



APPLICATION FORM FOR ADMISSION

PERSONAL INFORMATION: STUDENT

Starting date: ____/____/____

Child's Full name:

Nationality:

Date of Birth: / / (Day/Month/Year) Sex: Male Female

Student Email: (If applicable)

Names and Classes of any **siblings** currently attending BRIGHT ANGELS INTERNATIONAL SCHOOL:

Has the child applied for admissions to this school previously? Yes No

PERSONAL INFORMATION: FAMILY

Mother's Name: Phone number:

Email Address

Nationality: First Language:

Father's Name: Phone number:

Nationality: First Language:

Home Address in RWANDA:

Reference (please explain):

EMERGENCY CONTACTS:

1. NAME Phone Number

2. NAME Phone Number

Who will bring the child to school? NAME Phone number: Relation:

Who will pick up the child from school? NAME Phone number: Relation:

OTHER (IF NEEDED)

NAME Phone number: Relation with the family:

NAME Phone number: Relation with the family:

OTHER INFORMATION ON THE STUDENT

At what age did the child start School?

Please give here the name of the previous school of your child, and attach copies of recent reports cards (at least 2). Please attach a recommendation letter (transfer) from his/her school.

School Name: Language of instruction:

Address:

Dates: From (Month/Year) / To (Month/Year) / Grade/Class:

What month did the academic year begin?

Type of curriculum (e.g. Cambridge, French only, Bilingual school, IB, British, USA, National System , other):

Please list the child's particular interests/talents, or school activities in which they have been involved?

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Has the child ever been suspended or requested to withdraw from a school? Yes No

If yes, please explain.

If not a native English/French speaker, has the child had instruction or experience in English/French? Yes No

If yes, in what situation? For how long?

Please tick (✓) the child's level of proficiency in English: Beginner Intermediate Advanced

Please tick (✓) the child's level of proficiency in French: Beginner Intermediate Advanced

None

What language(s) do you speak at home?

What other languages does your child speak?

Has the child's educational programme ever been modified for any of the following reasons?

Behavioural: Yes No

Academic: Yes No

Gifted/Talented: Yes No

If yes, please explain

Does the child currently receive any special educational assistance? Yes No

If yes, please explain

Has the child ever been tested by a Learning Specialist or Psychologist? Yes No

If yes, please explain, and attach past and current records.

Does the child have any medical or physical disabilities or allergies? Yes No

If this information has not been provided above, please explain.

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PARENT EMPLOYMENT INFORMATION

FATHER

Name of Company/Organisation:

Name of employee:

Position:

Company address:

Work phone: Work email:

MOTHER

Name of Company/Organisation:

Name of employee:

Position:

Company address:

Work phone: Work email:

ADMISSIONS INFORMATION

Expected Date of Enrollment: (Day/Month/Year)

Expected length of stay: Possible date of withdrawal:(Day/Month/Year)

TUITION FEE INFORMATION

Fee Payment: by Parent

by Company

Both Parent % Company % (please indicate percentage of both)

Billing Name (if different from the Name of Company above):

Billing Email Contact:

Parents are ultimately responsible for the payment of school fees; regardless of any arrangement that parents have with their employers. For further information or discussion, please contact our Client Relations Manager. (0783586558)

REQUIRED DOCUMENTATION FOR ADMISSION

1. Filled application form
2. Copy of child's passport or Birth Certificate
3. A copy of the Parent's/Guardian's ID or passport (For non- Rwandan parents/Guardians, please attach a photocopy of the dependent visa of the child).
4. Submit recent Passport Photos: *Option 1:* 2 hard copy photos / *Option 2:* 1 Passport Photo scanned to the school email (info@brightangelsinternationalschool.com)
5. Previous school records/transcripts/ reports cards
6. Letter of Recommendation from current School (including School's name & email contact) – If applicable.
7. Completed Medical Report (When relevant)

IMPORTANT NOTES

1. Application Forms should be submitted as early as possible.
2. The Application Form cannot be processed until the School first receives the payment of a one time, non-refundable registration fee.
3. Supporting documentation listed above may be submitted separately at a later date.
4. Documentation can be couriered, or scanned (PDF format only) and emailed to the main Office (info@brightangelsinternationalschool.com).

AGREEMENT

BETWEEN THE SCHOOL & PARENTS/GUARDIANS

To the School Principal

I wish to apply for a Space in (Please tick the Type of Care) Daycare Nursery Half - Day GRADE: _____

Nursery Full-Day Grade: _____ Primary GRADE: _____ Secondary GRADE: _____

I/we desire to enroll
(Student's name)

As a student at Bright Angels International School. If this application is successful, I/we hereby agree to the following conditions of enrollment:

1. I/we agree to understand, accept and support the Philosophy and Mission of the School and be bound by the rules governing the School, the authority of the Principal and the Board of Management of the School.
2. I/we agree that the School reserves the right, following admission, to discontinue the enrolment of a student at any time if it becomes evident that the School was misinformed regarding any application documentation or it becomes evident that the School does not have the resources to address successfully the individual needs of that student.
3. I/we have read and fully understood the terms and conditions listed in **the Fee Schedule** for the current academic year. I/we agree that for the payments of fees, we are jointly (together) and severally (alone), liable, regardless of whether a letter from a company or organization is provided clearly accepting its full liability for fee payments.
4. **I/we agree to pay all fees as detailed on fee invoices and I/we understand that the non-payment on or before the requested date excludes the student from attending Bright Angels International School** – Unless special grace period has been issued by the school administration). It is our obligation to ensure the fees due are paid on time.
5. I/we agree to accept and be bound by the rules governing health and medical requirements for the safety of all students and sections at the school. It is our obligation to ensure that evidence of required medical examinations, along with evidence of required immunisations are provided to the School within the stipulated period. I/we understand and accept that students may be required to undergo further medical emergency and/or safety precautionary measures during times of disease outbreak, or where medical investigative measures are deemed necessary by school policy or the Principal.
6. I/we agree that the School has a position in “loco parentis” and as such the teacher can exercise on behalf of parents, such discipline they regard as necessary or expedient for the student in accordance with the guidelines set down in the School’s discipline policy.
7. I/we agree the School may at its discretion, suspend or terminate a student’s enrollment for failure to comply with the conditions of this Agreement, as well as for other serious breaches of the School’s rules and regulations.
8. I/we agree that the School is not liable for any loss or damage to the student’s personal belongings.
9. I/we agree to allow my/our children, to involve themselves in all of the School’s activities, including excursions/field trips arranged by the School.
10. I/we agree that in the case of an emergency, the school is permitted to give appropriate medical attention and/or first aid intervention.
11. I/we agree to have our contact details published in the school directory unless otherwise notified by us in writing to the School.
12. I/we agree that student photographs, images and recordings can be used for school marketing materials.

.....
Signature of Father

.....
Signature of Mother

.....
Date

FOR OFFICIAL USE ONLY:

ADMISSION DECISION: Admitted in _____ immediate: _____ Waiting list: _____

Principal's Name & Sign _____

For further information, please contact our main office

PHONE: + 250 788305818 / 0783586558 (WhatsApp and phone calls)

EMAIL: info@brightangelsinternationalschool.com

