

GOODWILL TOWNSHIP

St. Louis County, Minnesota
8025 Oak Narrows Road, Unit B, Cook, MN 55723
www.goodwilltownship.org 218-660-0028

Goodwill Board Meeting Minutes January 20, 2026

Board Member's Present: Supervisors: John Jordan, Rock Gillson,
Clerk Pam Towle
Google Meets: Bill Michaelson (Out of State)

Other's Present Deputy Clerk Pam Olson, Mollie Wipf,
Interactive Technology: Mike Olson, James Cagney

Treasurer Vacant

Call to Order: Vice Chair Jordan called the Goodwill Board Meeting to order at 6:04 p.m. on Tuesday, January 20, 2026 at the Lake Vermilion Fire Brigade conference room located at 8025 Oak Narrows Road, Cook, MN and Interactive Technology (Via Google Meet). The Pledge of Allegiance was recited.

CLERK'S NOTE: Due to a supervisor attending remotely, all votes during this meeting were conducted by roll call vote.

Motion: Approve the claims list for Claims #011-#014 for \$521.95, moved by Supervisor Gillson, seconded by Chair Michaelson, the vote was unanimous and the claims are approved. Treasurer to label "not paid for lack of funds".

The payroll ending 12/31/25, 3 items in the amount of 159.25 hours were acknowledged.

Motion: Approve the December 16, 2025 Town Board Meeting Minutes, made by Supervisor Gillson, seconded by Chair Michaelson, the vote was unanimous and the minutes are approved.

Clerk Report was given and stated the standard mileage rate for 2026 is 72.5 cents/mile. Only one mailing was returned and was replaced in the mail the same day with the forwarded address. There are two outstanding vendors bills totaling \$154.20.

Deputy Clerk updated on the election process. **Candidates on the ballot:** John Jordan for Supervisor A, one-year term; Rodney Gillson for Supervisor B, two-year term; William Michaelson for Supervisor C, three-year term. There were no filings for clerk and treasurer, they will be write-in only. The Ballot was approved by Attorney Mark Weir and was sent to County Elections Office. Election Judges & Absentee Ballot Board applications have been collected. **Motion: To have the polling office (Lake Vermilion Fire Brigade Building) open from 10 a.m. to 1 p.m. for absentee voting on March 7, 2026.** Moved by Supervisor Gillson, seconded by Chair Michaelson. Mandatory hours are 10 a.m. to noon. Discussion was to open longer to allow the residents on the north side more time. The vote was unanimous and it will be posted.

Chair Michaelson completed the mandatory training for the Appeals and Equalization process.

Supervisor Gillson encouraged more submissions for the Goodwill Township logo and warned to stay away from Goodwill Industries logo.

Supervisor Jordan will submit the Noxious Weed Report. (For the right ways along our Township roads). Supervisor Jordan and Don Potter volunteered to help, and Supervisor Gillson offered Sarah Gillson, trained Botanist, to assist if needed.

Single point contracts will be collected in January for summer road maintenance. Roads and contracts for summer maintenance will be explored prior to February 2026.

New Business: Discussion to seek ADP Payroll was held and no motion made. The estimated time for the Deputy Clerk Olson to do payroll is ½ hour and 1 hour to file the forms. To conserve expenses that Deputy Clerk Olson is already doing through CTAS from the state.

The treasurer position vacancy and resignation by email on January 5, 2026, was acknowledged. Ross Polley offered to continue to sign checks in the interim. Mollie Wipf was introduced and a brief description of duties necessary were described. **Motion: Appoint Mollie Mipf as Interim Treasurer until replaced by elected or appointed Treasurer**, made by Chair Michaelson, seconded by Supervisor Gillson. The vote was unanimous in favor. **The Oath of Office for Interim Town Treasurer was taken by Mollie Wipf.**

Motion: To proceed to get new signatories in lieu of Ross Polley for the NorthStar Credit Union. Signers at this time shall be: Supervisor Jordan, Supervisor Gillson, Clerk Pamela Towle, Deputy Clerk Pamela Olson, and Treasurer Mollie Wipf, made by Supervisor Jordan, seconded by Chair Michaelson. The vote was unanimous and passed. The Board directed Clerk Pam Towle to remove Ross Polley from the North Star Credit Union Account, complete, expedite a new NorthStar Credit Union Resolution and obtain and update for signatures on the Goodwill Township account stated by Supervisor Gillson. The vote was unanimous and motion passed.

Chair Michaelson is working on the 2027 Budget and will review CTAS numbers with Deputy Clerk Olson. At the February Town Board Meeting, the board will work towards the 2027 budget and a 2027 levy amount to propose at the March Annual Meeting. It was suggested the levy should wait for final approval at a Town Meeting in September so that more accurate town expenses would be known.

RESOLUTION No. 2026-01 was read in full by Supervisor Jordan.
Motion: Adopt Resolution No. 2026-01 Resolution for Funding Transaction with St. Louis County, moved by Supervisor Jordan, seconded by Supervisor Gillson, the vote was unanimous and the resolution was adopted. (Full resolution on file.)

RESOLUTION No. 2026-02 was read in full by Supervisor Jordan.
Motion: Adopt Resolution No. 2026-02 Resolution Appointing Election Judges for March 10, 2026 Town Election, moved by Chair Michaelson, seconded by Supervisor Jordan, the vote was unanimous in favor and the resolution was adopted. (Full resolution on file.)

RESOLUTION No. 2026-03 was read in full by Supervisor Jordan.
Motion: Adopt Resolution No. 2026-03 Resolution Appointing Absentee Ballot Board for March 10, 2026 Town Election, moved by Chair Michaelson, seconded by Supervisor Gillson, all voted in favor and the resolution was adopted. (Full resolution on file.)

The Board of Audit will be held in conjunction with the February Town Board Meeting. The Board of Audit Report will be posted at least ½ hour prior to the annual meeting. The Budget-meeting will be held during the February Board Meeting and will also be posted and placed on the website.

A special board meeting will be held to follow the Board of Canvass Meeting on March 11, 2026 for hiring the clerk and treasurer positions. If Option B does not pass, the meeting will be cancelled.

Board Directions directed Treasurer Wipf to sign Claims “not paid for lack of funds”. Deputy Clerk Olson to set up a Statewide Integrated Financial Tools (SWIFT) Account through the state for disbursements to Goodwill Township.

Motion to adjourn the meeting, made by Supervisor Michaelson, seconded by Supervisor Gillson. The vote was unanimous and the meeting was adjourned at 7:43 p.m.

Approved on February 17, 2026

John Jordan, Vice Chair

Attested:

Pamela Towle, Clerk