

Mr Conor Chapple
By Email: sparkelectrical.sw@gmail.com

10 April 2025

Dear Mr Chapple

Freedom of Information Request Reference No: 202503039

Thank you for your request for information about:

The consultation process undertaken by the Building Safety Regulator (BSR) and the Technical Policy Division in response to your complaint about NAPIT and UKAS.

Your request was received on 3 March 2025 and I am dealing with it under the terms of the Freedom of Information Act 2000 (the Act).

I detail below answers to the questions raised in your original request.

Q1 Consultation Process – Technical Policy Division & ICC

- **Was my complaint about NAPIT and UKAS referred to the ICC?**

HSE does not hold recorded information that answers this question. This is because the complaint was never referred to the ICC because this is not the committee's role.

- **If not, why was the ICC not consulted, given that it was established as a statutory committee under the Building Safety Act to advise on matters of competence?**

HSE does not hold recorded information that answers this question. This is because it is not within the ICC's terms of reference to give advice regarding complaints.

- **If the ICC was consulted, what role did John Vanstone (ICC Chair) and Lorraine Turner (ICC) (UKAS) play in this review process?**

HSE do not hold recorded information that answers this question.

Q2 Decision-Making & Conflicts of Interest

The Industry Competence Committee Terms of Reference states, "The ICC will be able to communicate with industry directly to offer advice and must establish a decision-making process that involves committee agreement and sign-off by the chair and vice-chair".

- **Was Jon Vanstone, as ICC Chair, involved in reviewing any aspect of my complaint about NAPIT and UKAS?**

HSE does not hold recorded information that answers this question.

- **Was Lorraine Turner (UKAS) involved in the ICC's decision-making regarding this matter?**

HSE does not hold recorded information that answers this question.

The HSE guidance on the ICC also states, "A conflict of interest register will be maintained that members should be aware of and submit any conflicts of interest they have in relation to the CC where necessary."

- **Has Jon Vanstone declared any conflicts of interest regarding NAPIT, UKAS, or Certass, given his role at Certass and direct relationships with key figures in these organisations?**

The following information is taken from the ICC conflicts of interest register:

Name	Date Identified	Person(s) affected	Positions(s)
Jon Vanstone	25/7/23		ICC Chair

Has Lorraine Turner (UKAS) declared any conflicts of interest regarding matters involving UKAS oversight?

The following information is taken from the ICC conflicts of interest register:

Name	Date Identified	Person(s) affected	Positions(s)
Lorraine Turner	25/7/23		Member

- **Has David Cowburn's prior role in the IICC and his affiliations with NAPIT been document in the conflict of interest register?**

*HSE does not hold recorded information that answers this question.
BSR did not maintain a register for the interim committee.*

Q3 Meeting Records & Timeline

- **What date was the first ICC meeting held? "The Health and Safety Executive has recently set up and appointed industry members and a Chair to the new Industry Competence Committee (ICC) which will have its first meeting in September".**

The first meeting of the ICC was on the 13th September 2023.

- **Were ICC meeting minutes, agendas, or correspondence regarding NAPIT or UKAS recorded between July 2024 – September 2024?**

- **If the ICC was not involved, who within the Technical Policy Division was responsible for assessing my complaint?**

Your complaint was assessed by a Senior Policy Advisor with the Technical Policy Division. The name of this person is being withheld from disclosure by engaging Section 40(2) of the FOI Act – personal data of a third party.

4. Traceability & Transparency

The BSR response to my complaint (dated 6 September 2024) states:

“This matter has been referred to our colleagues within our Technical Policy Division who have reviewed your email and have advised the following...”

- **Who specifically within the Technical Policy Division reviewed my complaint?**

Your complaint was assessed by a Senior Policy Advisor with the Technical Policy Division who has responsibility for the Competent Person Scheme. The name of this person is being withheld from disclosure by engaging Section 40(2) of the FOI Act – personal data of a third party.

- **What qualifications do they hold in competence assessment and accreditation oversight?**

HSE does not hold recorded information that answers this question, as we do not keep records associated with employees qualifications, other than those necessary for standard employment purposes.

- **Did they seek external consultation from any relevant committees or advisory bodies before issuing their response?**

HSE did not refer your complaint to any relevant committees or advisory bodies before issuing our response.

5. FOIA Compliance & Disclosure

The ICC Terms of Reference state:

“As the ICC is a statutory committee of HSE, it will be subject to the Freedom of Information Act (FOIA) as part of HSE rather than independently.”

- **Please provide any records, minutes, or correspondence related to my complaint that may be held under FOIA, unless exemptions apply.**
- *The ICC do not hold any records, minutes or correspondence related to your complaint because your complaint was not referred to them.*

If you have any queries about this letter, please contact me. Please remember to quote the reference number above in any future communications.

If you are unhappy with the decisions made by HSE you may ask for an internal review within two calendar months of the date of this letter by writing to me.

If you are not content with the outcome of the internal review you have the right to apply directly to the Information Commissioner for a decision. The Information Commissioner can be contacted at:

Information Commissioner's Office
Wycliffe House
Water Lane
Wilmslow
Cheshire
SK9 5AF
Tel: 01625 545700
Fax: 01625 524510
Email: mail@ico.gsi.gov.uk
Website: <http://www.informationcommissioner.gov.uk>

Yours sincerely

Janet McParland
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