

ELLA BRAFF

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Ella is a detail oriented and highly organized recent graduate with a background in film production, writing, visual arts, and event coordination. She is experienced in managing fast paced environments, coordinating across teams, and evaluating narrative material. She is a strong reader with experience in script development and creative project management. Seeking an role within a literary agency or writers' assisting.

RELEVANT SKILLS

- Calendar management & scheduling coordination
- High volume email and communication handling
- Project tracking and deadline management
- Strong written communication & editing
- Ability to multitask in fast paced environments
- Frequent on set experience

PROFESSIONAL EXPERIENCE

Producer / Writer / Director

Independent Film Projects | 2020–Present

- Managed multiple projects simultaneously from development through post production.
- Coordinated schedules, crews, and logistics across fast-moving productions.
- Communicated with collaborators, vendors, and talent in deadline driven environments.
- Evaluated scripts and story materials, providing feedback and revisions.
- Worked in set environments to keep things running smoothly, delegated, and maintained scheduling.

Production Designer (11+ Short Films)

Freelance | 2021–2026

- Organized and tracked design elements, budgets, and sourcing across productions.
- Collaborated across departments to meet deadlines and creative requirements.
- Maintained detailed systems for props, wardrobe, and set continuity.
- Production Designed on 7 award winning short films

Production Assistant (Live Events)

Wedding & Event Production | 2021–2022

- Supported high volume, fast paced events with strict timelines and shifting priorities.
- Coordinated logistics and guest experience across multiple moving parts.
- Provided client-facing support, maintaining professionalism under pressure.
- Managed problem solving and task execution.

SELECTED WRITING & DEVELOPMENT EXPERIENCE

- Writers' Room Participant – TV Show at Blended Pictures (Pre-Production)
- Developed multiple original scripts and short films (festival circuit + release)
- Writer, Divinity Magazine (Published Essay, 2025)

EDUCATION

The New School, Screen Studies BA With Departmental Honors
(3.97) GPA

Minor in Fine Art from
Parsons School of Design
Dean's List all semesters

ADDITIONAL

Languages

Portuguese Intermediate
French Beginner

Relevant Software

Google Workspace
Final Draft
Adobe Premiere Pro
Canva
Procreate

Film Awards (Written + Dir.)

Best Women's Short:

- Independent Shorts Awards International Film Festival, July 2025
- Indie Short Fest, June 2025

Best First Time Director:

- Red Movie Awards, 2026

Runner Up Audience Award:

- Fine Cuts, 2025

Official Selection:

- The New Screen Fest, 2025
- Reflex 72, 2025
- Lighthouse film festival

Best Director, Experimental, and Student Film:

- Moondust Helsinki Film Fest, 2026