

Mayor Elwell called the January 1, 2019 township committee meeting to order.

- Clerk Agenda/Action Items

RESOLUTION (2019-08)

RESOLUTION TO APPOINT FUND COMMISSIONER FOR MUNICIPAL JOINT INSURANCE FUND

WHEREAS, the Township of Elsinboro is a member of the Gloucester, Salem, Cumberland Counties Municipal Joint Insurance Fund, hereinafter referred to as the FUND; and

WHEREAS, the Bylaws for the FUND require that each Municipality appoint a member of the governing body or a municipal employee to serve as Fund Commissioner; and

WHEREAS, the Township Committee of Township of Elsinboro recommends the appointment of Douglas Hogate to serve as Fund Commissioner in accordance with the FUND Bylaws; and

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of Township of Elsinboro that it does hereby appoint Douglas Hogate as Fund Commissioner to the Gloucester, Salem, Cumberland Counties Municipal Joint Insurance Fund.

Motion Mcallister

Second Hogate

3 RCV Aye

RESOLUTION (2019-09)

RESOLUTION TO APPOINT ALTERNATE FUND COMMISSIONER FOR MUNICIPAL JOINT INSURANCE FUND

WHEREAS, the Township of Elsinboro is a member of the Gloucester, Salem, Cumberland Counties Municipal Joint Insurance Fund, hereinafter referred to as the FUND; and

WHEREAS, the Bylaws for the FUND require that in the manner generally prescribed by law, each Member shall be permitted to appoint an Alternate Fund Commissioner to the fund. The Alternate Fund Commissioner shall be either a member of the local unit's governing body or one of its employees and shall represent the Member in the absence of the Fund Commissioner; and

WHEREAS, N.J.A.C 11:15-2.6 states that an Alternate Fund Commissioner who is a member of the appointing local unit's governing body, shall hold office for two years or for the remainder of his/her term of office as a member of the local unit's governing body, whichever shall be less; and

WHEREAS, N.J.A.C 11:15-2.6 states that an Alternate Fund Commissioner who is an employee of the appointing Member shall hold office at the pleasure of the Member and can be removed by the Member at any time without cause; and

WHEREAS, the Township Committee of Township of Elsinboro recommends the appointment of Joseph McAllister to serve as Alternate Fund Commissioner in accordance with the FUND Bylaws; and

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of Township of Elsinboro that it does hereby appoint Joseph McAllister as Alternate Fund Commissioner to the Gloucester, Salem, Cumberland Counties Municipal Joint Insurance Fund.

Motion Mcallister

Second Hogate

3 RCV Aye

2019-10
"RESOLUTION"

RISK MANAGEMENT CONSULTANT
GLOUCESTER, SALEM, CUMBERLAND COUNTIES
MUNICIPAL JOINT INSURANCE FUND

WHEREAS, the Governing Body of Elsinboro Township is a member of the Gloucester, Salem, Cumberland Counties Municipal Joint Insurance Fund, a self insurance pooling fund, and;

WHEREAS, the Bylaws of said Fund require that each municipality appoint a RISK MANAGEMENT CONSULTANT to perform various professional services as detailed in the Bylaws and;

WHEREAS, the Bylaws indicate a fee not to exceed six percent (6%) of the municipal assessment which expenditure represents reasonable compensation for the services required and was included in the cost considered by the governing body and;

WHEREAS, NJSA 40A:11-5 (1) (m), specifically exempts the hiring of insurance consultants from competitive bidding as an extraordinary unspecifiable service; and

WHEREAS, the experience, knowledge of public insurance and risk management issues and judgmental nature required of a Risk Management Consultant's are clearly an extraordinary unspecifiable service which therefore render competitive bidding impractical;

NOW THEREFORE, be it resolved that the governing body of Elsinboro Township does hereby appoint Yang Agency as its Risk Management Consultant in accordance with 40A:11-5 and;

BE IT FURTHER RESOLVED that the governing body is hereby authorized and directed to execute the Consultant's Agreement annexed hereto and to cause a notice of this decision to be published according to NJSA 40A:11-5(1), (a), (i).

ATTEST: SB MUNICIPALITY: Mcallister

ATTEST: Dynamis Hobey CONSULTANT: BR

DATE: 14 Jan 2019

Motion Mcallister

Second Hogate

3 RCV Aye

RESOLUTION (2019 - 11)

WHEREAS, the Township of Elsinboro is able to set policies and procedures for the office of the Tax Collector that allows for the best fiscal interest of the municipality,

NOW, THEREFORE, BE IT RESOLVED, that the Tax Collector, is hereby authorized and directed to the following:

1. Interest on taxes shall be 8% on the first \$1,500 of the delinquency and 18% on all subsequent delinquency until the account is paid in full. All accounts have a 10 day grace period during each quarter when taxes are due.
2. No year end penalty will be charged to any accounts that have a \$10,000 or more balance on 12/31/2019.
3. A tax sale of all delinquent accounts for the 2018 Municipal Taxes will be held no later than March 30, 2019.
4. Delinquent tax accounts in the amount of +/- \$5.00 may, at the discretion of the tax collector be canceled prior to the tax sale.
5. Return checks for insufficient funds will be assessed the return check charge of \$20.00
6. Any payments for the redemption of Tax Sale Certificates must be submitted via certified funds (cash, money order, or certified checks).
7. Certificates of Redemption shall be issued for a fee of \$25.00.

Motion Mcallister

Second Hogate

3 RCV Aye

RESOLUTION (2019-12)

RESOLUTION AUTHORIZING A SHARED SERVICES AGREEMENT WITH AND BETWEEN MANNINGTON TOWNSHIP, LOWER ALLOWAYS CREEK TOWNSHIP, ELSINBORO TONSHIP AND OLDMANS TOWNSHIP FOR TRASH COLLECTION AND RECYCLING SERVICES IN 2019

WHEREAS, the Township of Lower Alloways Creek, Elsinboro, Mannington and Oldmans desire to enter into an agreement relating to joint trash collection and recycling; and

WHEREAS, municipalities can enter into such Shared Services Agreement pursuant to NJSA 40A:65-4 et seq., and

WHEREAS, the three Townships have agreed the terms, conditions and scheduling to be memorialized within the Shared Services Agreement for Trash and Recycling Services in 2018.

WHEREAS, it is deemed to be in the public interest and advantage of the citizens of the said Townships that an Agreement be entered into for such purposes.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of Elsinboro Township that the Mayor and Clerk are hereby authorized to execute a "Shared Services Agreement Between the Township of Lower Alloways Creek, the Township of Elsinboro, the Township of Mannington, and Oldmans Township for Recycling of Solid Waste and Joint Trash Collection Services" with the following cost sharing agreement;

	Total	Quarterly
Elsinboro Township	\$ 82,794.00	\$20,698.50
Mannington	72,626.00	18,156.00
LAC	101,689.00	25,422.25
Oldmans	92,270.00	23,067.50

BE IT FURTHER RESOLVED that copies of this resolution be forwarded to the Clerks of the Township of Mannington and the Superintendent of Public Works for Lower Alloways Creek Township.

Motion Mcallister Second Hogate 3 RCV Aye

Mayor Elwell explained the backup day on the trash calendar would now be Tuesday since Oldmans has become part of the trash coalition.

Mayor Elwell addressed the public for 2019

The Mayor wished everyone a Happy New Year

Police Report was read by clerk

Open to Public Comment – no Comment

Date of Next Meeting: February 4, 2019

Motion for Adjournment made at 11:25pm by McAllister second Hogate
3 RCV ayes

ELSBORO TOWNSHIP

February 4, 2019

The regular meeting was called to order at 7:00pm by Mayor Elwell as advertised. The requirements of the Sunshine Law were met by notifying the South Jersey Times within the time prescribed by law. Notice was also posted on the bulletin board at the Emergency Management Building.

Mayor Elwell called this February 4, 2019 township committee meeting to order.

Please stand for the flag salute

Present were: Mayor Elwell, Deputy Mayor McAllister, Committeeman Doug Hogate, John Willadsen, CFO, Solicitor Trunk, Clerk Uzdanovics, and several residents

Motion to dispense with the reading of the minutes from the previous meeting and to approve as submitted

Motion McAllister Second Hogate RCV 3 yes

Treasurer's report and list of bills read by Chief Financial Officer

Motion to pay bills after inspection and sufficient funds are available

Motion McAllister Second Hogate RCV 3 yes

ORDINANCES TO BE INTRODUCED

ORDINANCE NO. 2019-01 – 2019 “CAP” ORDINANCE TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION LIMITS AND TO ESTABLISH A CAP BANK(N.J.S.A.40A:4-45.14) 1ST Reading by title only, will consider for final adoption after public hearing on April 1, 2019

Motion McAllister Second Hogate RCV 3 yes

ORDINANCE NO. 2019-02- AMENDMENT OF ORDINANCE NO. 2018-03 AN ORDINANCE ESTABLISHING RATE OF COMPENSATION FOR EMPLOYEES IN THE YEAR 2018 (1ST Reading by title only, will consider for final adoption after public hearing on March 4, 2019)

Motion McAllister Second Hogate RCV 3 yes

MOTION TO APPROVE Joseph McAllister for Solid Waste Council

Motion McAllister Second Hogate RCV 3 yes

Police Report, Building inspectors report and CO report to be read by clerk

Township Solicitor - Niki Trunk was introduced as our new Solicitor and she thanked the committee for the appointment.

Committee Reports

Fire Company – 2 fire and 6 ambulance calls for January

Emergency Management Deputy Mayor McAllister met with the new appointees Mike Khairzada and Buddy May.

Mayor Elwell reported -

Community Development - The budget looks good. The wellness grant is under way.

Health and Wellness – The San Flippo Ditch project received 2nd phase approval and the clerk will send out the easements. The pump for the Ft. Elfsborg road is moving forward.

The rabies clinic had 22 dogs and 6 cats

LAC is trimming where needed per an interlocal agreement.

The pipes are fixed on Sinnickson Landing Road.

Administration – The revised Master Plan will be completed this year.

Fire Company – 2 fire and 6 ambulance calls for January

Deputy Mayor McAllister reported -

Emergency Management - He met with the new appointees, Mike Khairzada and Buddy May and they have already started working on things.

Committeeman Hogate reported -

Township Roads- Sinnickson land is open now.

Insurance- The JIF is in good shape and he is now the chairman of the finance committee. Also, Mayor Elwell and he attended the elected officials training.

Open to Public Comment

Mr. Hart said he is glad to hear that the pump or raised road is still on the table. He also said the sluice get needs to be fixed across from Mr. Hart it is clogged.

Mr. Grant told us he received his permits for this year for mowing and the state wants to have a bird sanctuary. Mr. Grant also offered a shorter version of our calendar. The mayor thanked him.

Date of Next Meeting: March 4, 2019

Motion for Adjournment 7:42pm made by **McAllister, Second Hogate, RCV 3 ayes**

ELSINBORO TOWNSHIP

March 4, 2019

The regular meeting was called to order at 7:00pm by Mayor Elwell as advertised. The requirements of the Sunshine Law were met by notifying the South Jersey Times within the time prescribed by law. Notice was also posted on the bulletin board at the Emergency Management Building.

Mayor Elwell called this March 4, 2019 township committee meeting to order.

Please stand for the flag salute

Present were: Mayor Elwell, Deputy Mayor McAllister, Committeeman Doug Hogate, John Willadsen, CFO, Solicitor Trunk, Clerk Uzdanovics, and several residents

Motion to dispense with the reading of the minutes from the previous meeting and to approve as submitted

Motion McAllister Second Hogate RCV 3 yes

Treasurer's report and list of bills read by Chief Financial Officer

Motion to pay bills after inspection and sufficient funds are available

Motion McAllister Second Hogate RCV 3 yes

ORDINANCE TO BE INTRODUCED

ORDINANCE NO. 2019-02 Amendment of Ordinance No. 2018-03 An ordinance establishing the rates of compensation for employees for 2018. By title only

Motion McAllister Second Hogate RCV 3 yes

RESOLUTIONS FOR APPROVAL

RESOLUTION NO. 2019-17 Resolution to honor Robert Klein. **Tabled to next meeting**

RESOLUTION 2019-18 RESOLUTION TO AWARD THE CONTRACT FOR MOWING

WHEREAS, Elsinboro Township has a need for Mowing Services; and

WHEREAS, the Township Committee of the Township of Elsinboro has awarded the Mowing Services contract to Joseph Robbins; and

NOW, THEREFORE, BE IT RESOLVED by the governing body of the Township of Elsinboro, that this takes effect on March 1, 2019; and

Motion McAllister Second Hogate RCV 3 yes

RESOLUTION 2019-19

Resolution Authorizing an Agreement with the Township of Elsinboro and the Elsinboro Township School

WHEREAS, the Township of Elsinboro and Elsinboro Township School want to promote health and wellness; and

WHEREAS, The Township of Elsinboro and Elsinboro Township school have agreed to work together using Elsinboro School Property for Recreation Facilities; and

WHEREAS, The State of New Jersey promotes governing bodies to work together for the general welfare of the communities; and

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Elsinboro that the Mayor, on behalf of Elsinboro, is authorized to execute an Agreement with the Elsinboro Township School; and

AND, BE IT FURTHER RESOLVED, that the Clerk certify a copy of this Resolution and file it on the public record.

Motion McAllister

Second Hogate

RCV 3 yes

**SALEM COUNTY, NEW JERSEY
RESOLUTION 2019-21**

**RESOLUTION APPROVING THE AGREEMENT FOR ANIMAL SHELTER
SERVICES**

WHEREAS, Elsinboro Township has a need for Animal Shelter Services; and

WHEREAS, the Township Committee of the Township of Elsinboro has approved the agreement for Animal Shelter Services with Voorhee's Animal Orphange; and

NOW, THEREFORE, BE IT RESOLVED by the governing body of the Township of Elsinboro, that this takes effect on March 1, 2019; and

Motion McAllister

Second Hogate

RCV 3 yes

Motion to approve Jif Safety Contract

Motion McAllister

Second Hogate

RCV 3 yes

Motion to approve Tax Collectors Annual Report

Motion McAllister

Second Hogate

RCV 3 yes

Police Report, Building inspectors report, CO report and Tax Collectors were read by clerk

Township Solicitor- nothing for public session.

Committee Reports

Emergency Management -Deputy Mayor McAllister replaced batteries in digital sign and the board was replaced under warrantee

Township Roads- Committeeman Hogate said Sinnickson Landing is done and the road will be repaired when the weather is better.

Insurance- Committeeman Hogate went over our asset review with George Reese at the Young Agency to be sure we were up to date.

Open to Public Comment

Mr. Hart asked if they could keep the gate at the point open until winter is over for the snow plow. Mayor Elwell said he would see what they could do.

Mr. Grant showed everyone what is going on at his property with fish and wildlife projects. He also informed us about the Earth Day cleanup they will be having.

Mr. Simpkins ask about the trash cans being turned around again and the Mayor said we will get the answer.

RESOLUTION 2019-20
Resolution Authorizing Executive Session

WHEREAS, the Open Public Meetings Act, N.J.S.A. 10:4-12b permits a public body to go into a closed session during a public meeting to discuss certain matters as follows:

- (1) *Matters Required by law to be confidential:* Any matter which by express provision of the Federal law or State statute or rule of court shall be rendered confidential or excluded from the provisions of the Open Public Meetings Act.
- (2) Any matter in which the release of information would impair the right to receive federal funding.
- (3) *Matters involving individual privacy:* Any matter, the disclosure of which constitutes an unwarranted invasion of individual privacy such as records, data, reports, recommendations or other personal material of any education, training, social service, medical, health, custodial, child protection, rehabilitation, legal defense, welfare, housing relocation, insurance and similar program or institution operated by a public body pertaining to any specific individual admitted to or served by such institution or program, including, but not limited to information relative to the individual's personal and family circumstances, and any material pertaining to admission, discharge, treatment, progress or condition of any individual, unless the individual concerned .
- (4) *Matters pertaining to a collective bargaining agreement:* Any matter involving a collective bargaining agreement, or the terms and conditions which are proposed for inclusion in any collective bargaining agreement, including the negotiation of the terms and conditions thereof with employees or representatives of employees of the public body.
- (5) *Matters relating to the purchase, lease acquisition of real property or investment of public funds:* Any matter involving the lease, purchase or acquisition of real property with public funds, the setting of banking rates or investment of public funds, where it could adversely affect the public interest if discussion of such matters were disclosed.
- (6) *Matters of public protection:* Any tactic and techniques utilized in protecting the safety and property of the public, provided that their disclosure could impair such protection.
- (7) *Matters relating to litigation, negotiations and attorney-client privilege:* Any matter of pending or anticipated litigation or contract negotiation other than in (4) above in which the Township is or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required for the attorney to exercise ethical duties as a lawyer.

(8) *Matters relating to the employment relationship:* Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance of, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all of the individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed in public.

(9) *Deliberations after public hearing.* Deliberations by the Township occurring after a public hearing that may result in a civil penalty or the suspension or loss of a license or permit of a responding party; and

WHEREAS, the Township Committee has determined that it is necessary to go into a closed session to discuss certain matters relating to the items as permitted by N.J.S.A. 10:4-12b

NOW, THEREFORE BE IT RESOLVED, by the Township Committee of Elsinboro that the Committee will go into closed session to discuss the following, in accordance with the aforesaid provisions of the Open Public Meetings Act, after which it will reconvene in the public:

1. Attorney Client/ potential Litigation

BE IT FURTHER RESOLVED, that the minutes of the closed session will be made available to the public when the need for privacy no longer exists.

Motion McAllister

Second Hogate

RCV 3 yes

Motion to close open session **McAllister** **Second Hogate** **RCV 3 yes**

Motion to open closed session **McAllister** **Second Hogate** **RCV 3 yes**

Date of Next Meeting: April 2, 2018

Motion for Adjournment **McAllister** **Second Hogate** **RCV 3 yes**

ELSINBORO TOWNSHIP

April 1, 2019

The regular meeting was called to order at 7:00pm by Mayor Elwell as advertised. The requirements of the Sunshine Law were met by notifying the South Jersey Times within the time prescribed by law. Notice was also posted on the bulletin board at the Emergency Management Building.

Mayor Elwell called this April 1, 2019 township committee meeting to order.

Please stand for the flag salute

Present were: Mayor Elwell, Deputy Mayor McAllister, Committeeman Doug Hogate, John Willadsen, CFO, Solicitor Trunk, Clerk Uzdanovics, and several residents

Motion to dispense with the reading of the minutes from the previous meeting and to approve as submitted

Motion McAllister Second Hogate RCV 3 yes

Treasurer's report and list of bills read by Chief Financial Officer

Motion to pay bills after inspection and sufficient funds are available

Motion McAllister Second Hogate RCV 3 yes

2019-01

2019 "CAP" ORDINANCE TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION LIMITS AND TO ESTABLISH A CAP BANK (N.J.S.A. 40A:4-45.14)

WHEREAS, the Local Government Cap Law, N.J.S.A. 40A:4-45.1 et seq., provides that in the preparation of its annual budget, a municipality shall limit any increase in said budget up to 2.5% unless authorized by ordinance to increase it to 3.5% over the previous year's final appropriations, subject to certain exceptions; and,

WHEREAS, N.J.S.A. 40A:4-45.15a provides that a municipality may, when authorized by ordinance, appropriate the difference between the amount of its actual final appropriation and the 3.5% percentage rate as an exception to its final appropriations in either of the next two succeeding years; and,

WHEREAS, the Township Committee of the Township of Elsinboro in the County of Salem finds it advisable and necessary to increase its CY 2019 budget by up to 3.5% over the previous year's final appropriations, in the interest of promoting the health, safety and welfare of the citizens; and,

WHEREAS, the Township Committee hereby determines that a 3.5% increase in the budget for said year, amounting to \$5674.51 in excess of the

increase in final appropriations otherwise permitted by the Local Government Cap Law, is advisable and necessary; and,

WHEREAS, the Township Committee hereby determines that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years.

NOW, THEREFORE, BE IT ORDAINED by the Township Committee of the Township of Elsinboro, in the County of Salem, a majority of the full authorized membership of this governing body affirmatively concurring that, in the CY 2019 budget year, the final appropriations of the Township of Elsinboro shall, in accordance with this ordinance and N.J.S.A. 40A:4-45.14, be increased by 3.5%, amounting to \$19,860.80, and that the CY 2019 municipal budget for the Township of Elsinboro be approved and adopted in accordance with this ordinance; and

BE IT FURTHER ORDAINED that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years; and,

BE IT FURTHER ORDAINED that a certified copy of this ordinance as introduced be filed with the Director of the Division of Local Government Services within 5 days of introduction; and

BE IT FURTHER ORDAINED that a certified copy of this ordinance upon adoption, with the recorded vote included thereon, be filed with said Director within 5 days after such adoption.

Motion to open to public McAllister Second Hogate RCV 3 yes

Motion to close public McAllister Second Hogate RCV 3 yes

Motion to adopt McAllister Second Hogate RCV 3 yes

ORDINANCE (2019-02)

AMENDMENT OF ORDINANCE No. 2018-03 FOR EMPLOYEES IN 2018
OFFICERS AND EMPLOYEES OF ELSINBORO TOWNSHIP

WHEREAS, the Township Committee of the Township of Elsinboro desires to establish a rate of compensation for all of its officers and employees;

NOW, THEREFORE, BE IT ORDAINED by the Township Committee of the Township of Elsinboro, County of Salem, State of New Jersey, that the rate of compensation for each officer and employee of Elsinboro Township for the calendar year 2018 shall be as follows:

OFFICER/EMPLOYEE	COMPENSATION
Mayor	\$6,082.00
Township Committee	5,282.00
Registrar of Vital Statistics	493.00
Municipal Improvement Search Clerk	493.00

Tax Clerk	14.52
Chief Financial Officer	11,065.00
Tax Assessor	11,891.00
Tax Collector	9,496.00
Tax Search Clerk	495.00
Planning Board Secretary	\$100/per meeting
Zoning Officer	2,662.00
Construction Official	9,496.00
Electrical Sub-Code Official	2,081.00
Plumbing Sub-Code Official	1,273.00
Fire Sub-Code Official	1,273.00
Crossing Guard	8.89
Emergency Management Coordinator	3,335.00
Deputy Emergency Management Coordinator	1,669.00
Board of Health Secretary	418.00
Board of Health Committee	50.00
Clean Communities Coordinator	200.00
Secretary-Parttime	9.48
Parttime Maintenance Worker	26.01

Motion to open to public McAllister Second Hogate RCV 3 yes
Motion to close public McAllister Second Hogate RCV 3 yes
Motion to adopt McAllister Second Hogate RCV 3 yes

ORDINANCE TO BE INTRODUCED

**ORDINANCE NO. 2019-03 ORDINANCE ESTABLISHING THE RATE OF
COMPENSATION FOR OFFICERS AND EMPLOYEES OF ELSINBORO
TOWNSHIP FOR YEAR 2019 (By title only adoption May 6, 2019)**

BESOLUTIONS TO BE APPROVED

**RESOLUTION NO. 2019-17 RESOLUTION TO HONOR ROBERT KLEIN
(Tabled)**

**Elsinboro Township
RESOLUTION NO. 2019-22**

Committee of
The Municipal
Township of Elsinboro,
of Salem, for the Fiscal Year 2019

Title: A Resolution of the Township
the Township of Elsinboro –
Budget of the
County

BE IT RESOLVED by the mayor and members of the Township Committee of the Township of Elsinboro that the following statements of revenues and appropriations shall constitute the Municipal Budget for the year 2019:

Anticipated Revenues \$377,922.40

Amount to be raised by taxation	\$441,020.21
Total Revenues	\$818,942.61
Appropriations	\$615,154.76
Reserve for uncollected taxes	\$203,787.85
Total Appropriations	\$818,942.61

BE IT FURTHER RESOLVED that said budget shall be published in “South Jersey Times” in the issue of April 21, 2019; and

BE IT FURTHER RESOLVED that a public hearing on the municipal budget and tax resolution will be held at the Municipal Building on April 1, 2019, at 7:00 pm, at which time and place objections to said budget and tax resolution for the year 2019 may be presented by taxpayers or other interested persons.

Motion McAllister

Second Hogate

RCV 3 yes

**2019-23
RESOLUTION**

WHEREAS, an emergency has arisen with respect to:

The municipal building needing to have water leaks in the municipal building fixed which has since led to suspected mold in the attic and these items needed to be remediated as well as the HVAC system.

No adequate provision was made in the 2019 budget for the aforesaid purpose, and N.J.S. 40A:4-46 provides for the creation of an emergency appropriation for the purpose above mentioned, and

WHEREAS, the total amount of emergency appropriation(s) created including the appropriation to be created by this resolution is \$24,500.00 and three percent of the total operations in the budget for the year 2019 is **\$24,782.20**.

NOW, THEREFORE, BE IT RESOLVED (not less than two-thirds of all the members thereof affirmatively concurring) that in accordance with N.J.S.A. 40A:4-46,

1. An emergency appropriation be and the same is hereby made for in the amount of \$24,500.00
1. That said emergency appropriation shall be provided by a Capital Ordinance to be adopted by December 31, 2019.
2. That two certified copies of this resolution be filed with the Director of Local Government Services.

Motion McAllister

Second Hogate

RCV 3 yes

MOTION to approve Raffle license for VFW Post 253 Ladies Auxiliary CPL Joseph C Toulson

Motion McAllister

Second Hogate

RCV 3 yes

MOTION to approve Instant Raffle License for VFW Post 253

Motion McAllister

Second Hogate

RCV 3 yes

Police Report, Building inspectors report, and Tax Collectors report were read by clerk

Township Solicitor had nothing to report.

Committee Reports

Emergency Management.- Deputy Mayor McAllister reported that the Coordinator Mike Khairzada and Deputy Coordinator Bud May are doing the classes required for their positions and all is going well.

Township Roads- Committeeman Hogate told us he is trying to get more material to finish the potholes on Money Island Road. He also said the county will be patching potholes soon.

New Business- Mayor Elwell informed everyone we received the DOT Grant for Delaware Avenue.

Open to Public Comment

Mr. Grant told everyone he has about 30 people for Earth Day. He also told us he to Vo tech may finish the walking trail on the states property.

Mr. Grant and some others have been working on acquiring the Boat Ramp he thinks it is feasible to run it as the judge ordered. He also asked if the township would like to be involved.

Mayor Elwell responded that the Township has always supported the ramp and most of the residents are for the boat ramp. The solicitor advised it would be challenging for the township to be involved since it is a private group of individuals and would cause liability concerns for the township.

The mayor agreed and said it might make it more difficult for the residents with what the judge ordered the township to do. The Mayor requested Mr. Grant provide more details on the project. Mr. Grant said he would provide additional details.

Date of Next Meeting: May 6, 2019

Motion for Adjournment made at 7:48pm Motion McAllister

Second Hogate RCV 3 yes

ELSINBORO TOWNSHIP

May 6, 2019

The regular meeting was called to order at 7:00pm by Mayor Elwell as advertised. The requirements of the Sunshine Law were met by notifying the South Jersey Times within the time prescribed by law. Notice was also posted on the bulletin board at the Emergency Management Building.

Mayor Elwell called this May 6, 2019 township committee meeting to order.

Please stand for the flag salute

Present were: Mayor Elwell, Deputy Mayor McAllister, Committeeman Doug Hogate, John Willadsen, CFO, Solicitor Trunk, Clerk Uzdanovics, and several residents

Motion to dispense with the reading of the minutes from the previous meeting and to approve as submitted

Motion McAllister Second Hogate RCV 3 yes

Treasurer's report and list of bills read by Chief Financial Officer

Motion to pay bills after inspection and sufficient funds are available

Motion McAllister Second Hogate RCV 3 yes

RESOLUTIONS approved

RESOLUTION NO. 2019-17

RESOLUTION TO HONOR ROBERT KLEIN

WHEREAS, the Mayor and Elsinboro Township Committee wish to honor Robert Klein; and

WHEREAS, Robert Klein has lived in Elsinboro since 2001 and is a lifetime resident of Salem County; and

WHEREAS, Robert Klein has an extensive background in Emergency Services; and

WHEREAS, Robert Klein has served Elsinboro Township for over 18 years in various roles; and

WHEREAS, Robert Klein has served to serve as the Deputy Emergency Management Coordinator; and

WHEREAS, Robert Klein always puts Elsinboro Township first; and

WHEREAS, Robert Klein was previously recognized as veteran of the year in 2017; and

WHEREAS, Robert Klein has assisted in leading Elsinboro Township through many emergencies, including hurricanes, flooding, snow storms, road closures, tree's down and numerous other events; and

WHEREAS, Robert Klein has successfully guided the Emergency Management Team through training exercises, state and federally graded drills, and hazard mitigation planning; and

WHEREAS Robert Klein has been a valuable resource for the Elsinboro Fire Company and all of the residents of Elsinboro Township; and

WHEREAS, Robert Klein has set the standard for Deputy Emergency Management Coordinators, and has committed his career to Elsinboro Township; and

WHEREAS, his voluntary contributions are exemplary to the dedication that is the foundation upon which communities succeed and he is now being honored for his many attributes; and

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of Township of Elsinboro that the Township registers its appreciation for his dedication to his community and fellow man and hereby honors, Robert Klein.

BE IT FURTHER RESOLVED that a copy of this resolution be presented to him and another placed in the minutes of the Elsinboro Township Clerk.

Motion McAllister

Second Hogate

RCV 3 yes

GOVERNING BODY CERTIFICATION OF COMPLIANCE WITH THE
UNITED STATES EQUAL EMPLOYMENT OPPORTUNITY COMMISSION'S
"Enforcement Guidance on the Consideration of Arrest and Conviction Records in Employment
Decisions Under Title VII of the Civil Rights Act of 1964"

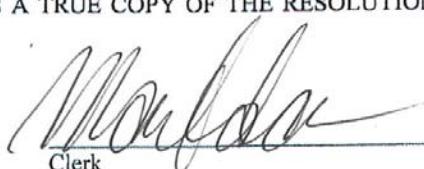
2019-24 RESOLUTION

WHEREAS, N.J.S.A. 40A:4-5 as amended by P.L. 2017, c.183 requires the governing body of each municipality and county to certify that their local unit's hiring practices comply with the United States Equal Employment Opportunity Commission's "Enforcement Guidance on the Consideration of Arrest and Conviction Records in Employment Decisions Under Title VII of the Civil Rights Act of 1964," as amended, 42 U.S.C. § 2000e et seq., (April 25, 2012) before submitting its approved annual budget to the Division of Local Government Services in the New Jersey Department of Community Affairs; and

WHEREAS, the members of the governing body have familiarized themselves with the contents of the above-referenced enforcement guidance and with their local unit's hiring practices as they pertain to the consideration of an individual's criminal history, as evidenced by the group affidavit form of the governing body attached hereto.

NOW, THEREFORE BE IT RESOLVED, That the Township Committee of the Township of Elsinboro hereby states that it has complied with N.J.S.A. 40A:4-5, as amended by P.L. 2017, c.183, by certifying that the local unit's hiring practices comply with the above-referenced enforcement guidance and hereby directs the Clerk to cause to be maintained and available for inspection a certified copy of this resolution and the required affidavit to show evidence of said compliance.

I HEREBY CERTIFY THAT THIS IS A TRUE COPY OF THE RESOLUTION PASSED AT THE
MEETING HELD ON April 1, 2019.


Clerk

Resolution No. 2019-25

TOWNSHIP OF ELSINBORO SELF-EXAMINATION OF BUDGET RESOLUTION *[as required by DCA]*

WHEREAS, N.J.S.A. 40A:4-78b has authorized the Local Finance Board to adopt rules that permit municipalities in sound fiscal condition to assume the responsibility, normally granted to the Director of the Division of Local Government Services, of conducting the annual budget examination; and

WHEREAS, N.J.A.C. 5:30-7 was adopted by the Local Finance Board on February 11, 1997; and

WHEREAS, pursuant to N.J.A.C. 5:30-7.2 through 7.5, the **Township of Elsinboro** has been declared eligible to participate in the program by the Division of Local government Services, and the Chief Financial officer has determined that the local government meets the necessary conditions to participate in the program for the 20__ budget year.

NOW THEREFORE BE IT RESOLVED by the governing body of the **Township of Elsinboro** that in accordance with N.J.A.C. 5:30-7.6a & 7.6b and based upon the Chief Financial Officer's certification, the governing body has found the budget has met the following requirements:

1. That with reference to the following items, the amounts have been calculated pursuant to law and appropriated as such in the budget:
 - a. Payment of interest and debt redemption charges
 - b. Deferred charges and statutory expenditures
 - c. Cash deficit of preceding year
 - d. Reserve for uncollected taxes
 - e. Other reserves and non-disbursement items
 - f. Any inclusions of amounts required for school purposes.
2. That the provisions relating to limitation on increases of appropriations pursuant to N.J.S.A. 40A:4-45.2 and appropriations for exceptions to limits on appropriations found at N.J.S.A. 40A:4-45.3 et seq., are fully met (complies with CAP law).
3. That the budget is in such form, arrangement, and content as required by the Local Budget Law and N.J.A.C. 5:30-4 and 5:30-5.
4. That pursuant to the Local Budget Law:
 - a. All estimates of revenue are reasonable, accurate and correctly stated,
 - b. Items of appropriation are properly set forth
 - c. In itemization, form, arrangement and content, the budget will permit the exercise of the comptroller function within the municipality.
5. The budget and associated amendments have been introduced and publicly advertised in accordance with the relevant provisions of the Local Budget Law, except that failure to meet the deadlines of N.J.S.A. 40A:4-5 shall not prevent such certification.
6. That all other applicable statutory requirements have been fulfilled.

BE IT FURTHER RESOLVED that a copy of this resolution will be forwarded to the Director of the Division of Local Government Services upon adoption.

Motion McAllister

Second Hogate

RCV 3 yes

TOWNSHIP OF ELSINBORO
RESOLUTION NO. 2019-26

A resolution of the Township Committee of the Township of Elsinboro Authorizing the Clerk to read Resolution No. 2019-27 by title only

WHEREAS, NJS 40A:4-8, as amended by Chapter 259, P. L. 1995, provides that a budget resolution may be read by title only at the time of the public hearing if a resolution is passed by not less than a majority of the full governing body, providing that at least one week prior to the date of hearing a complete copy of the budget has been made available for public inspection in the Township of Elsinboro and copies have been made available by the Clerk to persons requesting them; and

WHEREAS, these two conditions have been met,

NOW, THEREFORE, BE IT RESOLVED by the Mayor and members of the Township Committee of the Township of Elsinboro that the Township's 2019 budget shall be read by title only.

Motion McAllister

Second Hogate

RCV 3 yes

RESOLUTION NO. 2019-27 RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF ELSINBORO ADOPTING THE 2019 MUNICIPAL BUDGET OF THE TOWNSHIP OF ELSINBORO BY TITLE ONLY AS PERMITTED BY RESOLUTION 2019-26

Motion to open to public **McAllister** **Second Hogate** **RCV 3 yes**

Motion to close public **McAllister** **Second Hogate** **RCV 3 yes**

Motion to adopt **McAllister** **Second Hogate** **RCV 3 yes**

Mayor Elwell used his budget presentation to explain each piece of the Township budget.

Mr. Grant asked how to control the 2 to 3 cent increases. Mayor Elwell explained the committee works on it very diligently, but things increase like police, trash and mowing.

Deputy Mayor McAllister said we try to squeeze every penny.

Committeeman Hogate said this puts it all in perfect perspective when you work on the budget.

ORDINANCE TO BE ADOPTED

ORDINANCE NO. 2019-03

AN ORDINANCE ESTABLISHING RATE OF COMPENSATION FOR OFFICERS AND EMPLOYEES OF ELSINBORO TOWNSHIP

WHEREAS, the Township Committee of the Township of Elsinboro desires to establish a rate of compensation for all of its officers and employees;

NOW, THEREFORE, BE IT ORDAINED by the Township Committee of the Township of Elsinboro, County of Salem, State of New Jersey, that the rate of compensation for each officer and employee of Elsinboro Township for the calendar year 2019 shall be as follows:

OFFICER/EMPLOYEE COMPENSATION

Mayor \$6,188.00
Township Committee 5,388.00
Registrar of Vital Statistics 503.00
Municipal Improvement Search Clerk 503.00
Tax Clerk 14.81
Chief Financial Officers 11,286.00
Tax Assessor 12,129.00
Tax Collector 9,686.00
Tax Search Clerk 505.00
Planning Board Secretary \$100/per meeting
Zoning Officer 2,715.00
Construction Official 9,686.00
Electrical Sub-Code Official 2,123.00
Plumbing Sub-Code Official 1,298.00
Fire Sub-Code Official 1,298.00
Crossing Guard 9.07
Crossing Guard 10.00 Effective 7/1/19
Emergency Management Coordinator 2,500.00
Deputy Emergency Management Coordinator 2,000.00
Board of Health Secretary 418.00
Board of Health Committee 50.00
Clean Communities Coordinator 200.00
Secretary- Parttime 9.48
Secretary- Parttime 10.00 Effective 7/1/19
Parttime Maintenance Worker 26.01

Motion to open to public McAllister Second Hogate RCV 3 yes

Motion to close public McAllister Second Hogate RCV 3 yes

Motion to adopt McAllister Second Hogate RCV 3 yes

ORDINANCES TO BE INTRODUCED

ORDINANCE NO. 2019-04 CAPITAL ORDINANCE OF THE TOWNSHIP OF ELSINBORO, COUNTY OF SALEM, STATE OF NEW JERSEY, AUTHORIZING THE RECONSTRUCTION OF DELAWARE AVENUE IN THE AMOUNT OF \$192,000 INCLUDING THE APPROPRIATION OF \$32,000 FROM THE CAPITAL IMPROVEMENT FUND IN THE GENERAL CAPITAL FUND FOR THE AFORESAID PURPOSE

Motion McAllister Second Hogate RCV 3 yes

Motion to approve Raffle License for the Salem County Historical Society

Motion McAllister Second Hogate RCV 3 yes

Police Report, Building inspectors report, CO report and Tax Collector's report were read by clerk

Township Solicitor Nothing at this time

Committee Reports

Emergency Management.- Deputy Mayor McAllister said the New coordinators have 120 hours in for class time and the drill is May 23.

Community Development- Mayor Elwell told us there are Mosquito projects that need to be completed. The township Roads should be mowed around Memorial Day. The animal shelter issue was discussed at the local Government dinner but we are far from a resolution.

Bike to school day will be May 8 with the mayor and the shadowing project will be held at the next meeting along with Veteran of the year.

Township Roads- Committeeman Hogate informed a list of road signs for the county roads was given to the county.

The request for no passing on Salem Hancock's Bridge was denied.

The damage done by the crane on Sinnickson Landing still needs to be fixed and Abbotts Farm Road still floods.

Insurance-Committeeman Hogate let us know the JIF had done the inspections for loss control and right to know. Everything is good we just need the right to know book. He also said Elsinboro is up for renewal with the JIF this year.

Open to Public Comment

Mr. Grant told everyone the beach cleanups went very well and told us about some issues on the beach that need to be addressed. Mayor Elwell asked him to email the list to the clerk and fill out a complaint form. Mr. Grant also told everyone about the letter he sent to senator Sweeney asking him to talk to PSE & G about donating boat ramp. PSE&G does not want to do that. Mayor Elwell shared that the township supports the boat ramp but cannot force someone to sell it to anyone person.

Date of Next Meeting: June 3, 2019

Motion for Adjournment at 8:30pm **McAllister Second Hogate RCV 3**
yes

ELSINBORO TOWNSHIP

June 3, 2019

The regular meeting was called to order at 7:00pm by Mayor Elwell as advertised. The requirements of the Sunshine Law were met by notifying the South Jersey Times within the time prescribed by law. Notice was also posted on the bulletin board at the Emergency Management Building.

Mayor Elwell called this June 3, 2019 township committee meeting to order.

Please stand for the flag salute

Present were: Mayor Elwell, Deputy Mayor McAllister, Committeeman Doug Hogate, John Willadsen, CFO, Solicitor Trunk, Clerk Uzdanovics, and several residents

Motion to dispense with the reading of the minutes from the previous meeting and to approve as submitted

Motion McAllister Second Hogate RCV 3 yes

Treasurer's report and list of bills read by Chief Financial Officer

Motion to pay bills after inspection and sufficient funds are available

Motion McAllister Second Hogate RCV 3 yes

Mayor Elwell explained the 2nd grade shadowing program he came up with a few years ago to help children understand a little about government and introduced the students

RESOLUTIONS TO BE APPROVED

RESOLUTION NO. 2019-28 RESOLUTION TO HONOR THE MAYOR OF ELSINBORO'S SECOND GRADE

Motion McAllister Second Hogate RCV 3 yes

RESOLUTION NO. 2019-29 RESOLUTION TO HONOR THE DEPUTY MAYOR OF ELSINBORO'S SECOND GRADE

Motion McAllister Second Hogate RCV 3 yes

RESOLUTION NO. 2019-30 RESOLUTION TO HONOR THE TOWNSHIP COMMITTEE PERSON OF ELSINBORO'S SECOND GRADE

Motion McAllister Second Hogate RCV 3 yes

RESOLUTION NO. 2019-31 RESOLUTION APPROVING ABC LIQUOR LICENSE RENEWALS (KURTS LIQUOR STORE AND VFW POST 253)

Motion McAllister Second Hogate RCV 3 yes

RESOLUTION NO. 2019-32 RESOLUTION APPROVING THE VOLUNTEER TUITION CREDIT PROGRAM FOR FIRE AND RESCUE SQUADS

Motion McAllister Second Hogate RCV 2 yes

Elwell abstains

Motion to approve Green Acres for Block 41 lot 2 Mason Point Road

Motion McAllister Second Hogate RCV 3 yes

ORDINANCE FOR ADOPTION

ORDINANCE NO. 2019-04 CAPITAL ORDINANCE OF THE TOWNSHIP OF ELSINBORO, COUNTY OF SALEM, STATE OF NEW JERSEY, AUTHORIZING THE RECONSTRUCTION OF DELAWARE AVENUE SECTION II IN THE AMOUNT OF \$192,000 INCLUDING THE APPROPRIATION OF \$32,000 FROM THE CAPITAL IMPROVEMENT FUND IN THE GENERAL CAPITAL FUND FOR THE AFORESAID PURPOSE

Open to public Motion McAllister Second Hogate RCV 3 yes

Close public session Motion McAllister Second Hogate RCV 3 yes

Adopt Motion McAllister Second Hogate RCV 3 yes

ORDINANCE FOR INTRODUCTION

AN ORDINANCE OF THE TOWNSHIP OF ELSINBORO, COUNTY OF SALEM, AND THE STATE OF NEW JERSEY, APPROPRIATING THE SUM OF \$25,000.00 FROM THE CAPITOL IMPROVEMENT FUND FOR EMERGENCY REPAIRS AND VARIOUS OTHER CAPITOL IMPROVEMENTS FOR THE MUNICIPAL BUILDING.

Motion McAllister Second Hogate RCV 3 yes

Police Report was read by clerk

Township Solicitor – Nothing to report

Motion to open Public Comment Motion McAllister Second Hogate RCV 3 yes

The attorney for the residents interested in re opening the boat ramp spoke. He has drafted a resolution, but left a copy in his office and has not presented to the twp. He would like the Township to consider.

Cheryl Leonard told everyone the boat ramp is a great asset and they have a petition with 591 signatures.

Steven Liber asked if it goes private will it still be subject to the court order? Mayor Elwell said he believes the court order still applies.

Mark Quinette said they are asking if they could have a boat ramp? David A residents attorney said no it is already approved as a boat ramp but there are restrictions on it .

Jim Grant said we think it is a good idea to open the boat ramp and he has no problem with following the court order. He will ask for political support from Sweeney.

Brenda Harned does not think buying is a problem but the restrictions placed by the court could be.

Mr. Dorsey asked who will maintain it: Mayor Elwell responded it would be the responsibility of the owners of the property.
J. Jerrett said it is a positive thing to reopen the boat ramp.

Mr. Grant said they still need to do a business plan and then submit to the judge for approval.

Bill Grappo asked what are the court restrictions? Mayor Elwell directed him to the clerk for an OPRA Request to get that information.

Mrs. Grant asked how many are here to support the boat ramp. Almost all were in support.

No additional public comment

Made a motion to close public comment **Motion McAllister Second Hogate RCV 3 yes**

Mayor Elwell thanked those attending the meeting and supporting the PSEG boat ramp. He shared that the township committee has always supported the PSEG ramp and would support the re-opening of the ramp. One of the reasons that the township was involved in litigation was because they have supported the PSEG ramp, despite it being a private ramp and Elsinboro having no ownership. Mayor Elwell shared that the feedback from residents has been clear, they would like to see the PSEG ramp re-opened, but don't want to see the township involved in ownership or to see an increase in the local tax to cover the cost. Mayor Elwell shared that the request this evening (a resolution supporting the boat ramp) was different than the previous requests made to the township (the township to request the purchase price be reduced for local buyers and a request for a right of first refusal).

Mayor Elwell shared that knowing a group would be attending the meeting he personally reached out to PSEG and extended an invitation to the meeting. They declined the invitation, but did provide the following: We cannot offer a right of first refusal with a party we have no existing contractual relationship. They will however entertain and all legitimate offers.

Mayor Elwell shared that the PSEG boat ramp has played an integral part of the Elsinboro Township community by providing access to the Delaware river for boating, fishing, and other recreational activities. He also shared that the boat ramp serves an important purpose from a public safety standpoint in the event of an emergency in the water. The residents of Elsinboro should have readily available access to the PSEG ramp for health, safety, and leisure.

Committee Reports

Emergency Management - Deputy Mayor McAllister said the Drill went very well any issues were with the county's.

Community Development - Mayor Elwell informed us the Sustainable Jersey application was submitted. Bike to school, Shadowing and the Honors Lunch all went well.

Township Roads- Committeeman Hogate told us the bid opening for Delaware Avenue will be on June 26, 2019 at 11:00am

Insurance- Committeeman Hogate said the JIF insurance awarded us \$2550.00 for good safety practices.

Date of Next Meeting: July 1, 2019

Motion for Adjournment made at 7:55pm by McAllister Second Hogate
3 RCV yes

ELSBORO TOWNSHIP

July 1, 2019

The regular meeting was called to order at 7:00pm by Mayor Elwell as advertised. The requirements of the Sunshine Law were met by notifying the South Jersey Times within the time prescribed by law. Notice was also posted on the bulletin board at the Emergency Management Building.

Mayor Elwell called this July 1, 2019 township committee meeting to order.

Please stand for the flag salute

Present were: Mayor Elwell, Deputy Mayor McAllister, Committeeman Doug Hogate, John Willadsen, CFO, Solicitor Trunk, Clerk Uzdanovics, and several residents

Motion to dispense with the reading of the minutes from the previous meeting and to approve as submitted

Motion McAllister

Second Hogate

RCV 3 yes

Treasurer's report and list of bills read by Chief Financial Officer

Motion to pay bills after inspection and sufficient funds are available

Motion McAllister

Second Hogate

RCV 3 yes

RESOLUTIONS TO BE APPROVED

RESOLUTION 2019-33 ABC LIQUOR LICENSE RENEWAL

BE IT RESOLVED by the Township Committee of Elsinboro Township, Salem County, New Jersey that the following have made application for renewal of their existing Plenary Retail Consumption Licenses, their Plenary Retail Distribution Licenses and Club Licenses in the Township of Elsinboro and they have complied with all the requirements and regulations of the Alcoholic Beverage Commission Laws, the Rules and Regulations as promulgated by the Director of the Division of Alcoholic Beverage Control; and

BE IT FURTHER RESOLVED, that the applications in form are complete in all respects; and

BE IT FURTHER RESOLVED, that the applicants are qualified to be licensed according to all statutory, regulatory and local governmental Alcoholic Beverage Laws and Regulations; and

BE IT FURTHER RESOLVED that the Club License Applications are complete in all respects, including submission of the Club Member List and the Officers and Directors of the Club are qualified according to all statutory, regulatory and local Governmental Alcoholic Beverage Laws and Regulations and the Clubs maintain all records required by the New Jersey Alcoholic Beverage Commission 12:2-8.8, and the required affidavit to said Board to show evidence of said compliance.

BE IT FURTHER RESOLVED that a copy of this resolution, certified by the Clerk, be forwarded to the office of the Director of the Division of Alcoholic Beverage Control, Trenton, New Jersey and he is hereby authorized to deliver said licenses for the period July 1, 2019 to June 30, 2020.

BE IT FURTHER RESOLVED that the following applications are approved for renewal and licenses be granted to:

1. Little Brown Derby, Inc. 248 Salem/Hancocks Bridge Rd., Salem, N.J.08079, License #1703-33-003-003 Fee \$636.00

Motion McAllister

Second Hogate

RCV 3 yes

Resolution No. 2019-34

Resolution: Approval to submit a grant application and execute a grant contract with the New Jersey Department of Transportation for the North Locust Avenue Reconstruction.

NOW, THEREFORE, BE IT RESOLVED that Committee of the Township of Elsinboro formally approves the grant application for the above stated project.

BE IT FURTHER RESOLVED that the (Mayor/Committee) and Clerk are hereby authorized to submit an electronic grant application identified as MA-2020-North Locust Avenue Reconstruction-00305 to the New Jersey Department of Transportation on behalf of the Township of Elsinboro.

BE IT FURTHER RESOLVED that Mayor/Committee and Clerk are hereby authorized to sign the grant agreement on behalf of the Township of Elsinboro and that their signature constitutes acceptance of the terms and conditions of the grant agreement and approves the execution of the grant agreement.

Certified as a true copy of the Resolution adopted by the Committee
On this 1st day of July, 2019.

Motion McAllister

Second Hogate

RCV 3 yes

**RESOLUTION APPROVING MUNICIPAL DRUG ALLIANCE GRANT
RESOLUTION 2019-35**

WHEREAS, The Township Committee of the Township of Elsinboro, County of Salem, State of New Jersey recognizes that the abuse of alcohol and drugs is a serious problem in our society amongst persons of all ages; and,

WHEREAS, the Township of Elsinboro further recognizes that it is incumbent upon not only public officials but upon the entire community to take action to prevent such abuses in our community; and

WHEREAS, the Township of Elsinboro has applied for funding to the Governor's Council on Alcoholism and Drug Abuse through the County of Salem;

NOW THEREFORE, BE IT RESOLVED by the Township of Elsinboro, County of Salem, State of New Jersey hereby recognizes the following;

1. The Township of Elsinboro does hereby authorize submission of an application for the Elsinboro Municipal Alliance grant for Fiscal year July 2019 to June 2020 in the amount of \$3819.00. This application requires a 25% cash match amount of \$955.00 and a 75% in-kind match amount of \$2864.00.

The Township of Elsinboro Committee acknowledges the terms and conditions for administering the Municipal Alliance grant, including the administrative compliance and audit requirements

Motion McAllister

Second Hogate

RCV 3 yes

**RESOLUTION TO PLACE MUNICIPAL CHARGES ON TAX PROPERTIES
WHERE SERVICE WORK, FINES OR LEGAL FEES WERE ORDERED AND
WORK WAS PERFORMED AS OUTLINED FOR BLOCK LOT
48 SCAPE AVENUE**

RESOLUTION NO. 2019-36

WHEREAS, there exists a need to perform work on certain properties and/or certain charges need to be applied to these properties as stated in the attached schedule; and

WHEREAS, said work must be ordered by the Elsinboro Township Housing Department and performed by the Township of Elsinboro on these properties also stated in the attached schedule and noted with work order numbers; and,

WHEREAS, performing this required work will result in a municipal charge against the stated property to be due in 30 days, otherwise 18% per annum interest will be charged, following the 30 day due date; and

WHEREAS, other charges such as fines or legal fees are required due to certain actions that require collection of municipal charges may also be included on the attached schedule; and

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Committee of the Township of Elsinboro, County of Salem, and State of New Jersey that a municipal charge be placed on said properties for the work which must be performed, to be due in 30 days, otherwise 18% per annum interest will be charged, following the 30 day due date.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Committee of the Township of Elsinboro, County of Salem, and State of New Jersey that a municipal charge be place on said properties for the work which must be performed and/or other charges need to be recorded.

BE IT FURTHER RESOLVED that a copy of this Resolution be forwarded to the Chief Financial Officer, Housing Department, and Tax Collector as their authorization and that records be noted accordingly.

Motion McAllister

Second Hogate

RCV 3 yes

RESOLUTION NO. 2019-37 New Jersey Department of Transportation
Division of Local Aid and Economic Development Recommendation of Award
State Aid Project (Delaware Avenue)

Motion McAllister

Second Hogate

RCV 3 yes

Motion to approve Farmland Preservation for Block 34 lots 12 & 12.04

Motion McAllister

Second Hogate

RCV 3 yes

Township Solicitor - Nothing at this time

Committee Reports

Community Development- Mayor Elwell informed everyone we are waiting on information to do the Veteran of the year award. The honors luncheon went well again this year. The freeholders will have their meeting here July 17.

Township Roads- Committeemen Hogate said Ricky Slade was awarded the DOT Grant for Delaware Avenue. He also told everyone when the electric goes out don't assume your neighbor has called, go ahead and call.

Insurance- Committeeman Hogate said the Jif renewal will be done in September.

Open to Public Comment

Mary Hearst told the committee a tree fell close to her house and it was her neighbors tree. They talked to the neighbor about cutting them down since they are older pine trees but he won't cut them down. She asked if we could do something. Mayor Elwell said she could talk to the township attorney after the meeting .

Mr. Grant asked if they could moor boats in front of the property and Mayor Elwell said we do not have jurisdiction to answer that question. Mr. Grant also complained about a tent on the beach and said the owner told him the township said it was ok. The Mayor shared that the township ordinance doesn't allow for a waiver and the township didn't approve any such request.

Date of Next Meeting: August 5, 2019

Motion for Adjournment at 7:40pm made by McAllister, Second Hogate
3 RCV yes

ELSINBORO TOWNSHIP

August 5, 2019

The regular meeting was called to order at 7:00pm by Mayor Elwell as advertised. The requirements of the Sunshine Law were met by notifying the South Jersey Times within the time prescribed by law. Notice was also posted on the bulletin board at the Emergency Management Building.

Mayor Elwell called this August 5, 2019 township committee meeting to order.

Please stand for the flag salute

Present were: Mayor Elwell, Deputy Mayor McAllister, Committeeman Doug Hogate, John Willadsen, CFO, Solicitor Trunk, Clerk Uzdanovics, and several residents

Motion to dispense with the reading of the minutes from the previous meeting and to approve as submitted

Motion McAllister Second Hogate RCV 3 yes

Treasurer's report and list of bills read by Chief Financial Officer

Motion to pay bills after inspection and sufficient funds are available

Motion McAllister Second Hogate RCV 3 yes

Mayor Elwell Honored Jack Elk with Veteran of the year and told everyone of the different programs Jack Elk started over the years to honor Elsinboro residents.

RESOLUTION (2019-38) RESOLUTION TO HONOR VETERAN OF THE YEAR

WHEREAS, John J. Elk served his Country in the United States Marine Corp from August 1956 until August 1962; and

WHEREAS, John J. Elk joined the US Marine Corp in 1956 and was an Artillery Repairman

/Infantryman in the 2nd Marine Corp. Division for 24 months; and

WHEREAS, John J. Elk sailed to Vieques, Puerto Rico various times from July 1957 to March 1958 on the USS OLMSTEAD , USS PLYMOUTH ROCK , MSTS General Hodges and the USS Walworth County for training maneuvers; and

WHEREAS, John J. Elk was released from active duty and transferred to the 4th Marine Corps Reserve and Recruitment in Philadelphia, PA until he was honorably discharged in August of 1962; and

WHEREAS, John J. Elk is a member of the VFW post 253 and a member of the Salem County Marine Corp League; and

WHEREAS, John J. Elk has been a member and past President of the Salem Exchange club for 44 years ; and

WHEREAS, John J. Elk retired from running his own business, Elk Painting after 40 years ; and

WHEREAS, John J. Elk has served as a township committeeman for 30 years and Mayor for 21; and

WHEREAS, John J. Elk is a lifetime resident of Salem county and has lived in Elsinboro Township with his wife Janet since 1980; and

WHEREAS, John J. Elk has served courageously and unselfishly for God, His Country and His Community; and

NOW THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Elsinboro that John J. Elk is named **Veteran of the Year 2019**; and

BE IT FURTHER RESOLVED that a copy of this resolution be presented to him and another placed in the minutes of the Elsinboro Township Clerk.

Motion McAllister Second Hogate RCV 3 yes

RESOLUTION NO. (2019- 39)

WHEREAS, the Township of Elsinboro needs a Landfill to dispose of its solid waste; and

WHEREAS, the Salem County Improvement Authority, Solid Waste Division (SCIA), is the owner and operator of a landfill located at 52 McKillip Road, P. O. Box 890, Alloway, New Jersey 08001 in Salem County, New Jersey; and

WHEREAS, Elsinboro Township has to dispose of Solid Waste and SCIA provides the only landfill services in the county; and

NOW THEREFORE, BE IT RESOLVED by the Township Committee of 2019, that a Certified copy of the resolution will be kept in the Municipal Clerks office

Motion McAllister Second Hogate RCV 3 yes

**RESOLUTION OF THE TOWNSHIP OF ELSINBORO IN SUPPORT OF SALEM HIGH SCHOOL 5K RAM RUN
RESOLUTION NO. 2019-40**

WHEREAS, The Salem High School will hold a 5k run on September 21, 2019 at 9:00am, and

WHEREAS, the 5K Ram run will utilize both County of Salem Road and the following roads associated within the Township of Elsinboro, Walnut St. Rd., E. Amwellbury Rd, Amwellbury Rd., Chestnut St., Grieves Pkway, Walnut St. Rd.; and

WHEREAS, the individuals responsible for the 5K Ram Run will be providing sufficient traffic control with the assistance of the Salem City Police; and

WHEREAS, the individuals responsible for the 5K Ram Run will provide written confirmation to the Township of Elsinboro of said traffic control and Salem City Police assistance on or before September 11, 2019; and

WHEREAS, the Salem high school board of Education will provide a certificate of liability for this function to the Township of Elsinboro on or before September 11, 2019 ;and

WEHREAS, based on the foregoing, the Township Committee of the Township of Elsinboro believes that it is in the best interests of the residents of the Township of Elsinboro to support the Salem High School 5K Ram Run;

Now THEREFORE BE IT RESOLVED, that the Township Committee of the Township of Elsinboro hereby supports the Salem High School 5K Ram Run to be held September 21, 2019

Motion McAllister

Second Hogate

RCV 3 yes

RESOLUTION (2019-41)
RESOLUTION AUTHORIZING EXTENSION
OF GRACE PERIOD FOR TAXES DUE AUGUST 1, 2019

WHEREAS, the Elsinboro Township did not mail out the **2019/2020** Tax Bills until **July 24, 2019**; and

WHEREAS, the Elsinboro Township desires to extend the grace period on taxes due **August 1, 2019** to **August 19, 2019**.

NOW, THEREFORE, BE IT RESOLVED, that the Tax Collector, is hereby authorized and directed to extend the grace period on taxes due **August 1, 2019** to **August 19, 2019**

Motion McAllister

Second Hogate

RCV 3 yes

RESOLUTION (2019-42)
INTERLOCAL AGREEMENT WITH THE BOARD OF CHOSEN
FREEHOLDERS TO PROVIDE PUBLIC HEALTH SERVICES

WHEREAS, the Board of Chosen Freeholders of Salem County (Freeholders) has agreed to provide public health services of a technical and professional nature to Elsinboro Township (Township) without any charge; and

WHEREAS, my grant or funds payable as a result of providing such services on behalf of Elsinboro shall remain the property of the Freeholders; and

WHEREAS, it appears to be in the best interest of the Township to enter into an agreement with the County for it to provide said services; and

WHEREAS, this agreement is authorized as an Interlocal Service Agreement pursuant to N.J.S.A. 8A-1 et seq. And N.J.S.A. 26:3A01;

WHEREAS, the County shall provide the services from September 1, 2019 through August 31, 2024.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Elsinboro, County of Salem, and State of New Jersey, on this 5th day of August, 2019 the Mayor and Clerk shall execute the agreement submitted to it by the Board of Chosen Freeholders of Salem County to provide health services. Upon execution of said agreement, same shall be made available for public inspection.

Motion McAllister

Second Hogate

RCV 3 yes

RESOLUTION NO. 2019-43
RESOLUTION OF THE TOWNSHIP OF ELSINBORO
IN SUPPORT OF THE COUNTY OF SALEM TO UNDERTAKE A
STUDY TO RESEARCH A COUNTY- WIDE SCHOOL SYSTEM

WHEREAS, the Senate of the State of New Jersey has introduced S-3757, a Bill that Establishes a pilot program in the DOE for organization of county administrative school districts, with the goal of evaluating the administrative and educational effectiveness of the county school district model in New Jersey; and

WHEREAS, Senator Steven Sweeney, our representative and a sponsor of S-3757, convened a meeting of the Salem County Freeholder representatives and the Mayors of all Salem County Municipalities to explain and gain support for Salem County to pursue the pilot program; and

WHEREAS, Senator Sweeney proposed Salem County undertake a study to determine if there are perspective tax savings for the residents and possible educational advantages for the students of Salem County before pursuing the pilot program; and

WHEREAS, the proposed study would also consider the impediments to the establishment of a county wide system and cost implications to individual municipalities; and

WHEREAS, Senator Sweeney also committed the State of New Jersey to fund the cost of the study in its entirety and indicated Salem County will incur no expense; and

WHEREAS, the proposed study is to be under the direct supervision of the Salem County Freeholder Board including decisions on all aspects of the study; and

WHEREAS, Senator Sweeney requested that each Salem County Municipality pass a similar resolution in support of the study; and

WHEREAS, the per-pupil district costs are rising around the state and resulting in higher property taxes, consolidated county districts may provide both tax savings and educational advantages; and

NOW THEREFORE BE IT RESOLVED, by the Township of Elsinboro that it indicates support for the County of Salem, under the direct supervision of the Salem County Freeholder Board, to undertake a study to explore the concept of a county-wide system, which would examine the cost and educational effectiveness as well as the impediments of such a proposal, where the cost of such study would be funded by the State of New Jersey in its entirety.

Motion McAllister

Second Hogate

RCV 3 yes

Motion to approve PSE&G Helicopter Landing Pad

Motion McAllister

Second Hogate

RCV 3 yes

The repair to the outfall is on hold for more information.

Police Report, Building inspectors report and Tax Collector's report were read by clerk

Township Solicitor – Nothing at this time

Committee Reports

Emergency Management- Deputy Mayor McAllister Nothing at this time.

Community Development-Mayor Elwell said we had to reallocate money for the walking path grant. He reported that we hosted the County Freeholder meeting in July and there were a lot of people in attendance. He also told everyone to be vigilant, there have been a string of burglaries in Elsinboro so lock you cars.

Mayor Elwell reminded everyone about National night out on August 6, in LAC.

Township Roads-Committeeman Hogate told everyone Reconstruction of Delaware Avenue has started and everyone that lives there had been notified.

Board of Health-Mayor Elwell informed us the San Flippo project is under way and we received a letter from the Mosquito commission that they will no longer accept resolutions from municipalities for work that needs to be done.

Insurance-Committeeman Hogate attended the retreat on July 25 and 26 for the JIF. He then told us Paul Forlenza from Jif will be here at the September meeting for our renewal.

Open to Public Comment

Date of Next Meeting: September 3, 2019 at 5:00pm

Motion for Adjournment at 7:59pm made by McAllister second Hogate
3 RCV yes

ELSINBORO TOWNSHIP

September 3, 2019

The regular meeting was called to order at 5:00pm by Mayor Elwell as advertised. The requirements of the Sunshine Law were met by notifying the South Jersey Times within the time prescribed by law. Notice was also posted on the bulletin board at the Emergency Management Building.

Mayor Elwell called this September 3, 2019 township committee meeting to order.

Please stand for the flag salute

Present were: Mayor Elwell, Deputy Mayor McAllister, Committeeman Doug Hogate, John Willadsen, CFO, Solicitor Trunk, Clerk Uzdanovics, and several residents

Motion to dispense with the reading of the minutes from the previous meeting and to approve as submitted

Motion McAllister

Second Hogate

RCV 3 yes

Treasurer's report and list of bills read by Chief Financial Officer

Motion to pay bills after inspection and sufficient funds are available

Motion McAllister

Second Hogate

RCV 3 yes

Paul Forlenza from the Gloucester Salem Cumberland Joint Insurance fund was here to give a report on Elsinboro for our Renewal

RESOLUTION NO. 2019-44

SUSTAINABLE LAND USE PLEDGE RESOLUTION

WHEREAS, land use is an essential component of overall sustainability for a municipality; and

WHEREAS, poor land-use decisions can lead to and increase societal ills such as decreased mobility, high housing costs, increased greenhouse gas emissions, loss of open space and the degradation of natural resources; and

WHEREAS, well planned land use can create transportation choices, provide for a range of housing options, create walkable communities, preserve open space, provide for adequate recreation, and allow for the continued protection and use of vital natural resources;

NOW THEREFORE, we the town of Elsinboro, resolve to take the following steps with regard to our municipal landuse decisions with the intent of making Elsinboro a truly sustainable community. It is our intent to include these principles in the next master plan revision and reexamination report and to update our land-use zoning, natural resource protection, and other ordinances accordingly:

- 1. Regional Cooperation** - We pledge to reach out to administrations of our neighboring municipalities concerning land-use decisions, and to take into consideration regional impacts when making land-use decisions.
- 2. Transportation Choices** - We pledge to create transportation choices with a Complete Streets approach by considering all modes of transportation, including walking, biking, transit and automobiles, when planning transportation projects and reviewing development applications. We will reevaluate our parking with the goal of limiting the amount of required parking spaces, promoting shared parking and other innovative parking alternatives, and encouraging structured parking alternatives where appropriate.
- 3. Natural Resource Protection** - We pledge to take action to protect the natural resources of the State for environmental, recreational and agricultural value, avoiding or mitigating negative impacts to these resources. Further, we pledge to complete a Natural Resources Inventory when feasible to identify and

assess the extent of our natural resources and to link natural resource management and protection to carrying capacity analysis, land-use and open space planning.

4. **Mix of Land Uses** - We pledge to use our zoning power to allow for a mix of residential, retail, commercial, recreational and other land use types in areas that make the most sense for our municipality and the region, particularly in downtown and town center areas.
5. **Housing Options** - We pledge, through the use of our zoning and revenue generating powers, to foster a diverse mix of housing types and locations, including single- and multi-family, for-sale and rental options, to meet the needs of all people at a range of income levels.
6. **Green Design** - We pledge to incorporate the principles of green design and renewable energy generation into municipal buildings to the extent feasible and when updating our site plan and subdivision requirements for residential and commercial buildings.
7. **Municipal Facilities Siting** - We pledge, to the extent feasible, to take into consideration factors such as walkability, bike ability, greater access to public transit, proximity to other land-use types, and open space when locating new or relocated municipal facilities.

Motion McAllister

Second Hogate

RCV 3 yes

RESOLUTION NO. 2019-45

RESOLUTION AUTHORIZING THE EXECUTION OF A CONTRACT **RENEWING MEMBERSHIP IN THE** **GLOUCESTER, SALEM, CUMBERLAND COUNTIES** **MUNICIPAL JOINT INSURANCE FUND**

WHEREAS, the Township of Elsinboro (hereinafter the "MUNICIPALITY") is a member of the Gloucester, Salem, Cumberland Counties Municipal Joint Insurance Fund (hereinafter the "FUND"); and

WHEREAS, the MUNICIPALITY'S membership terminates as of January 1, 2020 unless earlier renewed by a Contract between the MUNICIPALITY and the FUND; and

WHEREAS, N.J.S.A. 40A:11-5 (1) (m) provides that a Contract which exceeds the bid threshold may be negotiated and awarded by the governing body without public advertising for bids and bidding therefor, if the subject matter is for the purchase of insurance coverage and consultant services, provided that the award is in accordance with the requirements for extraordinary unspecifiable services; and

WHEREAS, N.J.S.A. 40A:11-6.1(b) provides that the MUNICIPALITY shall make a documented effort to secure competitive quotations; however, a Contract may be awarded upon a determination, in writing, that the solicitation of competitive quotations is impracticable; and

WHEREAS, in accordance with N.J.A.C. 5:34-2.3, a designated official of the MUNICIPALITY, has filed a certificate with the governing body describing in detail, as set forth below in this Resolution, why this Contract meets the provisions of the statutes and the regulations and why the solicitation of competitive quotations is impracticable; and

WHEREAS, it has been determined that the purchase of insurance coverage and insurance consultant services by the MUNICIPALITY requires a unique knowledge and understanding of the municipal exposures and risks associated with the operation of a municipal entity, and many insurance professionals are not qualified to assess these risks and exposures based upon their inherent complexity; and

WHEREAS, insurance coverage for municipal entities can vary greatly in the type, limits, and exceptions to coverage, and therefore particularized expertise in determining and obtaining the appropriate coverage is required to protect the MUNICIPALITY; and

WHEREAS, it is the goal of the MUNICIPALITY to obtain a single integrated program to provide all types of insurance coverage with a plan to limit the MUNICIPALITIES exposure; and

WHEREAS, the FUND has provided comprehensive insurance coverage to member municipalities since 1991; and

WHEREAS, since 1991, the Fund has continually refined all of the types of coverage that it provides to its members so that it offers comprehensive insurance coverage and limits to all members that is unique and cannot be purchased from a single entity in the commercial insurance market; and

WHEREAS, the FUND has also developed and made available to its members Safety, Risk Management and Litigation Management programs that address the specific exposures and risks associated with municipal entities; and

WHEREAS, the FUND provides the MUNICIPALITY with Fund Administration, Claims Review, Claims Processing, Claims Administration, Actuarial and Legal services; and

WHEREAS, the FUND is one of the most financially sound Municipal Joint Insurance Funds in New Jersey, and the FUND operates with strong fiscal controls, member oversight, and meets all of the requirements promulgated by the New Jersey Department of Community Affairs and the Department of Banking and Insurance; and

WHEREAS, as an existing member of the FUND, the MUNICIPALITY would be renewing its membership in an organization with experienced and dedicated FUND Professionals who provide specialized services to the members; and

WHEREAS, the membership of the FUND includes many neighboring municipalities that have uniquely similar exposures to the MUNICIPALITY, and with whom the MUNICIPALITY has existing inter-local arrangements; and

WHEREAS, all of the aforementioned factors categorize the award of this Contract as an "extraordinary, unspecifiable service" that cannot be duplicated, accounted for, accurately detailed, or described in a manner that truly depicts the value of the MUNICIPALITY'S membership in the FUND; and

WHEREAS, for all of the aforementioned reasons, it is impracticable for the MUNICIPALITY to seek competitive quotations for a Contract to provide the procurement of insurance coverage and consultant services; and

WHEREAS, the FUND has been organized pursuant to N.J.S.A. 40A:10-36 et seq., and as such is an agency of the municipalities that created it; and

WHEREAS, N.J.S.A. 40A:11-5(2) also provides that a Contract which exceeds the bid threshold may be negotiated and awarded by the governing body without public advertising for bids and bidding therefor, if the Contract is entered into with a municipality or any board, body, officer, agency or authority thereof; and

WHEREAS, the FUND meets the definition of an agency as set forth in N.J.S.A. 40A:11-5(2); and

WHEREAS, for all of the aforementioned reasons, the MUNICIPALITY desires to enter into a Contract to renew its membership with the FUND for a period of three (3) years, for insurance coverage and consultant services, as an exception to the public bidding requirements of the Local Public Contracts Law.

NOW THEREFORE, be it resolved by the governing body of the MUNICIPALITY as follows:

1. The MUNICIPALITY agrees to renew its membership in the FUND and to be subject to the Bylaws, Rules and Regulations, coverages, and operating procedures thereof as presently existing or as modified from time to time by lawful act of the FUND.

2. The Mayor and Clerk of the MUNICIPALITY shall be and hereby are authorized to execute the "Contract to Renew Membership" annexed hereto and made a part hereof and to deliver same to the FUND evidencing the MUNICIPALITY'S renewal of its membership.

3. In accordance with N.J.A.C. 5:34-2.3, the certificate of a designated official of the MUNICIPALITY, which details why the solicitation of competitive quotations is impracticable, is attached hereto and made a part of this Resolution.

4. The Clerk of the MUNICIPALITY is authorized and directed to place a notice of the adoption of this Resolution and the award of this Contract in the official newspaper of the MUNICIPALITY.

Motion McAllister

Second Hogate

RCV 3 yes

**RESOLUTION TO PLACE MUNICIPAL CHARGES ON TAX PROPERTIES
WHERE SERVICE WORK, FINES OR LEGAL FEES WERE ORDERED AND
WORK WAS PERFORMED AS OUTLINED FOR BLOCK LOT
48 SLAPE AVENUE
RESOLUTION NO. 2019-46**

WHEREAS, there exists a need to perform work on certain properties and/or certain charges need to be applied to these properties as stated in the attached schedule; and

WHEREAS, said work must be ordered by the Elsinboro Township Housing Department and performed by the Township of Elsinboro on these properties also stated in the attached schedule and noted with work order numbers; and,

WHEREAS, performing this required work will result in a municipal charge against the stated property to be due in 30 days, otherwise 18% per annum interest will be charged, following the 30 day due date; and

WHEREAS, other charges such as fines or legal fees are required due to certain actions that require collection of municipal charges may also be included on the attached schedule; and

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Committee of the Township of Elsinboro, County of Salem, and State of New Jersey that a municipal charge be placed on said properties for the work which must be performed, to be due in 30 days, otherwise 18% per annum interest will be charged, following the 30 day due date.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Committee of the Township of Elsinboro, County of Salem, and State of New Jersey that a municipal charge be place on said properties for the work which must be preformed and/or other charges need to be recorded.

BE IT FURTHER RESOLVED that a copy of this Resolution be forwarded to the Chief Financial Officer, Housing Department, and Tax Collector as their authorization and that records be noted accordingly

Motion McAllister

Second Hogate

RCV 3 yes

RESOLUTION (2019-47)

RESOLUTION TO REFUND TAXES DUE TO DISABLED VETERAN STATUS

WHEREAS, Michael Shute, owner of Block 19 Lot 6.06, 39 S. Locust Avenue is a totally disabled veteran; and

WHEREAS, being a totally disabled vet exempts him from paying taxes; and,

WHEREAS, the mortgage company keeps paying his taxes even though he is exempt; and

NOW, THEREFORE, BE IT RESOLVED that the Tax Collector of the Township of Elsinboro is authorized to refund taxes on Block 39 Lot 6.06, in the amount of \$ 4358.05 for the 3rd and 4th quarter taxes of 2019.

Motion McAllister

Second Hogate

RCV 3 yes

Police Report, Tax Collector report were read by the clerk

Township Solicitor Nothing at this time.

Committee Reports

Emergency Management.- Deputy Mayor McAllister said they are going over the emergency action plan to see if any changes need to be made or not.

Community Development- Mayor Elwell told everyone we are still working on our walking path for the Health communities grant. National night out was well attended and everyone seem to have a good time. Also Clean Communities will be held on September 28, 2019

Township Roads- Committee Hogate thanked the other committee members for overseeing Delaware Ave. reconstruction since he was away. He would also like to send a letter to the state about Abbott Farm and Money Island Road.

Open to Public Comment

Mr. Eby asked the committee what can be done with the trash on the beach. He asked if it could be burned with a controlled burn.

Mayor Elwell said we can look into DEP permits to clean the beach. Grass is allowed to grow on the beach in fact it is helpful to hold the sand.

Mayor Elwell also said the state law on fires says you must have a permit and we will have to get more information

Mr. Grant asked what can we do to protect the beach?

Mayor Elwell responded that there it is a shore protection project and we have sought guidance.

Solicitor Trunk said she would help us look into the permitting for burning and cleaning of the beach.

Date of Next Meeting: October 7, 2019

Motion for Adjournment at 5:58 pm **Motion McAllister**
Hogate **RCV 3 yes**

Second

ELSINBORO TOWNSHIP

October 7, 2019

The regular meeting was called to order at 5:00pm by Mayor Elwell as advertised. The requirements of the Sunshine Law were met by notifying the South Jersey Times within the time prescribed by law. Notice was also posted on the bulletin board at the Emergency Management Building.

Mayor Elwell called this October 7, 2019 township committee meeting to order.

Please stand for the flag salute

Present were: Mayor Elwell, Deputy Mayor McAllister, Committeeman Doug Hogate, John Willadsen, CFO, Solicitor Trunk, Clerk Uzdanovics, and several residents

Motion to dispense with the reading of the minutes from the previous meeting and to approve as submitted

Motion McAllister

Second Hogate

RCV 3 yes

Treasurer's report and list of bills read by Chief Financial Officer

Motion to pay bills after inspection and sufficient funds are available

Motion McAllister

Second Hogate

RCV 3 yes

Motion to approve Best Practices

Resolution No. 2019-48
TOWNSHIP OF ELSINBORO
COUNTY OF SALEM

WHEREAS, **N.J.S.A. 40A:5-4** requires the governing body of every local unit to have made an annual audit of its books, accounts and financial transactions, and

WHEREAS, the Annual Report of Audit for the year 2018 has been filed by a Registered Municipal Accountant with the Municipal Clerk as per the requirements of **N.J.S.A. 40A:5-6**, and a copy has been received by each member of the governing body, and

WHEREAS, the Local Finance Board of the State of New Jersey is authorized to prescribe reports pertaining to the local fiscal affairs, as per R.S. 52:27BB-34, and

WHEREAS, the Local Finance Board has promulgated N.J.A.C. 5:30-6.5, a regulation requiring that the governing body of each municipality shall by resolution certify to the Local Finance Board of the State of New Jersey that all members of the governing body have reviewed, as a minimum, the sections of the annual audit entitled:

General Comments
Recommendations

WHEREAS, the members of the governing body have personally reviewed, as a minimum, the Annual Report of Audit, and specifically the sections of the Annual Audit entitled:

**General Comments
Recommendations**

as evidenced by the group affidavit form of the governing body attached hereto, and

WHEREAS, such resolution of certification shall be adopted by the governing body no later than forty-five days after the receipt of the annual audit, pursuant to N.J.A.C. 5:30-6.5, and

WHEREAS, all members of the governing body have received and have familiarized themselves with, at least, the minimum requirements of the Local Finance Board of the State of New Jersey, as stated aforesaid and have subscribed to the affidavit, as provided by the Local Finance Board, and

WHEREAS, failure to comply with the promulgations of the Local Finance Board of the State of New Jersey may subject the members of the local governing body to the penalty provisions of R.S.52:27BB-52 - to wit:

R.S. 52:27BB-52 - "A local officer or member of a local governing body who, after a date fixed for compliance, fails or refuses to obey an order of the director (Director of Local Government Services), under the provisions of this Article, shall be guilty of a misdemeanor and, upon conviction, may be fined not more than one thousand dollars (\$1,000) or imprisoned for not more than one year, or both, in addition shall forfeit his office".

NOW, THEREFORE, BE IT RESOLVED that the Township Committee of the Township of Elsinboro hereby states that it has complied with N.J.A.C. 5:30-6.5 and does hereby submit a certified copy of this resolution and the required affidavit to said Board to show evidence of said compliance.

Motion McAllister

Second Hogate

RCV 3 yes

**RESOLUTION (2019-49)
SHARED SERVICES AGREEMENT WITH THE COUNTY OF SALEM**

WHEREAS, Salem County Shared Services Agreement will assist Salem County Municipalities; and

WHEREAS, the Salem County Shared Services Agreement will assist with Road equipment, maintenance and the Salem County Cooperative pricing System; and

WHEREAS, it appears to be in the best interest of the Township to enter into an agreement with the County to provide said services; and

WHEREAS, this agreement is authorized as a Shared Service Agreement pursuant to N.J.S.A. 4065:65-1 a et seq;

WHEREAS, the County shall provide the services from August 1, 2019 through July 31, 2024.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Elsinboro, County of Salem, and State of New Jersey, on this 7th day of October, 2019 the Mayor and Clerk shall execute the agreement with Salem County Freeholders to provide Public Work services. Upon execution of said agreement, same shall be made available for public inspection.

Motion McAllister Second Hogate RCV 3 yes

RESOLUTION 2019-50

RESOLUTION TO AWARD THE QUOTE FOR A WALKING PATH

WHEREAS, Elsinboro Township has a grant for wellness funds to build a walking path; and

WHEREAS, the Township Committee of the Township of Elsinboro has awarded a quote to Ricky Slade for \$13,950.00 to do the walking path; and

WHEREAS, Ricky Slade is qualified to do the work needed to build the walking path; and

NOW, THEREFORE, BE IT RESOLVED by the governing body of the Township of Elsinboro, that this takes effect on October 7, 2019; and

Motion McAllister Second Hogate RCV 3 yes

Township Solicitor – Nothing at this time

COMMITTEE REPORTS

Mayor Elwell said the Fire Company is working with the school to do an emergency drill, it has been a while since they did one.

Emergency Management.- Deputy Mayor McAllister let us know if there is an emergency you can go on the township website to get information. He also said the Emergency Management plan should be finished at the next LAPC meeting.

Community Development- Mayor Elwell told us there were six groups for Clean communities day and it was a good day. He also said the walking path is moving forward.

Township Roads-Committeeman Hogate Abbotts Farm and Money Island Road still need work but we are working with the county to address it.

Insurance-Committeeman Hogate attended the regular JIF and Finance meetings for September.

Administration-Elwell

OPEN TO PUBLIC COMMENT

Mrs. Elwell thanked the committee for having Abbotts Farm Road mowed.

Mr. Grant told us the Oaktree group is cleaning up the beach on Saturday October 5, 2019. He also had a few comments on cleaning the beach what he thought could or could not be done.

Date of Next Meeting: **November 4, 2019**

Motion for Adjournment made at 7:35pm by McAllister Second Hogate RCV 3 yes

ELSINBORO TOWNSHIP

November 4, 2019

The regular meeting was called to order at 5:00pm by Mayor Elwell as advertised. The requirements of the Sunshine Law were met by notifying the South Jersey Times within the time prescribed by law. Notice was also posted on the bulletin board at the Emergency Management Building.

Mayor Elwell called this November 4, 2019 township committee meeting to order.

Please stand for the flag salute

Present were: Mayor Elwell, Committeeman Doug Hogate, John Willadsen, CFO, Solicitor Trunk, Clerk Uzdanovics, and several residents

Motion to dispense with the reading of the minutes from the previous meeting and to approve as submitted

Motion Hogate Second Elwell RCV 2 yes

Treasurer's report and list of bills read by Chief Financial Officer

Motion to pay bills after inspection and sufficient funds are available

Motion Hogate Second Elwell RCV 2 yes

The Salem County Health Departments Robert Dickinson came to introduce himself

RESOLUTION to be approved

RESOLUTION (2019-51)

RESOLUTION TO APPROVE CHANGE ORDER #1 FOR DELAWARE AVENUE

WHEREAS the Township of Elsinboro entered into a contract with Ricky Slade Construction for Delaware Avenue; and

WHEREAS, the contract was increased by \$10,099.97 for Elsinboro's portion; and

See Attached

BE IT RESOLVED the township committee of the Township of Elsinboro agreed to the change order.

Motion Hogate Second Elwell RCV 2 yes

RESOLUTION NO. 2019-52 Resolution calling for Study Commission to Review the Open Public Records Act

Motion Hogate Second Elwell RCV 2 yes

COUNTY OF SALEM
RESOLUTION APPROVING MUNICIPAL DRUG ALLIANCE GRANT
RESOLUTION 2019-53

WHEREAS, The Township Committee of the Township of Elsinboro, County of Salem, State of New Jersey recognizes that the abuse of alcohol and drugs is a serious problem in our society amongst persons of all ages; and,

WHEREAS, the Township of Elsinboro further recognizes that it is incumbent upon not only public officials but upon the entire community to take action to prevent such abuses in our community; and

WHEREAS, the Township of Elsinboro has applied for funding to the Governor's Council on Alcoholism and Drug Abuse through the County of Salem;

NOW THEREFORE, BE IT RESOLVED by the Township of Elsinboro, County of Salem, State of New Jersey hereby recognizes the following:

1. The Township of Elsinboro does hereby authorize submission of an application for the Elsinboro Municipal Alliance grant for Fiscal year July 2020 to June 2021 in the amount of \$2524.00. This application requires a 25% cash match amount of \$631.00 and a 75% in-kind match amount of \$1893.00.
2. The Township of Elsinboro Committee acknowledges the terms and conditions for administering the Municipal Alliance grant, including the administrative compliance and audit requirements.

Motion Hogate

Second Elwell

RCV 2 yes

Police Report, Building inspectors report, CO report, and Tax Collector were read by clerk

Township Solicitor – nothing at this time

Committee Reports

Community Development- Mayor Elwell said the Senior breakfast went well. The walking path is moving forward. Elsinboro held the Local Government dinner on October 24, all went well.

Township Roads-Committeeman Hogate told us he met with Vandrew, about Abbotts Farm Road flooding.

Board of Health-Mayor Elwell informed us the new Health officer introduced himself at the Board Health meeting and the health officer informed us of the Hepatitis A outbreak throughout the country.

Open to Public Comment

Mr. Hancock asked the Committee if anything could be done about the flooding on Abbotts farm road because it is so bad. He mentioned what could be done and Mayor Elwell explained that he has met with DEP and the DEP is reluctant to take action.

Mr. Grant informed us the trash cleanup that was held on the beach had 150lbs of trash. He also told the committee again that he wants the beach ordinance changed to longer hours.

Date of Next Meeting: December 2, 2019

Motion for Adjournment made at 7:57pm by Hogate, second Elwell, 2RCV
yes

ELSINBORO TOWNSHIP

December 20, 2019

The regular meeting was called to order at 4:00pm by Mayor Elwell as advertised. The requirements of the Sunshine Law were met by notifying the South Jersey Times within the time prescribed by law. Notice was also posted on the bulletin board at the Emergency Management Building.

Mayor Elwell called this December 20, 2019 township committee meeting to order.

Please stand for the flag salute

Present were: Mayor Elwell, Deputy Mayor McAllister, Committeeman Doug Hogate, John Willadsen, CFO, Clerk Uzdanovics, and several residents

Motion to dispense with the reading of the minutes from the previous meeting and to approve as submitted

Motion McAllister Second Hogate RCV 3 yes

Treasurer's report and list of bills read by Chief Financial Officer

Motion to pay bills after inspection and sufficient funds are available

Motion McAllister Second Hogate RCV 3 yes

The 2020 Pride In Elsinboro award for Resident of the year was

Mr. Hart

RESOLUTIONS TO APPROVE

RESOLUTION NO. 2019-57 Resolution to award the quote for Heat/AC in Emergency Management Building. **Resolution died.**

RESOLUTION 2019-58 RESOLUTION TO PURCHASE A COPIER

WHEREAS, Elsinboro Township has a need for a new copier; and

WHEREAS, Quality First has the copier we want to purchase for \$1363.00; and

NOW, THEREFORE, BE IT RESOLVED by the governing body of the Township of Elsinboro, to purchase the new copier from Quality First.

Motion McAllister Second Hogate RCV 3 yes

RESOLUTION NO. 2019-59 Resolution to authorize transfers

Motion McAllister Second Hogate RCV 3 yes

Open to Public Comment

Mr. Hart asked what it means for the residents to live in a Sanctuary State. How do we keep illegal immigrants out. The committee directed him to the attorney at the next meeting.

Date of Next Meeting: January 1, 2020

Motion for Adjournment at 4:40pm **Motion McAllister Second Hogate**
RCV 3 yes

ELSBORO TOWNSHIP

December 2, 2019

The regular meeting was called to order at 7:00pm by Mayor Elwell as advertised. The requirements of the Sunshine Law were met by notifying the South Jersey Times within the time prescribed by law. Notice was also posted on the bulletin board at the Emergency Management Building.

Mayor Elwell called this December 2, 2019 township committee meeting to order.

Please stand for the flag salute

Present were: Mayor Elwell, Deputy Mayor McAllister, Committeeman Doug Hogate, John Willadsen, CFO, Solicitor Trunk, Clerk Uzdanovics, and several residents

Motion to dispense with the reading of the minutes from the previous meeting and to approve as submitted

Motion McAllister

Second Hogate

RCV 3 yes

Treasurer's report and list of bills read by Chief Financial Officer

Motion to pay bills after inspection and sufficient funds are available

Motion McAllister

Second Hogate

RCV 3 yes

RESOLUTIONS TO BE APPROVE

2019-54

A RESOLUTION ADOPTING TECHNOLOGY RISK MANAGEMENT STANDARDS IN COMPLIANCE WITH THE NEW JERSEY MUNICIPAL EXCESS LIABILITY JOINT INSURANCE FUND'S CYBER RISK MANAGEMENT PLAN'S TIER ONE REQUIREMENTS

Whereas, the Township of Elsinboro is a member of the Trico JIF which secures insurance protection through the New Jersey Municipal Excess Liability Joint Insurance Fund (NJ MEL); and

Whereas, through its membership in the Trico JIF, the Township of Elsinboro enjoys cyber liability insurance coverage to protect the Township of Elsinboro from the potential devastating costs associated with a cyber related claim; and

Whereas, in an attempt to prevent as many cyber related claims as possible, the NJ MEL developed and released to its members the NJ MEL Cyber Risk Management Plan; and

Whereas, the NJ MEL Cyber Risk Management Plan outlines a set of best practices and standards broken out into Tier 1 & Tier 2 standards that if adopted and followed will reduce many of the risks associated with the use of technology by the Township of Elsinboro ; and

Whereas, in addition to the reduction of potential claims, implementing the following best practices and standards will enable the Township of Elsinboro to claim a reimbursement of a paid insurance deductible in the event the member files a claim

against Township of Elsinboro's cyber insurance policy, administered through Trico JIF and the Municipal Excess Liability Joint Insurance Fund;

Now Therefore Be It Resolved, that the Township of Elsinboro does hereby adopt the following best practices and standards, a copy of which is attached hereto and incorporated herein by reference, in accordance with Tier 1 of the NJ MEL Cyber Risk Management Plan;

- **System and data back-up**
- **Security and system patching**
- **Defensive software**
- **Security Awareness Training**
- **Incident Response Plan**

And, Be It Further Resolved, that a copy of this resolution along with all required checklists and correspondence be provided to the NJ MEL Underwriter for their consideration and approval

Motion McAllister Second Hogate 3 RCV yes

ORDINANCE TO BE ADOPTED

ORDINANCE NO. 2019-05

AN ORDINANCE OF THE TOWNSHIP OF ELSINBORO, COUNTY OF SALEM, AND THE STATE OF NEW JERSEY, APPROPRIATING THE SUM OF \$25,000.00 FROM THE CAPITOL IMPROVEMENT FUND FOR EMERGENCY REPAIRS AND VARIOUS OTHER CAPITOL IMPROVEMENTS FOR THE MUNICIPAL BUILDING.

WHEREAS, the Township Committee of the Township of Elsinboro previously adopted a budget which included a "Capital Improvement Fund"; and

WHEREAS, by Resolution No. 2019-23 the members of the Township Committee of the Township of Elsinboro authorized emergency repairs to the Municipal Building; and

WHEREAS, the Township committee will complete the repairs when this Ordinance is final; and

WHEREAS, the members of the Township Committee have determined that the health, safety and welfare of the Township residents requires that a portion of the money contained in the above-mentioned line item be appropriated for the purpose stated herein below,

NOW, THEREFORE, BEIT ORDAINED by the Mayor and members of the Township Committee of the Township of Elsinboro, County of Salem, and State of New Jersey, as follows:

- (1) The sum of \$25,000.00 is hereby appropriated from the Township's "Capital Improvement Fund", which amount shall be used for the following purpose:

- a) Emergency repair to municipal building in an amount not to exceed \$25,000.00
- (2) The capital budget of the Township of Elsinboro is hereby amended to conform with the provisions of this ordinance to the extent of any inconsistencies therewith. The resolutions promulgated by the Local Finance Board showing in full detail the amended capital budget and capital program as approved by the Director of the Division of Local Government Services are on file with the Township Clerk and are available for public inspection.
- (3) This ordinance shall be effective after final passage and publication in accordance with law at a meeting on December 2, 2019

Open to public Motion McAllister Second Hogate 3 RCV yes

Close to public Motion McAllister Second Hogate 3 RCV yes

Adopt Motion McAllister Second Hogate 3 RCV yes

Motion to approve Raffle license for Elsinboro Fire Department

Motion McAllister Second Hogate 2 RCV yes (1 Abstain Elwell)

Motion to approve Bingo license for the Elsinboro School Association

Motion McAllister Second Hogate 3 RCV yes

Police Report, Building inspectors report, CO report and Tax Collectors Report were read by clerk

Township Solicitor - Nothing at this time

COMMITTEE REPORTS

Emergency Management -Deputy Mayor McAllister went to the county meeting about the computer system for Emergency Management. The emergency Management coordinator and Deputy are still taking classes.

Community Development-Mayor Elwell informed us the Trash and Recycling contract cost will be neutral for 2020. Mayor Elwell was happy to inform everyone that the Township of Elsinboro qualified for the Sustainable Jersey Certification again. The township also received a donation of 100 bike helmets. Also the DOT awarded the township \$141,000 for N. Locust Avenue.

Township Roads-Committeeman Hogate said they are looking for alternatives for flood issues on Money Island Road. Doug also thanked everyone for their support in the election.

Insurance-Committeeman Hogate reported that he attended 2 meeting and a conference call for the JIF in November. The budget is in good shape for the Joint Insurance Fund.

Administration- Mayor Elwell asked the CFO how we are making out with our budget and the CFO told us we are about 19% under budget. Sean also thanked Mr. Cornman for his work on the Master Plan.

Open to Public Comment

Mayor Elwell had explained some of the bills and one bill was for the replacement of a tide gate. Mrs. Elwell asked what tide gate was replaced and Mayor Elwell told her it was the one on Slape Avenue. It had been intentionally damaged.

Mr. Grant asked about the cleaning of the beach. Mayor Elwell responded that the DEP said it could be cleaned by hand but Machines require a permit.

Mr. Grant also asked about the flooding on Abbots Farm Road. Mayor Elwell said it all depends on funding. The State has stated they will not fix but the berm will take efforts they may or may not do.

RESOLUTION NO. 2019-55

Resolution for Executive Session

WHEREAS, the Open Public Meetings Act, N.J.S.A. 10:4-12b permits a public body to go into a closed session during a public meeting to discuss certain matters as follows:

- (1) *Matters Required by law to be confidential:* Any matter which by express provision of the Federal law or State statute or rule of court shall be rendered confidential or excluded from the provisions of the Open Public Meetings Act.
- (2) Any matter in which the release of information would impair the right to receive federal funding.
- (3) *Matters involving individual privacy:* Any matter, the disclosure of which constitutes an unwarranted invasion of individual privacy such as records, data, reports, recommendations or other personal material of any education, training, social service, medical, health, custodial, child protection, rehabilitation, legal defense, welfare, housing relocation, insurance and similar program or institution operated by a public body pertaining to any specific individual admitted to or served by such institution or program, including, but not limited to information relative to the individual's personal and family circumstances, and any material pertaining to admission, discharge, treatment, progress or condition of any individual, unless the individual concerned.
- (4) *Matters pertaining to a collective bargaining agreement:* Any matter involving a collective bargaining agreement, or the terms and conditions which are proposed for inclusion in any collective bargaining agreement, including the negotiation of the terms and conditions thereof with employees or representatives of employees of the public body.
- (5) *Matters relating to the purchase, lease acquisition of real property or investment of public funds:* Any matter involving the lease, purchase or acquisition of real property with public funds, the setting of banking rates or investment of public funds, where it could adversely affect the public interest if discussion of such matters were disclosed.
- (6) *Matters of public protection:* Any tactic and techniques utilized in protecting the safety and property of the public, provided that their disclosure could impair such protection.
- (7) *Matters relating to litigation, negotiations and attorney-client privilege:* Any matter of pending or anticipated litigation or contract negotiation other than in (4) above in which the Township is or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required for the attorney to exercise ethical duties as a lawyer.

(8) *Matters relating to the employment relationship*: Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance of, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all of the individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed in public.

(9) *Deliberations after public hearing*. Deliberations by the Township occurring after a public hearing that may result in a civil penalty or the suspension or loss of a license or permit of a responding party; and

WHEREAS, the Township Committee has determined that it is necessary to go into a closed session to discuss certain matters relating to the items as permitted by N.J.S.A. 10:4-12b

NOW, THEREFORE BE IT RESOLVED, by the Township Committee of Elsinboro that the Committee will go into closed session to discuss the following, in accordance with the aforesaid provisions of the Open Public Meetings Act, after which it will reconvene in the public:

1. Attorney Client/ potential Litigation

BE IT FURTHER RESOLVED, that the minutes of the closed session will be made available to the public when the need for privacy no longer exists.

Motion McAllister Second Hogate 3 RCV yes

Close open session **Motion McAllister Second Hogate 3 RCV yes**

Open Closed session **Motion McAllister Second Hogate 3 RCV yes**

Discussion for Attorney client privilege no action to be taken.

Date of Next Meeting: December 20 , 2019

Motion for Adjournment made by McAllister Second Hogate 3 RCV yes

Reorganization Meeting
January 1, 2019

The Reorganization Meeting was called to order at 11:00 a.m. by Clerk. The requirements of the Sunshine Law had been met by notifying the South Jersey Times within the time prescribed by law. Notice was also posted on the Bulletin Board at the Emergency Management Building.

Present were: Elwell, McCallister, Hogate, and Uzdanovics, and several residents.

Sean Elwell was sworn in for Township Committee. He was congratulated by all.

The next order of business was nomination for Mayor by the Township Committee. Committeeman McAllister nominated Sean Elwell for Mayor. This was seconded by Hogate. There were no other nominations, therefore, nominations were closed.

Roll Call Vote McAllister- Aye Elwell - Aye Hogate - Aye

Mayor Elwell was congratulated by all and took the Mayor's seat.

Mayor Elwell requested a motion to dispense with the reading of minutes from the previous meeting and to approve as previously submitted. Motion was made by Elk and seconded by Hogate.

Roll Call Vote - McAllister- Aye Elwell - Aye Hogate - Aye

Mayor Elwell asked the Clerk to proceed with the resolutions.

The following resolutions were presented by the Clerk for approval:

Mayor-Will the Clerk proceed with the resolutions:

Reorganization Meeting

January 1, 2019

RESOLUTION (2019-1)

WHEREAS, the Elsinboro Township Committee has met for its reorganization meeting for the year 2019;

NOW, THEREFORE, BE IT RESOLVED that JOESPH MCALLISTER be appointed Deputy Mayor of the Township of Elsinboro; and

BE IT RESOLVED that IDA FOREST be appointed Deputy Tax Collector of the Township of Elsinboro; and

BE IT FURTHER RESOLVED that IDA FOREST be appointed Officer to Issue

Certificates as to Tax Liability in Elsinboro Township; and

BE IT RESOLVED that MARTY R. UZDANOVICS be appointed Officer to Issue Certificates as to Liability for Assessments; and

BE IT RESOLVED that JENNIFER JOHNSON be appointed School Crossing Guards for the Township of Elsinboro; and

BE IT RESOLVED that ANDY HOGLEN be appointed Construction Official & Building Inspector; and (07/01/2018 – 06/30/2022)

BE IT RESOLVED that ANDY HOGLEN be appointed Zoning Officer & Housing for the Township of Elsinboro; and

BE IT RESOLVED that LOU PELILLO be appointed Fire Subcode Official for the Township of Elsinboro; and (01/01/2019-12/31/2022)

BE IT RESOLVED that BETTY JEAN EBY be appointed Secretary to the Board of Health of Elsinboro Township; and

BE IT RESOLVED that LEE LARK SR. be appointed Township Historian for the Township of Elsinboro; and

BE IT RESOLVED that EDMUND H. SHIMP, JR. be appointed Dog License Registrar; and

BE IT RESOLVED that EDMUND H. SHIMP, JR. be appointed to Take Dog Census for the Township of Elsinboro; and

BE IT RESOLVED that DOUGLAS HOGATE be appointed American Disability Act (ADA) Compliance Officer for Elsinboro Township; and

BE IT ALSO RESOLVED that MICHAEL KHAIRZADA be appointed Emergency Management Coordinator for Elsinboro Township for a three year term (01/01/2019 – 12/31/2021; and

BE IT ALSO RESOLVED that GEORGE MAY be appointed Deputy Emergency Management Coordinator for Elsinboro Township for a one year term (01/01/2019-12/31/2019; and

BE IT ALSO RESOLVED that SEAN ELWELL be appointed Clean Communities Coordinator; and

BE IT ALSO RESOLVED that MARTY R. UZDANOVICS be appointed Public Agency Compliance Officer in Elsinboro Township; and

BE IT ALSO RESOLVED that BETTY JEAN EBY be appointed part time Secretary

BE IT ALSO RESOLVED that ESTHER MITCHELL be appointed Deputy Registrar for Elsinboro Township for a one year term; and

McCallister - Aye Elwell - Aye Hogate - Aye

**RESOLUTION No. (2019-2)
RESOLUTION AUTHORIZING MEETING DATES AND TIMES**

BE IT RESOLVED by the Township Committee of the Township of Elsinboro that its regular meetings for the year 2019 shall be held at the Emergency Management Building, 619 Salem/Ft. Elfsborg Road, Elsinboro Township, New Jersey, beginning at 7:00pm on the first Monday of each month except September TBA, reorganization will be January 1, 2020; and

BE IT FURTHER RESOLVED the meetings for MAPSA will be on the first Wednesday at 5pm for the months of February, May, September, and November, and

BE IT FURTHER RESOLVED the Board of Health meetings will be held the first Monday of February, May, August and November at 6:30pm in the Emergency Management building, and

BE IT FURTHER RESOLVED that South Jersey Times be designated as the official newspaper to receive a copy of this Resolution and that a copy of same be sent to said newspaper; and

BE IT FURTHER RESOLVED that a copy of this Resolution be posted and remain posted on the Bulletin Board at the Emergency Management Building, Salem/Ft. Elfsborg Road, Elsinboro Township, New Jersey.

McCallister - Aye Elwell - Aye Hogate - Aye

RESOLUTION No. (2019-3)

RESOLUTION AUTHORIZING DESIGNATED DEPOSITORYES FOR ELSINBORO TOWNSHIP

WHEREAS, the Elsinboro Township Committee has met for its Reorganization Meeting for the year 2019;

NOW, THEREFORE, BE IT RESOLVED that the following shall be the depositories for all township accounts which are subject to the control of the Township Committee:

1. Sun National Bank
2. Fulton Bank
3. Franklin Savings Bank
4. T. D. Bank

BE IT FURTHER RESOLVED that the Custodians shall be John Willadsen, Chief Financial Officer, Elizabeth Wallender, Tax Collector, Ida Forrest, Deputy Tax Collector, Edmund H. Shimp, Jr. Animal Control Officer,

McCallister - Aye Elwell - Aye Hogate - Aye

**RESOLUTION (2019-4)
RESOLUTION AUTHORIZING THE AWARD OF A NON-FAIR
AND OPEN CONTRACT FOR AUDITOR**

WHEREAS, the Township of Elsinboro has a need to acquire an auditor as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A20.4 or 20.5 as appropriate; and

WHEREAS, the Certified Municipal Finance Officer of the Township has determined and certified in writing that the value of the acquisition will exceed \$17,500; and

WHEREAS, the anticipated term of this contract is one year and may be extended as approved by this governing body; and

WHEREAS, Nightlinger, Colavita and Volpa, P.A. has submitted a proposal January 1, 2019 indicating they will provide the Auditor Services for the auditing and other accounting services for the proposed price of \$25,092. 00; and

WHEREAS, Nightlinger, Colavita and Volpa, P. A. Has completed and submitted a Business Entity Disclosure Certification which certifies that Nightlinger, Colavita and Volpa, P.A. has not made any reportable contributions to a political or candidate committee in the name of the elected officials in the previous one year, and that the contract will prohibit Nightlinger, Colavita and Volpa, PA from making any reportable contributions through the term of the contract; and

WHEREAS, the Township has complied with the requirements regarding certification of the availability of funds -NJAC 5:30-5.4 whereby the Certified Municipal Finance Officer has certified the availability of funds.

NOW, THEREFORE, BE IT RESOLVED, that The Township Committee of the Township of Elsinboro authorizes the Mayor and Township Clerk to enter into a contract with Nightlinger, Colavita and Volpa, P.A. as described herein; and

BE IT FURTHER RESOLVED that the Business Disclosure Entity Certification and the Determination of Value be placed on file with this resolution; and

BE IT FURTHER RESOLVED, that a copy of this resolution shall be published in the South Jersey Times Newspaper within (10) days of its passage.

and Marty R. Uzdanovics, Municipal Clerk.

McCallister - Aye Elwell - Aye Hogate - Aye

RESOLUTION NO. 2019-05

RESOLUTION AUTHORIZING AGREEMENT WITH EDMUND SHIMP FOR ANIMAL CONTROL SERVICES

WHEREAS, pursuant to applicable Statutory Law, Elsinboro Township requires Animal Control Services; and

WHEREAS, Edmund Shimp as agreed to provide said Animal Control services for the sum of \$2800.00 per year payable by the Elsinboro Township; and

NOW THEREFORE, BE IT RESOLVED, on this 1st day of January, 2019, by the Elsinboro Township, as follows:

1. The Mayor and the Clerk are hereby authorized and directed to execute the attached agreement between Edmund Shimp and Elsinboro Township.
2. This Contract is awarded without competitive bidding as a professional service in accordance with N.J.S.A 40A:11-5(a)(a) of the Local Public Contracts Law as Edmund Shimp is an Animal Control Officer licensed to practice in the State of New Jersey.
3. A notice of this action shall be printed once in the official newspaper of the Township of Elsinboro.

McCallister - Aye Elwell - Aye Hogate - Aye

RESOLUTION NO. 2019-06

RESOLUTION AUTHORIZING MAYORS APPOINTMENTS

WHEREAS, the Elsinboro Township Committee has met for its reorganization meeting for the year 2019;

NOW, THEREFORE, BE IT RESOLVED that the Mayor appoints the following committees:

(First name indicates Chair of Committee)

Emergency Management Comm.

- McAllister - Elwell - Hogate

Community Development/Green Team

- Elwell -Hogate - McAllister- Uzdanovics

Township Roads

- Hogate - Elwell - McAllister

Board of Health

- Elwell – McAllister – Hogate

Insurance

-Hogate - McAllister - Elwell - Willadsen

Administration

Uzdanovics

- Elwell – McAllister - Hogate

NOW, THEREFORE, BE IT RESOLVED that the Mayor appoints the following;

Planning Board

One year term to 12-31-2019

- Sean Elwell
- Joseph McAllister
- Michael Khairzada

Four year term to 12-31-2022

- Bill McGowan
- Frank Master

Alternates to Planning Board

Two year Alternate to 12-31-2020

- Ken Brown

McCallister - Aye Elwell - Aye Hogate - Aye

**RESOLUTION 2019-07
TEMPORARY BUDGET 2019 CURRENT FUND**

WHEREAS, N. J. S. 40A:4-19 provides that where any contract, commitment or payments are to be made prior to the final adoption of the 2018 budget, temporary appropriations should be made for the purpose and amounts required in the manner and time therin provided; and

WHEREAS, the date of this resolution is within the first thirty days of January, 2018; and

WHEREAS, the total appropriations in the 2017 budget, exclusive of any appropriations made for interest and dept redemption charges and capital improvement fund is the sum of **\$752,170.91**; and

WHEREAS, 26.25% of the total appropriations in the 2017 budget, exclusive of any appropriations made for interest and dept redemption charges and capital improvement fund in said 2017 budget is the sum of **\$211,647.99**;

NOW, THEREFORE, BE IT RESOLVED that the following appropriations be made and that a certified copy of this resolution be transmitted to the Chief Financial Officer for his records:

BE IT FURTHER RESOLVED that the Clerk shall be authorized to read the budget entries by total amount appropriating **\$145,785.00**, exclusive of any appropriations made for the payment of interest and debt redemption charges and capital improvement fund. A copy of this Resolution setting forth each line item shall be made available through the Clerk for public review.

CURRENT FUND

General Administration		
Other Expense		919.00
Township Clerk		
Salaries and Wages:		263.00
Other Expenses		5,644.00
Mayor and Township Committee		
Salaries and Wages:		4,291.00
Other Expenses		1,182.00
Finance Administration		
Salaries & Wages		2,851.00
Other Expenses		237.00
Tax Assessment Administration		
Salaries & Wages		3,063.00
Other Expenses		263.00
Revenue Administration (Tax Collection)		
Salaries & Wages		5,788.00
Other Expenses		1,890.00
Legal Services and Costs		
Other Expenses		2,363.00
Engineering Services and Costs		
Other Expenses		2,000.00
Land Use Law Administration		
Salaries and Wages		315.00
Other Expenses		1,575.00
Zoning Officer		
Salaries & Wages		689.00

Other Expenses	
Insurance	
Other Expenses	15,000.00
Aid to Volunteer Fire Company	
Other Expense	
Police	
Salaries and Wages	640.00
Other Expenses	27,300.00
Office of Emergency Management	
Salaries and Wages	1,291.00
Other Expenses	
<u>PUBLIC WORKS FUNCTION</u>	
Buildings and Grounds	
Salaries and Wages	788.00
Other Expenses	5,250.00
Street and Roads	
Other Expenses	10,000.00
Solid Waste Collection	
Other Expenses	17,588.00
Recycling	
Other Expenses	9,450.00
<u>Utility Expenses</u>	
Street Lighting	
Other Expenses	4,200.00
Landfill Solid Waste Disposal	
Other Expenses	7,613.00
<u>HEALTH AND HUMAN SERVICES FUNCTIONS</u>	
Board of Health	
Salaries and Wages	164.00
Dog Regulation	
Other Expenses	1,575.00
<u>CODE ENFORCEMENT ADMINISTRATION</u>	
Salaries and Wages	3,638.00
Other Expenses	473.00
<u>STATUTORY EXPENDITURES</u>	

Contribution to Social Security	2,100.00
Contribution to PERS	5,382.00
TOTAL BEFORE CAPITAL & DEBT SERVICE APPROPRIATIONS	145,785.00
CAPITAL	
Capital Improvement Fund	1,000.00
TOTAL APPROPRIATIONS	146,785.00

McCallister - Aye Elwell - Aye Hogate - Aye

Mayor-Requests motion to adjourn Reorganization Meeting at 11:10am McAllister, Second
Hogate Roll Call Vote 3 yes

*******REGULAR MEETING FOR JANUARY TO FOLLOW*******