

GOODWILL TOWNSHIP

St. Louis County, MN
8025 Oak Narrows Road
Cook, MN 55723

Town Board Meeting Minutes August 19, 2025

Board Members Present: Supervisors: Bill Michaelson, John Jordan, Rock Gillson
Treasurer Ross Polley, Clerk Pam Towle

Other's Present: Deputy Clerk Pam Olson, Justin Anderson

Call to Order: Chair Michaelson called the Goodwill Town Board Meeting to order at 6:02 p.m. on Tuesday, August 19, 2025 at the Lake Vermilion Fire Brigade building located at 8025 Oak Narrows Road, Cook, MN and the Pledge of Allegiance was recited.

RESOLUTION No. 2025-02 was read in full by Supervisor Jordan.

Motion: Accept Resolution No. 2025-02 Recognizing the Organization Date of Goodwill Township, made by Supervisor Jordan, seconded by Chair Michaelson. The vote was unanimous to adopt the resolution. (Full resolution on file)

RESOLUTION No. 2025-03 was read in full by Supervisor Jordan.

Motion: Resolution No. 2025-03 Adopting Minnesota Township General Records Retention Schedule, made by Chair Michaelson, seconded by Supervisor Jordan. The vote was unanimous and resolution was adopted. (Full resolution on file)

RESOLUTION No. 2025-04 was read in full by Supervisor Jordan.

Motion: Adopt Resolution No. 2025-04 Designating Depository for Township Funds and Setting Forth Terms, made by Supervisor Gillson, seconded by Supervisor Jordan. The vote was unanimous and resolution was adopted. (Full resolution on file)

RESOLUTION No. 2025-05 was read in full by Supervisor Jordan.

Motion: Adopt Designation of Optional Holidays as Not Holidays, made by Supervisor Gillson, seconded by Chair Michaelson. After discussion, **a friendly amendment was made to recognize Indigenous Peoples Day AS A HOLIDAY, and the Friday after Thanksgiving as NOT a Holiday.** The vote was unanimous and the Resolution will be signed with the corrections. (Full resolution on file)

Clerk Towle appointed Pam Olson as Goodwill Township Deputy on July 18, 2025, Pam Olson has taken her oath of office.

The **Organization Meeting Minutes of June 17, 2025** have been completed and signed by Margaret Ratai and Moderator Jordan. The organization minutes will be available at the annual town meeting in March 2026.

CTAS order will be completed after the Organization Minutes and Resolution No. 2025-02 are signed. Treasurer Polley will attain the Federal ID number and State ID for Tax Exemptions.

Public Comments. The Board discussed different procedures for Public Comment. By Consensus, on a trial basis, public input could be heard up a maximum of five people for three minutes at the beginning of the meeting and up to two people for two minutes during an agenda item.

Town Board Meeting Minutes of July 15, 2025; corrections included the spelling of Treasurer Polley's middle name, and on page two the roads committee is Don Potter and Supervisor Jordan. **Motion: Accept the July 15, 2025 Town Board Meeting minutes as amended,** Motion by Chair Michaelson, seconded by Supervisor Gillson. The vote was unanimous; motion carried.

Road & Bridge Report. Supervisor Jordan will meet with the St. Louis County Public works to discuss winter and summer road care, and make a map to identify road designations.

Lake Vermilion Fire Brigade (LVFB), reported by Supervisor Gillson, LVFB Board submitted fees for the building and LVFB Board is aware they would not receive any money until funds were available. Goodwill Township Board will follow through with a rental agreement.

Minnesota Association of Township Insurance Trust (MATIT) is a separate entity from MAT. Treasurer Ross and Chair Michaelson will contact them for insurance and bond premiums.

MAT is supporting Goodwill Township membership for 2025. The invoice for membership in MAT for 2026 of \$311.92 (based on population) is due prior to the end of the year. The township is an official member of MAT for 2025.

Chair Michaelson officially gave his apology to the Fire Brigade Board for his over estimation for rent of the Fire Brigade building and for the undue harm that has caused them.

Alternate meeting places for Town Board Meetings that was suggested from the public: This will be included in the Agenda at the Annual Town Meeting.

Motion: To accept the Lake Vermilion Fire Brigade (LVFB) rates and table alternate venues, with accepting the property use agreement from LVFB Board. Made by Chair Michaelson; **motion died for lack of a second.** **Motion: To sign the LVFB property use agreement,** moved by Chair Michaelson, seconded by Supervisor Gillson. Chair Michaelson and Supervisor Gillson voted in favor and Supervisor Jordan abstained because of conflict of interest being a Board of Directors of Lake Vermilion Fire Brigade. The motion passed with two votes in favor and one abstention. Further discussion for clarification of the property use agreement and negotiate as part of the lease. **Motion: to reconsider the previous motion for signing the Property Use Agreement until a rental agreement is set,** made by Chair Michaelson, seconded by Supervisor Gillson. Abstention by Supervisor Jordan, conflict of interest serving on the Board of LVFB. The motion passed with two votes in favor and one abstention.

Chair Michaelson has purchased a locked mailbox for Goodwill Township and will install it to the specifications of the LVFB. The Mailing address of Goodwill Township will be 8025 Oak Narrows Road, Unit B, Cook, MN, 55723.

Supervisor Jordan offered to purchase and donate a box for notices to be posted.

Insurances: Ross will call MATIT to get the premium rates.

A Voter Operations, Technology & Election Resources (VOTER) Account is a dedicated stream of state funding for county and municipal election administration. If the township opts to receive the allocated funds (\$20), the township would be responsible for annual reporting. **Motion: To sign the VOTER Account agreement, and allow the county to retain the funds** made by Supervisor Jordan, seconded by Supervisor Gillson. The vote was unanimous; motion carried.

Broadband CTC requires the township to open a Business Account and have the installation prior to the end of September 2025 for service estimated in July 2026. Prices: 1 yr. contract \$100/mo., 3 yr. contract \$85/mo., or 5 yr. contract \$75/mo., for 100 MB.

Budget: Chair Michaelson summarized the current DRAFT Budget of August 19, 2025.

A Special Goodwill Township Board Meeting will be held September 9, 2025 at 6 p.m. at the Lake Vermilion Fire Brigade Building to finalize the budget for the Town Meeting to set the Levy. Motion by Chair Michaelson, seconded by Supervisor Jordan. The vote was unanimous; motion passed.

The Special Town Meeting will be held on September 23, 2025 at 6 p.m. at the Lake Vermilion Fire Brigade Building to provide a suggested budget, to allow the residents to vote on their 2026 Property Tax Levy, and to allow the residents to set the time of the next Annual Meeting on March 10, 2026. **Motion: to**

Accept the Statement of Town Board Calling for a Special Town Meeting, moved by Supervisor Jordan, seconded by Supervisor Gillson. The vote was unanimous; motion carried.

Motion: Abolish all Committees and revert for Board Members to be in charge of Action duties. Moved by Chair Michaelson, seconded by Supervisor Gillson. The vote was unanimous and the budget committee and the road committee were abolished.

Motion: to Acknowledge Minutes of the Budget Committee Minutes of August 7, 2025, made by Supervisor Gillson, seconded by Supervisor Jordan. The vote was unanimous in favor, motion carried, and the minutes will be filed.

Upcoming Meetings: The Standard Official Time of Meetings to start is 6 p.m.

Special Goodwill Town Board Meeting September 9, 2025 6 p.m. @ LVFB

Regular Town Board Meeting September 16, 2025 6 p.m. @ LVFB

Special Town Meeting September 23, 2025 6 p.m. @ LVFB

Motion: To Adjourn, made by Chair Michaelson, seconded by Supervisor Gillson. All voted in favor and the meeting was adjourned at 8:17 p.m.

Approved on: September 16, 2025

William Michaelson, Chairman

Attested:

Pamela Towle, Clerk