



## Licensed Practical Nurse - MRS

**REPORTS TO:** MRS Team Leader

**TOTAL HOURS:** 37.5 Hours per week/Full-Time

**RATE OF PAY:** \$60,000 annually

**DEPARTMENT:** Mobile Residential Support Team

**LOCATION:** Baldwin, NY/Nassau County

**EEOC STATUS:** Service Worker/Non-exempt

SAIL does not discriminate on the basis of race, color, religion, sex, sexual orientation, gender identity or expressions, national origin, age, disability, veteran status, marital status, or based on an individual status in any group or class protected by law. SAIL encourages applications from diverse backgrounds such as minorities, women, disabled, protected veterans, and other qualified applicants.

### **General Description**

Responsible for providing wellness education and wellness checks to clients under the Mobile Residential Team with an emphasis on prevention.

### **Duties and Responsibilities**

- Provides direct, face-to-face services to consumers from diverse backgrounds in the community (off-site) as needed based on consumers and/or family preferences.
- Provides rehabilitation, education, and support services within their scope of practice.
- Coordinates consumers health care services, providing psychoeducation to consumers about health and medications, assessing consumers mental statuses.
- Assists in the development of support and wellness plans with identified clients.
- Regularly communicates with housing staff, Health Homes, and treatment teams to ensure coordination takes place.
- Completes and signs progress notes and other required documentation as per SAILs policy and procedures.
- Participates in hospital discharge planning and helps to coordinate post discharge services such as medical rehab, home care, attaining proper equipment, etc.
- Provides post discharge follow up in the home.
- Monitors medication regimes as requested.
- Provides clinical expertise and education to team members.
- Provide health coaching sessions to identify health risks and create a personalized health plan.
- Implement health action plans and other site-specific programs such as biometric screening, walking programs and other individualized health programs.
- Identify individuals who were at risk for diabetes, high blood pressure, high cholesterol, heart disease and other diseases that negatively affect one's health or wellbeing.
- Provide Diabetes Self-Management education, other co-morbidity education & monitor such programs in accordance with expectations and any funded requirements.
- Work with team members and assist clients in setting and achieving meaningful goals in the areas of weight management, nutrition, stress management, and smoking cessation.
- Coordinates care with family and other community services providers or collaterals including, but not limited to, hospitals, housing providers, shelters staff, criminal justice personnel, and primary health care providers.

- Document education, activities, and interventions appropriately and in accordance with policy
- Attend weekly staff meeting, weekly supervision and other agency meetings.
- Attends work related workshops/conferences as program schedule permits.
- Participates in agency wide committees.
- Responsible for completing all required documentation in a timely manner.
- Provides assistance in other programs or other projects as assigned.
- Learns and adheres to all agency policies and procedures on an ongoing basis.
- Accepts and follows through on all other duties and responsibilities as assigned.

**Qualification and Competencies**

- Diploma or degree equivalent to an accredited school of practical nursing. Licensed Practical Nurse (LPN) by the New York State Education Department.
- 1-3 years’ experience working with adults in one or more of the following areas: Psychiatric nursing providing assessment and treatment to individuals suffering with severe mental illness, substance use treatment settings or social service setting caring.
- Knowledge of community treatment, support services and resources.
- Ability to implement and manage change in a fast-paced growing business environment.
- Demonstrates organizational and communication skills which would enable effective interaction with agency staff, clients/families and the community.
- Critical thinking and sound judgment skills are necessary.

**Physical Demand and Working Conditions:**

- Traveling required & available car
- In-person/face-to-face interactions with individuals with psychiatric challenges.
- Scheduled work hours are evenings and weekends based on program needs

**Special Conditions of Employment:**

- Submits to Fingerprint/Criminal background check
- Submit valid driver’s license & valid car insurance
- Adheres to HIPAA Policies & Procedures/Compliance Plan.
- Required to take Mandatory trainings.

*This job description does not restrict management’s right to assign or reassign duties and responsibilities to this job and is subject to change at any time.*

***By signing this document, I hereby acknowledge the following:***

I have received, read, and understand the above job description and requirements.

I understand that I have been provided the opportunity to discuss any questions regarding the information above and that I may continue to discuss or present any questions in the future.

I understand that any violation of the expected job duties stated above may be cause for disciplinary action up to and including termination.

<b>Employee Name (PRINT):</b>	<b>Date:</b>
<b>Employee Signature:</b>	
<b>Supervisor/Director:</b>	<b>Date:</b>

<b>Human Resources:</b>	<b>Date:</b>
<b>Last Modified: 03/2026</b>	