**[Your Address]**  
**[City, State, Zip Code]**  
**[Email Address]**  
**[Phone Number]**

**Date: [Insert Date]**

**To Whom It May Concern,**

I, [Your Full Name], residing at [Your Address], am writing this letter to confirm that I will be sponsoring [Name of the Sponsored Person], who is my [relationship, e.g., brother, friend, etc.], during their stay in [Destination Country] from [Start Date] to [End Date].

I understand that [Name of the Sponsored Person] intends to travel to [Destination Country] for the purpose of [mention the purpose, e.g., tourism, study, conference, etc.]. I am fully aware of the associated costs and hereby confirm that I will bear all expenses related to their travel, including but not limited to:

* Flight tickets
* Accommodation
* Food and daily expenses
* Medical insurance (if applicable)
* Any other relevant expenses

I have sufficient funds to support [Name of the Sponsored Person] during their stay, and I am prepared to provide any necessary documentation to verify my financial capability, including bank statements and proof of income if required.

Should you need any further information or clarification regarding this sponsorship, please feel free to contact me at [Your Phone Number] or [Your Email Address].

Thank you for your attention to this matter.

**Sincerely,**

**[Your Signature]**  
**[Your Full Name]**  
**[Your Relationship to the Sponsored Person]**

**Tips for Customization:**

1. **Sponsor Details**: Make sure to include accurate details about yourself as the sponsor.
2. **Sponsored Person Details**: Clearly state the name and relationship of the person you are sponsoring.
3. **Travel Details**: Include specific details about the travel purpose and dates.
4. **Financial Commitment**: Be clear about the expenses you are willing to cover.
5. **Contact Information**: Provide your contact details for any follow-up questions.

Feel free to modify this template based on your needs!