

# Template: My Financial Master List

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## A Clear Guide to My Affairs for My Attorney and Executor

Date Prepared: \_\_\_\_\_

**To my trusted representative(s),** This toolkit contains a summary of my important financial and legal information. Please use it as a roadmap to help you manage my affairs if you need to step in as my Attorney, or to finalise my estate as my Executor.

### Section 1: My Money & Investments

#### Bank Accounts

Bank Name	Type of Account (Cheque, Savings, Term Deposits)	Account Number

#### Superannuation Funds

Fund Name	Member Number

### Investments (Shares, Managed Funds etc.)

Investment Platform (e.g. CommSec)	Account / Holder No. (HIN/SRN)

### Section 2: My Debts & Obligations

#### Loans & Mortgages

Lender Name	Loan/Account Number

#### Credit / Store Cards

Card Provider (e.g. Westpac Visa)	Last 4 Digit of Card



### Section 3: My Property

#### Real Estate

Property Address	Title Type (e.g. Joint Tenants, Tenants in Common)

### Section 4: My Insurance Policies

Type of Insurance (e.g., Life, Home)	Insurance Company	Policy Number

### Section 5: My Future Plans & Wishes

#### Aged Care Financial Planning

- Have I researched aged care costs? (Circle) Yes / No
- Have I spoken to a financial advisor about this? (Circle) Yes / No
- Notes on my preferences: \_\_\_\_\_

## Emergency Funds Access

- The best account for urgent expenses is:
  - Bank: \_\_\_\_\_ Account No: \_\_\_\_\_

## Superannuation - Binding Death Benefit Nomination

- Have I made a binding nomination? (Circle) Yes / No
- Date last updated: \_\_\_\_\_ (Remember to renew every 3 years)

## Section 6: Security & Scam Protection

### Bank Alerts

- I have set up transaction alerts on my phone with the following banks:

\_\_\_\_\_

**Location of This Master List:** \_\_\_\_\_

(e.g., In the filing cabinet in the study, with my solicitor)

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**Disclaimer:** This template is for informational purposes only and does not constitute professional advice. We do not guarantee the accuracy or reliability of its information or calculations.

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