**[Company Letterhead]**

**[Company Name]**  
**[Company Address]**  
**[City, State, Zip Code]**  
**[Phone Number]**  
**[Email Address]**

**Date: [Insert Date]**

**To Whom It May Concern,**

This is to certify that Mr./Ms. [Employee's Full Name], holding the position of [Employee's Job Title] in our organization since [Employment Start Date], is an employee of [Company Name].

Mr./Ms. [Employee's Last Name] has applied for a [type of visa, e.g., tourist visa, student visa, work visa] to [destination country] and has requested our permission to proceed with the visa application process.

We hereby have no objection to Mr./Ms. [Employee's Last Name] traveling to [Destination Country] for the purpose of [mention the purpose, e.g., tourism, study, work, etc.]. During this period, Mr./Ms. [Employee's Last Name] will be on [leave/unpaid leave/annual leave, etc.], starting from [Leave Start Date] to [Leave End Date].

[Employee's First Name] has been an asset to our organization, and we anticipate their return to work after their trip. We affirm that they will continue to be employed with us following their return.

Please feel free to contact us should you require any further information or verification regarding Mr./Ms. [Employee's Last Name].

**Sincerely,**

**[Signature]**  
**[Name of Authorized Person]**  
**[Designation]**  
**[Company Name]**

**Tips for Customization:**

1. **Company Details**: Ensure the company letterhead includes all necessary contact information.
2. **Employee Details**: Fill in the employee's full name, job title, and employment dates accurately.
3. **Purpose of Travel**: Clearly state the purpose of the visa application.
4. **Leave Details**: Mention the type of leave the employee will be on during their travels.
5. **Authorized Signature**: Make sure the NOC is signed by an authorized representative of the company.

Feel free to modify this template based on your needs!