



## SOMERSET PLACE & SERENO BODY CORPORATE

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### TEMPORARY ACCESS APPLICATION

*This form can only be used for persons needing access to care for the property while the resident is away or on vacation and must be submitted to management 48 hours before the date that access is required and 48 hours before a Weekend or Public Holiday.*

I \_\_\_\_\_ resident of unit \_\_\_\_\_ Somerset Place or \_\_\_\_\_ Somerset Sereno, hereby give the below mentioned person permission to access my unit while I am away.

Name and Surname: \_\_\_\_\_.

ID/Passport Number: \_\_\_\_\_.

Cell Number: \_\_\_\_\_.

Vehicle registration number: \_\_\_\_\_.

Reason for temporary access:

\_\_\_\_\_  
\_\_\_\_\_

Access start date: \_\_\_\_\_ Time: \_\_\_\_\_.

Access end date: \_\_\_\_\_ Time: \_\_\_\_\_.

*To ensure access this form shall be submitted no later than the following;*

- 48 hours before required date of access
- 48 hours before a weekend or public holiday

\_\_\_\_\_  
Signature

### OFFICE USE ONLY

Approved: YES ☐ or NO ☐

Reason if no:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_