



## Peer Specialist - MRS

**REPORTS TO:** MRS Team Leader

**TOTAL HOURS:** 37.5hrs weekly/Full-Time

**RATE OF PAY:** \$20.80/hr

**DEPARTMENT:** Mobile Residential Support Team

**LOCATION:** Baldwin, NY/Nassau County

**EEOC STATUS:** Administrative Support Worker/Non-Exempt

SAIL does not discriminate on the basis of race, color, religion, sex, sexual orientation, gender identity or expressions, national origin, age, disability, veteran status, marital status, or based on an individual status in any group or class protected by applicable federal, state or local law. SAIL welcomes and encourages applications from minorities, women, the disabled, protected veterans, and all other qualified applicants.

### **General Description**

Peer Specialist acts as a recovery coach to assist clients in working toward stability. Will utilize past experiences and success as a recipient to serve as a role model to Supported Housing clients.

### **Duties and Responsibilities**

- Assists identified Supported Housing clients in community integration utilizing resources within the community.
- Helps to increase socialization for identified clients when needed/requested
- Assists other housing agencies in applying for outside resources such as Wrap-Around services from the Nassau County Office of Mental Health
- Provides supportive counseling and education in areas such as medication management, symptom management and developing coping strategies.
- Development of WRAP (Wellness Recovery Action Plan) plans with clients
- Provide post discharge follow-up.
- Maintain contact with treatment team, Health Home care coordinator, Housing staff to help maintain coordination of services
- Participates in Staff Development activities
- Participates in routine supervision with the Team Leader
- Responds to emergency situations as appropriate.
- Submits all required documentation and reports in a timely manner.
- Accepts and follows through on all other duties as assigned.
- Attends work related workshops/conferences as program schedule permits.

### **Qualification and Competencies**

- High School Diploma preferred.
- At least 3 years' experience as a mental health recipient, who has successfully utilized opportunities for personal growth. Ability to respond appropriately to supervision and work as a team member.
- Certified by the Academy of Peer Services or undergoing certification is preferred.

### **Physical Demand and Working Conditions:**

- Valid Driver's license & available car
- Submit Copy of Current Car Insurance
- Required to take all mandatory trainings
- Submits to Fingerprint/Criminal background check
- Adheres to HIPAA Policies & Procedures/Compliance Plan

- Scheduled work hours are evenings and weekends

**Special Conditions of Employment:**

- Submits to Fingerprint/Criminal background check
- Submit valid driver’s license
- Submit copy of current car insurance
- Adheres to HIPAA Policies & Procedures/Compliance Plan.
- Mandatory trainings.

***This job description does not restrict management’s right to assign or reassign duties and responsibilities to this job and is subject to change at any time.***

***By signing this document, I hereby acknowledge the following:***

I have received, read, and understand the above job description and requirements.

I understand that I have been provided the opportunity to discuss any questions regarding the information above and that I may continue to discuss or present any questions in the future.

I understand that any violation of the expected job duties stated above may be cause for disciplinary action up to and including termination.

<b>Employee Name (PRINT):</b>	<b>Date:</b>
<b>Employee Signature:</b>	
<b>Supervisor/Director:</b>	<b>Date:</b>
<b>Human Resources:</b>	<b>Date:</b>
<b>Last Modified: 03/2026</b>	