

## PRIVACY POLICY OF WOG-AGENCY LLC

Date: November 2025 Company: WOG-Agency LLC Registered Address: 1209 Mountain Road PI NE Ste N, Albuquerque, NM 87110, USA Email: [office@wog-agency.com](mailto:office@wog-agency.com) Website: <https://wog-agency.com>

1. General Information WOG-Agency LLC (“we”, “our”, “the Agency”) provides international consulting and mediation services for both private and corporate clients. Protecting your personal and business data is of utmost importance to us. We operate independently from any government entities and comply with the data protection laws of the European Union (GDPR), the United States (Privacy Acts), as well as those applicable in Russia, the Arab States, and Asia.

2. Purpose of Data Collection We collect and process personal and corporate data solely for the following purposes: - To deliver our consulting, analytical, and intermediary services. - To maintain communication with clients, partners, and authorized representatives. - To prepare, execute, and fulfill contracts. - To meet legal obligations. - For internal quality assurance and organizational improvements.

No automated profiling, resale, or unauthorized data sharing occurs at any point.

3. Types of Data Processed Depending on the service, the following data categories may be processed: - Private customer data: contact details, identity documents, personal or family information. - Business data: organizational structures, strategies, financial or legal documents.

All data is treated strictly confidentially. Only the necessary minimum is printed physically and used exclusively for documentation or legal verification. Any transfer to third parties occurs only with explicit customer consent or as legally required.

4. Authorizations and Power of Attorney Before we act on behalf of a client, a written authorization or power of attorney is required. This document defines the precise scope of our actions. No legal or business representation is carried out without it.

5. Internal Access & Data Security Access to client data is restricted according to the need-to-know principle: - Each consultant or case handler only has access to their assigned clients and cases. - Cross-case data access is strictly prohibited. - Only the system administrator (Data Protection Officer) holds complete access rights for quality assurance and compliance monitoring.

All employees are bound by confidentiality and data protection agreements.

6. Data Storage & Server Locations Client data is stored on region-specific servers to ensure protection under local laws: - European clients: servers within the EU. - Russian clients: servers located in the Russian Federation. - Arab & Asian clients: secure local data centers.

Our hosting providers have signed additional data privacy agreements requiring that they process all stored data in anonymized form. WOG-Agency LLC remains the sole entity with access to complete datasets.

7. Retention & Deletion Policy All personal and corporate data are deleted no later than 60 days after the completion of the service or termination of the business relationship, unless retention is required by law. Physical records are destroyed according to internationally recognized data protection standards.

8. International Data Transfers Data transfers to other countries occur only when strictly necessary for service delivery or explicitly authorized by the client. All transfers are encrypted and performed under strict confidentiality agreements.

We never sell, trade, or commercially distribute client data.

9. Client Rights Depending on applicable laws, clients have the right to: - Request information about their stored data. - Request correction, restriction, or deletion. - Withdraw consent at any time. - File a complaint with the relevant data protection authority.

Requests can be sent to: [office@wog-agency.com](mailto:office@wog-agency.com).

10. Independence & Neutrality WOG-Agency LLC operates entirely independently of any government or public authority. We do not cooperate with public databases or state institutions unless required by law or court order.

11. Updates to This Privacy Policy This privacy policy may be updated periodically to reflect legal or technical changes. The current version is always available on our website.

12. Contact for Data Protection Inquiries Data Protection Office – WOG-Agency LLC 1209 Mountain Road PI NE Ste N Albuquerque, NM 87110, USA Email: [office@wog-agency.com](mailto:office@wog-agency.com)

Confidentiality Statement All customer and business information is handled with the highest level of discretion. Our internal systems are multi-level secured and accessible only to authorized personnel. WOG-Agency LLC guarantees confidentiality, data integrity, and transparency in every engagement.