

GOODWILL TOWNSHIP

St. Louis County, Minnesota
8025 Oak Narrows Road, Unit B, Cook, MN 55723
www.goodwilltownship.org 218-660-0028

Goodwill Board Meeting Minutes February 17, 2026

Board Member's Present: Supervisor Vice Chair John Jordan, Clerk Pam Towle
Google Meets: Chair Bill Michaelson (Out of State)

Board Member Absent: Supervisor Rock Gillson, Treasurer Mollie Wipf

Other's Present: Deputy Clerk Pam Olson
Google Meets: Mike Olson, Julie Trombley
Phone only: Rock Gillson

Call to Order: Supervisor Jordan called the Goodwill Board Meeting to order at 6:01 p.m. on Tuesday, February 17, 2026 at the Lake Vermilion Fire Brigade conference room located at 8025 Oak Narrows Road, Cook, MN and by Interactive Technology (Via Google Meets). The Pledge of Allegiance was recited.

The Board of Audit was presented. **Motion: Accept the 2025 Clerk's Report for Year Ending 12/31/2025 the Board of Audit dated today (2-17-26).** Made by Chair Michaelson, seconded by Supervisor Jordan. The vote was in favor (2 Aye, no opposed) and the Clerks report for 2025 was accepted. The Board of Audit will be displayed at the Annual Meeting on March 10, 2026.

2025 Reimbursement Claims: Motion: Pay the three overdue invoices from Lake Vermilion Fire Brigade, Column (Cook News Herald), and the Timberjay News with an additional 5% annual interest added to each, made by Chair Michaelson, seconded by Supervisor Jordan. The vote was in favor (2 Aye, no opposed) and the payments will be made. **Motion: Reimburse the 2025 expenses of Supervisor Gillson, Chair Michaelson, Clerk Towle, and Deputy Clerk Olson for a total of \$7,159.27,** made by Supervisor Jordan, seconded by Chair Michaelson. The vote was 2 Ayes, no opposed and the claims will be paid.

2025 Claims for Payroll: Chair Michaelson and Vice Chair Jordan request not to be paid any supervisory hours (existing and future payroll hours). They will each submit a letter documenting their request not to be paid for any supervisory claimable hours existing and future hours. **Motion: Pay 2025 payroll (excluding Supervisors Bill Michaelson and John Jordan) for June, July, August thru September 27, 2025 payroll period.** Made by Chair Michaelson, seconded by Supervisor Jordan. The vote was Chair Michaelson Aye, Supervisor Jordan Aye, Supervisor Gillson Absent. The payroll is approved for payment through Sept 27, 2025.

Motion: Approve Claims 1/13/26-2/21/26, # 018-#020 for \$364.42 made by Supervisor Jordan, seconded by Chair Michaelson, the vote was 2 Ayes, no opposed and claims are approved. The intent for reimbursed claims to pay immediately upon approval.

Payroll hours were presented and acknowledged for payroll ending 1/31/26.

Motion: Approve the January 20, 2026 Town Board Meeting Minutes, made by Chair Michaelson, seconded by Vice Chair Jordan. The motion passed with 2 Ayes and no objection.

Clerk Towle Report: The Board of Appeals & Equalization for Goodwill Township will be held Tuesday, April 21, 2026 from 10:00-11:00 a.m. at the Lake Vermilion Fire Brigade building. The

agreement between St. Louis County and the Town of Goodwill for advancement of Levy funds of \$90,000 has been signed and funds received.

Deputy Clerk Olson Report: Vice Chair Jordan will assist with signage for the Road and entry door displaying to “vote here”. Reminder that Campaign Finance Reports are to be turned in within seven days after the election.

Reports from the Board: Chair Michaelson completed the St. Louis County Boundary survey. The Annual Meeting will be made available through Interactive Technology with Bill Michaelson being the host. A link with explanations will be available on goodwilltownship.org website. Supervisor Jordan to review verbiage to be posted on the website.

Supervisor Gillson reported that he has received logo submissions made and he is working with Andrew Jordan to put them in a format to be displayed at the March 10th 2026 Town Annual Meeting for input.

Supervisor Jordan reported receiving only one quote back for \$2500 per grading of the Randa Road and Nile Bay Forest Road for single source of 3-4 times over the summer months. He attended the Range Association of Municipalities and Schools in our area (RAMS) held in Mt. Iron, MN. Fiber optics are expected to be live in June (thanks to the grant reward to the Bois Forte Band). At this time there is no activity anticipated for the north side of the lake through CTC based on population.

Old Business: Budget: Chair Michaelson and Deputy Clerk Olson entered data into CTAS to be reviewed with a 3 percent increase for 2027 Budget. **Motion: Approve the proposed 2027 budget of \$284,600 as presented.** Made by Chair Michaelson, seconded by Supervisor Jordan, the vote was Chair Michaelson Aye, Vice Chair Jordan Aye, Supervisor Gillson unable to vote (phone only). A consolidated proposed budget will be made available at the annual meeting. **Motion: Present a proposed levy of \$284,600 to the electorate at the Annual Town Meeting,** made by Chair Michaelson, seconded by Supervisor Jordan. The vote was favorable with 2 Ayes, no opposed.

If Option B passes Protocol & procedures to Hire or appoint a clerk & treasure will be dealt with at the town board meeting in March 2026. Deputy Clerk Olson will outline suggested job description duties of each office.

New Business: The Annual Meeting Agenda was discussed with topics added throughout the year. Clerk Towle will prepare the agenda and open the meeting. **Motion: The Moderator at Town Meetings will not get paid,** made by Supervisor Jordan, Seconded by Chair Michaelson, vote was favorable with 2 Ayes, no objection.

Deputy Clerk Olson explained the need of Business Service on Line (BSO) and Electronic Fund Transfers (EFT) for the township. **Motion: Use BSO (Business Services Online) for withholding and permission for Electronic Fund Transfer (EFT) for PERA, Minnesota Withholding, and Federal Withholding,** made by Supervisor Jordan and seconded by Chair Michaelson, the vote was in favor with no objection.

Motion to adjourn the meeting, made by Chair Michaelson and seconded by Supervisor Jordan, motion passed with 2 Ayes and no objection. The meeting was adjourned at 8:40 p.m.

Approved on March 17, 2027

John Jordan, Vice Chair
Attested: Pamela Towle, Clerk