

**THE CHRISTIAN METHODIST EPISCOPAL CHURCH
QUARTERLY CONFERENCE REPORT
THE RECORDING STEWARD REPORT**

DATE: _____ CHURCH: _____

Presiding Elder _____ and members of the _____ Quarterly Conference, it is a privilege to submit this report for the quarter beginning _____ and ending _____.

FUNDS RECEIVED

Amount Brought Forward: _____

From Tithes and Offerings: _____
From Building Fund: _____
From Boards: _____
From Conf Claims: _____
From Special Days: _____
From Special Gifts: _____

From Benevolent: _____
From Auxiliaries: _____
From Education: _____
From Evangelism: _____
Others: _____

Total Received: _____

CHURCH DISBURSEMENTS

Pastor's Salary: _____
Pastor's Insurance: _____
Pastor's Education: _____
Janitor: _____
Secretary: _____
Benevolent: _____
Evangelism: _____
Maintenance: _____
Equipment Purchases: _____
Special Events: _____
Non-Clergy Payroll Taxes: _____

Pastor's Travel: _____
Pastor's 12%: _____
Pastor's Other: _____
Musician: _____
Other: _____
Education: _____
Other: _____
Utilities: _____
Church Materials: _____
Supplies: _____
Real Estate Taxes: _____

Total Church Disbursements: _____

Are all eligible employees covered by workers compensation if required by the state ? _____.
Is the church current with all forms and payments? _____

CONFERENCE DISBURSEMENTS

District Asking(s): _____ Annual Conference: _____

PROPERTY TRANSACTIONS

Buildings Purchased:	_____	Buildings Sold:	_____
Land Purchased:	_____	Land Sold:	_____
Vehicles Purchased:	_____	Vehicles Sold:	_____
Totals Purchased:	_____	Totals Sold:	_____

OUTSTANDING MORTGAGES AND LOANS

Mortgage/Loan:	_____		
Beginning Quarter Balance:	_____	Interest Paid:	_____
Ending Quarter Balance:	_____	Principal Paid:	_____
Mortgage Balance:	_____	Monthly Payments:	_____
Are all accounts current?	_____		

Total Amount Dispersed _____

Mortgage/Loan:	_____		
Beginning Quarter Balance:	_____	Interest Paid:	_____
Ending Quarter Balance:	_____	Principal Paid:	_____
Mortgage Balance:	_____	Monthly Payments:	_____
Are all accounts current?	_____		

Total Amount Dispersed _____

Grand Total Dispersed For All Accounts: _____

BALANCES OF FINANCIAL ACCOUNTS

Type of Account: _____	Current Balance: _____
Type of Account: _____	Current Balance: _____

Type of Account: _____

Current Balance: _____

Are all Church Financial Accounts current? _____

Submitted,

Recording Steward _____

Pastor _____

Presiding Elder _____

Presiding Bishop _____