

ASPIRING LEGAL & COMMUNICATIONS PROFESSIONAL

- *Conflict Resolution & Peer Mentorship*
- *Creative Writing & Content Development*
- *Cross-Cultural Engagement*
- *Event Planning & Community Outreach*
- *Leadership & Youth Advocacy*
- *Legal Research & Civic Education*
- *Nonprofit Development*
- *Public Speaking & Speechwriting*
- *Strategic Communications*
- *Team Collaboration & Project Management*

- **CIVIC ENGAGEMENT AND ADVOCACY:** Motivated and multidimensional student leader with a passion for civic engagement, legal research, and creative communication.
- **HONORS POLITICAL SCIENCE MAJOR:** Honors Political Science major at Spelman College, with a proven track record of academic excellence, public speaking, youth advocacy, and entrepreneurial leadership.
- **MULTIFACETED LEADER:** Founder of a student-run organization and recipient of numerous regional and state-level awards, with a combination of deep commitment to community impact with strong interpersonal, analytical, and creative skills.

PROFESSIONAL EXPERIENCE & ACHIEVEMENTS

Summer Intern

June 2024 - Present

BYNUM & JENKINS LAW FIRM (Alexandria, VA)

Supported attorneys at a boutique litigation firm by drafting legal documents, assisting with discovery, and handling administrative tasks essential to case management. Developed practical skills in civil litigation through direct involvement in trial preparation, client communications, and court filings.

Key Results:

- **Drafting Legal Documents:** Prepared Requests for Admission (RFAs), Requests for Production of Documents (RFPDs), and pleadings for attorney review.
- **Administrative Support:** Managed tasks such as copying, faxing, filing, and mailing client correspondence and court documents.
- **Case Preparation:** Assisted in organizing case files, exhibits, and discovery materials to support ongoing litigation.

Participant – Carleton College CLAE (Carleton Liberal Arts Experience)

June 2024

CARLETON COLLEGE (Northfield, MN)

Selected to attend a competitive, week-long residential academic program for high-achieving Black students interested in the liberal arts. Immersed in collegiate coursework, African American Studies, and leadership development.

Key Results:

- **Academic Enrichment:** Completed seminars and workshops in African-American literature, politics, and cultural history.
- **Leadership & Identity:** Engaged in dialogue-based activities focused on empowerment, intersectionality, and college readiness.
- **Networking & Exposure:** Collaborated with peers from across the country and gained direct mentorship from college faculty.

Student Leader – Minority Law and Research Institute (MLRI)

June 2023 & June 2024

Southern University (Baton Rouge, LA)

Participated in an intensive legal studies institute aimed at underrepresented students. Focused on developing foundational legal knowledge, writing, and research skills through simulated case analysis and law school-style lectures. Facilitated peer sessions and presented on African American legal history as part of the program's student leadership component.

Key Results:

- **Legal Writing:** Drafted mock legal briefs and case summaries with instructor feedback.
- **Oral Advocacy:** Delivered case arguments and participated in simulated appellate proceedings evaluated by legal scholars.
- **Research Skills:** Used legal research databases to analyze precedent and apply case law to hypothetical situations.
- **Career Exposure:** Engaged with attorneys and judges in panels and networking events, deepening interest in constitutional law and public policy.

LEADERSHIP & CIVIC ENGAGEMENT EXPERIENCE

Founder, Plays 2 Empower	STUDENT-LED ORGANIZATION	2021-Present
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Launched and led a student-driven organization focused on youth empowerment, civic literacy, and community engagement. Oversaw programming, strategic planning, and volunteer coordination. Collaborated with schools, local government, and community partners to promote civic participation among students.

Key Results:

- **Leadership & Strategic Planning:** Developed and executed 5+ youth advocacy programs impacting over 300 students across two school districts.
- **Outreach & Communication:** Built partnerships with 10+ community organizations, increasing program reach by 40% within the first year.
- **Project Management:** Led planning and execution of 3 civic engagement events, including a student voter registration drive with a 95% turnout.
- **Equity & Inclusion:** Designed culturally relevant materials and inclusive programming, enhancing engagement among BIPOC and underserved youth populations.

President, Future Business Leaders of America (FBLA)	COLGAN HIGH SCHOOL	2023-2024
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Served as president of a nationally affiliated career development organization focused on leadership, business education, and service. Directed chapter meetings, coordinated projects, and represented the organization in competitions and school events.

Key Results:

- **Team Leadership:** Supervised a 12-member executive board and over 50 members, improving chapter participation by 30% year-over-year.
- **Event Coordination:** Organized 4 volunteer projects and advanced in 2 regional competitions, engaging over 50 students and 5 community partners.
- **Competition:** Represented the chapter in regional & state competitions, contributing to wins in the categories of Social Media Strategies and Marketing.
- **Program Management:** Implemented a career readiness workshop series, resulting in a 25% increase in student externship participation.

Class President, Student Council Association (SCA)	COLGAN HIGH SCHOOL	2022-2024
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Elected representative of the student body responsible for initiating student-led programming, promoting civic engagement, and serving as liaison between students and school leadership. Managed events, represented students in governance discussions, and developed community-focused initiatives.

Key Results:

- **Leadership & Representation:** Advocated for student concerns in 10+ administrative meetings, leading to the implementation of 2 new wellness initiatives.
- **Civic Engagement:** Spearheaded a school-wide civic education campaign reaching 800+ students across grade levels.
- **Program Coordination:** Directed logistics for 3 major school events, improving attendance and student satisfaction by over 20%.
- **Team Collaboration:** Collaborated with 5 other student organizations to launch an annual movie night adopted by administration.

Lead Defense Attorney & Witness Coach, Mock Trial Team	COLGAN HIGH SCHOOL	2022-2024
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Served in a dual leadership role as lead defense attorney and witness coach on a competitive high school mock trial team. Responsible for legal research, case strategy, cross-examinations, and peer development.

Key Results:

- **Analytical Thinking:** Drafted arguments and legal briefs that helped secure 2 regional wins and earned team recognition at the state level.
- **Training & Development:** Coached 6 witness roles on courtroom delivery and fact recall, resulting in 100% performance accuracy during trials.
- **Legal Research:** Researched precedent and courtroom procedure, contributing to a 90% case win rate across all team debates.
- **Team Leadership:** Provided structured feedback during weekly practice rounds, improving team preparation and cohesion.

LEADERSHIP & CIVIC ENGAGEMENT EXPERIENCE

CONTINUED

Vice President, Black Student Union & Women's Empowerment Club COLGAN HIGH SCHOOL **2022-2024**

Supported the planning and delivery of diversity and inclusion-focused programming. Advocated for historically marginalized student populations, organized cultural events, and led discussions on equity and empowerment.

Key Results:

- **DEIA Leadership:** Co-led the creation of 3 identity-affirming student events that reached over 250 attendees and gained district-wide recognition.
- **Event Planning:** Coordinated Women's History Month panel and Black History Month celebration with local leaders and graduate speakers.
- **Community Engagement:** Conducted outreach campaigns via social media and flyers, increasing club membership by 60%.
- **Program Innovation:** Helped develop a mentorship initiative connecting students of color with staff mentors, improving retention and engagement.

CERTIFICATIONS

CPR & First Aid

Digital Marketing

TECHNICAL SKILLS

Canva: Design & Marketing

Microsoft Office Suite: Word, Excel, PowerPoint

Google Workspace: Docs, Sheets, Slides

Search Engine Optimization (SEO): Basics

Social Media Marketing: Content Creation & Scheduling

Audio/Visual Production: Sound Equipment, Media Intern Experience

Website Editing: Assisted with promotion/choreography campaigns

Research Tools: Legal research & case development support

EDUCATION & CERTIFICATIONS

Bachelor of Arts (B.A.) Political Science - Honors Program
SPELMAN COLLEGE (Atlanta, GA)

Expected Graduation: **May 2029**

Digital Marketing Certificate
NORTHERN VIRGINIA COMMUNITY COLLEGE

May 2025

HONORS & AWARDS

2025	Extraordinary Teen – PRINCE WILLIAM LIVING
2025	National Gold Medalist – NAACP ACT-SO
2024	Environmental Fellow – KEEP VIRGINIA BEAUTIFUL
2024	National Honor Society Scholar – NATIONAL ASSOCIATION OF SECONDARY SCHOOLS
2023	National African American Recognition Award – COLLEGE BOARD COLGAN HIGH SCHOOL