



Dear Applicant,

Rutherford Bible Chapel in Rutherford, NJ has an opening for a part time teaching pastor. The teaching pastor will speak approximately 17 Sundays a year, champion spiritual formation at the church, and coordinate teaching and discipleship. He will serve as an elder and a member of the Church's leadership team.

We want to thank you for your interest in applying for Rutherford Bible Chapel's Teaching Pastor Role. We believe that God will ordain the right candidate for our church and in His perfect timing. We will begin accepting applications starting on March 15th. We are looking to have this role filled by October of 2023. This role in terms of hours is "part-time" the ideal candidate would be bi-vocational. This role reports directly to the Church Elders and works with them on the vision and spiritual formation of the church.

This process begins with reviewing the information in this packet to provide you with an understanding of who we are and where we are going as a church. Once you have read the packet we ask:

1. YOU prayerfully consider applying for the role and if the Holy Spirit is leading you to find out more about the church.
2. Take a look at our website for information about our programs.
3. Send a cover letter and application to rchapelhiring@gmail.com
4. Come and visit us on a Sunday at 10:00am, to get a feel for what we are about.

If you have any questions or would like to speak with one of our Elders before applying please send an email to rchapelhiring@gmail.com with your contact information and we will do our best to reach out within 3 days.

In His Service,
The Elders of Rutherford Bible Chapel

Gerard Dematteo, Lesley Philip, Doug Bills, Duanne Moeller, & Bobby Seetaram



Mission: Help people wherever they are spiritually move closer to God and become Christ followers while showing the love of God to those around us.

Teaching Pastor

Reporting to: Church Elders

Type: 24 hours per week - Schedule to be determined, Sunday's Required

Compensation: \$32,500 to \$40,000 (a portion may be allocated as a housing allowance).

Not Eligible for Health Benefits

Targeted Start Date: August 15th, 2023

PRIMARY PURPOSE: The Teacher Pastor is to have the heart of a shepherd (1 Peter 5:1-4), live life in accordance with the requirements of a biblical elder (1 Tim 3 & Titus 1), and work for the building up of the body of Christ (Eph. 4:11-16) by helping the church grow spiritually at RBC.

PRIMARY JOB RESPONSIBILITIES:

Champion RBCs Goal of Spiritual Formation & Biblical Education (12-15 hours/week)

- Cast a vision and develop a culture of being disciples who make disciples.
- Teach the Bible systematically in ways that are understandable to the community and help them make application to how they live.
- Develop and create the speaker schedule with the support of the church elders.
- Be member of the church's teaching team, teaching 16-18 weeks out of the year during a Sunday Service.
- Spend time daily studying the Bible and Bible centered material to allow relevant content for teaching.
- Create a teaching team that incorporates current seasoned teachers along with emerging gifted teachers. Develop a set of shared teaching values and standards. Create venues for workshopping sermons and to help all speakers to get better.
- Provide teaching at ministry closing programs, special programs: such as holiday services, outreach events, and other events.
- Open to teaching at other churches in the surrounding areas that align with RBC at the request of other churches.

Coordinates Pastoral Teaching and Discipleship (3-5 hours/week)

- Hosts a small group (with the intention of equipping others to lead small groups)
- Coordinate teaching training/guidelines for ministry leaders and staff, leading yearly meetings to provide ministry leaders with training for strategies on teaching the word of God within their ministries
- Vet external speakers and provide/develop methods to evaluate speakers.

Leadership, Supervision, and Oversight (2-4 hours/week)

- The Teaching Pastor will be the point person for Student Ministries by meeting quarterly with Student Ministries coordinator to discuss the spiritual growth of the Student Ministries and coordinate and/or provide educational advancement. The Teaching Pastor will also be available for check ins and advice on arising weekly issues and ensure physical plant needs are being addressed.
- Develop systems to create clear lines of communication between the church community, staff, trustees and the elders.
- Serve as an elder and member of the Church's Leadership Team.



Church Overview

Historic roots

RBC was founded in 1896 as a member church of the Plymouth Brethren association in New Jersey. In 1960's the Church purchased a piece of land strategically located across the street from a local college and built a chapel for its weekly meetings. The Church still meets at this location.

Geographic location

The Church is located at the Southern end of Bergen County, NJ and is an easy train or bus ride into New York City. Many people in the area and some who attend the chapel work in Manhattan on a full or hybrid basis. A daily commute of up to 60 minutes is not uncommon for people in the chapel.

About two-thirds of the regular attenders live within a ten mile radius of the Church. Bergen County is made up of small towns that are adjacent to each other, but with separate municipal and school systems. It has a community college with two campuses and is home to 3 other universities (Fairleigh Dickenson, Felician, and Ramapo State).

What we love about this area

Small town feel in the midst of major urban center.

Easy access to great shopping, entertainment, and all that NYC has to offer.

Easy access to wonderful hiking and outdoors activities in the Poconos and Adirondacks.

And the shore! The Jersey Shore is hard to beat!

Make-up of the church

The Church is a diverse group ethnically, financially, politically, and in age. We average about 90-100 people on a Sunday morning. Our Children's Sunday School program has 15-20 regular attenders, from about 15 families.

We have 5 small groups that meet during the week. Approximately 50% percent of the church's regular attenders are also a part of small groups. The groups each choose their topic and content separately.

While the church was founded in the Plymouth Brethren tradition it has developed its own non-denominational identity. The worship style is contemporary.

The church has a missions committee and supports several missionaries with whom the chapel has a long-standing commitment and relationship.

There is an interest in helping the poor and other marginalized communities. Several families have fostered and adopted children. One key leader is a regular volunteer at Star of Hope Ministries in Paterson, two women work full-time for New City Kids, another woman



is a hospital chaplain doing hospice care. Our deacons support monthly outreach to a nursing home.

Vision

We are making a leadership transition with the partial retirement of the long time lead pastor.

The Church has recently completed a “reVisioning” process in order to identify the goals and objectives it hopes to achieve in the next five years.

We have added two new elders to the elder board and created a new “leadership team” to broaden the number of leaders to help implement the reVision goals. We have two part-time employees – an administrator and a youth ministries director.

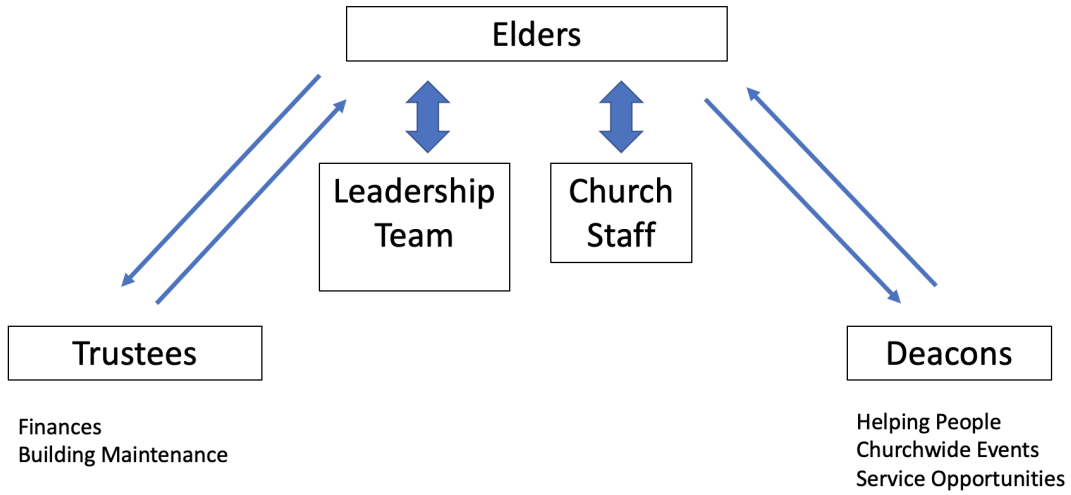
The reVision Goals and Objectives

What follows is the outcome of a six month “reVisioning” process that the Church went through during the spring and summer of 2022. The “reVision” gives the Church a clear vision for the future and helps determine where we need to invest our time, energy, and resources.

The reVision Goals

- Help People Grow Spiritually
- The Church lives out the “one anothers” of the Bible
- The Church walks in obedience & joy.

RBC Leadership Model



RBC reVision Goals & Objectives

Goal #1: Help People Grow Spiritually

Objective/Task

Objective #1.1: Implement a discipleship plan for new and stuck believers

Objective #1.2: Teach the Bible systematically and clearly in ways that are understandable to the community and help them make application to how they live.

Objective #1.3: Regularly share our faith and reach out to friends in relevant and engaging ways that help them grow closer to God.

Objective #1.4: People will demonstrate more of the fruit of the spirit in their lives, deepening love for God, and a more profound sense of God's love for them.

Objective #1.5: People will know what their spiritual gifts are and will seek to develop them and use them for service. Spiritual gifts are emphasized and encouraged frequently.

Goal #2: The Church lives out the “one anothers” of the

Objective/Task

Objective #2.1 Clarify and communicate the role of mini-communities and community leaders.

Objective #2.2: Each person in the church will be connected to a mini-community of 8-12 fellow believers by Easter 2023.

Objective #2.3: Hold a training for community leaders that teach them how to facilitate living out the one anothers in their communities.

Objective #2.4: Establish a calendar each year for events that help people build community and facilitate living out the one anothers.

Objective #2.5: Facilitate/support mini-communities serving their neighbors and will create an annual calendar of opportunities to serve others as a mini-community and as a whole church.

Goal #3: The Church walks in obedience & joy.

Objective/Task

Objective #3.1: Facilitate more individual and corporate prayer and reflection.

Objective #3.2: Highlight stories that celebrate the RBC community and spiritual growth.

Objective #3.3: Evaluate Sunday morning service

Objective #3.4: Incorporate spiritual disciplines into the life of the Church

Objective #3.5: Teach about the work of the Holy Spirit to empower us to be obedient to God and allow us to experience his presence.