

## **AGENDA - ELSINBORO TOWNSHIP - REORGANIZATION MEETING 1-1-25**

**Clerk** - Calls the reorganization meeting to order at 11:00 a.m. Reports that the requirements of the Sunshine Law have been met and the meeting was advertised as required by law. Notice was also posted on the Bulletin Board in the Elsinboro Municipal Building and on the website. I would like to welcome everyone to the Reorganization Meeting for Elsinboro Township.

**Please stand for the flag salute.**

**Clerk** - Swearing in of re-elected committeeman Sean Elwell  
Congratulations by all.

**Clerk** - Next order of business will be the election of Mayor by the Township Committee.  
Nominations are open - Do I hear a motion?

**Committeeman** nominates \_\_\_\_\_ for Mayor

**Clerk** - Asks if there are any other nominations - if not the nominations are closed.

**Clerk** - May I have a roll call vote -

**Clerk** - Swearing in of Mayor  
Congratulations by all - \_\_\_\_\_ takes Mayor's seat

**Mayor**-Requests motion to dispense with the reading of minutes from the 12/3/2024 and 12/17/2024 meetings and to approve as submitted. Roll Call Vote

**Mayor**-Will the Clerk proceed with the resolutions:

<b>Clerk</b> – Resolution (2025-1) Appointments	Motion to approve	Roll Call Vote
Resolution (2025-2) Meeting Dates	Motion to approve	Roll Call Vote
Resolution (2025-3) Depositories	Motion to approve	Roll Call Vote
Resolution (2025-4) Auditor	Motion to approve	Roll Call Vote
Resolution (2025-5) Animal Control	Motion to approve	Roll Call Vote
Resolution (2025-6) Mayors Appointments	Motion to approve	Roll Call Vote
Resolution (2025-7) Attorney	Motion to approve	Roll Call Vote

**Mayor**-Requests introduction of the Temporary Budget (Res. 2025-8)

**Motion to approve by** \_\_\_\_\_ **Roll Call Vote**

**Mayor**-Requests motion to adjourn Reorganization Meeting.

**\*\*\*\*\*REGULAR MEETING FOR JANUARY TO FOLLOW\*\*\*\*\***

## **Statement by Mayor and Township Committee:**

The open public meetings act took effect on January 19<sup>th</sup> 1976. Advance notice of this meeting was provided by notifying the South Jersey Times and Elmer Times within the time prescribed by law. Notice was also posted on the bulletin board at the Elsinboro Municipal Building.

I would like to call this February 3, 2025 township committee meeting to order.

- Please stand for the flag salute
- Clerk to read minutes from the previous meeting
- Motion to dispense with the reading of the minutes from the previous meeting and to approve as submitted
- CFO to read treasurer's report and list of bills
- Motion to pay bills
- Clerk Agenda/Action Items

### **ORDINANCES TO BE INTRODUCED**

**ORDINANCE NO. 2025-01** 2025 "CAP" ORDINANCE TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION LIMITS AND TO ESTABLISH A CAP BANK(N.J.S.A.40A:4-45.14) 1<sup>ST</sup> Reading by title only, will consider for final adoption after public hearing on March 3, 2025

**ORDINANCE NO. 2025-02** ORDINANCE ESTABLISHING RATE OF COMPENSATION FOR OFFICER AND EMPLOYEES OF ELSINBORO TOWNSHIP, 1<sup>ST</sup> Reading by title only, will consider for final adoption after public hearing on March 4, 2024

**ORDINANCE NO. 2025-03** 1<sup>ST</sup> Reading by title only, will consider for final adoption after public hearing on March 3, 2025

### **RESOLUTIONS TO BE APPROVED**

**RESOLUTION NO. 2025-16** Resolution to conduct Electronic Tax Sale

**RESOLUTION NO. 2025-17** Resolution to allow a charge of 25.00 per Notice of Tax Sale on delinquent accounts

**RESOLUTION NO. 2025-18** Resolution to approving the governing body certification of compliance with the United States Equal Employment Opportunity Commissions Enforcement Guidance on the consideration of arrest and conviction records in employment decisions under Title VII of the Civil Rights Act of 1964

**RESOLUTION NO. 2025-19** Resolution for Transfers

**Motion** to approve Bingo Application

**Motion** to approve Tax Collectors Annual Report

Police Report, Tax Collectors report, Building Inspectors report and CO report to be kept on file.

**Township Solicitor**

**Committee Reports**

- Fire Company -
- Emergency Management - McAllister
- Community Development-Elwell
- Township Roads-Hogate
- Board of Health-Elwell
- Insurance-Hogate
- Administration-Elwell
  
- Old Business
  
- New Business
  
- Open to Public Comment
  
- Date of Next Meeting: March 3, 2025
  
- Motion for Adjournment

### **Statement by Mayor and Township Committee:**

The open public meetings act took effect on January 19<sup>th</sup> 1976. Advance notice of this meeting was provided by notifying the South Jersey Times and Elmer Times within the time prescribed by law. Notice was also posted as required at the Elsinboro Municipal Building.

I would like to call this March 3, 2025 township committee meeting to order.

- Please stand for the flag salute
- Clerk to read minutes from the previous meeting
- Motion to dispense with the reading of the minutes from the previous meetings and to approve as submitted 02/01/2025 & 02/03/2025
- CFO to read treasurer's report and list of bills

Motion to pay bills

- Clerk Agenda/Action Items

### **ORDINANCE TO BE ADOPTED**

**ORDINANCE NO. 2025-01** – 2025 “CAP” ORDINANCE TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION LIMITS AND TO ESTABLISH A CAP BANK(N.J.S.A.40A:4-45.14)

**Motion to open to public**

**Motion to close public**

**Motion to adopt**

**ORDINANCE NO. 2025-02** - ORDINANCE ESTABLISHING RATE OF COMPENSATION FOR OFFICER AND EMPLOYEES OF ELSINBORO TOWNSHIP

**Motion to open to public**

**Motion to close public**

**Motion to adopt**

### **ORDINANCE FOR INTRODUCTION**

**ORDINANCE No. 2025-03** AN ORDINANCE OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF ELSINBORO, SALEM COUNTY STATE OF NEW JERSEY AUTHORIZING THE SALE OF CERTAIN LAND NO LONGER NEEDED FOR PUBLIC USE PURSUANT TO N.J.S.A. 40A:12-13(b)(5)

### **RESOLUTIONS FOR APPROVAL**

**RESOLUTION NO. 2025-20** RESOLUTION TO SUPPORT PUBLISHING LEGAL NOTICES ON OFFICIAL GOVERNMENT WEBSITES

**RESOLUTION NO. 2025-21** RESOLUTION FOR APPROPRIATION RESERVES

**RESOLUTION NO. 2025-22** RESOLUTION ESTABLISHING A FAIR AND OPEN PROCESS FOR THE AWARD OF PROFESSIONAL SERVICE AGREEMENT

Police Report, Building inspectors report, CO report and Tax Collectors on file

Township Solicitor

## Committee Reports

- Fire Company-
- Emergency Management -McAllister
- Community Development-Elwell
- Township Roads-Hogate
- Board of Health-Elwell
- Insurance-Hogate
- Administration-Elwell
  
- Old Business
  
- New Business
  
- Open to Public Comment
  
- Date of Next Meeting: April 7, 2025
  
- Motion for Adjournment

## **Statement by Mayor and Township Committee:**

The open public meetings act took effect on January 19<sup>th</sup> 1976. Advance notice of this meeting was provided by notifying the South Jersey Times within the time prescribed by law. Notice was also posted on the bulletin board and website at the Elsinboro Municipal Building.

I would like to call this April 7, 2025 township committee meeting to order.

- Please stand for the flag salute
- Clerk to read minutes from the previous meeting
- Motion to dispense with the reading of the minutes from March 3, 2025 meeting and to approve as submitted
- CFO to read treasurer's report and list of bills
- Motion to pay bills

Clerk Agenda/Action Items

### **ORDINANCES TO BE ADOPTED**

**ORDINANCE NO. 2025-03** AN ORDINANCE OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF ELSINBORO, SALEM COUNTY STATE OF NEW JERSEY AUTHORIZING THE SALE OF CERTAIN LAND NO LONGER NEEDED FOR PUBLIC USE PURSUANT TO N.J.S.A. 40A:12-13(b)(5)

**Motion to open to public**

**Motion to close public**

**Motion to adopt**

### **RESOLUTIONS TO BE APPROVED**

**RESOLUTION NO. 2025-23** RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF ELSINBORO FOR THE INTRODUCTION OF THE MUNICIPAL BUDGET OF THE TOWNSHIP OF ELSINBORO, COUNTY OF SALEM, FOR THE FISCAL YEAR 2025 (Adoption & Public hearing on May 5, 2025)

**Motion                      Second                      RCV**

**RESOLUTION NO. 2025-24** RESOLUTION TO AWARD THE CONTRACT FOR MOWING

**Motion                      Second                      RCV**

**RESOLUTION NO. 2025-25** RESOLUTION APPROVING MUNICIPAL DRUG ALLIANCE GRANT FY25

**Motion                      Second                      RCV**

**RESOLUTION NO. 2025-26** RESOLUTION ADOPTING THE SALEM COUNTY MULTI-JURISDICTIONAL AND MULTI-HAZARD MITIGATION PLAN UPDATE

**Motion                      Second                      RCV**

**RESOLUTION NO. 27 RESOLUTION APPOINTING EMERGENCY  
MANAGEMENT COORDINATOR**

**Motion Second RCV**

**RESOLUTION NO. 28 RESOLUTION APPOINTING DEPUTY EMERGENCY  
MANAGEMENT COORDINATOR**

**Motion Second RCV**

**MOTION to approve Bingo license for Ladies Auxiliary Post 253 VFW**

**Motion Second RCV**

**TOWNSHIP SOLICITOR**

**COMMITTEE REPORTS**

- Fire Company
- Emergency Management- McAllister
- Community Development-Elwell
- Township Roads-Hogate
- Board of Health-Elwell
- Insurance-Hogate
- Administration-Elwell
- Old Business
- New Business

**OPEN TO PUBLIC COMMENT**

- Date of Next Meeting: May 5, 2025
- Motion for Adjournment

ELSINBORO TOWNSHIP

May 5, 2025

The regular meeting was called to order at 6:30pm by Mayor Elwell as advertised. The requirements of the Sunshine Law were met by notifying the South Jersey Times and Elmer Times within the time prescribed by law. Notice was also posted on the bulletin board at the Elsinboro Municipal Building and posted on the Township website.

Mayor Elwell called this May 5, 2025 township committee meeting to order.

Roll Call- Mayor Elwell, Deputy Mayor McAllister, Committeeman Hogate, Clerk Uzdanovics, CFO Santogrossi and several residents.

Motion to dispense with the reading of the minutes from the previous meeting and to approve as submitted 04/07/2025 Reorganization and Special meeting

**Motion McAllister      Second Hogate      3 Ayes**

CFO gave Committee treasurer's report and list of bills

**Motion to pay bills   Motion McAllister      Second Hogate      3 Ayes**

**RESOLUTIONS TO BE APPROVED**

**RESOLUTION NO. 2025-29 RESOLUTION FOR SELF EXAMINATION OF THE BUDGET**

**Motion                      Second                      RCV**

**RESOLUTION NO. 2025-30 RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF ELSINBORO AUTHORIZING THE CLERK TO READ RESOLUTION NO. 2025-31 BY TITLE ONLY**

**Motion                      Second                      RCV**

**RESOLUTION NO. 2025-31 RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF ELSINBORO ADOPTING THE 2025 MUNICIPAL BUDGET OF THE TOWNSHIP OF ELSINBORO BY TITLE ONLY AS PERMITTED BY RESOLUTION 2025-30**

**Motion to open to public**

**Motion to close public**

**Motion to adopt**

**RESOLUTION NO. 2025-32 RESOLUTION APPROVING THE PURCHASE OF A COMPRESSOR FILLING STATION**

**Motion                      Second                      RCV**

**RESOLUTION NO. 2025-33 RESOLUTION AMENDING RESOLUTION NO. 2024-51**

**Motion                      Second                      RCV**

**RESOLUTION NO. 2025-34 RESOLUTION AUTHORIZING ACCEPTANCE OF FIRE EQUIPMENT ON BEHALF OF ELSINBORO FIRE COMPANY**

**Motion                      Second                      RCV**

**RESOLUTION NO. 2025-35 RESOLUTION TO AWARD CONTRACT TO SOUTH STATE.**

**Motion                      Second                      RCV**



**ORDINANCE TO BE INTRODUCED**

**ORDINANCE NO. 2025-04** CAPITAL ORDINANCE OF THE TOWNSHIP OF ELSINBORO, COUNTY OF SALEM, STATE OF NEW JERSEY, AUTHORIZING THE RECONSTRUCTION OF STUART DRIVE AND PHILLIPS DRIVE IN THE AMOUNT OF \$105,174.00 INCLUDING THE APPROPRIATION OF \$15,000.00 FROM THE CAPITAL IMPROVEMENT FUND IN THE GENERAL CAPITAL FUND FOR THE AFORESAID PURPOSE

**Motion**                      **Second**                      **RCV**

**Motion** to approve Raffle License for the Salem County Historical Society

**Motion**                      **Second**                      **RCV**

Police Report, Building inspectors report, CO report and Tax Collector's to be kept on file

- Township Solicitor
  - Committee Reports
    - Fire Company
    - Emergency Management.- McAllister
    - Community Development-Elwell
    - Township Roads-Hogate
    - Board of Health-Elwell
    - Insurance-Hogate
    - Administration-Elwell
- Old Business
- New Business
- Open to Public Comment
- Date of Next Meeting: June 2, 2025
- Motion for Adjournment

## **Statement by Mayor and Township Committee:**

The open public meetings act took effect on January 19<sup>th</sup> 1976. Advance notice of this meeting was provided by notifying the South Jersey Times within the time prescribed by law. Notice was also posted on the bulletin board and website at the Elsinboro Municipal Building.

I would like to call this June 2, 2025 township committee meeting to order.

- Please stand for the flag salute
- Clerk to read minutes from the previous meeting
- Motion to dispense with the reading of the minutes from May 5, 2025 meeting and to approve as submitted
- CFO to read treasurer's report and list of bills
- Motion to pay bills

Clerk Agenda/Action Items

### **ORDINANCE TO BE ADOPTED**

**ORDINANCE NO. 2025-04** CAPITAL ORDINANCE OF THE TOWNSHIP OF ELSINBORO, COUNTY OF SALEM, STATE OF NEW JERSEY, AUTHORIZING THE RECONSTRUCTION OF STUART DRIVE AND PHILLIPS DRIVE IN THE AMOUNT OF \$105,174.00 INCLUDING THE APPROPRIATION OF \$15,000.00 FROM THE CAPITAL IMPROVEMENT FUND IN THE GENERAL CAPITAL FUND FOR THE AFORESAID PURPOSE

**Motion to open to public**

**Motion to close public**

**Motion to adopt**

### **RESOLUTIONS to be approved**

**RESOLUTION NO. 2025-37** Resolution to honor Mayor of Elsinboro's Second Grade

<b>Motion</b>	<b>Second</b>	<b>RCV</b>
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**RESOLUTION NO. 2025-38** Resolution to honor the Deputy Mayor of Elsinboro's Second Grade

<b>Motion</b>	<b>Second</b>	<b>RCV</b>
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**RESOLUTION NO. 2025-39** Resolution to honor the Township Committee Person of Elsinboro's Second Grade

<b>Motion</b>	<b>Second</b>	<b>RCV</b>
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**RESOLUTION NO. 2025-40** Resolution to honor Mrs. Reiger

<b>Motion</b>	<b>Second</b>	<b>RCV</b>
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**RESOLUTION NO. 2025-41 ABC Liquor License Renewals**

**Motion**

**Second**

**RCV**

**RESOLUTION NO. 2025-42** Approval to submit a grant application and execute a grant contract with the New Jersey Department of Transportation

**Motion**

**Second**

**RCV**

Police Report, Building Inspectors report, CO report and Tax Collector's report to be kept on file

- Township Solicitor
  - Committee Reports
    - Fire Company
    - Emergency Management- McAllister
    - Community Development-Elwell
    - Township Roads-Hogate
    - Board of Health-Elwell
    - Insurance – Hogate
    - Administration - Elwell
- Old Business
- New Business
- Open to Public Comment
- Date of Next Meeting: July 7, 2025
- Motion for Adjournment

**Statement by Mayor and Township Committee:**

The open public meetings act took effect on January 19<sup>th</sup> 1976. Advance notice of this meeting was provided by notifying the South Jersey Times within the time prescribed by law. Notice was also posted on the bulletin board at the Emergency Management Building.

I would like to call this June 30, 2025 township committee meeting to order.

Please stand for the flag salute

Roll Call

**RESOLUTIONS TO BE APPROVED**

**RESOLUTION NO. 2025-43** Resolution approving ABC Liquor License renewal of Brown Derby.

- Open to Public Comment
- Date of Next Meeting: July 7, 2025 6:30PM
- Motion for Adjournment

ELSINBORO TOWNSHIP

July 7, 2025

The regular meeting was called to order at 6:30pm by Mayor Elwell as advertised. The requirements of the Sunshine Law were met by notifying the South Jersey Times and Elmer Times within the time prescribed by law. Notice was also posted on the bulletin board at the Elsinboro Municipal Building and posted on the Township website.

Mayor Elwell called this July 7, 2025 township committee meeting to order.

Motion to dispense with the reading of the minutes from the previous meeting and to approve as submitted 06/02/2025 Regular meeting

**Motion McAllister                      Second Hogate                      3 Ayes**

CFO gave Committee treasurer's report and list of bills

**Motion to pay bills   Motion McAllister                      Second Hogate                      3 Ayes**

Present were: Mayor Elwell, Deputy Mayor McAllister, Committeeman Hogate, CFO Santogrossi, Clerk Uzdanovics, Solicitor Vigilante

**ORDINANCE TO BE ADOPTED**

**ORDINANCE NO. 2025-05**

**AN ORDINANCE AUTHORIZING THE SALE OF A 1999 E-ONE PUMPER FIRE TRUCK OWNED BY THE TOWNSHIP OF ELSINBORO AND NOT NEEDED FOR PUBLIC USE TO THE TOWNSHIP OF ELSINBORO**

WHEREAS, pursuant to N.J.S.A. §40A:12-13(b)(1) of the Local Lands and Buildings Law, any municipality may sell personal property at private sale by ordinance to any political subdivision, agency, department, commission, board or body corporate and politic of the State of New Jersey; and

WHEREAS, the Township of Elsinboro was the recipient of a 1999 E-One pumper fire truck (the "Property") from the City of Salem, a body corporate and politic of the State of New Jersey; and

WHEREAS, the City of Salem was in discussions with the Elsinboro Fire Company to sell the Property to the fire company;

WHEREAS, the City of Salem and the Elsinboro Fire Company agreed that the 1999 E-One pumper requires an estimated \$10,000.00 to \$15,000.00 in maintenance costs, which exceeds its value of less than \$5,000.00, in light of which the Elsinboro Fire Company agreed to purchase the Property for the sum of \$1.00 and the City of Salem agreed to sell the Property for the sum of \$1.00;

WHEREAS, the City of Salem adopted an Ordinance, 2025-01 approving the sale and inadvertently reciting that the sale was made to the Township of Elsinboro. The City of Salem declined to amend its ordinance and the Township of Elsinboro accepted the Property with the intention of transferring it to the Elsinboro Fire Company

WHEREAS on May 6, 2025, the Township of Elsinboro accepted the Property;

WHEREAS, the Township of Elsinboro has determined that the Property is not needed for public use in the Township and therefore may be conveyed pursuant to N.J.S.A. 40A:12-13(b)(1); and

NOW, THEREFORE, BE IT ORDAINED by the Township Committee of Elsinboro Township County of Salem, State of New Jersey as follows:

1. The aforementioned recitals are incorporated herein as though fully set forth at length.
2. The Township of Elsinboro hereby determines that the Property identified below is not needed for public use and therefore may be conveyed by private sale pursuant to N.J.S.A. 40A:12-13(b)(1).

Property Identification      1999 E-One pumper fire truck      Price \$1.00

3. A list of the property authorized to be sold herein, together with the minimum prices set forth herein, shall be posted on the bulletin board or other conspicuous place in the building in which the Governing Body holds its regular meetings and advertisement thereof made in a newspaper circulating in the Township in which the real property is situated, within five (5) days following the enactment of this Ordinance. Offers for any and all property so listed may thereafter be made to the Governing Body or its designee for a period of twenty (20) days following the advertisement herein required, at not less than said minimum prices set forth herein, by any prospective purchaser or other authorized representative. In any such case, the Governing Body may reconsider this Ordinance, not later than thirty (30) days after its enactment, and advertise the Property in question for public sale pursuant to N.J.S.A. 40A:12-13(a).

4. In the event that the sale of the property is completed as a private sale, the Township shall file with the Director of the Division of Local Government Services in the Department of Community Affairs, sworn affidavits verifying the publication of advertisements as required by N.J.S.A. 40A:12-13.

5. If any section, paragraph, subdivision, clause or provision of this Ordinance shall be judged invalid, such adjudication shall apply only to the section, paragraph, subdivision, clause or provision so adjudged, and the remainder of this Ordinance shall be deemed valid and effective.

6. All ordinances or parts of ordinances inconsistent herewith are hereby repealed to the extent of such inconsistency only.

7. This Ordinance shall take effect twenty (20) days after adoption, provided that the Ordinance is not reconsidered by the Governing Body pursuant to N.J.S.A. 40A:12-13.

<b>Motion to open to public</b>	<b>Motion McAllister</b>	<b>Second Hogate</b>	<b>3 Ayes</b>
<b>Motion to close public</b>	<b>Motion McAllister</b>	<b>Second Hogate</b>	<b>3 Ayes</b>
<b>Motion to adopt</b>	<b>Motion McAllister</b>	<b>Second Hogate</b>	<b>2 Ayes</b>
			<b>1 Abstain Elwell</b>

#### **RESOLUTIONS TO BE APPROVED**

#### **RESOLUTION NO. 2025-44**

**RESOLUTION BY THE TOWNSHIP OF ELSINBORO AUTHORIZING THE ACCEPTANCE  
OF THE HIGHEST BIDS FROM THE OPEN PUBLIC PROPERTY SALE**

WHEREAS, the Township of Elsinboro is the owner of certain lands within the Township of Elsinboro; and

WHEREAS, the Township Committee of the Township of Elsinboro held an open public property sale on June 3, 2025 pursuant to N.J.S.A. 40A:12-13(a) pursuant to public notice as required by law; and

WHEREAS, the following properties were auctioned to the purchasers listed who have agreed to pay the purchase price, all settlement costs, including those normally charged to seller; and

WHEREAS, any improvements constructed on the premises and the contents thereof shall be conveyed in "as is" condition. The Township made no warranties, express or implied, as to any part or position of said improvements or any equipment contained herein; and

WHEREAS, closing shall occur not later than 45 days following the approval of this Resolution by the Township Committee. The purchaser shall be entitled to possession immediately following closing of title; and

WHEREAS, the acceptance of a quit claim deed by the purchaser from the Township shall extinguish any claims that said purchaser may have against the Township of Elsinboro; and

WHEREAS, the Township has accepted the highest bids for the following properties; and

Block	Lot	Location	Acreage +/-	Purchase Price	Purchaser
22	6	Nelson Avenue	\$500.00		William DePew
32	14	Evergreen Avenue	\$1,000.00		Socratis Visvardis

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Elsinboro, County of Salem and State of New Jersey, as follows:

The bids are accepted and the sale of said lands is approved. Township Solicitor is authorized to prepare quit claim deeds and the Township Administrator is authorized to take the appropriate measures to transfer title upon payment of the purchase price and closing costs. .

This resolution shall take effect immediately.

**Motion McAllister**

**Second Hogate**

**3 Ayes**

#### **RESOLUTION NO. 2025-45**

#### **RESOLUTION TO APPROVE 2024 AUDIT AND CORRECTION PLAN**

WHEREAS, N.J.S.A. 40A:5-4 requires the governing body of every local unit to have made an annual audit of its books, accounts and financial transactions, and

WHEREAS, the Annual Report of Audit for the year 2024 has been filed by a Registered Municipal Accountant with the Municipal Clerk as per the requirements of N.J.S.A. 40A:5-6, and a copy has been received by each member of the governing body, and

WHEREAS, the Local Finance Board of the State of New Jersey is authorized to prescribe reports pertaining to the local fiscal affairs, as per R.S. 52:27BB-34, and

WHEREAS, the Local Finance Board has promulgated N.J.A.C. 5:30-6.5, a regulation requiring that the governing body of each municipality shall by resolution certify to the Local Finance Board of the State of New Jersey that all members of the governing body have reviewed, as a minimum, the sections of the annual audit entitled:

General Comments

## Recommendations

and

WHEREAS, the members of the governing body have personally reviewed, as a minimum, the Annual Report of Audit, and specifically the sections of the Annual Audit entitled:

General Comments  
Recommendations

as evidenced by the group affidavit form of the governing body attached hereto, and

WHEREAS, such resolution of certification shall be adopted by the governing body no later than forty-five days after the receipt of the annual audit, pursuant to N.J.A.C. 5:30-6.5, and

WHEREAS, all members of the governing body have received and have familiarized themselves with, at least, the minimum requirements of the Local Finance Board of the State of New Jersey, as stated aforesaid and have subscribed to the affidavit, as provided by the Local Finance Board, and

WHEREAS, failure to comply with the promulgations of the Local Finance Board of the State of New Jersey may subject the members of the local governing body to the penalty provisions of R.S.52:27BB-52 - to wit:

R.S. 52:27BB-52 - "A local officer or member of a local governing body who, after a date fixed for compliance, fails or refuses to obey an order of the director (Director of Local Government Services), under the provisions of this Article, shall be guilty of a misdemeanor and, upon conviction, may be fined not more than one thousand dollars (\$1,000) or imprisoned for not more than one year, or both, in addition shall forfeit his office".

NOW, THEREFORE, BE IT RESOLVED that the Township Committee of the Township of Elsinboro hereby states that it has complied with N.J.A.C. 5:30-6.5 and does hereby submit a certified copy of this resolution and the required affidavit to said Board to show evidence of said compliance.

I HEREBY CERTIFY THAT THIS A TRUE COPY OF THE RESOLUTION PASSED AT THE MEETING HELD ON July 7, 2025.

**Motion McAllister                      Second Hogate                      3 Ayes**

**MOTION** to approve PSE&G Helicopter Landing Pad

**Motion McAllister                      Second Hogate                      3 Ayes**

Police Report, Building inspectors report, CO report and Tax Collector's report to be kept on file

Township Solicitor – Solicitor Vigilante said she is working on the Social Media Policy.

## Committee Reports



Emergency Management - Deputy Mayor McAllister shared that everything is going well and Jack Smith is doing a great job getting things up and running.

Community Development- Mayor Elwell reported the roads are being mowed but we do have a delay as the mower broke down. The DOT grant for Featherbed Lane was submitted.

Insurance- Committeeman Hogate attended all Jif meetings and the had the Jif Renewal Inspection today.

Administration-Elwell – Mayor Elwell explained how the tax rate is developed. He also stated our land sale was good and we now have 2 more properties back on the tax book.

### **Open to Public Comment**

Jen Thomas, Jay Hancock, Lisa Davis, Jena Valentino, Barbara Duffy, Michael ? and Pearl Parris all thanked Doug Hogate for supporting Elsinboro during the Giordano's process.

Mr. Fizur asked the committee why he did not get an answer on the chicken issue. He wanted to see the complaint but had been told by the Zoning Officer there isn't any documentation. Mr. Fizur then asked how the complaint was filed and by who. Deputy Mayor McAllister said he reported it to the Zoning Officer after a resident called him with the complaint. Mr. Fizur then showed the committee a list of other people with chickens that according to him are also non-compliant. Mayor Elwell explained there isn't enough land. Mr. Fizur wanted to know why the chicken ordinance was not passed. Mayor Elwell explained that after the planning board did some research into a chicken ordinance, they felt it was going to cause too many other changes so did not move forward with the ordinance.

Mr. Hart said the county was working on the Sluice gate but did not have the right adhesive to finish the job.

Mr. Robert Elk said the problem next to him has now reached a year and he wanted to know why it was taking so long and that it should have gone to court by now. Mayor Elwell replied we cannot get involved since it is a court matter. Mr. Elk asked why we can't tell the prosecutor and the judge to move on this matter since we pay them. Solicitor Vigilante said municipal court is a slow process and we do not have a say in how they proceed.

Date of Next Meeting: August 4, 2025

Motion for Adjournment made at 6:55pm by McAllister, Second Hogate RCV 3 Yes

## **ELSINBORO TOWNSHIP**

**August 4, 2025**

### **Statement by Mayor and Township Committee:**

The open public meetings act took effect on January 19<sup>th</sup> 1976. Advance notice of this meeting was provided by notifying the South Jersey Times within the time prescribed by law. Notice was also posted on the bulletin board at the Elsinboro Municipal Building.

I would like to call this August 4, 2025 township committee meeting to order.

- Please stand for the flag salute
- Clerk to read minutes from the previous meeting
- Motion to dispense with the reading of the minutes from July 7, 2025 and to approve as submitted
- CFO to read treasurer's report and list of bills
- Motion to pay bills
- Clerk Agenda/Action Items

### **RESOLUTION TO BE APPROVED**

**RESOLUTION NO. 2025-46** RESOLUTION TO APPROVE THE SOCIAL MEDIA POLICY

**RESOLUTION NO. 2025-47** RESOLUTION AUTHORIZING NEW BANK ACCOUNTS AND DESIGNATING OFFICIAL SIGNATURES

Police Report, Tax Report, Construction reports to be kept on file.

- Township Solicitor
- Committee Reports
- Fire Company
- Emergency Management.- McAllister
- Community Development-Elwell
- Township Roads-Hogate
- Board of Health-Elwell
- Insurance-Hogate
- Administration-Elwell
- Open to Public Comment
- Date of Next Meeting: September 2, 2025 at 5:00pm
- Motion for Adjournment

## **Statement by Mayor and Township Committee:**

The open public meetings act took effect on January 19<sup>th</sup> 1976. Advance notice of this meeting was provided by notifying the South Jersey Times and Elmer Times within the time prescribed by law. Notice was also posted on the bulletin board at the Elsinboro Municipal Building.

I would like to call this September 2, 2025 township committee meeting to order.

- Please stand for the flag salute
- Clerk to read minutes from the previous meeting
- Motion to dispense with the reading of the minutes from August 4, 2025 to approve as submitted
- CFO to read treasurer's report and list of bills
- Motion to pay bills
- Clerk Agenda/Action items

Paul Forlenza from TRICOJIF

**RESOLUTION NO. 2025-48** Resolution Authorizing the Execution of a Contract Renewing Membership in the Gloucester, Salem, Cumberland Counties Municipal Joint Insurance Fund

Police Report, Tax Collector report, construction and housing to be kept on file

### Township Solicitor

### Committee Reports

- Fire Company
- Emergency Management- McAllister
- Community Development-Elwell
- Township Roads-Hogate
- Board of Health-Elwell
- Insurance-Hogate
- Administration-Elwell

### Open to Public Comment

Date of Next Meeting: October 6, 2025 at 6:30pm

Motion for Adjournment

**Statement by Mayor and Township Committee:  
October 6, 2025**

The open public meetings act took effect on January 19<sup>th</sup> 1976. Advance notice of this meeting was provided by notifying the South Jersey Times and Elmer Times within the time prescribed by law. Notice was also posted on the bulletin board at the Elsinboro Municipal Building.

I would like to call this October 6, 2025 township committee meeting to order.

- Please stand for the flag salute
- Clerk to read minutes from the previous meeting
- Motion to dispense with the reading of the minutes from September 2, 2025 and to approve as submitted
- CFO to read treasurer's report and list of bills
- Motion to pay bills

**RESOLUTIONS TO BE APPROVED**

**RESOLUTION NO. 2025-49** Resolution to approve Employee Handbook and Policies and Procedures Manual.

**MOTION** to approve Raffle license for Salem County Humane Society

**MOTION** to approve Best Practices

**Township Solicitor**

**COMMITTEE REPORTS**

- Fire Company
- Emergency Management-McAllister
- Community Development-Elwell
- Township Roads-Hogate
- Board of Health-Elwell
- Insurance-Hogate
- Administration-Elwell

• **Old Business**

• **New Business**

Police Report, Building Inspectors report, CO report and Tax Collector's report to be kept on file

• **OPEN TO PUBLIC COMMENT**

• Date of Next Meeting: November 3, 2025

• **Motion** for Adjournment

## **Statement by Mayor and Township Committee:**

**November 3, 2025**

The open public meetings act took effect on January 19<sup>th</sup> 1976. Advance notice of this meeting was provided by notifying the South Jersey Times and Elmer Times within the time prescribed by law. Notice was also posted on the website and the bulletin board at the Elsinboro Municipal Building.

I would like to call this November 3, 2025 township committee meeting to order.

- Please stand for the flag salute
- Clerk to read minutes from the previous meeting
- Motion to dispense with the reading of the minutes from the previous meeting 10/6/2025 and to approve as submitted
- CFO to read treasurer's report and list of bills
- Motion to pay bills
- Clerk Agenda/Action Items

### **RESOLUTIONS TO BE APPROVED**

**RESOLUTION 2025-51** CHANGE ORDER FOR STUART DRIVE AND PHILLIP DRIVE RESURFACING.

**RESOLUTION 2025-52** RESOLUTION SEEKING COLLABORATIVE DISCUSSION WITH ALLOWAY TOWNSHIP IN REGARDS TO A SHARED SERVICES AGREEMENT COMMENCING IN 2026 OR EARLIER IF MUTUALLY AGREED

**RESOLUTION 2025-53** APPROVING A TOTALLY DISABLED VETERAN

**Motion** to approve VFW raffle License

Police Report, Building Inspectors report, CO report, and Tax Collector to be kept on file

- Township Solicitor

### **Committee Reports**

- Fire Company
- Emergency Management.- McAllister
- Community Development-Elwell
- Township Roads-Hogate
- Board of Health-Elwell
- Insurance-Hogate
- Administration-Elwell

### **Open to Public Comment**

Date of Next Meeting: December 1, 2025

Motion for Adjournment

## **Statement by Mayor and Township Committee:**

The open public meetings act took effect on January 19<sup>th</sup> 1976. Advance notice of this meeting was provided by notifying the South Jersey Times and Elmer Times within the time prescribed by law. Notice was also posted on the bulletin board and website at the Elsinboro Municipal Building.

I would like to call this December 1, 2025 township committee meeting to order.

- Please stand for the flag salute
- Motion to approve previous meeting minutes
- CFO to read treasurer's report and list of bills
- Motion to pay bills
- Clerk Agenda/Action Items

### **ORDINANCES FOR ADOPTION**

**ORDINANCE NO. 2025-06** AN ORDINANCE AMENDING THE ARTICLE 1 "STREET OPENINGS" CHAPTER 219-7 OF THE CODE OF THE TOWNSHIP OF ELSINBORO TO REQUIRE REPAVING OF ONE-HALF OF ANY ROADWAY OPENED FOR UTILITY OR CONSTRUCTION WORK

### **ORDINANCE FOR INTRODUCTION**

**ORDINANCE 2025-07** AN ORDINANCE APPROPRIATING THE SUM OF \$32,000 FROM CAPITAL IMPROVEMENT FUND TO BE USED FOR VARIOUS IMPROVEMENTS TO MUNICIPAL OWNED PROPERTY IN THE TOWNSHIP OF PENNSVILLE, COUNTY OF SALEM, STATE OF NEW JERSEY

### **RESOLUTIONS TO BE APPROVE**

**RESOLUTION NO. 2025-53** APPROVING A TOTALLY DISABLED VETERAN (Hill)

**RESOLUTION NO.2025-55** RESOLUTION APPROVING MUNICIPAL DRUG ALLIANCE GRANT FY27

**RESOLUTION NO. 2025-56** APPROVING A TOTALLY DISABLED VETERAN (Carney)

**RESOLUTION NO. 2025-57** RESOLUTION APPROVING AGREEMENT WITH LEW ENVIRONMENTAL SERVICES TO PERFORM LEAD-BASED PAINT INSPECTIONS PURSUANT TO P.L. 2021, C. 182

Police Report, Building inspectors report, CO report and Tax Collectors Report to be kept on file.

Township Solicitor

## **COMMITTEE REPORTS**

Emergency Management  
Administration  
Community Development  
Township Roads  
Insurance

## **Open to Public Comment**

Date of Next Meeting: December 23, 2025

Motion for Adjournment