Here's a sample request letter to the embassy asking for expedited visa processing due to urgent circumstances. You can customize it according to your specific details and requirements:

[Your Name]  
[Your Address]  
[City, State, Zip Code]  
[Email Address]  
[Phone Number]  
[Date]

**To,**  
The Visa Officer  
[Embassy/Consulate Name]  
[Embassy/Consulate Address]  
[City, State, Zip Code]

**Subject: Request for Expedited Visa Processing**

Dear Sir/Madam,

I am writing to respectfully request the expedited processing of my visa application (Visa Reference Number: [Your Visa Reference Number]) submitted on [Date of Application Submission] for travel to [Destination Country].

Due to [briefly explain the reason for urgency, e.g., a family emergency, an urgent business meeting, medical treatment, etc.], it is imperative that I travel to [Destination Country] as soon as possible. My planned travel date is [Planned Travel Date], and I would greatly appreciate your assistance in processing my application urgently.

I have attached all relevant documents supporting my request, including [mention any supporting documents, such as medical reports, invitation letters, flight bookings, etc.].

I understand the demands on your office and appreciate your consideration of my request. If there are any additional fees for expedited processing or further documentation required, please let me know, and I will promptly provide it.

Thank you for your attention to this matter. I look forward to your positive response.

Yours sincerely,

[Your Signature (if sending a hard copy)]  
[Your Full Name]  
[Your Nationality]  
[Your Passport Number]

**Tips for Customization:**

1. **Reason for Urgency**: Be clear and concise about why you need expedited processing.
2. **Supporting Documents**: Attach any relevant documents that support your request.
3. **Contact Information**: Ensure your contact details are accurate so the embassy can reach you easily.

Feel free to modify this template based on your needs!