

FINTAXZONE • PRACTICAL PROFESSIONAL TRAINING

Become A Tax Consultant

Practical Accounting & Taxation — All-in-One Combo Course

100% Practical

Job-Oriented

Beginner to Advanced

Commerce & Non-Commerce

ENROLL NOW →

14 Modules • 50+ Excel Tools • 1000+ Legal Drafts • Lifetime Access

14

Course Modules

50+

Excel Tools

1000+

Legal Drafts

100%

Practical

14 Comprehensive Course Modules



01

Accounting with Tally Prime



02

GST Return Filing (20 Modules)



03

TDS Return Filing (20 Modules)



04

Income Tax Filing (20 Modules)



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ESI Monthly Compliance (20 Modules)



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PF/EPFO Compliance (20 Modules)



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Advanced Excel Accounting (20 Modules)



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GeM Tender Participation (20 Modules)



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Import-Export Entry Management



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Company Fundamental Analysis



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Trademark Registration



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MSME/Udyam Registration



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Business Project Report (CMA Data)



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Equity Share Analysis

Why This Course?



100% Practical Training

No theoretical fluff — only hands-on, job-ready learning



Job-Oriented Skills

Built around what the industry actually demands



Beginner to Advanced

A gradual, structured learning progression



Complete Syllabus

Every major accounting & taxation topic covered



Professional Tools

50+ ready-to-use Excel templates included



Legal Resources

1000+ business draft templates included free



Real-World Scenarios

Case studies and live working examples



Career Ready

Suitable for office work from day one



Tally Prime Accounting Course

What You'll Learn

01

- ✔ Debit Note & Credit Note Entry
- ✔ Bill-wise Details & Outstanding Management
- ✔ Import Export Customs Clearance
- ✔ Inventory Management & Stock Groups
- ✔ Purchase Entry with Inventory (Item-wise)
- ✔ Discount, Additional Charges & Invoice Customization
- ✔ EPF Wage Structure & Salary Calculation
- ✔ Reverse Charge Mechanism (RCM)
- ✔ E-Way Bill & E-Invoice Basics
- ✔ Bank Reconciliation Statement
- ✔ Interest Calculation & Ledger Setup
- ✔ Cost Centre & Cost Category
- ✔ Payroll Setup & Employee Creation
- ✔ TDS Entry & Configuration
- ✔ Manufacturing Journal Entry
- ✔ Job Work-Out Entry (Outsourcing)
- ✔ Finalization of Accounts Step-by-Step



GST Return Filing Practical Course

Comprehensive GST Mastery — 20 Modules

02

- ✓ GST Basics & Tax Structure
- ✓ GST Registration & GSTIN
- ✓ Types of Dealers (Regular/Composite)
- ✓ GST Rates & HSN/SAC Codes
- ✓ Time & Value of Supply Rules
- ✓ Input Tax Credit (ITC) Basics & Eligibility
- ✓ GST Invoice & E-Invoice Rules
- ✓ GSTR-1 Filing Practical Demo
- ✓ GSTR-3B Filing & Reconciliation
- ✓ GSTR-1A Amendment & Correction
- ✓ GSTR-2A vs Books Reconciliation
- ✓ GSTR-7 & TDS on GST
- ✓ GSTR-9 Annual Return Filing
- ✓ GSTR-9C & GST Audit Support
- ✓ GST Payment & Challan Process
- ✓ GST Refund Types & Procedure
- ✓ GST Compliance Notices & Replies
- ✓ ITC Blocked Credits Management
- ✓ Business Types & GST Liability
- ✓ GST Practical Mastery — End-to-End



TDS Return Filing Practical Course

Master TDS Compliance — 20 Modules

03

- ✓ TDS Basics & Legal Framework
- ✓ Types of TDS & Applicable Sections
- ✓ TDS Rates & Threshold Limits
- ✓ TDS on Salary & Form 16
- ✓ TDS on Other than Salary (Form 16A)
- ✓ TDS on Professional Fees & Consultancy
- ✓ TDS on Contractors & Subcontractors
- ✓ TDS on Interest & Bank Deposits
- ✓ TDS on Commission & Agency
- ✓ TDS Return Filing (Forms 24Q, 26Q, 27Q)
- ✓ TDS Correction & Revised Returns
- ✓ TDS Deposit & Challan Process
- ✓ TDS Certificate (Form 16/16A/16B)
- ✓ TDS Reconciliation (26AS vs Books)
- ✓ TDS Default Interest & Penalty
- ✓ TDS for MSMEs & Small Businesses
- ✓ TDS in Partnership & LLP
- ✓ TDS Case Studies — Real Scenarios
- ✓ TDS Practitioner Tips & Mistakes
- ✓ TDS Practical Mastery — End-to-End



Income Tax Return Filing Course

Complete ITR Filing — 20 Modules

04

- ✓ Income Tax & ITR Basics
- ✓ ITR Forms Overview (ITR-1 to ITR-4)
- ✓ ITR-1 (Sahaj) Eligibility & Conditions
- ✓ ITR-1 Online Filing Step-by-Step
- ✓ ITR-2 Eligibility & Income Heads
- ✓ ITR-2 Practical Filing Demo
- ✓ ITR-3 (Business & Professional Income)
- ✓ ITR-4 (Sugam) Presumptive Tax Scheme
- ✓ ITR-4 for Small Business & Freelancers
- ✓ Linking ITR with 26AS
- ✓ ITR-1 vs ITR-4 Key Differences
- ✓ Handling ITR-1 Errors & Corrections
- ✓ ITR-4 Amendment & Revised Filing
- ✓ Income from Salary & House Property
- ✓ Capital Gains & Other Sources
- ✓ Business Income & Presumptive Tax
- ✓ ITR-1 to ITR-4 Case Studies
- ✓ New vs Old Tax Regime
- ✓ E-Filing Portal Practical Session
- ✓ ITR Practical Mastery — End-to-End



ESI Monthly Compliance Practical Course

Complete ESI Management — 20 Modules

05

- ✓ ESI Basics & Applicability Rules
- ✓ ESI Registration of Establishment
- ✓ ESI Employee Registration & Database
- ✓ ESI Wage Definition & CTC Limits
- ✓ Monthly ESI Contribution Calculation
- ✓ ECR Preparation & ESI Wages
- ✓ ESI Return Filing on Portal
- ✓ ECR Challan Generation & Payment
- ✓ ESI Half-Yearly Return Filing
- ✓ ESI Payments & Due Dates Calendar
- ✓ ESI Post-Payment Acknowledgement
- ✓ ESI Employee Addition & Deletion
- ✓ ESI Family & Dependent Details
- ✓ ESI Reconciliation with Salary Register
- ✓ ESI Audit & Inspection Preparedness
- ✓ Common ESI Errors & Corrections
- ✓ ESI Late Filing & Penalty Rules
- ✓ ESI Compliance for Small Businesses
- ✓ ESI Case Studies — Practical Scenarios
- ✓ ESI Monthly Compliance Mastery



PF/EPFO Monthly Compliance Course

Master EPFO Compliance — 20 Modules

06

- ✓ EPF Basics & Applicability Rules
- ✓ EPFO Registration of Establishment
- ✓ EPF Coverage & Wage Definition
- ✓ EPF Rates (Employee vs Employer Share)
- ✓ Monthly EPF Contribution Calculation
- ✓ ECR Preparation & Employee-wise Details
- ✓ EPFO ECR Filing on Portal
- ✓ EPF Challan Generation & Payment
- ✓ EPF Payment Due Dates & Calendar
- ✓ Post-Payment Acknowledgement
- ✓ EPF New Joinee & Exit Management
- ✓ EPF KYC & UAN Activation
- ✓ EPF Reconciliation with Payroll
- ✓ EPF Annual Return & Forms 3A/6A
- ✓ EPF Audit & Inspection Preparation
- ✓ EPF Late Filing & Penalty Rules
- ✓ EPF Compliance for MSMEs
- ✓ Common EPF Errors & Corrections
- ✓ EPF Case Studies — Real Scenarios
- ✓ EPFO Monthly Compliance Mastery



Advanced Excel Practical Course

Excel Mastery for Accounting — 20 Modules

07

- ✓ Excel Basics & Interface
- ✓ Data Entry & Cell Formatting
- ✓ Essential Excel Shortcuts
- ✓ Cell References (Absolute/Relative/Mixed)
- ✓ Basic Formulas (SUM, AVERAGE, COUNT)
- ✓ Text Functions (LEFT, RIGHT, MID)
- ✓ Date & Time Functions
- ✓ Logical Functions (IF, AND, OR)
- ✓ VLOOKUP & HLOOKUP Basics
- ✓ INDEX MATCH — Dynamic Lookup
- ✓ SUMIFS, COUNTIFS, AVERAGEIFS
- ✓ Data Validation & Dropdowns
- ✓ Conditional Formatting Basics
- ✓ Excel Tables & Structured References
- ✓ Sorting & Filtering Data
- ✓ Pivot Tables Introduction
- ✓ Pivot Charts & Slicers
- ✓ What-If Analysis & Goal Seek
- ✓ MIS Dashboard with Pivots & Charts
- ✓ Advanced Excel Practical Mastery



GeM Tender Participation Course

From Basics to Mastery — 20 Modules

08

- ✓ GeM Basics & Government Tender Overview
- ✓ Seller Registration & KYC on GeM
- ✓ Seller Profile, Roles & Brand Setup
- ✓ Vendor Assessment (VA), MSME, OEM
- ✓ Product & Service Listing on GeM
- ✓ Catalogue Management (CMS) & Quadrants
- ✓ How to Search & Shortlist Tenders
- ✓ BOQ Filling & Bid Preparation
- ✓ L1 Purchase Direct & L1 Bid Process
- ✓ Reverse Auction (RA) Bidding Strategy
- ✓ Technical & Financial Bid Submission
- ✓ Tender Comparison & Award Process
- ✓ Order Acceptance & Packing/Loading
- ✓ Dispatch, Delivery & e-Invoice on GeM
- ✓ Invoice Upload & Payment Tracking
- ✓ GeM Contract Creation & Amendments
- ✓ Compliance, MII, ATC & Turnover Rules
- ✓ Tender Rejection Reasons & Corrections
- ✓ Real Government Tender Case Studies
- ✓ End-to-End GeM Tender Mastery

6 More Specialized Modules



09

Import-Export Entry Management

Customs clearance, foreign costing, documentation



10

Company Fundamental Analysis

Financial analysis, balance sheet, P&L interpretation



11

Trademark Registration

Intellectual property, brand protection, legal process



12

MSME/Udyam Registration

Business registration, compliance, benefits



13

Business Project Report (CMA)

Project appraisal, financial forecasting, loan requirements



14

Equity Share Analysis

Stock market, fundamental & technical analysis, CAGR

Course Features



100% Practical Learning

Real-world scenarios only



Job-Oriented Training

Industry-ready skills



Step-by-Step Learning

Beginner to advanced progression



Real Business Examples

Live demonstrations & case studies



Professional Workflow

Office-ready processes



Practice Exercises

Extensive hands-on practice



Lifetime Learning Resources

Forever access to materials



Professional Templates

Ready-to-use formats



Utility Tools

50+ Excel calculators & templates



50+ Excel Practice Tools & Templates

- ✓ Salary Payroll & Attendance Format
- ✓ TDS Calculation Sheet (Salary & Others)
- ✓ Income Tax Computation Sheet
- ✓ P&L & Balance Sheet (All Income Heads)
- ✓ Purchase Order & Delivery Challan
- ✓ Ledger Reconciliation Format
- ✓ GST Monthly Return Computation
- ✓ GST Annual Reconciliation Sheet
- ✓ ESIC Monthly Return Computation
- ✓ EPFO Monthly Return Computation

+ 40 more templates for accounting, finance & personal use



1000+ Legal & Business Draft Templates

- ✓ GST & Income Tax Notice Reply
- ✓ Agreement Formats (Various Types)
- ✓ Security Deposit Format
- ✓ Affidavit Formats
- ✓ No Objection (NOC) Declaration
- ✓ Bank Guarantee Format for GeM
- ✓ GeM Tender Application Docs
- ✓ Power of Attorney
- ✓ Financial & Tax Drafts
- ✓ HR & Employment Drafts
- ✓ Business & Company Drafts
- ✓ Will / Testament Formats
- ✓ Civil & Criminal Drafts
- ✓ Corporate Documents

Free Professional Document Library



MIS Reports & Professional Dashboards

- ✓ Salary Statement (Auto-Calculating)
- ✓ Vendor Master & Invoice Management
- ✓ Sales Invoicing Tracker with Dashboard
- ✓ Dynamic Sales Performance Dashboard
- ✓ Accounts Receivables Tracker
- ✓ Accounts Payable Management System
- ✓ UDS Billing Management
- ✓ Trial Balance Template
- ✓ Balance Sheet Template
- ✓ Profit & Loss Automated Statement
- ✓ Cash Flow Statement Template
- ✓ Budget Control Sheet
- ✓ Inventory Management
- ✓ Yearly Projections Manager

+ More financial & operational dashboards included



Personal Finance & Productivity Tools

- ✓ Task Management Dashboard
- ✓ Stock Portfolio Management
- ✓ Equity Share Fundamental Analysis
- ✓ Estimated Future CAGR Calculator
- ✓ Budget Calculation Format
- ✓ Bank Overdraft Excel Templates
- ✓ Investment Calculator
- ✓ ROI Per Employee Calculator
- ✓ Sales Pipeline Tracker
- ✓ Employee Attrition Tracker
- ✓ Gratuity Calculator
- ✓ Cheque Book Register
- ✓ Product Sales Revenue Analysis

How This Course Transforms You



Productivity

Complete tasks 3-5x faster with ready-made templates



Efficiency

Automated calculations reduce manual work by 80%



Accuracy

Professional processes ensure 99%+ error-free work



Practical Skills

Office-ready knowledge from day one



Confidence

Master every aspect of accounting & taxation



Professional Knowledge

Understand latest tax laws & compliance



Job Readiness

Immediately valuable to employers



Career Growth

Build expertise for promotions & better roles

Before & After This Course

BEFORE

- ❌ Confused about GST, TDS, Income Tax
- ❌ Manual calculations prone to errors
- ❌ Slow compliance filing process
- ❌ Unsure about accounting standards
- ❌ Limited job prospects
- ❌ No practical experience

AFTER

- ✅ Master GST, TDS, Income Tax filing
- ✅ Automated calculations with 99% accuracy
- ✅ Fast, confident compliance
- ✅ Expert in accounting standards
- ✅ Highly employable skill set
- ✅ Office-ready professional

Who Should Enroll?



Commerce Students

Complete practical exposure before campus placements



Non-Commerce Students

Career switch with complete accounting foundation



Job Seekers

Gain market-ready skills for immediate employment



Professionals

Upskill for promotions & better opportunities



Entrepreneurs

Master compliance & financial management



Freelancers

Build an independent consulting practice



Lifetime Validity Taxation Tools • Download & Practice Support



3 Months Complete Course Duration

FINTAXZONE • START YOUR JOURNEY TODAY

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READYMADE DRAFT & COMPUTATION BUNDLE

Premium Excel & Taxation Utility Course Materials — Built for Practice & Professional Use

Every GST, TDS, Income Tax, Payroll & Business computation sheet you'll actually need in practice — pre-built, formula-linked, and audit-ready. Skip months of building from scratch.

50+
Ready Templates

3
Category Collections

100%
Practical Formats

Free
Course Notes Included

Everything below comes bundled with your course — no separate purchase needed

Accounts & Tax Computation — Advance Excel Format Collection

22 sheets

- ✓ GST Monthly Return — set off & carry forward computation

✓ Salary Payroll & Attendance Format (with Salary Slip)

✓ TDS on Salary Calculation Sheet

✓ P/L & Balance Sheet all-in-one (STCG, LTCG, HP, PGBP, Salary)

✓ Ledger Reconciliation Format (Debtors & Creditors)

✓ Bank Guarantee Format for GeM Tender

✓ Tax Audit Data Format

✓ ESIC Monthly Return Computation Sheet

✓ Professional Tax Calculation Format

✓ Stock Valuation Sheet

✓ Bank Loan CMA — Credit Monitoring Analysis
- ✓ GST Annual Reconciliation Sheet Format

✓ TDS on Other Than Salary — Data Sheet

✓ Income Tax Computation Sheet

✓ Purchase Order & Delivery Challan Format

✓ Import Goods (Foreign Purchase) Costing Sheet

✓ EMI Calculation Sheet

✓ Purchase Costing Calculation Sheet

✓ EPFO Monthly Return Computation Sheet

✓ Capital Gain Calculation Sheet

✓ Business Project Report

Personal Finance & Productivity Data Sheets

6 sheets

- ✓ Task Management Dashboard

✓ Equity Share Fundamental & CAGR Calculation Sheet

✓ Bank Overdraft Excel Template
- ✓ Stock Portfolio Management Data Sheet

✓ Budget Calculation Data Sheet Format

✓ Business Project Report

Premium Excel Tools for Business Owners

12+ tools

- ✓ MIS Report with Dashboard

✓ Vendor Master & Invoice Management Template

✓ Dynamic Sales Performance Dashboard

✓ Trial Balance Template

✓ Automated Profit & Loss Statement

✓ Budget Control Sheet

✓ Yearly Projections Management
- ✓ Salary Statement — Auto Calculate

✓ Sales Invoicing Tracker with Dashboard

✓ Accounts Payable Management System

✓ Balance Sheet Template for Financial Insight

✓ Cash Flow Statement Template

✓ Inventory Management System

+

 Plus 50+ more templates inside the full bundle



Course Materials You'll Get — 100% Free with Enrollment

Complete video lessons + this entire 50+ template bundle + downloadable course notes (PDF) + lifetime access to updates. No separate cost — everything ships together the day you enroll.

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