDINANCE NO. 2021-02- ORDINANCE ESTABLISHING RATE OF COMPENSATION FOR OFFICERS AND EMPLOYEES OF ELSINBORO TOWNSHIP, 1ST Reading by title only, will consider for final adoption after public hearing on March 1, 2021

Motion McAllister Second Hogate 3 Ayes

ORDINANCE NO. 2021-03 – ORDINANCE AMENDING 2006-03 STORM WATER CONTROL 1ST Reading by title only, will consider for final adoption after public hearing on March 1, 2021

Motion McAllister Second Hogate 3 Ayes

ORDINANCE NO. 2021-04 CAPITAL ORDINANCE OF THE TOWNSHIP OF ELSINBORO, COUNTY OF SALEM, STATE OF NEW JERSEY, AUTHORIZING THE RECONSTRUCTION OF N. LOCUST AVENUE AND COUNTRY CLUB ROAD IN THE AMOUNT OF \$183,000.00 INCLUDING THE APPROPRIATION OF \$30,000.00 FROM THE CAPITAL IMPROVEMENT FUND IN THE GENERAL CAPITAL FUND FOR THE AFORESAID PURPOSE 1ST Reading by title only, will consider for final adoption after public hearing on March 1, 2021

Motion McAllister Second Hogate 3 Ayes

RESOLUTION (2021-4)
RESOLUTION AUTHORIZING THE AWARD OF A NON-FAIR
AND OPEN CONTRACT FOR AUDITOR

WHEREAS, the Township of Elsinboro has a need to acquire an auditor as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A20.4 or 20.5 as appropriate; and

WHEREAS, the Certified Municipal Finance Officer of the Township has determined and certified in writing that the value of the acquisition will exceed \$17,500; and

WHEREAS, the anticipated term of this contract is one year and may be extended as approved by this governing body; and

WHEREAS, Nightlinger, Colavita and Volpa, P.A. has submitted a proposal January 1, 2021 indicating they will provide the Auditor Services for the auditing and other accounting services for the proposed price of \$ 25,975.00; and

WHEREAS, Nightlinger, Colavita and Volpa, P. A. Has completed and submitted a Business Entity Disclosure Certification which certifies that Nightlinger, Colavita and Volpa, P.A. has not made any reportable contributions to a political or candidate committee in the name of the elected officials in the previous one year, and that the contract will prohibit Nightlinger, Colavita and Volpa, PA from making any reportable contributions through the term of the contract; and

WHEREAS, the Township has complied with the requirements regarding certification of the availability of funds -NJAC 5:30-5.4 whereby the Certified Municipal Finance Officer has certified the availability of funds.

NOW, THEREFORE, BE IT RESOLVED, that The Township Committee of the Township of Elsinboro authorizes the Mayor and Township Clerk to enter into a contract with Nightlinger, Colavita and Volpa, P.A. as described herein; and

BE IT FURTHER RESOLVED that the Business Disclosure Entity Certification and the Determination of Value be placed on file with this resolution; and

BE IT FURTHER RESOLVED, that a copy of this resolution shall be published in the South Jersey Times Newspaper within (10) days of its passage.

Motion McAllister Second Hogate 3 Ayes

RESOLUTION 2021-15
RESOLUTION APPROVING THE AGREEMENT FOR ANIMAL SHELTER
SERVICES

WHEREAS, Elsinboro Township has a need for and Animal Shelter Services; and

WHEREAS, the Township Committee of the Township of Elsinboro has approved the agreement for Animal Shelter Services with Voorhee's Animal Orphange; and

NOW, THEREFORE, BE IT RESOLVED by the governing body of the Township of Elsinboro, that this takes effect on March 1, 2021; and

Motion McAllister Second Hogate 3 Ayes

Resolution 2021-16
RESOLUTION TO CONDUCT ELECTRONIC TAX SALE

WHEREAS, NJSA 54:5-19.1 authorizes electronic tax sales pursuant to rules and regulations to be promulgated by the Director of the Division of Government Services, and

WHEREAS, the Director of the Division of Local Government Services has promulgated rules and regulations for pilot programs, and

WHEREAS, the Director of the Division of Local Government Services has approved NJ Tax Lien Investor/RealAuction.com to conduct pilot programs, and

WHEREAS, the rules and regulations authorize a municipality to submit an application for participation in the pilot program for an electronic tax sale, and

WHEREAS, an electronic tax sale is innovative and provides a greater pool of potential lien buyers, thus creating the environment for a more complete tax sale process, and

WHEREAS, the Elsinboro Township wishes to participate in the pilot program for an electronic tax sale.

NOW THEREFORE, BE IT RESOLVED by the Mayor and Township Committee, County of Salem and State of New Jersey that the Tax Collector is hereby authorized to complete an application to participate in the electronic tax sale program and submit same to the Director of the Division of Local Government services

Motion McAllister Second Hogate 3 Ayes

RESOLUTION (2021-17)
RESOLUTION TO ALLOW A CHARGE
OF \$25.00 PER NOTICE OF TAX SALE ON
DELINQUENT ACCOUNTS

WHEREAS, NJSA 54:5-19.1 authorizes electronic tax sales pursuant to rules and regulations to be promulgated by the Director of the Division of Government Services, and

WHEREAS, the rules and regulations allow said municipality to charge a fee of \$25.00 per notice for the creation, printing and mailing of said notice; and

WHEREAS, in an effort to more fairly assign greater fiscal responsibility to delinquent taxpayers, the Township of Elsinboro wishes to charge \$25.00 per notice mailed which will be assessed specifically to the delinquent accounts that are causing the need for a tax sale and not to the general tax base.

NOW THREFORE, BE IT RESOLVED by the Mayor and Council, County of Salem and State of New Jersey that a fee of \$25.00 per notice be established and is hereby authorized and directed to be charged for each notice of tax sale that is sent in conjunction with the 2020 electronic tax sale.

Motion McAllister Second Hogate 3 Ayes

Motion to approve a Raffle License for Elsinboro Fire Company

Motion McAllister Second Hogate 2 Ayes 1 Abstain Elwell

Police Report, Tax Collectors report, Building inspectors report and CO report to be kept on file

Township Solicitor – Nothing at this time.

Committee Reports -

Emergency Management -Deputy Mayor McAllister is still working on the building. Emergency Management is quiet for now.

Community Development- Mayor Elwell shared that we received a \$1000.00 history grant so we can continue with our Elsinboro History. He also reported that the County received money to help us on Ft. Elfsborg Road and there have been discussions on Mason Point Dike.

Insurance - Committeeman Hogate informed us he is an alternate on the Executive Committee and he is also on the Finance Board for the JIF. The rabies clinic was Saturday January 30 and we had 25 dogs and 10 cats

Board of Health - Mayor Elwell told everyone the board of health reorganization was done at 6:30 pm today. Also, Elsinboro still has multiple COVID cases going on, so please stay safe.

Administration- Mayor Elwell said we are comfortable where we have landed with the budget.

No Public comment

Date of Next Meeting: March 1, 2021

Motion for Adjournment at 7:45pm McAllister Second Hogate 3 Ayes

ELSINBORO TOWNSHIP
March 1, 2021

The regular meeting was called to order at 7:00pm by Mayor Elwell as advertised. The requirements of the Sunshine Law were met by notifying the South Jersey Times within the time prescribed by law. Notice was also posted on the bulletin board at the Elsinboro Municipal Building and posted on the website as this meeting was held by teleconference due to COVID 19 protocol.

Mayor Elwell called this March 1, 2021 township committee meeting to order.

Motion to dispense with the reading of the minutes from the previous meeting and to approve as submitted **Motion McAllister Second Hogate 3 Ayes**

CFO to read treasurer's report and list of bills

Motion to pay bills **Motion McAllister Second Hogate 3 Ayes**

Present were: Mayor Elwell, Deputy Mayor McAllister, Committeeman Doug Hogate, CFO, John Willadsen, Clerk Uzdanovics, Solicitor Arbittier

ORDINANCE TO BE ADOPTED

CALENDAR YEAR 2021
ORDINANCE TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION
LIMITS AND TO ESTABLISH A CAP BANK
(N.J.S.A. 40A: 4-45.14)
Ordinance 2021-01

WHEREAS, the Local Government Cap Law, N.J.S. 40A: 4-45.1 et seq., provides that in the preparation of its annual budget, a municipality shall limit any increase in said budget up to 1.0% unless authorized by ordinance to increase it to 3.5% over the previous year's final appropriations, subject to certain exceptions; and,

WHEREAS, N.J.S.A. 40A: 4-45.15a provides that a municipality may, when authorized by ordinance, appropriate the difference between the amount of its actual final appropriation and the 3.5% percentage rate as an exception to its final appropriations in either of the next two succeeding years; and,

WHEREAS, the Township Committee of Elsinboro Township in the County of Salem finds it advisable and necessary to increase its CY 2021 budget by up to 3.5% over the previous year's final appropriations, in the interest of promoting the health, safety and welfare of the citizens; and,

WHEREAS, the Township Committee hereby determines that a 3.5 % increase in the budget for said year, amounting to \$ 20,487.96 in excess of the increase in final appropriations otherwise permitted by the Local Government Cap Law, is advisable and necessary; and,

WHEREAS the Township Committee hereby determines that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years.

NOW THEREFORE BE IT ORDAINED, by the Township Committee of Elinsboro Township, in the County of Salem, a majority of the full authorized membership of this governing body affirmatively concurring, that, in the CY 2021 budget year, the final appropriations of the Township Committee shall, in accordance with this ordinance and N.J.S.A. 40A: 4-45.14, be increased by 3.5 %, amounting to \$25,487.96, and that the CY 2021 municipal budget for Elsinboro Township be approved and adopted in accordance with this ordinance; and,

BE IT FURTHER ORDAINED, that any that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years; and,

BE IT FURTHER ORDAINED, that a certified copy of this ordinance as introduced be filed with the Director of the Division of Local Government Services within 5 days of introduction; and,

BE IT FURTHER ORDAINED, that a certified copy of this ordinance upon adoption, with the recorded vote included thereon, be filed with said Director within 5 days after such adoption.

Motion to open to public - McAllister Hogate 3 RCV yes

Motion to close public - McAllister Hogate 3 RCV yes

Motion to adopt - - McAllister Hogate 3 RCV yes

ORDINANCE (2021-02)
AN ORDINANCE ESTABLISHING RATE OF COMPENSATION FOR
OFFICERS AND EMPLOYEES OF ELSINBORO TOWNSHIP

WHEREAS, the Township Committee of the Township of Elsinboro desires to establish a rate of compensation for all of its officers and employees;

NOW, THEREFORE, BE IT ORDAINED by the Township Committee of the Township of Elsinboro, County of Salem, State of New Jersey, that the rate of compensation for each officer and employee of Elsinboro Township for the calendar year 2021 shall be as follows:

OFFICER/EMPLOYEE	COMPENSATION
Mayor	\$6,406.00
Township Committee	5,606.00
Registrar of Vital Statistics	523.00
Municipal Improvement Search Clerk	523.00
Tax Clerk	15.41/Hr
Chief Financial Officer	11,742.00
Tax Assessor	12,619.00
Tax Collector	10,078.00
Tax Search Clerk	525.00
Planning Board Secretary	\$100/per meeting
Zoning Officer	2,824.00
Construction Official	10,078.00
Electrical Sub-Code Official	2,208.00
Plumbing Sub-Code Official	1,350.00
Fire Sub-Code Official	1,350.00
Crossing Guard	12.00/Hr
Emergency Management Coordinator	2,601.00
Deputy Emergency Management Coordinator	2,081.00
Board of Health Secretary	444.00

Board of Health Committee	50.00
Clean Communities Coordinator	200.00
Secretary-Parttime	12.00/Hr
Parttime Maintenance Worker A	27.60/Hr
Parttime Maintenance Worker B	20.00/Hr

Motion to open to public - McAllister Hogate 3 RCV yes

Motion to close public - McAllister Hogate 3 RCV yes

Motion to adopt - McAllister Hogate 3 RCV yes

ORDINANCE NO. 2021-03
STORMWATER CONTROL

The purpose of the Ordinance is to cause Elsinboro Township's stormwater control ordinances to conform with recent amendments to the New Jersey Department of Environmental Protection's (NJDEP's) Stormwater Management rules at N.J.A.C. 7:8, which were adopted on March 2, 2020.

Motion to close public - McAllister Hogate 3 RCV yes

Motion to adopt - McAllister Hogate 3 RCV yes

Motion to adopt - McAllister Hogate 3 RCV yes

ORDINANCE NO. 2021-04
TOWNSHIP OF ELSINBORO
COUNTY OF SALEM

CAPITAL ORDINANCE OF THE TOWNSHIP OF ELSINBORO, COUNTY OF SALEM, STATE OF NEW JERSEY, AUTHORIZING THE RECONSTRUCTION OF N. LOCUST AVENUE AND COUNTRY CLUB ROAD IN THE AMOUNT OF \$153,000.00 INCLUDING THE APPROPRIATION OF \$30,000.00 FROM THE CAPITAL IMPROVEMENT FUND IN THE GENERAL CAPITAL FUND FOR THE AFORESAID PURPOSE

BE IT ORDAINED by the Mayor and Township Committee of the Township of Elsinboro, County of Salem, State of New Jersey (not less than two-thirds of the full membership thereof affirmatively concurring) as follows:

Section 1. The Township Committee hereby authorizes for the purpose set forth in Section 3 of this ordinance an appropriation in the amount of \$183,000.00

Section 2. For the funding of the cost of said purpose, the Township Committee hereby appropriates \$30,000.00 from the Capital Improvement Fund available therefore by virtue of provision in a budget or budgets of the Township previously adopted. In addition, the Township Committee has received approval of an allotment in the amount of \$153,000.00 under the New Jersey Transportation Trust Fund Authority Act. The amount received under the New Jersey Transportation Trust Authority Act will be utilized for payment of expenditures or for the reimbursement of expenses paid.

Section 3. The purpose herein referred to and hereby authorized is as follows:

Reconstruction of N. Locust Avenue and Country Club Road \$183,000

Section 4. It is hereby found, determined and declared that:

- (a) The purpose described in Section 3 hereof is not a current expense and is an improvement which the Township of Elsinboro may lawfully make as a general improvement, and no part of the costs thereof has been or shall be specifically assessed on property specifically benefited hereby.
- (b) The average period of usefulness of the purpose for which the obligations authorized by this ordinance are to be used is 10 years.
- (c) The aggregate amount included in the estimated cost of the improvements or purposes for the payment of interest on such obligations, accounting, engineering and inspection costs, legal expenses, architect's fees, cost of authorizing, selling and issuing obligations, preliminary planning, test and survey expenses, and a reasonable proportion of the compensation and expenses of employees of the Township of Elsinboro in connection with the construction or acquisition of such improvements or property shall not exceed \$30,000.00.
- (d) No debt is authorized by this ordinance.

Section 5. The 2021 Capital Budget of the Township is hereby amended to conform with the provisions of this ordinance to the extent of any inconsistency herewith. The resolution in the form promulgated by the Local Finance Board showing all detail of the amended capital budget and capital program as approved by the Director, Division of Local Government Services, is on file with the Clerk and is available for public inspection.

Section 6. This ordinance shall take effect after final passage as provided by the New Jersey Statute.

Motion to open to public - McAllister Hogate 3 RCV yes

Motion to close public - McAllister Hogate 3 RCV yes

Motion to adopt - McAllister Hogate 3 RCV yes

RESOLUTIONS FOR APPROVAL

RESOLUTION 2021-18 RESOLUTION TO AWARD THE CONTRACT FOR MOWING

WHEREAS, Elsinboro Township has a need for Mowing Services; and

WHEREAS, the Township Committee of the Township of Elsinboro has awarded the Mowing Services contract to Joseph Robbins; and

NOW, THEREFORE, BE IT RESOLVED by the governing body of the Township of Elsinboro, that this takes effect on March 1, 2021; and

Motion McAllister Second Hogate 3 RCV yes

•
Davis Landscaping - no response
J Boys – not interested at this time.

**RESOLUTION APPROVING SALEM COUNTY CULTURAL & HERITAGE
COMMISSION AND THE NJ HISTORICAL COMMISSION GRANT
CONTRACT
RESOLUTION NO. 2021-19**

WHEREAS, The Township Committee of the Township of Elsinboro, County of Salem, State of New Jersey received the Salem County Cultural & Heritage Commission and the NJ Historical Commission Grant; and,

WHEREAS, the Salem County Cultural & Heritage Commission and the NJ Historical Commission have developed a history grant in the amount of \$1000.00; and

WHEREAS, Elsinboro Township has applied for and was awarded the grant; and

THEREFORE, BE IT RESOLVED, that township committee of the Township of Elsinboro, State of New Jersey, is authorized to execute the grant contract.

Motion McAllister Second Hogate 3 RCV yes

Motion to approve the Annual Tax collectors report 2020

Motion McAllister Second Hogate 3 RCV yes

Motion to approve PSE&G letter of support

Motion McAllister Second Hogate 3 RCV yes

Motion to approve letter to Mosquito Commission

Motion McAllister Second Hogate 3 RCV yes

Police Report, Building inspectors report, CO report and Tax Collectors on file

Township Solicitor - Nothing at this time

Committee Reports

Fire Company- Fire Chief Elwell reported 10 fire calls and 10 ambulance calls for February.

Emergency Management – Deputy Mayor McAllister still working on the Municipal Offices.

Community Development-Mayor Elwell will be meeting with the Army Corp of Engineers to try and come up with a solution to the Mason Point Dike issue.

Township Roads-Committeeman Hogate thanked the other two committeemen for plowing the road since he had to work.

Insurance-Committeeman Hogate attended the meetings for Jif in February. He also would like to have signs put up or something done at the old dump to keep people from illegally dumping.

Administration-Mayor Elwell would like to look into assigning tax liens to get property's back on the tax rolls.

Open to Public Comment

No Public comments

Date of Next Meeting: April 5, 2021

Motion for Adjournment at 7:42 pm by McAllister, Second Hogate
3 RCV yes

ELSINBORO TOWNSHIP

April 5, 2021

The regular meeting was called to order at 7:00pm by Mayor Elwell as advertised. The requirements of the Sunshine Law were met by notifying the South Jersey Times within the time prescribed by law. Notice was also posted on the bulletin board at the Elsinboro Municipal Building and posted on the website as this meeting was held by teleconference due to COVID 19 protocol.

Mayor Elwell called this April 5, 2021 township committee meeting to order.

Motion to dispense with the reading of the minutes from the previous meeting and to approve as submitted **Motion McAllister Second Hogate 3 Ayes**

CFO to read treasurer's report and list of bills

Motion to pay bills **Motion McAllister Second Hogate 3 Ayes**

Present were: Mayor Elwell, Deputy Mayor McAllister, Committeeman Doug Hogate, CFO, John Willadsen, Clerk Uzdanovics, Solicitor Arbittier

RESOLUTIONS TO BE APPROVED

**RESOLUTION TO PLACE MUNICIPAL CHARGES ON TAX PROPERTIES WHERE
SERVICE WORK, FINES OR LEGAL FEES WERE ORDERED AND WORK WAS
PERFORMED AS OUTLINED FOR BLOCK 12 LOT 5**

**48 SLAPE AVENUE
RESOLUTION NO. 2021-20**

WHEREAS, there exists a need to perform work on certain properties and/or certain charges need to be applied to these properties as stated in the attached schedule; and

WHEREAS, said work must be ordered by the Elsinboro Township Housing Department and performed by the Township of Elsinboro on these properties also stated in the attached schedule and noted with work order numbers; and,

WHEREAS, performing this required work will result in a municipal charge against the stated property to be due in 30 days, otherwise 18% per annum interest will be charged, following the 30 day due date; and

WHEREAS, other charges such as fines or legal fees are required due to certain actions that require collection of municipal charges may also be included on the attached schedule; and

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Committee of the Township of Elsinboro, County of Salem, and State of New Jersey that a municipal charge be placed on said properties for the work which must be performed, to be due in 30 days, otherwise 18% per annum interest will be charged, following the 30 day due date.

**NOW, THEREFORE, BE IT RESOLVED by the Mayor and Committee of the
Township of Elsinboro, County of Salem, and State of New Jersey that a**

municipal charge be place on said properties for the work which must be preformed and/or other charges need to be recorded.

BE IT FURTHER RESOLVED that a copy of this Resolution be forwarded to the Chief Financial Officer, Housing Department, and Tax Collector as their authorization and that records be noted accordingly.

Motion McAllister Second Hogate 3 Ayes

**ELSINBORO TOWNSHIP
COUNTY OF SALEM
RESOLUTION APPROVING MUNICIPAL DRUG ALLIANCE GRANT
RESOLUTION 2021-21**

WHEREAS, The Township Committee of the Township of Elsinboro, County of Salem, State of New Jersey recognizes that the abuse of alcohol and drugs is a serious problem in our society amongst persons of all ages; and,

WHEREAS, the Township of Elsinboro further recognizes that it is incumbent upon not only public officials but upon the entire community to take action to prevent such abuses in our community; and

WHEREAS, the Township of Elsinboro has applied for funding to the Governor's Council on Alcoholism and Drug Abuse through the County of Salem;

NOW THEREFORE, BE IT RESOLVED by the Township of Elsinboro, County of Salem, State of New Jersey hereby recognizes the following;

1. The Township of Elsinboro does hereby authorize submission of an application for the Elsinboro Municipal Alliance grant for Fiscal year July 2020 to June 2022 in the amount of \$3697.34. This application requires a 25% cash match amount of \$460.92 and a 75% in-kind match amount of \$1382.75.
2. The Township of Elsinboro Committee acknowledges the terms and conditions for administering the Municipal Alliance grant, including the administrative compliance and audit requirements.

Motion McAllister Second Hogate 3 Ayes

RESOLUTION NO. 2021-22 RESOLUTION APPROVING THE GOVERNING BODY CERTIFICATION OF COMPLIANCE WITH THE UNITED STATES EQUAL EMPLOYMENT OPPORTUNITY COMMISSION'S "ENFORCEMENT GUIDANCE ON THE CONSIDERATION OF ARREST AND CONVICTION RECORDS IN EMPLOYMENT DECISIONS UNDER TITLE VII OF THE CIVIL RIGHTS ACT OF 1964"

Motion McAllister Second Hogate 3 Ayes

TOWNSHIP OF ELSINBORO
RESOLUTION NO. 2021-23

**A Resolution of the Township Committee of the Township of The Municipal Budget
of the Township of ELSINBORO, County of Salem, for the Fiscal Year 2021**

BE IT RESOLVED by the mayor and members of the Township Committee of the Township of Elsinboro that the following statements of revenues and appropriations shall constitute the Municipal Budget for the year 2021:

Anticipated Revenues	\$438,664.36
Amount to be raised by taxation	\$467,206.75
Total Revenues	\$905,871.11
Appropriations	\$689,842.96
Reserve for uncollected taxes	\$216,028.15
Total Appropriations	\$905,842.96

BE IT FURTHER RESOLVED that said budget shall be published in "South Jersey Times" in the issue of April 20, 2021 ; and

BE IT FURTHER RESOLVED that a public hearing on the municipal budget and tax resolution will be held at the Municipal Building on May 3, 2021 at 7:00 pm, at which time and place objections to said budget and tax resolution for the year 2021 may be presented by taxpayers or other interested persons.

Motion McAllister Second Hogate 3 Ayes

Police Report, Building inspectors report, CO report and Tax Collectors report to be kept on file

Township Solicitor- Solicitor Arbittier shared the state has passed recreational cannabis, however it cannot be grown, sold or distributed. No legal venue exists. An ordinance should be done as soon as possible if the town does not want Marijuana allowed.

Committee Reports

Emergency Management.- Deputy Mayor McAllister informed everyone the office is almost finished with renovations.

Township Roads- Committeeman Hogate told us a small portion of road by windy corner needed to be fixed. He is taking the truck to be cleaned up from the snow plowing.

Insurance Committeeman Hogate shared that JIF wants us to be aware of Hackers.

Open to Public Comment

Mr. Cocchi asked the committee to have the fence fixed on the beach. He said if we put the posts in, he would put the fence up. Mr. Cocchi also wanted to make sure signs were put back up on Mrs. Yerke's property for no parking. Mayor Elwell told him the digital sign will also be put up on Mrs. Yerkee's Property for no parking. Mr. Cocchi then asked about the flooding issue on Salem - Ft. Elfsborg road. Mayor Elwell said Salem County received 1 million in federal funds for the project about 7 years ago. The proposed pump station is not feasible so they are going to raise the road. The project is still in the planning stage.

Date of Next Meeting: May 3, 2021

Motion for Adjournment made at 7:33pm by **McAllister, second Hogate, 3 RCV yes**

ELSINBORO TOWNSHIP

May 3, 2021

The regular meeting was called to order at 7:00pm by Mayor Elwell as advertised. The requirements of the Sunshine Law were met by notifying the South Jersey Times within the time prescribed by law. Notice was also posted on the bulletin board at the Elsinboro Municipal Building and posted on the website as this meeting was held by teleconference due to COVID 19 protocol.

Mayor Elwell called this May 3, 2021 township committee meeting to order.

Motion to dispense with the reading of the minutes from the previous meeting and to approve as submitted **Motion McAllister Second Hogate 3 Ayes**

CFO to read treasurer's report and list of bills

Motion to pay bills **Motion McAllister Second Hogate 3 Ayes**

Present were: Mayor Elwell, Deputy Mayor McAllister, Committeeman Doug Hogate, CFO, John Willadsen, Clerk Uzdanovics, Solicitor Arbittier

RESOLUTIONS to be approved

RESOLUTION NO. 2021-24

WHEREAS, N.J.S.A. 40A:4-78b has authorized the Local Finance Board to adopt rules that permit municipalities in sound fiscal condition to assume the responsibility, normally granted to the Director of the Division of Local Government Services, of conducting the annual budget examination; and

WHEREAS, N.J.A.C. 5:30-7 was adopted by the Local Finance Board on February 11, 1997; and

WHEREAS, pursuant to N.J.A.C. 5:30-7.2 through 7.5, the Township of Elsinboro has been declared eligible to participate in the program by the Division of Local government Services, and the Chief Financial officer has determined that the local government meets the necessary conditions to participate in the program for the 2021 budget year.

NOW THEREFORE BE IT RESOLVED by the governing body of the Township of Elsinboro that in accordance with N.J.A.C. 5:30-7.6a & 7.6b and based upon the Chief Financial Officer's certification, the governing body has found the budget has met the following requirements:

1. That with reference to the following items, the amounts have been calculated pursuant to law and appropriated as such in the budget:

- a. Payment of interest and debt redemption charges
- b. Deferred charges and statutory expenditures
- c. Cash deficit of preceding year
- d. Reserve for uncollected taxes
- e. Other reserves and non-disbursement items
- f. Any inclusions of amounts required for school purposes.

2. That the provisions relating to limitation on increases of appropriations pursuant to N.J.S.A. 40A:4-45.2 and appropriations for exceptions to limits on appropriations found at N.J.S.A. 40A:4-45.3 et seq., are fully met (complies with CAP law).

3. That the budget is in such form, arrangement, and content as required by the Local Budget Law and N.J.A.C. 5:30-4 and 5:30-5.

4. That pursuant to the Local Budget Law:

- a. All estimates of revenue are reasonable, accurate and correctly stated,
- b. Items of appropriation are properly set forth
- c. In itemization, form, arrangement and content, the budget will permit the exercise of the comptroller function within the municipality.

5. The budget and associated amendments have been introduced and publicly advertised in accordance with the relevant provisions of the Local Budget Law, except that failure to meet the deadlines of N.J.S.A. 40A:4-5 shall not prevent such certification.

6. That all other applicable statutory requirements have been fulfilled.

BE IT FURTHER RESOLVED that a copy of this resolution will be forwarded to the Director of the Division of Local Government Services upon adoption.

Motion McAllister Second Hogate 3 Ayes

RESOLUTION NO. 2021-25

A resolution of the Township Committee of the Township of Elsinboro Authorizing the Clerk to read Resolution No. 2021-26 by title only

WHEREAS, NJS 40A:4-8, as amended by Chapter 259, P. L. 1995, provides that a budget resolution may be read by title only at the time of the public hearing if a resolution is passed by not less than a majority of the full governing body, providing that at least one week prior to the date of hearing a complete copy of the budget has been made available for public inspection in the Township of Elsinboro and copies have been made available by the Clerk to persons requesting them; and

WHEREAS, these two conditions have been met,

NOW, THEREFORE, BE IT RESOLVED by the Mayor and members of the Township Committee of the Township of Elsinboro that the Township's 2021 budget shall be read by title only.

Motion McAllister Second Hogate 3 Ayes

RESOLUTION NO. 2021-26
Resolution of Elsinboro Township

Adopting The 2021 Municipal Budget of Elsinboro Township by title only as
Permitted by Resolution 2021-25

WHEREAS, the mayor and members of the township committee of Elsinboro Township (hereinafter committee) have determined that this would be an appropriate time to adopt the Township's 2021 municipal budget.

NOW THEREFORE BE IT RESOLVED by the Township Committee of Elsinboro Township, County of Salem that:

1. They hereby adopt the facts and determinations as set forth in the preamble of this resolution as if the same were more fully set forth herein, and the facts and determinations shall have the same binding effect as the paragraphs set forth herein below.
2. The budget hereinbefore set forth is hereby adopted and shall constitute an appropriation for the purposes stated of the sums therein set forth as appropriations, and authorization of the amount of \$466,211.76 to be raised for municipal purposes.
3. that by the Township Committee of Elsinboro Township, County of Salem, that a summary of the 2021 Municipal Budget of Elsinboro Township be as follows:

Revenues:

Surplus Anticipated	\$241,710.00
Miscellaneous Revenues Anticipated	163,154.36
Receipts from Delinquent Taxes	34,734.00
Amount to be raised by Taxation	466,211.76
For Municipal Purposes	
Total Revenues	\$905,810.12

Appropriations:

Within "Caps"	
Operations including Contingent	\$599,857.68
Deferred Charges and Statutory	
Expenditures-Municipal	
Excluded from "Caps"	
Operations-Total Operations Excluded	44,985.28
From "Caps"	
Capital Improvements	45,000.00
Municipal Debt Service	
Reserve for Uncollected Taxes	215,967.12
Total Appropriations	\$905,810.08

4. That the previously stated items of Revenue and Appropriations which includes the Amount to Be Raised By Taxation for Local Purposes shall constitute The 2021 Municipal Budget of Elsinboro Township and is hereby adopted.

Motion to open to public Motion McAllister Second Hogate 3 Ayes
Motion to close public Motion McAllister Second Hogate 3 Ayes
Motion to adopt Motion McAllister Second Hogate 3 Ayes

RESOLUTION NO. 2021-27
Resolution approving changes to Employee Manual and Policy & Procedures
Manual

WHEREAS, Elsinboro Township has adopted a Personnel Policies and Procedures Manual and Employee Handbook and has reviewed same annually to assure it has been updated in order to comply with the Municipal Excess Liability (MEL) Joint Insurance Fund requirements; and

WHEREAS, it is recommended by the Municipal Excess Liability (MEL) Joint Insurance Fund that members review and update their Personnel Policies and Procedures Manual and Employee Handbook every two years in order to qualify for the MEL's deductible and premium rate incentives under the Employment Practices Liability (EPL) coverage, and;

WHEREAS, the Municipal Clerk has reviewed said manual and Handbook has recommended the changes set forth hereafter be made to the manual and Handbook in accordance with the recommendations of MEL and that same supersede any inconsistent provisions in said manual; and

WHEREAS, the Township Committee concurs with the Municipal Clerk's review and hereby amends its Personnel Policies and Procedures Manual and Employee Manual as set forth hereafter;

NOW THEREFORE BE IT RESOLVED on this 3RD day of May, 2021, by the Township Committee of the Township of Elsinboro, that the amendments to the Policy and Procedures Manual are attached. None were required for the Employee Handbook.

Motion McAllister Second Hogate 3 Ayes

RESOLUTION NO. 2021-28

**A RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF
ELSINBORO REQUESTING THAT THE SALEM COUNTY BOARD OF CHOSN
FREEHOLDER, THE SALEM COUNTY BOARD OF ELECTIONS AND THE SALEM
COUNTY SHERIFF'S DEPARTMENT. UNDERTAKE A STUDY AND ENTER INTO A
DISCUSSION WITH SALEM COUNTY MUNICIPAL CLERKS IN ORDER TO
DETERMINE A SAFER AND LESS BURDENSOME ELECTION NIGHT PROCEDURE**

WHEREAS, the Township Clerk has notified the Township Committee of the Township of Elsinboro (hereinafter Committee) of the burdensome task of transporting vital Election materials to the Salem County Board of Elections on Election Night; and

WHEREAS, with the anticipated implementation of new voting machines and new voting procedures throughout the State, the amount of items to be transported will most likely increase significantly and become more cumbersome; and

WHEREAS, the integrity of election results is of Paramount importance; and

WHEREAS, Elections throughout the United States have become more controversial therefore making safety a valid and significant concern; and

WHEREAS, the existing procedures in Salem County of the transportation of election results and equipment to the County Board of Elections at the close of the polls on election night rests solely with the Salem County Municipal Clerks, many of whom are unescorted and unassisted on election night; and

WHEREAS, numerous discussions have been held amongst Salem County Municipal Clerk's over the safety and manpower concerns during election night; and

WHEREAS, after polling the members of the New Jersey Clerk's Association the following information was compiled:

1. The following Counties use County Sheriff's Officers or Police Officers to pick up and transport ballot information to the County Board of Elections: Cumberland, Hudson, Monmouth, Passaic and Cape May.
2. The following Counties use Board of Election Representatives or Couriers: Bergen, Burlington, Morris, Ocean, Sussex and Union.
3. The following Counties have Poll Workers for each voting district: Atlantic, Camden and Warren.

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Elsinboro that they hereby memorialize their concerns as set forth in the preamble of this Resolution and they request that the County of Salem undertake a study and enter into a discussion with Salem County Municipal Clerks in order to determine a safer and less burdensome Election Night Procedure.

Motion McAllister Second Hogate 3 Ayes

Police Report, Building inspectors report, CO report and Tax Collector's report to be kept on file

Township Solicitor Nothing at this time

Committee Reports

Emergency Management-Deputy Mayor McAllister is happy to report the municipal building is almost finished. FEMA drill went well and we received high marks.

Community Development- Mayor Elwell is ready to get back to our history grant and the information he was obtaining through meetings with residents. Mayor Elwell wants to get information on the Oakwood beach project to see where we stand with replenishment in the future. The county Engineer met

with residents who would be affected by the road elevation project to see what concerns they may be and he will be meeting with them again on May 6.

Mayor Elwell will have bike to school day on May 4, 2021, and the shadowing project for 2 grade will also be held soon.

Township Roads- Committeeman Hogate informed us that the N. Locust/Country Club Road project is ready to go to bid and Salem Ft Elfsborg Road will be paved by the county.

Insurance- Committeeman Hogate will be attending the required meetings.

Administration- Mayor Elwell shared that the township received \$24, 500.00 in tax sale money.

Open to Public Comment

No Public

Date of Next Meeting: June 7, 2021

Motion for Adjournment made at 7:29pm by McAllister second Hogate
3 RCV yes

ELSINBORO TOWNSHIP

July 6, 2021

The regular meeting was called to order at 7:00pm by Mayor Elwell as advertised. The requirements of the Sunshine Law were met by notifying the South Jersey Times within the time prescribed by law. Notice was also posted on the bulletin board at the Elsinboro Municipal Building and posted on the website.

Mayor Elwell called this July 6, 2021 township committee meeting to order.

Motion to dispense with the reading of the minutes from the previous meeting and to approve as submitted **Motion McAllister Second Hogate 3 Ayes**

Treasurer's report and list of bills part of the minutes

Motion to pay bills **Motion McAllister Second Hogate 3 Ayes**

Present were: Mayor Elwell, Deputy Mayor McAllister, Committeeman Doug Hogate, Clerk Uzdanovics, Solicitor Arbittier

ORDINANCE 2021-05 REPEALING ORDINANCES 2015-03, 2015-04, 2016-03 AND 2020-05 AND REPLACING WITH 2021-05 REGULATIONS FOR AREAS OPEN TO THE PUBLIC

Purpose of Act. The purpose of this Ordinance is to assure the safe, orderly use of properties which are open to the public, including, but not limited to: (a) that owned by private entities such as Francis Corporation, including, but not limited to, what is referred to as "Elsinboro Point" and the "Tilbury Boat Ramp" which was built by a subsidiary of PSEG pursuant to a certain NJDEP permit requiring same to be open to the public, but maintained by PSEG and/or its subsidiary, those properties include: Block 10, Lot 12 and Block 11, Lots 4 and 5 (Sinnickson Landing Rd); Block 23, Lot 1 (Salem-Fort Elfsborg Rd); Block 36, Lot 1, Block 40, Lot 2, Block 42, Lot 6, and Block 39, Lots 5 and 6; and (b) the replenished beach front along the Delaware and Salem Rivers completed pursuant to a joint agreement between the State of New Jersey and Elsinboro Township (Properties).

Prohibited Acts. A person's entry onto the Properties is a privilege, subject to compliance with the following regulations, which privilege shall automatically be revoked if violated:

Hours of Use:

A.	<u>Block 23 Lot 1, Block 39 Lots 5 and 6, Block 38 Lot 1 (Adjacent to Salem-Fort Elfsborg Rd)</u>
March 1 – April 30	6 AM to 7 PM
May 1 – September 30	6 AM to 8 PM
October 1 - February 29	7 AM to 5 PM

Block 10 Lot 12 and Block 11 Lots 4 and 5 (Adjacent to Sinnicksons Landing Rd)

OR September 16 – April 30 6 AM to 8 PM

May 1 – September 15

6 AM to 9 PM

Block 40 Lot 2, Block 42 Lot 6. (Adjacent to Money Island Road)
5 AM to 9 PM

Hours of use for all other public areas will be as follows:

March 1 – April 30	6 AM to 7 PM
May 1 – September 30	6 AM to 8 PM
October 1 - February 29	7 AM to 5 PM

B. No one shall damage, deface, injure, destroy, displace or remove any buildings, benches, tables, paving, signs, notices, monuments, trees, shrubs, plants, stakes, boundary markers, utilities of other structures or equipment, facilities or appurtenances whatsoever;

C. No one shall construct any building or other structure of whatever kind, whether permanent or temporary, or run or string lines, wires or other lines upon or across the Properties, except upon written permission by the Township Committee, or its designee;

D. Off road vehicles of any type (unless directed by the Township for official business) are prohibited to be operated upon the Properties;

E. Bring in or dump upon, deposit or leave upon the Properties any bottles, broken glass, trash, garbage or other refuse. Any refuse generated in connection with the proper use of the Properties must be placed in the proper receptacles where provided for such matters, and where receptacles are not provided, such materials shall be carried away by the person responsible for its presence and properly disposed of elsewhere. Illegal dumping is expressly prohibited;

F. No one shall drive or park any vehicle on any area except the roadways or provided parking spaces;

G. Parking is prohibited other than in the following established parking areas during the following specified times:

- Elsinboro Point Parking Areas (Block 23 Lot 1, Block 39 Lots 5 and 6, Block 38 Lot 1) adjacent to Salem-Ft. Elfsborg Road). Designated parking area capacity is 7 vehicles with one additional handicap parking space and one space for a bus or emergency equipment.
 - Hours of Use:
 - March 1 – April 30 6AM to 7PM
 - May 1 – September 30 6AM to 8PM
 - October 1 – February 29 7AM to 5PM
- Tilbury Boat Ramp Parking Areas (adjacent to Sinnicksons Landing Road) (Block 10 Lot 12 and Block 11 Lots 4 and 5). Designated parking area capacity is 14 vehicles with trailers and no greater than eight additional cars without trailers (Block 11 Lots 4 and 5). One additional handicap-accessible parking space is provided at the ramp location (Block 10 Lot 12).
 - Hours of Use:
 - September 16 – April 30 6AM to 8PM
 - May 1 – September 15 6AM to 9PM

- Terminus Money Island Road Parking Area (Block 42 Lot 6). Designated parking area capacity is seven vehicles, one additional handicap parking space and one space for a bus or emergency equipment.
 - Hours of Use:
 - 5AM to 9PM
- Money Island Road Nature Trail Parking Area (Block 40, Lot 2). Designated parking area capacity is nine vehicles with one additional space for a bus or emergency equipment.
 - Hours of Use:
 - 5AM to 9PM

H. All entering of the areas open to the public are tacitly acknowledging the Township is not responsible for dangers associated with entering the river(s) and doing so is at the individual(s) own risk;

I. Entering the areas open to the public during storms and/or other dangerous conditions;

J. Fires of any kind or type are prohibited;

K. Alcoholic beverages and/or illegal substances are strictly prohibited;

L. Nudity is not permitted;

M. Urinating in public is not permitted.

N. No person(s) shall interfere in any way with law enforcement in performance of their duties;

O. Soliciting, begging, and/or panhandling is prohibited; and

P. Sound devices such as radios, boom boxes, etc. shall be permitted to be operated in accordance with local sound ordinances.

Q. Loud or offensive language is prohibited.

R. Pets must be in compliance with local pet ordinances.

S. Fishing and/or crabbing at the Sinnickson Landing Boat ramp area.

T. Activities which are deemed to cause a hazardous condition are prohibited.

Penalties: Any person found violating any of the conditions precedent to being entitled to enter the property shall be deemed a defendant trespasser, a petty disorderly person, as the privilege to remain on the Properties shall automatically be revoked and the violator shall be subject to a fine of up to \$1000 and/or 30 days of imprisonment. Any person found causing damage or destruction to property will be required to pay for cost of repair to original state. Any person found to be leaving items on the properties which need to be discarded will be responsible for all costs associated with said work.

In the alternative, the prosecuting attorney may seek to have the violator prosecuted under one of the subsections of this Ordinance which if found guilty shall be fined \$100 to \$750.

This Ordinance shall take effect following final passage and publication as provided by law.

If the provisions of any section, subsection, paragraph, subdivision, or clause of this ordinance shall be judged invalid by a court of competent jurisdiction, such order of judgment shall not affect or invalidate the remainder of any section, subsection, paragraph, subdivision, or clause of this ordinance.

All Ordinances or parts thereof, which are inconsistent with the provisions of this Ordinance, are hereby repealed to the extent of such inconsistency.

Introduced at a regular meeting of the Mayor and Committee of Elsinboro Township held on the 7th of June 2021 and will be heard for adoption upon a second reading of the Mayor and Committee held on the 6th of July, 2021 at 5:30 in the Elsinboro Municipal Building.

(No changes have been made only COVID restrictions removed)

Open to the Public - Motion McAllister	Second Hogate	3 Ayes
Close to the Public - Motion McAllister	Second Hogate	3 Ayes
Motion to Adopt - Motion McAllister	Second Hogate	3 Ayes

ORDINANCE NO. 2021-06

AN ORDINANCE AMENDING THE ELSINBORO TOWNSHIP CODE TO PROHIBIT ALL CLASSES AND TYPES OF CANNABIS-RELATED, MEDICAL CANNABIS-RELATED, AND OTHER MARIJUANA-RELATED LAND USES WITHIN ELSINBORO TOWNSHIP

WHEREAS, in 2020 New Jersey voters approved Public Question No. 1, which amended the New Jersey Constitution to allow for the legalization of a controlled form of marijuana called “cannabis” for adults at least 21 years of age; and

WHEREAS, on February 22, 2021, Governor Murphy signed into law P.L. 2021, c. 16, known as the “New Jersey Cannabis Regulatory, Enforcement Assistance, and Marketplace Modernization Act” (the “Act”), which legalizes the recreational use of marijuana by adults 21 years of age or older, and establishes a comprehensive regulatory and licensing scheme for commercial recreational (adult use) cannabis operations, use and possession; and

WHEREAS, the Act establishes six marketplace classes of licensed businesses, including:

- Class 1 Cannabis Cultivator license, for facilities involved in growing and cultivating cannabis;
- Class 2 Cannabis Manufacturer license, for facilities involved in the manufacturing, preparation, and packaging of cannabis items;

- Class 3 Cannabis Wholesaler license, for facilities involved in obtaining and selling cannabis items for later resale by other licensees;
- Class 4 Cannabis Distributer license, for businesses involved in transporting cannabis plants in bulk from on licensed cultivator to another licensed cultivator, or cannabis items in bulk from any type of licensed cannabis business to another;
- Class 5 Cannabis Retailer license for locations at which cannabis items and related supplies are sold to consumers; and
- Class 6 Cannabis Delivery license, for businesses providing courier services for consumer purchases that are fulfilled by a licensed cannabis retailer in order to make deliveries of the purchases items to a consumer, and which service would include the ability of a consumer to make a purchase directly through the cannabis delivery service which would be presented by the delivery service for fulfillment by a retailer and then delivered to a consumer; and

WHEREAS, Section 31.a. of the Act authorizes municipalities by ordinance to adopt regulations governing the number of “cannabis establishments” (defined in Section 3 of the Act as “a cannabis cultivator, a cannabis manufacturer, a cannabis wholesaler, or a cannabis retailer”), and the number of “cannabis distributors” and “cannabis delivery services,” that are allowed to operate within their boundaries, as well as the location, manner, and times of operation of such establishments, distributors or delivery services, and to establish civil penalties for the violation of any such regulations; and

WHEREAS, Section 31.b. of the Act authorizes municipalities by ordinance to *prohibit* the operation of any one or more classes of cannabis establishments, distributors, or delivery services anywhere in the municipality; and

WHEREAS, Section 31.b. of the Act also stipulates, however, that any municipal regulation or prohibition must be adopted within 180 days of the effective date of the Act (i.e., by August 22, 2021); and

WHEREAS, pursuant to Section 31.b. of the Act, the failure to regulate or prohibit cannabis operations within the 180-day deadline shall mean that, for a period of five years thereafter, the growing, cultivating, manufacturing, selling and reselling of cannabis and cannabis items shall be “permitted uses” in all “industrial zones,” and the retail selling of cannabis items to consumers shall be a “conditional use” in all “commercial and retail zones”; and

WHEREAS, at the conclusion of the initial and any subsequent five-year period following a failure to enact local regulations or prohibitions, the municipality shall again have 180 days to adopt an ordinance regulating or prohibiting cannabis businesses, but any such ordinance would be prospective only and would not apply to any cannabis business already operating within the municipality; and

WHEREAS, “medical cannabis”, as defined in the Act, has been previously legalized for dispensation to, and use by, registered qualifying patients pursuant to the

“Jake Honig Compassionate Use Medical Cannabis Act,” P.L.2009, c.307 (N.J.S.A. 24:6I-1, *et seq.*) and P.L.2015, c.158 (N.J.S.A. 18A:40-12.22, *et seq.*); and

WHEREAS, the Act includes numerous amendments to the Jake Honig Compassionate Use Medical Cannabis Act; and

WHEREAS, the Elsinboro Township Committee has determined that, due to present uncertainties regarding the potential future impacts that allowing one or more classes of cannabis business pursuant to the Act, or otherwise permitting any type of cannabis- or medical cannabis-related land use might have on New Jersey municipalities in general, and on Elsinboro Township in particular, it is at this time necessary and appropriate, and in the best interest of the health, safety and welfare of Elsinboro Township’s residents and members of the public who visit, travel, or conduct business in Elsinboro Township, to amend Elsinboro Township’s zoning regulations to prohibit all manner of cannabis-related, medical cannabis-related, and any other marijuana-related land use and development within the geographic boundaries of Elsinboro Township, except for the lawful transfer and delivery of cannabis items, medical cannabis items, and cannabis- and medical cannabis-related supplies to locations within Elsinboro Township by transfer or delivery services that are based outside of Elsinboro Township, and the lawful possession and lawful private use of cannabis, medical cannabis, or other marijuana-related products by persons within Elsinboro Township; and

WHEREAS, officials from two prominent non-profit organizations that have been established for the purpose of advising New Jersey municipalities on legal matters such as have been presented by the Act (those organizations being the New Jersey State League of Municipalities and the New Jersey Institute of Local Government Attorneys) have strongly urged that, due to the complexity and novelty of the Act; the many areas of municipal law that are or may be implicated in decisions as to whether or to what extent cannabis or medical cannabis should be permitted for land use purposes or otherwise regulated in any particular municipality; and the relatively short duration in which the Act would allow such decisions to be made before imposing an automatic authorization of such uses in specified zoning districts subject to unspecified conditions, the most prudent course of action for all municipalities, whether or not generally in favor of cannabis or medical cannabis land development and uses, would be to prohibit all such uses within the Act’s 180-day deadline in order to ensure sufficient time to carefully review all aspects of the Act and its impacts, including its amendments to the Jake Honig Compassionate Use Medical Cannabis Act;

NOW THEREFORE BE IT ORDAINED, by the Township Committee of the Township of Elsinboro in the County of Salem, State of New Jersey, as follows:

1. Pursuant to Section 31.b. of the New Jersey Cannabis Regulatory, Enforcement Assistance, and Marketplace Modernization Act (P.L. 2021, c. 16), Elsinboro Code Chapter 170 “Land Use,” Part 2, Article III, Section 170-14 “Prohibited uses; construal of provisions” is hereby amended to include the following new subsection D. to *prohibit* all cannabis-related, medical cannabis-related, and other marijuana-related uses (other than specified lawful transfers, deliveries and uses) in all Elsinboro Township zoning districts:
 - D. All classes of “cannabis establishments” (including “cannabis cultivators,” “cannabis manufacturers,” “cannabis wholesalers,” and “cannabis retailers”), “cannabis distributors,” and “cannabis delivery services,” as

such terms are defined in Section 3 of the “New Jersey Cannabis Regulatory, Enforcement Assistance, and Marketplace Modernization Act” (P.L. 2021, c. 16) (the “Act”); all medical cannabis-related land use and development, including but not limited to medical cannabis cultivators, medical cannabis manufacturers, medical cannabis dispensaries, and all other “alternative treatment centers” as defined by the Act; and all other cannabis- medical cannabis- and marijuana-related land use and development, whether recreational, medical or otherwise, and whether or not licensed or regulated pursuant to other laws, including but not limited to cannabis, medical cannabis, and marijuana cultivation, production, manufacturing, testing, and sales are prohibited in all Elsinboro Township zoning districts, provided that the lawful transfer and delivery of cannabis items, medical cannabis items, and cannabis- and medical cannabis-related supplies to locations within Elsinboro Township by transfer or delivery services that are based outside of Elsinboro Township, and the lawful possession and lawful private use of cannabis, medical cannabis, or other marijuana-related products by persons within Elsinboro Township, shall not be prohibited. The foregoing prohibitions have been enacted in conformance with Section 31.b. of the Act, to become effective prior to the August 22, 2021 deadline established in Section 31.b. of the Act.

2. The Elsinboro Township Clerk is directed to give notice of this Ordinance pursuant to *N.J.S.A. 40:55D-15* to the Clerks of all municipalities adjoining Elsinboro Township and to the Salem County Planning Board at least ten (10) days prior to the date scheduled for hearing on the adoption of this Ordinance.
3. If any section, paragraph, subsection, clause or provision of this Ordinance shall be adjudged invalid by a court of competent jurisdiction, such adjudication shall apply only to the section, paragraph subsection, clause or provision so adjudged, and the remainder of the Ordinance shall be deemed valid and effective.
4. Any article, section, paragraph, subsection, clause, or other provision of the Elsinboro Township Code that is inconsistent with the provisions of this Ordinance is hereby superceded to the extent of such inconsistency.
5. This Ordinance shall, following adoption and publication in accordance with the laws of the State of New Jersey, take effect immediately upon its filing with the Salem County Planning Board pursuant to *N.J.S.A. 40:55D-16*.

Open to the Public - Motion McAllister Second Hogate 3 Ayes
Close to the Public - Motion McAllister Second Hogate 3 Ayes
Motion to Adopt - Motion McAllister Second Hogate 3 Ayes

RESOLUTIONS TO BE APPROVED

Resolution No. 2021-37 Resolution to approve the 2020 Audit and correction plan
Motion McAllister Second Hogate 3 Ayes

**Motion to approve PSE&G Helicopter Landing Pad
Motion McAllister Second Hogate 3 Ayes**

Police Report, Building inspectors report, CO report and Tax Collector's report to be kept on file

Township Solicitor explained the Marijuana Ordinance prohibits all uses so we can decide at a later date if we want to approve certain uses.

Committee Reports

Fire Company- 10 Fire calls and 8 Ambulance calls

Emergency Management – Deputy Mayor McAllister said all is going well with Emergency Management.

Community Development- Mayor Elwell shared that the township roads have been mowed. National Night out will be on August 3, 2021. The Ft. Elfsborg Road project will raise the road 2 feet and the drive ways will be taken care of. Mayor Elwell also relayed the County Engineer has done the traffic study we asked for previously and they are going over possible changes to the intersection near Seagraves.

Township Roads- Committeeman Hogate has been made aware of a concern with Bender Drive and Riverview Drive stop signs.

Insurance- Committeeman Hogate attended the Jif meetings for June and RTK was done on June 30, 2021.

Administration- Mayor Elwell finalized the History Grant Report.

Open to Public Comment

Cheryl Leonard asked about the ordinance for chickens and other animals. Mayor Elwell explained that the planning board had looked at other ordinances and possible solutions but it is still a work in progress.

Date of Next Meeting: August 2, 2021

Motion for Adjournment at 6:08pm **Motion McAllister Second Hogate 3 Ayes**

ELSINBORO TOWNSHIP

June 7, 2021

The regular meeting was called to order at 7:00pm by Mayor Elwell as advertised. The requirements of the Sunshine Law were met by notifying the South Jersey Times within the time prescribed by law. Notice was also posted on the bulletin board at the Elsinboro Municipal Building and posted on the website as this meeting was held by teleconference due to COVID 19 protocol.

Mayor Elwell called this June 7, 2021 township committee meeting to order.

Motion to dispense with the reading of the minutes from the previous meeting and to approve as submitted **Motion McAllister Second Hogate 3 Ayes**

Treasurer's report and list of bills part of the minutes

Motion to pay bills **Motion McAllister Second Hogate 3 Ayes**

Present were: Mayor Elwell, Deputy Mayor McAllister, Committeeman Doug Hogate, CFO, John Willadsen, Clerk Uzdanovics, Solicitor Arbittier

The Township Committee made a motion to open the Municipal Building starting June 8, 2021.

Motion McAllister Second Hogate 3 Ayes

RESOLUTIONS to be approved

RESOLUTION (2021-29)

RESOLUTION TO HONOR MAYOR OF ELSINBORO'S SECOND GRADE

WHEREAS, the Mayor and Elsinboro Township Committee recognize the importance of introducing students to municipal government, and

WHEREAS, involving students through the Elsinboro Township School serves as an interactive way to teach these students about the many roles of municipal government; and

WHEREAS, in collaboration with the Elsinboro Township School second grade class, the Mayor has created a shadowing program to involve students from the community; and

WHEREAS, the Mayor and Elsinboro Township Committee congratulate Sky Pitts for being elected by his peers as Mayor; and

WHEREAS, the Elsinboro Township Committee commends Sky for his campaign efforts, and

WHEREAS, Elsinboro Township Committee is honored to have Sky take part in the Second Grade Shadowing Program; and

NOW, THEREFORE, BE IT RESOLVED that the Township Committee of the Township of Elsinboro commends and recognizes Sky Pitts; and

BE IT FURTHER RESOLVED that a copy of this resolution be presented to Sky and another placed in the minutes of the Elsinboro Township Clerk.
Motion McAllister Second Hogate 3 Ayes

RESOLUTION (2021-30)
**RESOLUTION TO HONOR THE DEPUTY MAYOR OF ELSINBORO'S
SECOND GRADE**

WHEREAS, the Mayor and Elsinboro Township Committee recognize the importance of introducing students to municipal government; and

WHEREAS, involving students through the Elsinboro Township School serves as an interactive way to teach these students about the many roles of municipal government; and

WHEREAS, in collaboration with the Elsinboro Township School second grade class, the Mayor has created a shadowing program to involve students from the community; and.

WHEREAS, the Mayor and Elsinboro Township Committee congratulate Sabrina Dorado for being elected by her peers as Deputy Mayor; and

WHEREAS, the Elsinboro Township Committee commends Sabrina for her campaign efforts; and

WHEREAS, Elsinboro Township Committee is honored to have Sabrina take part in the Second Grade Shadowing Program; and

NOW, THEREFORE, BE IT RESOLVED that the Township Committee of the Township of Elsinboro commends and recognizes Sabrina Dorado; and,

BE IT FURTHER RESOLVED that a copy of this resolution be presented to Sabrina and another placed in the minutes of the Elsinboro Township Clerk.
Motion McAllister Second Hogate 3 Ayes

RESOLUTION (2021-31)
**RESOLUTION TO HONOR THE TOWNSHIP COMMITTEE PERSON OF
ELSNIBORO'S SECOND GRADE**

WHEREAS, the Mayor and Elsinboro Township Committee recognize the importance of introducing students to municipal government; and

WHEREAS, involving students through the Elsinboro Township School serves as an interactive way to teach these students about the many roles of municipal government; and

WHEREAS, in collaboration with the Elsinboro Township School second grade class, the Mayor has created a shadowing program to involve students from the community; and

WHEREAS, the Mayor and Elsinboro Township Committee congratulate Lachlan Kane for being elected by his peers as Committee Person; and

WHEREAS, the Elsinboro Township Committee commends Lachlan for his campaign efforts; and

WHEREAS, Elsinboro Township Committee is honored to have Lachlan take part in the Second Grade Shadowing Program; and

NOW, THEREFORE, BE IT RESOLVED that the Township Committee of the Township of Elsinboro commends and recognizes Lachlan Kane; and

BE IT FURTHER RESOLVED that a copy of this resolution be presented to Lachlane and another placed in the minutes of the Elsinboro Township Clerk.

Motion McAllister Second Hogate 3 Ayes

**RESOLUTION 2021-32
ABC LIQUOR LICENSE RENEWAL**

BE IT RESOLVED by the Township Committee of Elsinboro Township, Salem County, New Jersey that the following have made application for renewal of their existing Plenary Retail Consumption Licenses, their Plenary Retail Distribution Licenses and Club Licenses in the Township of Elsinboro and they have complied with all the requirements and regulations of the Alcoholic Beverage Commission Laws, the Rules and Regulations as promulgated by the Director of the Division of Alcoholic Beverage Control; and

BE IT FURTHER RESOLVED, that the applications in form are complete in all respects; and

BE IT FURTHER RESOLVED, that the applicants are qualified to be licensed according to all statutory, regulatory and local governmental Alcoholic Beverage Laws and Regulations; and

BE IT FURTHER RESOLVED that the Club License Applications are complete in all respects, including submission of the Club Member List and the Officers and Directors of the Club are qualified according to all statutory, regulatory and local Governmental Alcoholic Beverage Laws and Regulations and the Clubs maintain all records required by the New Jersey Alcoholic Beverage Commission 12:2-8.8, and the required affidavit to said Board to show evidence of said compliance.

BE IT FURTHER RESOLVED that a copy of this resolution, certified by the Clerk, be forwarded to the office of the Director of the Division of Alcoholic Beverage Control, Trenton, New Jersey and he is hereby authorized to deliver said licenses for the period July 1, 2021 to June 30, 2022.

BE IT FURTHER RESOLVED that the following applications are approved for renewal and licenses be granted to:

1. Little Brown Derby, Inc. 248 Salem/Hancocks Bridge Rd., Salem, N.J.08079, License #1703-33-003-003 Fee \$636.00
2. Hryad, LLC, t/a Kurts Package Store 441 Fort Elfsborg Road, Elsinboro Twp., Salem, N.J. 08079 License # 1703-44-002-006 Fee \$318.00
3. Corporal Joseph C. Toulson Post #253 Veterans of the Foreign Wars, 20 Phillip Drive, Salem, N.J. 08079 License #1703-31-005-001 Fee \$150.00.

Motion McAllister Second Hogate 3 Ayes

RESOLUTION NO. 2021-33

Resolution: Approval to submit a grant application and execute a grant contract with the New Jersey Department of Transportation for the Schrier Avenue/Yerkees Land and Shad Road Land Reconstruction.

NOW, THEREFORE, BE IT RESOLVED that Committee of the Township of Elsinboro formally approves the grant application for the above stated project.

BE IT FURTHER RESOLVED that the (Mayor/Committee) and Clerk are hereby authorized to submit an electronic grant application identified as MA-2021-Schrier Avenue/Yerkees lane and Shad Roe Lane Reconstruction-00144 to the New Jersey Department of Transportation on behalf of the Township of Elsinboro.

BE IT FURTHER RESOLVED that Mayor/Committee and Clerk are hereby authorized to sign the grant agreement on behalf of the Township of Elsinboro and that their signature constitutes acceptance of the terms and conditions of the grant agreement and approves the execution of the grant agreement.

Certified as a true copy of the Resolution adopted by the Committee
On this 7th day of June, 2021.

Motion McAllister Second Hogate 3 Ayes

RESOLUTION NO. 2021-34

Resolution of Support from Elsinboro Township Authorizing the Sustainable Jersey Grant Application

WHEREAS, a sustainable community seeks to optimize quality of life for its residents by ensuring that its environmental, economic and social objectives are balanced and mutually supportive; and

WHEREAS, Elsinboro strives to save tax dollars, assure clean land, air and water, improve working and living environments; and

WHEREAS, Elsinboro is participating in the Sustainable Jersey Program; and

WHEREAS, one of the purposes of the Sustainable Jersey Program is to provide resources to municipalities to make progress on sustainability issues, and they have created a grant program called the Sustainable Jersey Small Grants Program;

THEREFORE, the Township Committee of Elsinboro Township is in support of the Elsinboro Fire Company applying for the aforementioned Grant.

THEREFORE, BE IT RESOLVED, that township committee of the Township of Elsinboro, State of New Jersey, authorize the submission of the aforementioned Sustainable Jersey Grant.

Motion McAllister Second Hogate 3 Ayes

TOWNSHIP OF ELSINBORO
RESOLUTION NO. 35-2021

Re: A Resolution of the Township Committee of the Township of Elsinboro Memorializing the Township Committee's Request that the Director of the Division of Local Government Services Approve the Insertion of an Item of Revenue and Appropriation in the Amount of \$4,000.00 in the Township of Elsinboro 2021 Budget as Permitted by NJS 40A:4-87

WHEREAS, NJS 40A:4-87 provides that the Director of the Division of Local Government may approve the insertion of any special item of revenue in the budget of any municipality when such an item shall have been made available by a public source, and the amount thereof shall not have been determined at the time of the adoption of the budget; and

WHEREAS, the Director may also approve the insertion of an item of appropriation for an equal amount; and

WHEREAS, the Township Committee has been advised by the Township's Chief Financial Officer that the Township has received \$4000.00 from the "Solid Waste Administration FY2021 Clean Communities"; and

NOW, THEREFORE, BE IT RESOLVED by the Mayor and members of the Township Committee of the Township of Elsinboro that:

1. They hereby adopt the facts and determinations as set forth in the preamble of this resolution as if the same were more fully set forth herein, and which facts and determinations shall have the same binding effect as the paragraphs set forth herein below.
2. They hereby request that the Director of Local Government Services approve the insertion of an item of revenue in the Township of Elsinboro 2021 budget, to wit: \$4,000.00, the amount of which sum of money represents payment made to the Township of Elsinboro by the "Solid Waste Administration FY2021 Clean Communities";
3. The like sum of \$4,000.00 is hereby appropriated under the caption "Solid Waste Administration FY2021 Clean Communities";
4. The Township's Chief Financial Officer shall forward a copy of this resolution, along with his certification, in appropriate form, to the State of New Jersey, Department of Community Affairs, Division of Local Government Services for approval.

Motion McAllister Second Hogate 3 Ayes

RESOLUTION NO. 2021-36 New Jersey Department of Transportation
Division of Local Aid and Economic Development Recommendation of Award
State Aid Project Country Club Road and N. Locust Ave.

Ricky Slade -	\$108,474.50
South State, Inc. -	\$115,379.00
<u>Asphalt Paving Corp. - \$105,557.00 Lowest</u>	
Paving Plus, LLC -	\$140,053.50

ORDINANCE to be Introduced

ORDINANCE NO. 2021-05 ORDINANCE AMENDING ORDINANCE 2020-05
and 16.3 (by title only)

Motion McAllister Second Hogate 3 Ayes

ORDINANCE NO. 2021-06 AN ORDINANCE AMENDING THE ELSINBORO
TOWNSHIP CODE TO PROHIBIT ALL CLASSES AND TYPES OF CANNABIS-
RELATED, MEDICAL CANNABIS-RELATED, AND OTHER MARIJUANA-
RELATED LAND USES WITHIN ELSINBORO TOWNSHIP (by title only)

Motion McAllister Second Hogate 3 Ayes

MOTION to approve FFY21 Emergency Management Agency Assistance Grant
Program

Motion McAllister Second Hogate 3 Ayes

MOTION to approve Raffle License for the Salem Historical Society

Motion McAllister Second Hogate 3 Ayes

Police Report, Building inspectors report, CO report and Tax Collector's
report to be kept on file

Solicitor Arbittier explained the Marijuana Ordinance will prohibit all
Marijuana uses and gives us more power to change our minds later to allow a
use if we feel the need.

Committee Reports

Fire Company had 10 Fire Calls and 10 Ambulance calls

Emergency Management- Deputy Mayor McAllister told us the Deputy
Emergency Management Coordinator has been busy getting the office in
order and finding grant money.

Community Development-Mayor Elwell shared the Honors Luncheon is
Wednesday and Aliyah Thomas is the speaker. He also shared the Bike to
school went well. The Mayor asked Solicitor Arbittier to look into a false
alarm nuisance ordinance regarding false fire alarms. The history grant will
start again now that the township is open to the public. The Activity stations
are still in the planning stage and will be completed. The grant report
regarding the walking path was submitted.

Township Roads- Committeeman Hogate thanked Mayor Elwell for sitting in on the bid opening for Country Club Road and N. Locust Road reconstruction.

Insurance – Committeeman Hogate has been attending the JIF meetings regularly and they are working on the budget.

Administration – Mayor Elwell thanked Deputy Mayor McAllister for cleaning up the Municipal Building. He also directed the clerk to send a letter to the County Engineer on the status of the traffic studies we requested in 2020.

Board of Health – Mayor Elwell is working with the Mosquito Commission to determine the status of projects.

Old Business – Ft. Elfsborg Road Elevation Project is moving along and the residents have been able to have their impute since it will impact their property.

Open to Public Comment

No Public Comment

Date of Next Meeting: July 6, 2021 at 5:30pm

Motion for Adjournment made at 7:53pm by McAllister, Second Hogate
3 RCV aye

ELSINBORO TOWNSHIP

August 2, 2021

The regular meeting was called to order at 7:00pm by Mayor Elwell as advertised. The requirements of the Sunshine Law were met by notifying the South Jersey Times within the time prescribed by law. Notice was also posted on the bulletin board at the Elsinboro Municipal Building and posted on the Township website.

Mayor Elwell called this August 24, 2021 township committee meeting to order.

Motion to dispense with the reading of the minutes from the previous meeting and to approve as submitted **Motion McAllister Second Hogate 3 Ayes**

CFO to read treasurer's report and list of bills

Motion to pay bills **Motion McAllister Second Hogate 3 Ayes**

Present were: Mayor Elwell, Deputy Mayor McAllister, Committeeman Doug Hogate, CFO, John Willadsen, Solicitor Arbittier

ORDINANCE TO BE INTRODUCED

ORDINANCE NO. 2021-07 Instituting a code for False Alarm Systems within the Township (by title only) Adoption September 7, 2021
Motion McAllister Second Hogate 3 Ayes

RESOLUTION TO BE APPROVED

RESOLUTION 2021-38

RESOLUTION APPOINTING A FIRE POLICE OFFICER

WHEREAS, there is a need in Elsinboro Township for a Fire Police Officer; and

WEREAS, Roger Hicks is being appointed as the Elsinboro Fire Police Officer; and

NOW, THEREFORE, BE IT RESOLVED by the governing body of the Township of Elsinboro, that Roger Hicks is hereby appointed as Fire Police Officer for the Township of Elsinboro; and

BE IT FURTHER RESOLVED that this appointment shall take effect August 1, 2021 and ending December 31, 2021.

Motion McAllister Second Hogate 3 Ayes

Police Report, tax report to be kept on file.

Township Solicitor Nothing at this time

Committee Reports

Emergency Management.- Deputy Mayor McAllister said the OEM has extra money asked for \$10,000 and received \$20,000.

Community Development- Mayor Elwell is still working on the Activity Stations for the Walking Path.

Township Roads- Committeeman Hogate told us Country Club Road reconstruction would start on August 23rd.

Insurance- Committeeman Hogate attended the JIF Retreat and Finance Meeting for July.

Administration- Mayor Elwell shared that Alissa Caltibiano who works for the County, would help with History Grant project and record the sessions. He also informed us Planning board did not have a July meeting, so we will have to follow up with Cheryl Leonard at a later date.

Open to Public Comment

Loretta Elwell asked what are we going to do about the Spotted Lattern flies now that they are in Elsinboro?

Date of Next Meeting: September 7, 2021 at 5:00pm

Motion for Adjournment at 7:27pm by **McAllister** **Second Hogate** **3 Ayes**

ELSINBORO TOWNSHIP

September 7, 2021

The regular meeting was called to order at 7:00pm by Mayor Elwell as advertised. The requirements of the Sunshine Law were met by notifying the South Jersey Times within the time prescribed by law. Notice was also posted on the bulletin board at the Elsinboro Municipal Building and posted on the Township website.

Mayor Elwell called this September 7, 2021 township committee meeting to order.

Motion to dispense with the reading of the minutes from the previous meeting and to approve as submitted **Motion McAllister** **Second Hogate** **3 Ayes**

CFO to read treasurer's report and list of bills

Motion to pay bills **Motion McAllister** **Second Hogate** **3 Ayes**

Present were: Mayor Elwell, Deputy Mayor McAllister, Committeeman Doug Hogate, CFO, John Willadsen, Solicitor Arbittier

ORDINANCE for Adoption

ORDINANCE 2021-07 INSTITUTING A CODE FOR FALSE ALARM SYSTEMS WITHIN THE TOWNSHIP

WHEREAS, the Township Committee of the Township of Elsinboro recognizes the importance of alarm systems to protect the residents of the Township of Elsinboro.

WHEREAS, the Township Committee of the Township of Elsinboro also recognizes the importance of the resources that are expended when emergency services must repeatedly respond to emergency alarms within the Township that are either accidentally or falsely set.

WHEREAS, in order to protect the Township's emergency service resources, the Township Committee of the Township of Elsinboro believes it is in the best interest of the Township and its residents to provide standards, procedures, and regulations for various types of burglar, fire, and private alarm systems or warning devices which require a response by the police department, fire department, or other Township agencies.

NOW THEREFORE BE IT ORDAINED, by the Township Committee of the Township of Elsinboro, hereby enacts this ordinance regarding false alarms as follows:

ALARM SYSTEMS

ARTICLE I: Key Boxes

- A. Key boxes required. All properties within the Township of Elsinboro having an automatic fire alarm system or a fire sprinkler system shall be equipped with a key box. Residential property shall be exempt from this requirement.
- B. Key box type. The key box shall be of DL type and approved by the Elsinboro Township Fire Official. The key box shall be installed in a location approved by the Elsinboro Township Fire Official.
- C. Key box contents. The key boxes shall contain the following:
 - (1) Keys to locked points of egress, whether on the interior or exterior of such buildings.
 - (2) Keys to locked mechanical equipment rooms.
 - (3) Keys to the locked electrical rooms.
 - (4) Keys to elevator controls.
 - (5) Keys to other areas as directed by the Township Fire Official.
- D. Time of compliance. All existing buildings shall comply within 12 months of the effective date of this article. Existing structures that have already installed key boxes may keep them in their current location. All newly constructed buildings not yet occupied, or buildings currently under construction, shall comply immediately.
- E. Penalties. Any building owner violating this article after notice from the Elsinboro Township Fire Official shall be subject to a fine of \$100.

ARTICLE II: False Alarms

A. Definitions.

As used in this article, the following terms shall have the meanings indicated:

ACT OF GOD — An electrical storm, lightning or other power fluctuation or power surge beyond the control of the alarm system owner.

AUTOMATIC ALARM DEVICE — Any alarm system which communicates or transmits alarms or prerecorded messages of fire, smoke, flood or other peril as a result of the activation of the alarm system.

FALSE ALARM — Any erroneous or unfounded communication or sound, whether caused by the malfunction of an automatic alarm device, power failure or inadvertence, negligence or intentional or unintentional act of any person, firm or corporation, either directly or indirectly, to a commercial alarm service or to any person causing the communication of the peril to the Elsinboro Township Fire Company.

PERSON — Any person, firm, partnership or corporation.

PROPERTY OWNER — Any individual, entity, corporation, tenant or other person having a legal interest in a property having an alarm system.

- B. False alarms unlawful. It is unlawful for a property owner to have more than five false alarms at any one location in any calendar year.
- C. Investigation; recordkeeping. Any person having knowledge of an alarm activation shall immediately notify the Township of Elsinboro emergency response agency Elsinboro Township Fire Company. The Fire Department shall cause an investigation to be made of all alarm activations and a record of same shall be kept on file.
- D. Prevention. It shall be the responsibility of all persons that maintain alarms systems within the Township to prevent the transmission of false alarms through training programs, periodic inspection and maintenance of the alarm system.
- E. Violations and penalties. For all false fire alarms, the Elsinboro Township Fire Official or Fire Department representative will issue a false fire alarm warning form for all false alarms to the person on location representing the business. There shall be a fine as indicated below to be paid by the owner of the business located upon the premises where the alarm is situated beginning with the sixth and each subsequent false alarm thereafter in any calendar year.
- F. Record keeping. A record of same shall be kept on file for all fire alarms in the Office of the Bureau of Fire Prevention and also on file with the Elsinboro Township Fire Company.
- G. Exceptions. The provisions of this article shall not apply to the general alerting alarms that may be used by fire companies, ambulance squads or other municipal agencies to summon response of their members. The provisions of this article shall not apply to alarm systems that are affixed to motor vehicles. For false alarms the Elsinboro Township Fire Official or the Elsinboro Township Fire Company shall issue a notice of violation

with order to pay penalty for the sixth fire alarm, as per the penalties schedule below.

H. Written Complaints. Failure to pay a fire alarm penalty will result in a written complaint from the Elsinboro Township Fire Official or Elsinboro Township Fire Company to the Lower Alloways Creek Municipal Court for collection of penalties.

I. Exceptions

Alarm activations, upon investigation of the Elsinboro Township Fire Official and/or Elsinboro Fire Company, determined to be caused by an act of God shall not be penalized per the violation schedule.

J. Violation and penalties for fire alarms.

- (1) First through fifth offense: no fine.
- (2) On the sixth alarm a penalty of \$250.
- (3) On the seventh alarm a penalty of \$300.
- (4) On the eighth alarm a penalty of \$400.
- (5) On the ninth alarm a penalty of \$500.
- (6) Any alarm thereafter a penalty of \$500.

K. All fees collected for penalties shall be added to the budget of the Elsinboro Fire Company.

Motion to open	Motion McAllister	Second Hogate	3 Ayes
Motion to close	Motion McAllister	Second Hogate	3 Ayes
Motion to adopt	Motion McAllister	Second Hogate	3 Ayes

RESOLUTION to be approved

RESOLUTION NO. 2021-39
RESOLUTION AUTHORIZING THE THIRD QUARTER TAX PAYMENT TO BE
EXTENDED UNTIL AUGUST 18, 2021

WHEREAS, The 2021-2022 Tax bills were mailed on July 22, 2021 due to the late certification of the tax rate by the State of New Jersey; and

WHEREAS, The tax collector is requesting an extension on the due date until August 18, 2021, and

THEREFORE, be it resolved by the Township Committee of Elsinboro Township as follows:

The extension of due date to August 18, 2021 after which interest will be retroactive to August 1, 2021.

BE IT FURTHER RESOLVED that a copy of this resolution be filed with the Tax Collector of Elsinboro Township.

Motion McAllister Second Hogate 3 Ayes

RESOLUTION 2021-40
RESOLUTION TO EXCLUDE THE PUBLIC

WHEREAS, the open public meetings act, N.J.S.A. 10:4-12b permits a public body to go into a closed session during a public meeting to discuss certain matters as follows:

- (1) *Matters Required by law to be confidential:* Any matter which by express provision of the Federal law or State statute or rule of court shall be rendered confidential or excluded from the provisions of the Open Public Meetings Act.
- (2) Any matter in which the release of information would impair the right to receive federal funding.
- (3) *Matters involving individual privacy:* Any matter, the disclosure of which constitutes an unwarranted invasion of individual privacy such as records, data, reports, recommendations or other personal material of any education, training, social service, medical, health, custodial, child protection, rehabilitation, legal defense, welfare, housing relocation, insurance and similar program or institution operated by a public body pertaining to any specific individual admitted to or served by such institution or program, including, but not limited to information relative to the individual's personal and family circumstances, and any material pertaining to admission, discharge, treatment, progress or condition of any individual, unless the individual concerned .
- (4) *Matters pertaining to a collective bargaining agreement:* Any matter involving a collective bargaining agreement, or the terms and conditions which are proposed for inclusion in any collective bargaining agreement, including the negotiation of the terms and conditions thereof with employees or representatives of employees of the public body.
- (5) *Matters relating to the purchase, lease acquisition of real property or investment of public funds:* Any matter involving the lease, purchase or acquisition of real property with public funds, the setting of banking rates or investment of public funds, where it could adversely affect the public interest if discussion of such matters were disclosed.
- (6) *Matters of public protection:* Any tactic and techniques utilized in protecting the safety and property of the public, provided that their disclosure could impair such protection.
- (7) *Matters relating to litigation, negotiations and attorney-client privilege:* Any matter of pending or anticipated litigation or contract negotiation other than in (4) above in which the Township is or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required for the attorney to exercise ethical duties as a lawyer.
- (8) *Matters relating to the employment relationship:* Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance of, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all of the individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed in public.
- (9) *Deliberations after public hearing.* Deliberations by the Township occurring after a public hearing that may result in a civil penalty or the suspension or loss of a license or permit of a responding party; and

WHEREAS, the Township Committee has determined that it is necessary to go into a closed session to discuss certain matters relating to the items as permitted by N.J.S.A. 10:4-12b

NOW, THEREFORE BE IT RESOLVED, by the Township Committee of Elsinboro that the Committee will go into closed session to discuss the following, in accordance with the aforesaid provisions of the Open Public Meetings Act, after which it will reconvene in the public:

1. Attorney Client/ potential Litigation

BE IT FURTHER RESOLVED, that the minutes of the closed session will be made available to the public when the need for privacy no longer exists.

Motion McAllister Second Hogate 3 Ayes

Police Report, Tax Collectors report, construction and housing to be kept on file

Committee Reports

Emergency Management. – Deputy Mayor McAllister let us know Emergency Management received a \$10,000.00 grant.

History Grant - Mayor Elwell shared that the First Interview for the history project was cancelled but we are rescheduling it.

Mayor Elwell informed Solicitor Arbittier that we have a resident using their home as Airbnb and the Zoning Officer has asked for assistance.

Clean Communities will be held October 2, 2021.

Deputy Mayor McAllister informed us we can afford the Gym Equipment for the walking path but the shipping is expensive. The school is going to look into funds

Township Roads - Committeeman Hogate reported Country Club Road is done. He also stated snow fence has been placed at the dump.

Insurance – Committeeman Hogate has been to all required meetings for September.

Close Open Session - Motion McAllister Second Hogate 3 Ayes

Open Closed Session - Motion McAllister Second Hogate 3 Ayes

The committee approved payment to Rah Owoh once he submits to GRC the dispute has been resolved.

Open to Public Comment

Date of Next Meeting: October 18, 2021

Motion for Adjournment made at 5:58pm **Motion McAllister Second**
Hogate 3 Ayes

ELSINBORO TOWNSHIP
October 18, 2021

The regular meeting was called to order at 7:00pm by Mayor Elwell as advertised. The requirements of the Sunshine Law were met by notifying the South Jersey Times within the time prescribed by law. Notice was also posted on the bulletin board at the Elsinboro Municipal Building and posted on the Township website.

Mayor Elwell called this October 18, 2021 township committee meeting to order.

Motion to dispense with the reading of the minutes from the previous meeting and to approve as submitted **Motion McAllister Second Hogate 3 Ayes**

CFO to read treasurer's report and list of bills

Motion to pay bills **Motion McAllister Second Hogate 3 Ayes**

Present were: Mayor Elwell, Deputy Mayor McAllister, Committeeman Doug Hogate, CFO, John Willadsen, Solicitor Arbittier, Clerk Uzdanovics

MOTION to approve Best Practices
Motion McAllister Second Hogate 3 Ayes

ORDINANCE TO BE Introduced

ORDINANCE NO. 2021-08 Ordinance Regulating Short Term Rentals in Elsinboro Township (by title only)
Motion McAllister Second Hogate 3 Ayes

RESOLUTIONS to be approved

**RESOLUTION APPROVING MUNICIPAL DRUG ALLIANCE GRANT
FY23 RESOLUTION 2021-41**

WHEREAS, The Township Committee of the Township of Elsinboro, County of Salem, State of New Jersey recognizes that the abuse of alcohol and drugs is a serious problem in our society amongst persons of all ages; and,

WHEREAS, the Township of Elsinboro further recognizes that it is incumbent upon not only public officials but upon the entire community to take action to prevent such abuses in our community; and

WHEREAS, the Township of Elsinboro has applied for funding to the Governor's Council on Alcoholism and Drug Abuse through the County of Salem;

NOW THEREFORE, BE IT RESOLVED by the Township of Elsinboro, County of Salem, State of New Jersey hereby recognizes the following;

1. The Township of Elsinboro does hereby authorize submission of an application for the Elsinboro Municipal Alliance grant for Fiscal year July 2022 to June 2023 in the amount of \$1843.67. This application requires a 25% cash match amount of \$460.92 and a 75% in-kind match amount of \$1382.75.
2. The Township of Elsinboro Committee acknowledges the terms and conditions for administering the Municipal Alliance grant, including the administrative compliance and audit requirements.

Motion McAllister Second Hogate 3 Ayes

Resolution of Support from Elsinboro Township Authorizing the Sustainable Jersey Grant Application
RESOLUTION NO. 2021-42

WHEREAS, a sustainable community seeks to optimize quality of life for its residents by ensuring that its environmental, economic and social objectives are balanced and mutually supportive; and

WHEREAS, Elsinboro strives to save tax dollars, assure clean land, air and water, improve working and living environments; and

WHEREAS, Elsinboro is participating in the Sustainable Jersey Program; and

WHEREAS, one of the purposes of the Sustainable Jersey Program is to provide resources to municipalities to make progress on sustainability issues, and they have created a grant program called the Sustainable Jersey Small Grants Program;

THEREFORE, the township committee of Elsinboro Township has determined that Elsinboro should apply for the aforementioned Grant.

THEREFORE, BE IT RESOLVED, that township committee of the Township of Elsinboro, State of New Jersey, authorize the submission of the aforementioned Sustainable Jersey Grant.

Motion McAllister Second Hogate 3 Ayes

RESOLUTION NO. 2021-43

A RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF ELSINBORO MEMORIALIZING THE TOWNSHIP COMMITTEE'S REQUEST THAT THE DIRECTOR OF THE DIVISION OF LOCAL GOVERNMENT SERVICES APPROVE THE INSERTION OF AN ITEM OF REVENUE AND APPROPRIATION IN THE AMOUNT OF \$10,000 IN THE TOWNSHIP OF ELSINBORO 2021 BUDGET AS PERMITTED BY NJSA 40A:4-87

WHEREAS, NJS 40A:4-87 provides that the Director of the Division of Local Government may approve the insertion of any special item of revenue in the budget of any municipality when such an item shall have been made available by a public source,

and the amount thereof shall not have been determined at the time of the adoption of the budget; and

WHEREAS, the Director may also approve the insertion of an item of appropriation for an equal amount; and

WHEREAS, the Township Committee has been advised by the Township's Chief Financial Officer that the Township has received \$10,000.00 from "2021 Sustainable Communities Grant"; and

NOW, THEREFORE, BE IT RESOLVED by the Mayor and members of the Township Committee of the Township of Elsinboro that:

1. They hereby adopt the facts and determinations as set forth in the preamble of this resolution as if the same were more fully set forth herein, and which facts and determinations shall have the same binding effect as the paragraphs set forth herein below.
2. They hereby request that the Director of Local Government Services approve the insertion of an item of revenue in the Township of Elsinboro 2021 budget, to wit: \$10,000.00, the amount of which sum of money represents payment made to the Township of Elsinboro by "2021 Sustainable Communities Grant";
3. The like sum of \$10,000.00 is hereby appropriated under the caption "2021 Sustainable Communities Grant"
4. The Township's Chief Financial Officer shall forward a copy of this resolution, along with his certification, in appropriate form, to the State of New Jersey, Department of Community Affairs, Division of Local Government Services for approval.

Motion McAllister Second Hogate 3 Ayes

Township Solicitor – Nothing at this time

COMMITTEE REPORTS

Fire Company- Elwell said the ditch behind the fire house needs to be cleaned.

Emergency Management - Deputy Mayor McAllister reported there was recently an Emergency Management drill.

Community Development - Mayor Elwell shared the date for Tree lighting is December 3, 2021.

Solicitor Arbittier suggested we codify our ordinances for legal purposes. It would be easier for the residents and anyone else who may need information. Mayor Elwell requested the clerk to get information from General Code on Codifying ordinances.

Township Roads-Committeeman Hogate informed us that the ditches by Shuman's are being cleaned.

After some discussion, the committee will make a list of ditches that need to be cleaned out.

Insurance- Committeeman Hogate has been to the meetings and everything JIF is quiet. The Plow truck is finally legal.

Administration- Currently Scheduling interviews for the history project. The county is moving forward with the plans to elevate the road on Salem Ft. Elfsborg Road.

OPEN TO PUBLIC COMMENT

No Public

Date of Next Meeting: December 6, 2021

Motion for Adjournment at 7:35pm by **Motion McAllister** **Second Hogate**
3 Ayes

ELSINBORO TOWNSHIP

December 21, 2021

The Close out meeting was called to order at 7:00pm by Mayor Elwell as advertised. The requirements of the Sunshine Law were met by notifying the South Jersey Times within the time prescribed by law. Notice was also posted on the bulletin board at the Elsinboro Municipal Building and posted on the Township website.

Mayor Elwell called this December 21, 2021 township committee meeting to order.

Motion to dispense with the reading of the minutes from the previous meeting and to approve as submitted

Motion McAllister Second Hogate 3 Ayes

CFO gave Committee treasurer's report and list of bills

Motion to pay bills **Motion McAllister Second Hogate 3 Ayes**

Present were: Mayor Elwell, Deputy Mayor McAllister, Committeeman Hogate, CFO Willadsen, Clerk Uzdanovics

RESOLUTIONS TO APPROVE

RESOLUTION (2021-45)

RESOLUTION AUTHORIZING A SHARED SERVICES AGREEMENT WITH AND BETWEEN MANNINGTON TOWNSHIP, LOWER ALLOWAYS CREEK TOWNSHIP, ELSINBORO TOWNSHIP AND OLDMANS TOWNSHIP FOR TRASH COLLECTION AND RECYCLING SERVICES IN 2022

WHEREAS, the Township of Lower Alloways Creek, Elsinboro, Mannington and Oldmans Townships desire to enter into an agreement relating to joint trash collection and recycling; and

WHEREAS, municipalities can enter into such Shared Services Agreement pursuant to NJSA 40A:65-4 et seq., and

WHEREAS, the three Townships have agreed the terms, conditions and scheduling to be memorialized within the Shared Services Agreement for Trash and Recycling Services in 2022.

WHEREAS, it is deemed to be in the public interest and advantage of the citizens of the said Townships that an Agreement be entered into for such purposes.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of Elsinboro Township that the Mayor and Clerk are hereby authorized to execute a "Shared Services Agreement Between the Township of Lower Alloways Creek, the Township of Elsinboro, the Township of Mannington and the Oldmans Township for

Recycling of Solid Waste and Joint Trash Collection Services" with the following cost sharing agreement;

	Total	Quarterly
Elsinboro Township	\$ 79,138	\$19,784
LAC	\$ 107,977	\$26,994
Mannington	\$ 72,181	\$18,045
Oldmans	\$ 92,466	\$23,116

BE IT FURTHER RESOLVED that copies of this resolution be forwarded to the Clerks of the Township of Mannington, Oldmans Township and the Superintendent of Public Works for Lower Alloways Creek Township.

Motion McAllister Second Hogate 3 Ayes

RESOLUTION NO. 2021-46
RESOLUTION APPROVING THE RENEWAL OF MUNICIPAL SOFTWARE
MAINTENANCE AGREEMENT

WHEREAS, The Township of Elsinboro has a tax program from Municipal Software; and

WHEREAS, MSI takes care of the tax program throughout the year; and

WHEREAS the Township of Elsinboro authorizing the use of MSI at \$4264.00 for 2022, and

BE IT RESOLVED that the Township Committee of the Township of Elsinboro has directed the Township clerk to proceed with.

Motion McAllister Second Hogate 3 Ayes

RESOLUTION (47-2021)

WHEREAS, N.J.S. 40A: 4-58, permits budget transfers to be made during the last two months of the fiscal year,

NOW, THEREFORE, BE IT RESOLVED in accordance with the above statute, the following transfers be made:

	From	To:
Mayor and Committee OE	\$750	
Audit OE		\$750
TOTAL	\$750	\$750

Motion McAllister Second Hogate 3 Ayes

Motion to approve Raffle License for Elsinboro Fire Company
Motion McAllister Second Hogate 2 Ayes 1 Abstain

Mayor Elwell shared the cost of the concrete for the activity stations would be taken care of by the school and the township would order the equipment for the activity stations with the rest of the grant money.

Open to Public Comment

No Public

Date of Next Meeting: January 1, 2022 at 11:00am

Motion for Adjournment at 5:45pm **McAllister, Second Hogate, 3 RCV yes**