

COMMUNITY HALL

2026

Residential Policy Agreement

“COMMUNITY HALL” EXISTS TO BE A CENTER FOR
CHRISTIAN FELLOWSHIP AND DISCIPLESHIP, ENGAGING
A COMMUNITY OF CHRISTIAN STUDENTS AND
ENCOURAGING PRACTICAL APPLICATION OF BIBLICAL
PRINCIPLES.

FOREWORD

This Policy Agreement is your guide in attaining that goal while living in “Community Hall”, and the principles found within it will help you in life for years to come. The objective of the staff is to respond to your spiritual and social needs. Together, we will endeavor to live together in a space that reflects the teachings of Christ Jesus.

All policies within this agreement apply to all active residents of “Community Hall”.

STAFF

Michaela Wederski, Ministry Director

michaela@calledtogreatness.com

Yuki Takahashi, Ministry Director

yuki@calledtogreatness.com

RESIDENT ASSISTANTS

Joseph & Addy Probst

APPLICATION PROCESS FOR RESIDENTS

The following must be completed for consideration as a resident:

- Fill out the Online Application
- Meet with a Ministry Director (if possible, in Person)
- Pay \$100 application fee/background check

Applications will be reviewed, and you will be notified of the result. It normally takes three to four business days to process the background check.

Note: Applicants with prior felonies will be referred to the Board for further consideration which may delay the approval process.

FINANCIAL POLICY

The prompt and accurate payment of a resident's rent and other fees for "Community Hall" is a sign of Christian character and integrity. The financial policy of the "Community Hall" is intended to preserve integrity, harmony, and responsibility between "Community Hall" and its residents.

Rate Plans

12 Month Commitment

Administration & Background Check Fee: \$100

Deposit: \$400

Monthly Rent: \$400

School Year (Aug 1st to May 31st)

Administration & Background Check Fee: \$100

Deposit: \$450

Monthly Rent: \$450

Month to Month

Administration & Background Check Fee: \$100

Deposit: \$500

Monthly Rent: \$500

Tenants who have not offered move-out notice prior to 30 days before the end of the lease will default to a Month-to-Month agreement at the above rates at the end of their lease.

Break of Lease

If a tenant desires to move out prior to the end of their lease. They are required to give a 30-day notice, alongside the rent payment for the month included in those 30 days, and one additional payment equal to one month's rent.

Holding Rooms

If a tenant moves out for an extended period of time, the room will not be held if it is not paid for.

Due Date:

All fees are due on the first day of occupancy. A signed dorm contract, damage deposit, and first month's rent are required to reserve a room. Monthly Rent is due on the 1st day of each month. Payment received after the 5th of the month is considered late. After the 5th day a late fee of \$10 per day will be applied.

How to Pay:

Rent must be paid by check or cash, credit/debit card or Venmo.

Credit and Debit payments are charged an additional \$10 convenience fee.

If paid by cash or check, the rent must be given to the Ministry Director in a marked and sealed envelope with your name, room number, and email address clearly written on the front. Only your check-in month will be pro-rated.

Deposit Refund:

With proper 30 day written notice to the Ministry Director, clean room in good condition, and proper checkout procedure, one's deposit will be refunded within 30 days of move-out date to the address given at check-out.

COMMUNITY LIVING

Welcome to "Community Hall" your home away from home! Rarely does one have such a unique opportunity to associate with, and learn from, people of other communities, cultures, and nations. This will be perhaps one of the most enriching experiences of your life. We want you to be able to fully enjoy it.

CODE OF CONDUCT

Inasmuch as "Community Hall" is a place for living and creating a Christlike community, it is assumed that our students will not participate in activities which are contrary to the highest biblical standards. The Code of Conduct and rules apply at any time during which the student is an active resident of "Community Hall". All residents must sign the Honor Code Pledge.

RWSC CODE OF HONOR PLEDGE

“Community Hall” exists to be a center for Christian fellowship and discipleship, engaging a community of Christian students and encouraging practical application of biblical principles. “Community Hall” is affiliated with Community Church. We align with our associated church regarding the interpretation of Scripture and doctrinal beliefs.

With full knowledge of the purpose of the institution and the beliefs of Community Church, I pledge to be a member of the “Community Hall” community by committing to the following:

I PLEDGE to be a reputable member of “Community Hall” and the larger Washburn community...

...loving others, as Jesus instructed, and building others up. (Matthew 22:39, Luke 10:27, Ephesians 4:29)

...not participating in gossip, destructive conversation, hate speech, or using profanity. (Ephesians 4:25-27, Ephesians 4:31-32, Proverbs 6:16-19, Exodus 20:16)

...having integrity in my personal, social, and academic endeavors. (Proverbs 10:9, Proverbs 11:3, Colossians 3:23, Psalm 25:21)

...honoring and abiding by the Policy Agreement as I guard my heart. (Proverbs 4:23, 1 Timothy 3:1-7, Ephesians 4:22-24)

I PLEDGE to maintain a healthy lifestyle...

...abstaining from immoral or illegal acts, on or off campus. (Galatians 5:19-21, Mark 7:20-23, Romans 13:1-2)

...avoiding alcohol, tobacco, vaping, marijuana, illegal drugs, or abuse of medication on the property of “Community Hall”
(Ephesians 5:18, 1 Corinthians 6:19-20, Proverbs 20:1)

CHURCH ATTENDANCE

Residents are encouraged and recommended to attend a Bible believing and teaching church on a regular basis.

MAIL SERVICES

Staff are the only people permitted to take mail out of the outside mailbox.

The mailroom is located on the first floor of the stairwell. A mailbox will be provided for each resident upon registration. If you receive a package, residents may sign for or receive packages for delivery to the house and will leave them on the table in the mailroom. Outgoing mail may be dropped off in the return box of the resident mailbox. Upon receipt of mail forwarding address, Community Hall will forward all first class mail for 2 months, after which all mail will be returned to sender. The resident must assume responsibility for all penalties or delays resulting from a failure to notify all agencies with whom they correspond.

Example:

Your Name
1520 SW 17th St.
Topeka, KS 66604

DINING ROOM, LIVING ROOM & ATRIUM

The Dining room, living room, and basement Atrium are provided for students to enjoy fellowship and study. Food and drinks are allowed with convenient receptacles for trash. Furniture is not to be moved. All trash and personal items are to be cleaned up and/or removed before leaving.

KITCHEN

It is the responsibility of each resident to use their own dishware (plates, cups) Some cooking utensils, pots and pans are provided by "Community Hall".

Each student is responsible for providing their own groceries, cooking and cleaning after their own meals. All dishes must be cleaned up within thirty minutes of your meal being cooked. Clean all utensils, pots and pans, and silverware. Failure to do your dishes will result in a \$10 fine per infraction.

Residents are responsible for immediately cleaning up after themselves by:

- Wiping down stove, sink, counters and tables
- Clean and put away all dishes used
- Clean microwave if used
- Clean up spills on stove, leftover food & crumbs on floor
- Items used for cooking should be removed after use.

Dishes and opened food left in kitchen for 10 hours will be removed by staff and discarded. When cleaning dishes, do not put any food down the drains. Throw excess food in the trash. Do not leave anything that is cooking on stove, oven, or microwave unattended. Food in refrigerators & freezer need to be labeled with your name or they will be disposed of by staff.

Each student will be assigned a space for the storage of their personal utensils and food. You must keep your area clean, dispose of spoiled food or drinks. Spoiled or expired food in freezer or refrigerator may be disposed at the discretion of staff. Food and drinks that will not fit on your shelf may be stored in your room, but must kept off the floor. Only 1 small appliance labeled with your name may stay on kitchen counter when in use.

HOUSE CLEANING

In order to maintain a clean living environment, all residents will be assigned up to 2 cleaning assignments per week. Unless otherwise specified, cleaning assignments need to be taken care of by 10PM on Saturday. Upon completion, resident is to send a photo of the completed assignment to their Ministry Director. Failure to complete an assignment will result in a \$10 fine.

CODE OF CONDUCT

In the event of a Policy Agreement Violation, a fine will be issued by someone as part of the Community Hall Staff (Resident's Assistant, Ministry Director).

The fine process is as follows:

1. A policy agreement violation fine of \$10 is issued.
2. Students have two weeks to pay the fine or work it off with the Ministry Director, completing environmental services tasks in "Community Hall."
3. Fines may be paid in the Ministry Director's Office.
4. If the fine is not paid or worked off in two weeks, the fine triples to \$30 and the charge is removed from their initial housing deposit.

NOISE & QUIET HOURS

- Throughout the day (especially in the morning and evening) students are expected to maintain an appropriate level of quietness.
- Quiet hours are between 11 PM and 8 AM on weekdays and 12 PM and 9 AM on weekends. During this time no loud noises should be audible outside the resident's room. Conversation and noise in the bathrooms, hallways, stairwells, and surrounding the building should be kept at a level that will not interfere with students' sleep, study, or quiet time.

"COMMUNITY HALL" GUESTS

- The Resident hallways and rooms are closed to non-residents except staff at the following times:
Sunday-Thursday: 11pm-8am
Friday-Saturday: 12am-9am
- The Common Areas are closed to non-residents except staff at the following times:
Sunday-Thursday: Midnight-7am
Friday-Saturday: 1am-8am

OPPOSITE SEX IN ROOMS

- Members of the opposite sex are allowed to be in the common areas (main area on the first floor, kitchen, dining room) but are not allowed in the dorm room or hallway of a student of the opposite sex (i.e. a male student cannot be in the female student's hallway or a female student's room.)

Drugs and Alcohol

- Use, possession, distribution or sale of drugs, narcotics, alcohol, marijuana, tobacco, or e-cigarettes, on the property by residents will be grounds for immediate expulsion from “Community Hall” without refund. Only prescribed or over-the-counter drugs are allowed.

RESIDENT ACCOMMODATIONS

At the beginning of each new lease, the Ministry Director will carefully inspect the condition of each room and its contents. Each occupant will pay a deposit equal to one month’s rent. At the end of the lease, if the room is in the same or better condition than when the occupant entered, the deposit will either be refunded to the student if they are leaving permanently, or the deposit can be transferred to next year’s room lease deposit. If the room has suffered damage, is left dirty, or if the proper departure process is not followed, the deposit will be partially or fully withheld. If your room damage exceeds the deposit, you will be billed the remaining amount.

Residents are not to occupy any room until properly assigned. “Community Hall” reserves the right to make or change the assignment of rooms during the school year. All students must sleep in the room assigned to them.

BEST PRACTICES FOR ROOM MAINTENANCE

- Rooms kept orderly, clean and aired out.
- Beds made before leaving the room for the day.
- Clothes and books neatly stored.
- Vacuums are available on each floor

ROOM SETUP

We know you will want to make your new home as pleasant and comfortable as possible, however, there are certain guidelines you must follow:

- When hanging pictures or decorations please use only approved methods (such as Velcro 3M Command Strips, Tac Putty) rather than tape which can damage the walls. Students are not permitted to create tack or nail holes in the walls.
- Festive lights (LED only) are permitted in dorm rooms.
- Furniture may not be removed from any room for any reason.
- Any mattresses or fabric furniture brought into the dorms must be new and in its original packaging to avoid bed bugs and other pests.
- When elevating your bed please only use approved, square, bed risers (square). Any other means of elevating beds has been found to cause damage to the floor and furthermore create the possibility of injury should the elevation collapse.
- Keep in mind that the electrical circuits in the resident rooms are not designed for the excess load of appliances. Therefore, cooking appliances, hot plates, and toasters are prohibited.
- Burning candles and incense is prohibited.

ROOM CHECKS

In order to keep “Community Hall” clean and in a well-kept state we reserve the right to inspect all areas of “Community Hall” in order to maintain a pleasant and safe living environment for all residents.

- There will be BI-WEEKLY routine inspections of all rooms.
- One warning is given for dirty and unkempt rooms, and subsequent failed inspections will result in fines.
- All damage and maintenance issues must be reported to the maintenance request form immediately so maintenance can address the issue in a timely manner.
- “Community Hall” reserves the right for authorized or designated personnel to enter rooms at any time for the purpose of repairs, inspections (including closets, dressers, all drawers) or any property belonging to “Community Hall”, and for any other official business.

INTERNET

Free wireless internet is provided for all residents. There is no guarantee of high internet speeds.

LAUNDRY

Students may use designated laundry machines at a set time period each week which will be designated to them. They are also welcome to use any Laundromat in the area. Each student is expected to do their own laundry. To avoid the loss of laundry items, be sure to remove laundry promptly from the laundry area. All ironing is to be done in the laundry room of “Community Hall,” where an ironing board is provided.

LOCKS AND DORM ROOM SECURITY

Protection of property requires that each room be locked when occupants are gone. Forced entry of a locked room or resident hall is forbidden. “Community Hall” is not responsible for any lost or stolen items. Each room is equipped with its own distinct lock and residents will be given a key. It is advised that students do not give their key to other students. The fee for a lost key replacement is \$25. The fee for a broken lock is \$85. Should the lock on your door malfunction, contact your Resident Assistants or the Ministry Director. If you get locked out of your room, you will have to ask the Ministry Director or Resident Assistant to let you in your room. You are allowed two free room unlocks per semester, and after that, there’s a \$10 charge per room unlock.

PARKING

Each resident has access to the parking lot. The license plate, vehicle make, model, and color must be logged with the Ministry Director. Vehicles should be kept in good repair and must have legal plates and registration. “Community Hall” is not responsible for damage or theft of vehicles or items left in vehicles.

TELEVISION AND MEDIA

“Community Hall” provides a television in both the primary living room and the basement atrium. Personal flat screens/computer monitors are permitted. As a reminder, do not mount flat screens/monitors to the wall. Furthermore, residents are not permitted to open personal cable or satellite subscriptions. All residents are expected to practice Christian discretion and restraint in their choice of music, entertainment and printed material.

VISITORS AND VISITATION

- We expect that many of you will occasionally want to enjoy a visit by a family member or a friend.
- You may entertain a guest of the same gender in your room for a weekend.
- Parents are not allowed to stay in Community Hall.
- Guests under the age of 18 must remain with the resident always. All guests under the age of 18 must be out of the house by 9pm unless pre-approved by a resident assistant or the Ministry Director 48 hours in advance. Guests must abide by the same policies as residents.
- Guest must stay in the room of a resident, and any stay exceeding two nights will require paying the cost-per-night fee. Guests may stay no longer than three (3) consecutive nights. Residents may have guests no more than five (5) nights a month. Residents are prohibited from giving their rooms keys to guests and propping open their doors. We do not allow subletting of your room at any time. If any evidence of subletting room your contract will be terminated and deposit will not be returned. This is for the safety of the community.

DAMAGED ROOMS

All damage in dorm rooms will be assessed and deducted from your room deposit immediately when reported. If the damage is greater than your deposit, additional payment will be required.

The following will be considered damage:

- Making any kind of holes in the walls, ceiling, floors and furniture
- Alteration of desks, beds, and closets
- Broken windows and screens
- Tampering with the locks
- Water damage caused by refrigerator spills
- Stickers on walls, ceilings, floors, desks, closets, beds, doors and windows
- Any act of vandalism

PLEASE REFRAIN FROM

- Bringing elaborate stereo systems into the residence. A regular stereo is sufficient for the size of the room
- Putting holes in the wall for any reason
- Renovating or painting your room

- Burning of candles or incense.
- Tampering with, changing or adding electrical and light fixtures.
- Discarding food into the bathroom sinks. This will result in clogged drains. Students responsible will be charged for the repair.
- Throwing away personal, dorm room trash in public trash receptacles. It is your responsibility to take your trash to the dumpster.
- Touching or hanging anything from the sprinkler or alarm systems.
- Leaving personal items in the bathrooms. Items left in the bathroom will be discarded.
- No pets are allowed
- Bringing used mattresses or fabric furniture into the student center.
- Use of any cooking equipment in rooms

SERVICE ANIMALS

“Community Hall” understands that there are certain disabilities that require the assistance of a Service Animal. “A Service Animal is a dog that has been individually trained to perform tasks or work. The tasks or work must relate to the person’s disability” (Kansas Laws on Service Animals and Emotional Support Animals).

Before moving into “Community Hall” housing, we require the following information:

- Disability certification from medical/clinical professional
- Proof of the dog’s training or status
- Your service dog is excluded from “Community Hall” if it poses a direct threat to health and safety (aggressively barking and snapping), not housebroken, or out of control, and you are unable to effectively control it.
- To fall under the Service Animal provision of Kansas Law, you must have a disability and a disability-related need for the animal. The animal must work, perform tasks or services, or alleviate the emotional effects of your disability to qualify. Upon moving out, you will have to pay for any damage your animal has caused.

EMOTIONAL SUPPORT ANIMALS

“Community Hall” understands that there are certain disabilities that qualify a person to have an Emotional Support Animal. Under the Kansas Law on Service Dogs and Emotional Support Animals, “Community Hall” is not required to extend housing to individuals with ESA, only Service Animals or Guide Dogs.

PERSONAL PROPERTY

Release of Liability for lost, stolen, or damaged items:

“Community Hall” is not responsible in any way for loss of personal or damage of property due to flood, theft, fire, or negligence on the part of the resident. “Community Hall” is insured for fire and liability, but the residents are strongly recommended to provide their own personal insurance for the protection of their personal property. “Community Hall” insurance will not cover the loss of any personal items that are located anywhere in “Community Hall”. Large sums of money and valuables should not be kept in your room. The best guard against property loss is to keep your door locked. Please report all losses or theft to your Resident Director immediately.

CHECK-OUT PROCEDURE

Thirty days notice via written notice to the Ministry Director is required before moving out of "Community Hall". Your room must be thoroughly cleaned, including but not limited to:

Vacuum carpet, clean windows, complete any outstanding cleaning assignments, clean shelves & furniture, clean your assigned kitchen/food storage area. No items or trash will be left in the room or on student center property. Kitchen food storage and food from the refrigerator and freezer removed. We do not forward mail or ship boxes.

Keys must be turned in and room inspected by Ministry Director or Resident Assistant before deposits will be (refunded). Make an appointment with your RA 72 hours in advance of your departure.

Conflict Resolution

Failure to pay fees, or multiple offenses will result in the following procedure.

1. Verbal Warning
2. Written Warning
3. 30 Day Eviction Notice

Failure to conform to house policy during a 30-day eviction time period may result in immediate dismissal from the student center. If a violation occurs and residency is terminated, you will forfeit the refund of your deposit.

If you believe that you have received a warning, fine, or notice unjustly please make a request for a hearing with the Ministry Director. That request will be considered by the Board and you will be notified of their decision in a timely fashion.

COMMUNITY RELATIONSHIPS

"By this all men will know that you are my disciples if you have love for one another" (John 13:15). "Community Hall" values community and recognizes that people come from different backgrounds and viewpoints concerning standards; so in order to create a standard for our community, "Community Hall" sets a level of conduct that each community member lives with. All residents are expected to display personal discipline, respect, and civility at all times.

GENERAL COURTESY

- In humor, please have fun, but avoid making fun of another person or demeaning one another.
- Seek first to understand the other person instead of seeking first to be understood.

While your fellow residents may or may not be your friends, courtesy is the expected standard in all your interactions. Do unto your fellow residents as you would have them do unto you.

The Board serves as an advisory, disciplinary, and redemptive committee. It is the intent of “Community Hall” that as many disciplinary cases as possible shall be handled at the Resident Director level.

1. Low impact issues will be dealt with by the Resident Director on an advisory basis, which include minor violations. For example, noise violations and room check failures.
2. The Resident Director will also respond to more difficult problems such as ongoing personal conflicts or continual uncleanness. As a result, the Resident Director may implement informal counseling or mild disciplinary action. Such cases do not become a matter of a student’s permanent record.
3. The Board may also address serious violations relating to dorm regulations in addition to more serious issues such as: abuse, moral failure, theft, parking violations.

Whenever possible, the Office of Ministry Director seeks to resolve the issue through a personal meeting. If the issue continues, then the Ministry Director will invite the resident to a Board Meeting where the Board makes recommendations and/or administers discipline. A resident’s failure to respond to notices for Board meetings could result in dismissal from their lease.

Following a discussion with this committee, the matter may be resolved or the resident given temporary restrictions, loss of privileges, suspension, or dismissal from “Community Hall”.

The Board would consist of a Ministry Director and additional members chosen from staff and board members. If at any time a resident feels that they have been treated unjustly, they may appeal their case by writing to this committee for review.

Issues requiring the attention of the Board are based on but not limited to the following infractions:

- A. Possession or use of any illegal drug, mind/mood altering substance, and/or drug paraphernalia
 - i. In the event that drug use is reasonably suspected, a drug screening may be required. The screening may be conducted on a planned or spontaneous basis, at the discretion of the Ministry Director and/or the Board.
 - ii. The student will be responsible for any fees resulting from this.
- B. Any Biblically prohibited sexual behavior as described in Exodus 20:14; Proverbs 6:32; Matthew 5:27-28; 15:19; Mark 7:21-23; Romans 13:9; 1 Timothy 1:8-11; and 1 Corinthians 6:13; 6:18 including:
 - i. Adultery
 - ii. Fornication (which by scriptural definition encompasses any form of intercourse, oral sex, or any physical contact producing sexual stimulation)
 - iii. Participating in lesbian, bisexual, homosexual behavior, as well as transgender and gender identity activity (Leviticus 18:22; Romans 1:26-27; 1 Corinthians 6:9 NKJV).
 - iv. Visiting a sexually oriented business.

Sexting i.e. creating or sending images or videos of a sexual nature via email, video chatting (i.e. Skype, Facetime), text, cell phone or any other form of communication.

C. Use of profanity

D. Stealing (possession of another person's property without permission) as described in Jeremiah 7:9-10; Matthew 15:19; Mark 7:21-23; and Ephesians 4:28.

E. Possession of or use of books, literature, magazines, audio/visual materials (tapes, CDs, videos, downloaded pictures/videos, DVDs, suggestive posters) and websites that are pornographic or inappropriate due to sexual content, and obscene language.

Note: These infractions may result in dismissal.

The Ministry Director Office views residents as young adults who are respectful of community standards. Discipline is positive action that is a natural part of one's development. Discipline is also redemptive and unifying in nature.

The purpose of student discipline is to:

1. Preserve the Christian community standards
2. Promote change in the individual
3. Provide restitution in case of theft, damage or loss
4. Restore the individual back into the community

Each infraction is reviewed on a case-by-case basis. The following criteria assist in determining the appropriate discipline:

- The severity of the infraction
- The context of the infraction
- The ramifications of the infraction
- The responsiveness of the accused to confrontation
- Confession to someone in leadership
- The degree of genuine repentance
- Breaches of conduct, whether on or off the property

WEAPONS

- It is a violation of the "Community Hall" agreement to possess a firearm or dangerous weapon on property owned or operated by "Community Hall."
 - Any firearms or weapons found on the property will be immediately confiscated by a Director and the owner or possessor of the weapon may be subject to dismissal.

SEVERE WEATHER

The Tornado Warning refuge area is in the basement atrium. A tornado warning is when a tornado is occurring in the area. Seek shelter immediately. When a tornado warning is issued for Shawnee County that means take cover immediately.

FIRE EMERGENCY PROCEDURE

"Community Hall" is equipped with wet sprinkler systems. The system is equipped with flow and valve tamper switches monitored by a fire panel, as well as a monitoring company. If activated, an alarm will sound off throughout the building until the emergency is under control by emergency personnel. In the event of a fire alarm EVERYONE is to evacuate the building. Failure to do so will result in a \$250.00 fine. The unwarranted pulling of a fire alarm will result in a \$250.00 fine.

If You Find a Fire:

1. Sound the alarm by activating the nearest fire alarm pull station and call the Fire Department at 911 from a safe location.
2. Alert your neighbors only if you can do so without delaying your exit.
3. Leave the building immediately, close doors behind you as you exit the building and proceed to the designated emergency evacuation meeting location.
4. If you have information on how the fire started or how the alarm was activated, report it to the Fire Department.
5. Do not try to put out the fire; your safety is more important than property.

If The Alarm Sounds:

1. Do not delay evacuation or assume that this is a false alarm. Immediately begin to exit the building.
2. Feel the door. If it is hot, do not open it. Stay in your room. Put a towel or blanket (preferably wet) under the door to keep the smoke out. If your telephone works, call the Topeka Fire Department at 911. Attract attention to yourself. Hang a sheet or another noticeable object out of the window.
3. If the door is not hot, open it slowly. If smoke and heat fill the hall or room, close the door and stay in your room, and call for help.
4. If you can safely leave your room, close your door behind you and evacuate by the nearest clear exit. Failure to leave when an alarm sounds, unless there are safety reasons for not doing so, is a punishable offense.
5. If you encounter smoke on your way out, stay low and crawl if necessary. You are more apt to find breathable air close to the floor. Cover your nose and mouth with a wet towel or wet cloth if possible.
6. So that you may be accounted for, go to the emergency evacuation meeting location.

IMPORTANT TELEPHONE NUMBERS

Ministry Director - (785) 280-0133 Michaela Wederski

Ministry Director – (785) 207-6951 Yuki Takahashi

Police - (785) 368-9551

Fire Department - (785) 368-4000

Ambulance - (785) 233-2400

In Emergency Call - 911

CHANGES TO THIS AGREEMENT

Future rate changes will be communicated in writing 30 days in advance. All policy changes will be made at the discretion of “Community Hall” as needed.

I, _____ have read, understood, and agree to abide by the rules and regulations of “Community Hall”.

Selected Rate Plan: _____

Monthly Rent: _____

Resident Name (print)	Signature	Date
Resident Director Name (print)	Signature	Date

Room & Keys Assigned: _____

Date Keys Assigned _____