

# Czech Republic Visa Guide

## ➤ **Airport Transit Visa (Type A)**

- Transit through the international transit area of Czech airports.
- Validity
- Transit only.
- Processing Time
- Usually up to 15 calendar days.

## ➤ **Required Documents**

- Valid Passport
- Completed Visa Application
- Passport-size Photograph
- Proof of onward travel
- Visa for final destination (if applicable)

## ➤ **Schengen Visa (Type C)**

### **Suitable For**

- Tourism
- Business Meetings
- Family Visits
- Conferences
- Medical Treatment
- Short-term Training

### **Stay Period**

Maximum 90 days within any 180-day period.

## ➤ **Required Documents**

- ✓ Passport
- ✓ Visa Application Form
- ✓ Passport-size Photographs
- ✓ Travel Medical Insurance
- ✓ Flight Reservation

- ✓ Accommodation Proof
- ✓ Financial Proof
- ✓ Invitation Letter (if applicable)

❖ Processing Time

Normally 15 calendar days.

➤ **Long-Term Visa (Type D)**

**Suitable For**

- Employment
- Study
- Scientific Research
- Family Reunification
- Business

**Validity**

Generally more than 90 days, up to 1 year, depending on the purpose.

➤ **Required Documents**

- ✓ Passport
- ✓ Employment Contract / University Admission
- ✓ Accommodation Proof
- ✓ Financial Means
- ✓ Medical Insurance
- ✓ Police Clearance (if applicable)
  - Processing Time
  - Usually 60–90 days.

➤ **Employee Card**

The Employee Card is the most common permit for non-EU nationals employed in Czechia.

**Suitable For**

- Skilled Workers
- Manufacturing Workers
- Construction Workers

- Hospitality Staff
- Logistics Workers
- Healthcare Workers
- Technical Professionals
  - Validity
  - Usually up to 2 years, renewable.
  - Processing Time
  - Usually 60–90 days.

➤ **EU Blue Card**

Designed for highly qualified professionals.

Suitable for:

- Engineers
- IT Professionals
- Doctors
- Scientists
- Researchers
- Senior Specialists

➤ **Benefits**

- Residence and work authorization
- Family reunification
- Mobility rights under applicable EU rules
- Potential pathway toward long-term residence

Processing Time

Approximately 90 days.

➤ **ICT Card**

Suitable for:

- Managers
- Specialists
- Graduate trainees transferred within multinational companies

Validity

According to the approved assignment period.

Processing Time

Approximately 90 days.

➤ **Long-Term Residence Permit**

Available for:

- Employment
- Business
- Study
- Family Reunification
- Scientific Research

Validity

Usually up to 2 years, renewable.

Processing Time

Generally 60–90 days.

➤ **Permanent Residence Permit**

- Foreign nationals meeting the legal long-term residence requirements may apply for permanent residence.
- Benefits
  - Permanent residence rights
  - Easier employment access
  - Greater long-term security
    - Processing Time
    - Approximately 60–180 days.

**Standard Recruitment Process**

➤ **Step 1**

Employer submits manpower requirement.

➤ **Step 2**

Recruitment agency sources suitable candidates.

➤ **Step 3**

Resume screening and interviews.

➤ **Step 4**

Employer selects candidate.

➤ Step 5

Employment contract issued.

➤ Step 6

Employer registers the position (where legally required).

➤ Step 7

Employee Card / EU Blue Card / Long-Term Visa application submitted.

➤ Step 8

Government review and approval.

➤ Step 9

Visa issuance (if applicable).

➤ Step 10

Travel to Czech Republic.

➤ Step 11

Residence registration and biometric collection.

➤ Step 12

Employment begins.

➤ **Employer Responsibilities**

Employers must:

- Be legally registered in the Czech Republic.
- Issue a genuine employment contract.
- Meet minimum salary and labour law requirements.
- Register employees with the relevant authorities.
- Comply with immigration, tax, and social security regulations.

➤ **Documents Required (Employment)**

Generally include:

- Passport
- Passport-size Photographs
- Employment Contract
- Educational Certificates
- Experience Certificates

- Medical Insurance
- Accommodation Details
- Police Clearance (where required)
- Completed Visa / Residence Application

➤ **Common Reasons for Visa Refusal**

- Incomplete documentation
- Insufficient financial resources
- Invalid employment contract
- Missing supporting documents
- Security concerns
- False or misleading information
- Lack of accommodation proof
- Failure to meet visa or residence requirements

## Government Immigration Portals

Ministry of Foreign Affairs (MZV)

Official Visa Information

<https://mzv.gov.cz>

Visa Portal

[https://mzv.gov.cz/jnp/en/information\\_for\\_alien](https://mzv.gov.cz/jnp/en/information_for_alien)

**Ministry of the Interior (MVCR)**

Residence Permits

<https://www.mvcr.cz>

Foreign Nationals Information

<https://frs.gov.cz/en>