

DRAFT TO BE APPROVED

Sky Country Estates Mutual Domestic Water Consumers Association Board of Directors Meeting Minutes

Date: Wednesday, April 9, 2025, at 3:00 pm MDT

1. Meeting called to order by President Koch at 3:00 pm MDT.
2. Directors present: President Koch, Vice-President Estrada, Treasurer Lourdes McDaniel. Quorum established. Members present in person: Mary-Anne Estrada, Stefanie Koch, John and Shelly Fenoglio. On the phone is Tim Navrkal.
3. No Director or Public comments.
4. President Koch presented the minutes of the March 12, 2025, Board of Directors meeting. Treasurer Mc Daniel made a motion to approve the minutes. The motion was seconded by Vice-President Estrada. The minutes were approved unanimously.
5. Treasurer McDaniel gave the financial report as of the end of March 2025. A subscription to Microsoft Office 365 was purchased for \$107.80 annually and installed on the SCEMDWCA laptop. This allows the Treasurer to be able to create and read documents that previously were very difficult to work with. The New Mexico Gross Receipts Tax quarterly payment was made of \$258.80. The administrative expenses totaled \$511.67 and the total expenses for the water system were \$337.72, giving a total expense for the month of \$849.39. Total revenue was \$1,240.66. First National Bank checking account balance was \$71,858.52 and QuickBooks checking balance was \$15,264.60 for a total cash available of \$87,123.12. Total cash and assets are \$484,637.05.

Treasurer McDaniel brought up several members that have not paid since the inception of the association. President Koch read the By-Laws pertaining to non-payment of fees. Treasurer McDaniel said there are two members that have not been paid. It was decided a letter needs to be sent to the members that have not paid explaining they will have their membership cancelled and a lien placed on their property if they don't contact us and make arrangements to pay.

6. President Koch gave a short report on the water system. Currently the system is running without any problems. Daily water use is around 800 gallons per day. Well # 2 is producing around 675 to 700 gallons per day. Due to well # 2 not meeting demand, well # 3 is being run to help meet demand. Well # 3 produces about 700 gallons per day. President Koch said that because of the ongoing drought, we may have supply issues this summer and may have to purchase water. We had some snowfall in November but since December we have received less than one half inch of moisture either by rain or snow. President Koch asked everyone to please conserve water.

President Koch reported he received a call today from the EPA office in El Paso, TX. The EPA officer said our water system had exceeded the Action Level Exceedance of lead in one of our December 4, 2025, tests. As a result, we are required within 24 hours of the notice to notify our customers of the exceedance. A notice template was sent to President Koch which he can use.

The samples in question were taken from inside five homes and tests for lead and copper. One of the homes exceeded the Action Level Exceedance of lead which then requires us to notify all water users. The notice will be sent immediately.

President Koch also was notified by the New Mexico Drinking Water Bureau that we missed one of the copper and lead tests in the January to July 2024 schedule. As a result, a notice must be sent within the next year to all water users the test was missed. President Koch took responsibility for the missed test and will be sending out the notice soon.

7. President Koch reported the New Mexico State Legislature has approved, both House and Senate, the Capital Outlay proposals that include our two financing requests for engineering and the first phase of our water improvement plan. President Koch said he understands the engineering part should be for the total \$225,000 in the form of a grant. The first phase amount of \$710,000 request will most likely be a smaller amount in the form of a grant and low interest loan. The actual amount is up to the legislature to decide after the bill is signed by the governor. President Koch said he believes we should know sometime around the end of May.

8. President Koch talked about the access issue on Clear Nite Road from Capricorn Point to Lot # 68 the Property Owners Association has with the property owner just north of Sky Country Estates. Once the Property Owners Association decides what course of action they will be taking, we will then decide how much involvement we will have and how much we may contribute to the action taken.

9. No New Business.

10. No Public Comments.

11. No Director Comments.

12. Treasurer McDaniel made a motion to adjourn. The motion was seconded by Vice-President Estrada. Motion passed unanimously. Meeting adjourned at 3:45 pm MDT.

Approval of Minutes:

Date
