

KEY DATES	
Site Walkthrough (Scheduled)	Monday, June 8, 2026 12:00 PM (Noon) MDT
Alternative Walkthroughs	June 3 through Tuesday, June 9 by appointment
Proposal Submission Deadline	Wednesday, June 10, 2026 5:00 PM MDT
Board Approval	Wednesday, June 10, 2026 7:00 PM MDT
Submission Contact	bobbie.gregory@brabeion.org
Subject Line	IT Infrastructure RFP

BRABEION ACADEMY

Idaho's First Public School of Sport

REQUEST FOR PROPOSALS

IT Infrastructure & Network Management

Brabeion Academy | 1545 11th Ave N, Nampa, Idaho 83687
brabeion.org/legal-rfqs-and-rfps
Issued: June 3, 2026

1. Background and Purpose

Brabeion Academy is Idaho's first public school of sport, a K-8 public charter school opening in Nampa, Idaho in August 2026. The Academy is located at 1545/1551 11th Ave N, Nampa, Idaho, in a facility of approximately 107,000 square feet. A high school program is planned for 2027.

The Academy operates under a cohort-based instructional model and serves students in grades K-8. Enrollment is capped by charter. The Academy's motto is Victory Through Excellence.

The Academy seeks proposals from qualified technology vendors to deploy and manage its IT infrastructure for the classroom wing and modular buildings in preparation for an August 2026 opening. This is not a 1-to-1 device school. The scope is organized in two phases: Phase 1 covering pre-opening installation and configuration, and Phase 2 covering ongoing network and device management through the school year.

The Academy has applied for Google Workspace for Education and has been operating on a perpetual trial since September 2025. Completing that setup is part of the scope of this engagement.

The Academy is also interested in whether vendors have prior experience with the federal E-Rate program and can assist in pursuing E-Rate reimbursements for eligible services. E-Rate experience is a scored evaluation criterion but does not affect the structure of this contract.

2. A Note on Turnaround

The Academy recognizes this RFP has a short response window. We have tried to make it as straightforward as possible to respond to. Vendors should not feel obligated to produce a lengthy document. A clear, direct proposal that answers what is asked is preferred over an elaborate one that does not.

Vendors who have questions about the project scope or want to talk through technical details before submitting are welcome to request a conversation with the Head of School and Sport, Branden Durst, who has a background in IT support including device imaging and network infrastructure setup. That background is offered as a resource, not as a bar to clear. The intent is to make scoping conversations more productive and to ensure vendors have a technically informed point of contact who can help them understand what the Academy actually needs. To schedule a conversation, contact Bobbie Gregory at bobbie.gregory@brabeion.org.

Given the tight timeline, the Academy is flexible on the site walkthrough. A group walkthrough is scheduled for Monday, June 8 at noon. Firms that cannot attend that time are welcome to request an alternative appointment any time from the date of this RFP through Tuesday, June 9, including on weekends. To schedule an alternative time, contact bobbie.gregory@brabeion.org with the subject line "IT Walkthrough RSVP."

3. Scope of Work

The selected vendor will be responsible for the following scope. Phase 1 is the primary priority of this procurement.

3.1 Phase 1: Installation and Pre-Opening

Phase 1 covers all work needed to make the Academy's IT environment operational before the first day of school. The target completion date is August 10, 2026. If that date is not achievable, the vendor must include a proposed project timeline showing when completion would occur. The Academy would like to see a project timeline regardless.

Key facts about the building and scope:

- The building already has Cat 6 cabling throughout. Significant new cabling work is not anticipated.
- The deployment will be almost entirely wireless.

- The scope for Phase 1 is limited to the classroom wing (approximately 27,000 square feet) and two modular buildings. The gymnasium and athletic areas are out of scope and will be addressed in a separate engagement in the fall.
- Hardware costs are not required to be included in the proposal. Vendors may bid on labor and services only, with a description of what infrastructure is needed and the Academy will purchase it independently. Vendors who prefer to include hardware costs in their proposal are welcome to do so. For networking infrastructure in particular, the Academy expects vendors to specify what equipment is required and what it costs, even if the Academy ends up sourcing it directly. User devices (desktops, laptops, tablets) are the most likely candidate for independent purchase by the Academy.

Phase 1 deliverables:

- **Wireless Infrastructure:** Assess existing Cat 6 infrastructure and deployed switches. Design and install wireless access points for reliable coverage across the classroom wing and both modular buildings. Size and position WAPs for a K-8 school population operating an almost entirely wireless environment.
- **Network Assessment and Configuration:** Review existing switching and network infrastructure. Configure VLANs and network segmentation for staff, student, and administrative traffic. Document the existing infrastructure and any changes made.
- **Device Preparation:** The Academy's primary device environment will be Windows PCs. It plans to purchase approximately 10 to 15 devices per grade level (a mix of desktops, laptops, and tablets) and a dedicated computer lab or IDLA classroom for secondary students. With limited exceptions, all laptops and desktops will be Windows. Tablets may be Android, and a small number of Chromebooks are possible. Devices have not yet been purchased. The Academy intends to use an enterprise imaging approach and the vendor should advise on imaging strategy for a primarily Windows environment and assist with initial device enrollment and configuration once devices arrive.
- **Google Workspace for Education Setup:** The Academy is a Google school that has been on a perpetual trial since September 2025. Some staff accounts have already been created. Assistance is needed to complete Workspace setup including student and remaining staff account provisioning, organizational unit structure, and baseline policy configuration. The Academy does not require extensive Google support, but a functional baseline must be in place before opening.
- **Classroom Webcam Installation and Configuration:** Each classroom will have a Bluetooth webcam installed for instructional recording. The purpose is to allow instruction to be viewed synchronously and asynchronously by students through Google Classroom. The vendor is responsible for mounting, connecting, and configuring each webcam so that recordings are saved with metadata tags (at minimum: teacher, date, class, and grade level) and accessible through Google Classroom. The vendor must demonstrate familiarity with Google Classroom integration for this purpose.
- **Classroom Projector (Optional):** Each classroom will have a projector. The Academy may or may not include projector installation in this contract. Vendors should include projector installation and configuration as an optional line item if they are able to perform that work. It is not required.
- **Software Assistance:** Limited assistance with identifying, purchasing, and installing software on school-managed devices. The scope is not extensive; the Academy primarily needs a clean baseline software load and enterprise licensing or MDM-based distribution configured correctly.
- **Content Filtering:** Configure and activate CIPA-compliant content filtering for all student-accessible devices and network segments, active from the first day of student access.
- **Documentation and Handoff:** Complete network documentation including WAP placement, switch configuration, VLAN layout, device inventory, and credential handoff.

3.2 Phase 2: Ongoing Management

The Academy is looking for a long-term technology partner, not a one-time vendor. The service provider selected for Phase 1 will be awarded Phase 2 and will be given first priority for future buildouts, including the

gymnasium and athletic spaces this fall and the high school program in 2027. Those engagements are forthcoming and are a meaningful part of the overall opportunity.

Phase 2 covers managed IT services throughout the school year. Vendors may propose pricing as an hourly rate, a monthly flat rate, an annual rate, or any combination. However the rate is structured, vendors must be explicit about what is and is not included. Phase 2 services should include:

- Network monitoring and management, including proactive issue identification and resolution
- Device management including policy updates, software deployment, new device enrollment, and remote support
- Help desk support during school operating hours, with defined response times for critical, high, medium, and low-priority issues
- Ongoing CIPA-compliant content filtering management
- Patch management for network equipment and school-managed devices
- User account management including staff and student provisioning and password support
- Monthly reporting on network uptime, ticket volume, device status, and any security incidents

4. Facility Overview

The facility at 1545/1551 11th Ave N, Nampa, Idaho totals approximately 107,000 square feet. The scope of this RFP covers the classroom wing (approximately 27,000 square feet) and two modular buildings. The gymnasium and athletic spaces are out of Phase 1 scope.

The building has Cat 6 cabling throughout and existing switches and network infrastructure already in place. Vendors are strongly encouraged to tour the facility before submitting a proposal. Reviewing the existing wiring, switches, and network closet setup firsthand is the best way to produce an accurate proposal. Proposals submitted without a site visit are submitted at the vendor's own risk with respect to scope and cost accuracy.

5. Technical Requirements

5.1 Google Workspace for Education

The Academy is a Google school running primarily on Windows/PC hardware, with a small number of Android tablets and potentially a few Chromebooks. All instructional technology, device management, and classroom tools must be compatible with Google Workspace for Education in a primarily Windows environment. The vendor must demonstrate prior experience with Google Workspace for Education deployments on Windows devices, including Google Classroom integration and Google Admin Console policy configuration.

5.2 Classroom Webcam and Google Classroom Integration

Each classroom will be equipped with a Bluetooth webcam for instructional recording. The vendor must configure each webcam so that recordings are accessible through Google Classroom for synchronous and asynchronous student viewing, and each recording is automatically saved with metadata tags identifying at minimum the teacher, date, class, and grade level. The setup should not require manual administration by classroom teachers beyond starting and stopping a recording. Vendors should describe their proposed technical approach.

5.3 Enterprise Device Imaging

The Academy will use an enterprise imaging approach for its primarily Windows device fleet. Vendors should describe their recommended imaging and deployment strategy, noting that laptops and desktops will be Windows with a small number of Android tablets and potentially a few Chromebooks in the mix.

5.4 Content Filtering

CIPA-compliant content filtering must be active for all student-accessible devices and network segments from the first day of student access. Describe the filtering solution, its administrative controls, and the override mechanism for authorized staff.

5.5 Data Privacy

The selected vendor must be willing to execute a FERPA-compliant data processing agreement as part of contract execution and must maintain data privacy practices consistent with applicable law.

5.6 E-Rate Experience

The Academy is interested in pursuing E-Rate funding for eligible services and is looking for a vendor with direct experience navigating the E-Rate program on behalf of schools. Vendors should describe any E-Rate experience, including whether they are SPIN-registered with USAC and whether they can identify E-Rate-eligible services in the proposed scope. Vendors without E-Rate experience are not disqualified but will be scored accordingly.

6. Cost Proposal

Vendors must provide a cost proposal organized by phase. The Academy will consider lump-sum bids for Phase 1, provided the vendor is explicit about exactly what work is and is not included in that sum. Itemized proposals are also accepted. Incomplete cost descriptions that make it difficult to evaluate scope will be scored accordingly.

6.1 Phase 1 (Installation and Pre-Opening)

- Wireless infrastructure (WAPs, mounting, configuration)
- Network assessment and configuration
- Google Workspace for Education setup and account provisioning
- Webcam installation and Google Classroom integration (per classroom)
- Device imaging strategy setup and initial enrollment assistance
- Content filtering setup
- Documentation and handoff
- Optional: projector installation and configuration (per classroom)
- Hardware (optional to include): vendors may include hardware costs or bid services only. If services only, specify what equipment is needed so the Academy can source it independently. For networking infrastructure, identify the equipment and its cost regardless of who is purchasing it.
- Any software licensing or MDM platform costs
- Identification of any services that may be E-Rate-eligible

6.2 Phase 2 (Ongoing Managed Services)

- Hourly rate for on-demand support
- Monthly flat rate for ongoing managed services (if offered)
- Annual rate (if offered)
- For any rate structure, provide a clear description of what is and is not included
- Optional year two and year three pricing, including any escalation provisions

6.3 Disclosures

- Whether the proposal assumes a mandatory multi-year contract; the Academy prefers a one-year base term with optional renewals
- Any minimum commitments, penalty clauses, or early termination fees

- Payment terms and invoicing schedule

7. Evaluation Criteria

Proposals will be evaluated on a 100-point scale:

Evaluation Criterion	Points	Weight
Phase 1 Readiness, Timeline, and Technical Approach	30	30%
Cost Proposal - Phase 1 (Installation)	20	20%
K-12 Experience and Google Workspace Expertise	20	20%
Cost Proposal - Phase 2 (Ongoing Rate)	15	15%
E-Rate Experience and Capacity	10	10%
Data Privacy and Compliance Posture	5	5%
TOTAL	100	100%

The Academy reserves the right to conduct follow-up conversations, request clarification, reject any or all proposals, and award a contract to the vendor best serving the school's interests regardless of cost rank alone.

8. What to Submit

Keep it simple. The Academy does not need a lengthy document. Submit a PDF (or a clear email with attachments if a PDF is not feasible) that answers the following:

- Who you are and what K-12 IT work you have done
- How you would approach Phase 1, including webcam/Google Classroom integration and device imaging strategy
- Your proposed project timeline for Phase 1, with target completion date
- Your cost for Phase 1 (itemized or lump-sum with explicit scope description)
- Your rate(s) for Phase 2 (hourly, monthly, annual, or any combination) with a clear description of what is included
- Your E-Rate experience, if any
- Certificates of insurance

That is all that is required. Vendors who want to include additional information are welcome to do so, but a concise, well-organized proposal will be scored no differently than a long one.

9. Submission and Timeline

Milestone	Date	Details
RFP Issued	June 3, 2026	Posted at brabeion.org/legal-rfqs-and-rfps
Scheduled Site Walkthrough	June 8, 2026 12:00 PM MDT	1545 11th Ave N, Nampa, ID 83687. No RSVP required, but appreciated.
Alternative Walkthroughs	June 3 through June 9, by appointment	Email bobbie.gregory@brabeion.org with subject "IT Walkthrough RSVP" to schedule.

Proposal Submission Deadline	June 10, 2026 5:00 PM MDT	Email to bobbie.gregory@brabeion.org . Subject: IT Infrastructure RFP.
Board Approval	June 10, 2026 7:00 PM MDT	The Board of Directors will act on vendor selection at its regular meeting.
Contract Execution	Week of June 16, 2026	Target date to allow Phase 1 work to begin promptly.
Phase 1 Target Completion	August 10, 2026	All classroom wing and modular building infrastructure operational prior to first day of school.

Proposals received after the 5:00 PM deadline on June 10 may be accepted at the sole discretion of the Academy. Vendors should not assume late proposals will be reviewed.

10. Terms and Conditions

- Brabeion Academy reserves the right to reject any or all proposals, waive informalities, and award a contract to the vendor deemed most advantageous to the school.
- This RFP is not a contract and does not commit the Academy to award a contract. Vendors are not entitled to recover costs incurred in preparing a proposal.
- All proposals become the property of Brabeion Academy upon submission and are subject to public disclosure requirements applicable to Idaho public charter schools.
- The Academy reserves the right to negotiate with one or more vendors prior to final award.
- Any award is subject to approval by the Brabeion Academy Board of Directors.
- The selected vendor will be required to execute a written services agreement and a FERPA-compliant data processing agreement.
- All personnel working at the facility must be able to pass background screening consistent with Idaho law governing employees and contractors in K-12 school settings.

11. Other Considerations

- This is an opening-year deployment with a tight timeline. Vendors who have experience getting new schools operational and can move quickly will be viewed favorably.
- The gymnasium and athletic spaces are out of Phase 1 scope but will require wireless infrastructure in the fall. Vendors who can accommodate that as a follow-on engagement should note their interest.
- The Academy strongly prefers outright equipment ownership over lease arrangements. Where lease options are presented, total cost of ownership comparisons must be included.
- The Academy is a Google school on primarily Windows/PC hardware. Vendors must be comfortable deploying and managing Google Workspace for Education in a predominantly Windows environment. Vendors without that experience are unlikely to be competitive for this contract.
- Clear and predictable billing is important to a new school on a tight budget. Proposals with hidden fees, auto-renewal provisions, or complex escalation structures will be viewed unfavorably.

Submissions and inquiries:

Bobbie Gregory, Board Clerk

Brabeion Academy

bobbie.gregory@brabeion.org

Subject line: IT Infrastructure RFP

This RFP is published at brabeion.org/legal-rfqs-and-rfps.

Issued by: Branden Durst, Head of School and Sport

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