

**From:** Conor Chapple sparkelectrical.sw@gmail.com   
**Subject:** FOI Request – Consultation of ICC and Technical Policy Division Regarding NAPIT and UKAS Complaints  
**Date:** 3 March 2025 at 02:20  
**To:** InformationRequest@hse.gov.uk

CC

Dear FOI Officer,

I am requesting information under the Freedom of Information Act (FOIA) regarding the consultation process undertaken by the Building Safety Regulator (BSR) and the Technical Policy Division in response to my complaint about **NAPIT and UKAS**. Specifically, I seek to clarify whether the **Industry Competence Committee (ICC)** was consulted, given its statutory role in advising on competence.

Additionally, it is important to highlight that **NAPIT and Certass are both significant controlling entities of Certified Roofer**, a certification scheme for conservatory roof work. **Jon Vanstone (ICC Chair) is the Executive Chairman of UKAS accredited Certass, while David Cowburn (former ICC member) was a Director at Certified Roofer and NAPIT Certification**. Given these direct ties, any review process involving ICC members with overlapping interests in these organizations raises serious concerns about impartiality.

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## 1. Consultation Process – Technical Policy Division & ICC

- Was my complaint about NAPIT and UKAS referred to the ICC?
- If not, why was the ICC not consulted, given that it was established as a statutory committee under the Building Safety Act to advise on matters of competence?
- If the ICC was consulted, what role did Jon Vanstone (ICC Chair) and Lorraine Turner (ICC) (UKAS) play in this review process?

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## 2. Decision-Making & Conflicts of Interest

The **Industry Competence Committee Terms of Reference** state:

*"The ICC will be able to communicate with industry directly to offer advice and must establish a decision-making process that involves committee agreement and sign-off by the chair and vice-chair."*

- Was Jon Vanstone, as ICC Chair, involved in reviewing any aspect of my complaint about NAPIT and UKAS?
- Was Lorraine Turner (UKAS) involved in the ICC's decision-making regarding this matter?

The **HSE guidance on the ICC** also states:

*"A conflict of interest register will be maintained that members should be aware of and submit any conflicts of interest they have in relation to the ICC where necessary."*

- Has Jon Vanstone declared any conflicts of interest regarding NAPIT, UKAS, or Certass, given his role at Certass and direct relationships with key figures in these organizations?
- Has Lorraine Turner (UKAS) declared any conflicts of interest regarding matters involving UKAS oversight?
- Has David Cowburn's prior role in the ICC and his affiliations with NAPIT been documented in the conflict of interest register?

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## 3. Meeting Records & Timeline

- What date was the first ICC meeting held? *"The Health and Safety Executive has recently set up and appointed industry members and a Chair to the new Industry Competence Committee (ICC), which will have its first meeting in September"*
- Were ICC meeting minutes, agendas, or correspondence regarding NAPIT or UKAS recorded between July 2024 – September 2024?
- If the ICC was not involved, who within the Technical Policy Division was responsible for assessing my complaint?

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## 4. Traceability & Transparency

The **BSR response to my complaint (dated 6 September 2024)** states:

*"This matter has been referred to our colleagues within our Technical Policy Division who have reviewed your email and have advised the following..."*

- Who specifically within the Technical Policy Division reviewed my complaint?
- What qualifications do they hold in competence assessment and accreditation oversight?
- Did they seek external consultation from any relevant committees or advisory bodies before issuing their response?

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## 5. FOIA Compliance & Disclosure

The **ICC Terms of Reference** state:

*"As the ICU is a statutory committee of HSE, it will be subject to the Freedom of Information Act (FOIA) as part of HSE rather than independently."*

- **Please provide any records, minutes, or correspondence related to my complaint that may be held under FOIA, unless exemptions apply.**

I appreciate your time in addressing this request and look forward to your response within the statutory timeframe.

Best regards,

Conor



BSR Response  
for MH...AS.pdf