

Missing Child Procedure

At Stride we are always alert to the possibility that students can go missing or run away during sessions. To minimise the risk of this happening staff will ensure they have a visual of the student at all times, particularly when out in the community or going between locations.

If a student cannot be located, the following steps will be taken:

- The DSL will be contacted in the first instant.
- Staff will conduct a thorough search of the premises and surrounding area.
- After 10 minutes the police will be informed.
- The DSL will then contact the child's parents or carers.
- Staff will continue to search for the child whilst waiting for the police and parents to arrive. The manager will liaise with the police and the child's parent or carer.

If a child has ran away from a Mentor during the session, the following steps will be taken:

- Mentor will not chase the student but attempt to keep an eye on the child from a distance.
- The DSL will be contacted in the first instant.
- The DSL will then contact the school or parent/carer.
- The Mentor will attempt to re-engage with the student, de-escalating the situation.
- If the mentor has lost eyes on the student, they will be assumed missing and the above steps will be followed.

The incident will be recorded in the **Incident Log**. A review will be conducted regarding this and any other related incidents along with relevant policies and procedures. We will identify and implement any changes as necessary.

Useful numbers:

Police: 08454586374

DSL: 07891616421

This procedure was adopted by Stride 360	Date: 30/10/24
To be reviewed: 30/10/26	Written by: Simone Lyons