

JEANETTE CARBAUGH

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PROFESSIONAL SUMMARY

Accounting systems and QuickBooks implementation specialist with 20+ years of experience helping businesses clean up accounting data, improve reporting clarity, and build financial workflows that support real-world operations and growth. Extensive expertise across QuickBooks Enterprise Desktop and Online environments, including system migrations, data cleanup, integration design, and automation development. Strong background in GAAP accounting, reconciliations, and month-end close processes. Known for combining technical accounting knowledge with practical problem-solving to improve financial system reliability and scalability.

CORE COMPETENCIES

Accounting Systems & Implementation

QuickBooks Enterprise Desktop • QuickBooks Online • System Migrations • File Cleanup & Rebuilds • Multi-Entity Accounting • Workflow Design • Client Training & Enablement

Accounting & Financial Operations

GAAP Accounting • Month-End Close • Balance Sheet Reconciliations • Accrual Accounting • Fixed Assets & Prepaids • Financial Reporting • Payroll Accounting

Automation & Data Integration

Excel Power Query • SaasAnt • MoneyThumb • Transaction Pro • Square POS Integrations • Expensify

PROFESSIONAL EXPERIENCE

Staff Accountant

Inpria Corporation – Semiconductor Manufacturing

2025 – Present

- Perform monthly general ledger reconciliations and accrual journal entries supporting close processes
 - Maintain amortization, prepaid, and depreciation schedules ensuring accurate expense recognition
 - Designed automated reconciliation workbooks utilizing Power Query improving reporting consistency and reducing manual processing
 - Reconciled historical accounting data improving audit readiness and reporting accuracy
 - Prepare monthly financial reporting packages supporting executive leadership review
 - Process expense reimbursements, 1099 reporting, and lease accounting compliance support
 - Post multi-department payroll journal entries and support international payment processing
 - Collaborate with Controller on reconciliation workflow standardization and documentation
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Accounting Systems & QuickBooks Advisory Consultant

(Multi-Entity Business Engagements)

2012 – Present

- Lead QuickBooks Desktop Enterprise and QuickBooks Online migrations using hybrid Excel transformation and conversion tools including SaasAnt, MoneyThumb, and Transaction Pro
 - Execute accounting file cleanup and rebuild projects restoring reliable financial reporting
 - Designed automated Square POS and payment platform import workflows utilizing Power Query
 - Eliminated reliance on expensive third-party integrations by developing custom automation workflows
 - Manage accounting operations and financial reporting for Creative Shelters LLC and Carbaugh Contracting LLC
 - Implement fixed asset tracking workflows and multi-entity depreciation management
 - Oversee accounting closure and financial wind-down for Creative Awnings & Shelters Inc.
 - Provide accounting advisory, workflow redesign, and QuickBooks training to business owners and internal staff
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Operations & Accounting Manager

Creative Awnings & Shelters Inc.

1996 – 2025

- Directed full-cycle accounting operations across construction, retail, and e-commerce business divisions
 - Designed e-commerce and POS integrations maintaining CRM-level sales and customer reporting
 - Managed PayPal and Square reconciliation workflows
 - Architected Power Query import automation supporting spin-off business accounting
 - Led accounting system implementations and workflow automation initiatives
 - Trained internal staff on accounting systems and reporting procedures
 - Developed SOPs and supported insurance audits, licensing, and compliance reporting
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EDUCATION

Bachelor of Science – Foods in Business

Minor: Business Administration

Oregon State University

CERTIFICATIONS

Public Notary – Oregon (2025)

QuickBooks Advanced ProAdvisor – 2025

QuickBooks ProAdvisor – 2025

Intuit Bookkeeping Certification – 2025