

with the verb ASK & ANSWER

She had been

answering calls all day.

Watch the video to learn about each tense step by step.

- Review the chart of 16 English tenses with clear examples.
- Practice with the fill-in-the-blanks exercise
- Test yourself with the guiz at the end

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PRESEN'	WHEN WE USE I	SENTENCE STRUCTURE	EXAMPLE WITH 'ASK'	EXAMPLE WITH 'ANSWER'
SIMPLE	HABITS, ROUTINES OR FACTS	SUBJECT + BASE VERB	They often ask challenging questions.	She always answers the phone promptly.
CONTINUOU	THINGS HAPPENING RIGHT NOW	SUBJECT + AM/IS ARE + VERB -ING	They are currently asking for more details.	She is answering the customer's call right now.
PERFECT	SOMETHING STARTED IN THE AND CONTINUES IN THE PRESENT		They have asked me about it before.	She has answered all my previous questions.
PERFECT CONTINUOU	HOW LONG SOMETHING HAS BEEN HAPPENING	SUBJECT + HAVE/HAS BEEN + VERB -ING	They have been asking questions all morning.	She has been answering emails since noon.
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PAST	WHEN WE USE I	SENTENCE STRUCTURE	EXAMPLE WITH 'ASK'	EXAMPLE WITH 'ANSWER'
SIMPLE	FOR ACTIONS THAT	CLID IECT - DACT VEDD	They asked for directions yesterday evening.	She answered the difficult question correctly.
CONTINUOU	ACTIONS IN PROGRES AT A SPECIFIC TIME IN THE PAST	SUBJECT + WAS/WERE + VERB -ING	They were asking about the project earlier.	She was answering questions when I called.
PERFECT	ACTION THAT HAPPENED BEFORE ANOTHER PAST ACTION	I I SUBJECT + HAD	They had asked before I arrived.	She had answered all inquiries earlier.



HOW LONG SOMETHING

WAS HAPPENING BEFORE

ANOTHER PAST EVENT

PERFECT

CONTINUOUS

They had been asking

questions for ages.

SUBJECT + HAD BEEN

+ VERB -ING

FUTURE EXAMPLE WITH SENTENCE EXAMPLE WITH WHEN WE USE IT **STRUCTURE** 'ASK' 'ANSWER' TALK ABOUT They will ask you She will answer your SUBJECT + WILL **SIMPLE** SOMETHING THAT + BASE VERB letter soon. tomorrow. WILL HAPPEN **ACTIONS IN PROGRESS** They will be asking She will be answering SUBJECT + WILL BE AT A SPECIFIC **CONTINUOUS** questions during + VERB -ING the phone at noon. **FUTURE TIME** class. She will have SHOWS SOMETHING WILL SUBJECT + WILL HAVE They will have asked answered PERFECT BE FINISHED BEFORE A by dinner time. + PAST PARTICIPLE **FUTURE TIME** all emails by five. SHOWS HOW LONG SUBJECT She will have been **PERFECT** They will have been SOMETHING WILL HAVE + WILL HAVE BEEN answering calls BEEN HAPPENING BY A asking for hours. **CONTINUOUS** + VERB -ING non-stop. **FUTURE POINT EXAMPLE WITH EXAMPLE WITH CONDITIONAL SENTENCE** WHEN WE USE IT 'ASK' **STRUCTURE** 'ANSWER' TO TALK ABOUT They would ask if She would answer if SUBJECT + WOULD POSSIBLE FUTURE **SIMPLE** + BASE VERB you called. they knew. **ACTIONS** She would be SHOWS AN ACTION THAT SUBJECT + WOULD BE They would be asking **CONTINUOUS** MIGHT BE HAPPENING answering + VERB -ING for help. NOW OR IN THE FUTURE questions then. TO TALK ABOUT **SUBJECT** They would have She would have SOMETHING THAT WOULD **PERFECT** + WOULD HAVE HAVE HAPPENED asked for permission. answered your call. + PAST PARTICIPLE IN THE PAST



SUBJECT

+ WOULD HAVE BEEN

+ VERB -ING



SHOWS HOW LONG

SOMETHING WOULD HAVE

BEEN HAPPENING

IN THE PAST

PERFECT

CONTINUOUS

They would have

been asking

about you.

She would have been

answering all day.

Use the correct tense of play or watch to complete each sentence.
1. She the phone by the time you call. (answer – future simple)
2. If only I him about it then! (ask - conditional perfect)
3. He many interesting questions lately. (ask - present perfect)
4.1 your emails all morning tomorrow. (answer - future continuous)
5. They each other for advice for years. (ask - present perfect continuous)
6. If you had asked me, I you. (answer - conditional perfect continuous)
7. By the end of the meeting, we all the points raised. (answer - future perfect continuous)
8. Before the presentation, he the audience's concerns for an hour. (answer - past perfect continuous)
ANSWER KEY: I.will answer 2.had asked 3.has asked 4.will be answering 5.have been asking 6.would have been answering 8.had been answering
ANSWER KEV. 1 will approve 2 has asked 3 has asked to will be approved a pear asking 5 have been approved and the pear approved to the
Choose the correct verb form that fits the sentence and tense.
1) By the end of the interview, she all the tough questions. (answer - future perfect)
a) answers
b) will have answered
c) answered
2) I him about his trip ten minutes ago. (ask - past simple) a) ask b) asked c) was asking
3) He a question when the bell rang. (ask - past continuous)
a) asked
b) was asking c) asks
C) dsks
4) Right now, the teacher a student's query. (answer - present continuous)
a) answers
b) is answering
c) answered
5) They all the survey questions before the deadline. (answer - past perfect)
a) had answered
b) answered
c) were answering
6) I him that already. (ask - present perfect)
a) had asked
b) have asked
c) asked

7) She always	_ politely. (answer – present simple)
a) answers	
b) is answering	
c) answered	
8) We question	ons about the project for the past hour. (ask - present perfect continuous)
a) have been asking	
b) had been asking	
c) asked	
9) I if I knew t	the solution. (answer - conditional simple)
a) answer	
b) answered	
c) would answer	
10) By tomorrow afternoor	, they about their concerns for over two hours. (ask - future perfect
continuous)	
a) had been asking	
b) will have been asking	
c) have been asking	



with the verb TALK & TELL

Watch the video to learn about each tense step by step.

- Review the chart of 16 English tenses with clear examples.
- Practice with the fill-in-the-blanks exercise

Test yourself with the quiz at the end.				
PRESENT	WHEN WE USE IT	SENTENCE STRUCTURE	EXAMPLE WITH 'TALK'	EXAMPLE WITH 'TELL'
SIMPLE	HABITS, ROUTINES OR FACTS	SUBJECT + BASE VERB	We talk about school every single day.	I reliably tell the truth about situations.
CONTINUOUS	THINGS HAPPENING RIGHT NOW	SUBJECT + AM/IS ARE + VERB -ING	We are talking about our plans for the weekend.	I am telling a funny story to my friends.
PERFECT	SOMETHING STARTED IN THE AND CONTINUES IN THE PRESENT	SUBJECT + HAVE/HAS + PAST PARTICIPLE	We have talked about this topic many times.	I have told him everything already.
PERFECT CONTINUOUS	HOW LONG SOMETHING HAS BEEN HAPPENING	SUBJECT + HAVE/HAS BEEN + VERB -ING	We have been talking non-stop since breakfast.	I have been telling stories for hours now.
UTOR III TUT	OR III TUTO	TUTOR	TUTOR TUT	OR TUTO
PAST	WHEN WE USE IT	SENTENCE STRUCTURE	EXAMPLE WITH 'TALK'	EXAMPLE WITH 'TELL'
SIMPLE	FOR ACTIONS THAT FINISHED IN THE PAST	SUBJECT + PAST VERB	We talked about our plans during lunch.	I told him the good news last night.
CONTINUOUS	ACTIONS IN PROGRESS AT A SPECIFIC TIME IN THE PAST	SUBJECT + WAS/WERE + VERB -ING	We were talking loudly in the cafeteria.	I was telling a joke during the party.
PERFECT	ACTION THAT HAPPENED BEFORE ANOTHER PAST ACTION	SUBJECT + HAD + PAST PARTICIPLE	We had talked for hours before bedtime.	I had told him the secret already.
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HOW LONG SOMETHING

WAS HAPPENING BEFORE

ANOTHER PAST EVENT

PERFECT

CONTINUOUS

We had been talking

since morning.

I had been telling

stories non-stop.

SUBJECT + HAD BEEN

+ VERB -ING

FUTURE SENTENCE EXAMPLE WITH EXAMPLE WITH WHEN WE USE IT **STRUCTURE 'TALK' 'TELL'** TALK ABOUT We will talk about it I will tell her SUBJECT + WILL **SIMPLE** SOMETHING THAT everything later. + BASE VERB tonight. WILL HAPPEN **ACTIONS IN PROGRESS** They will be talking **SUBJECT + WILL BE** I will be telling jokes **CONTINUOUS** AT A SPECIFIC + VERB -ING during the movie. all evening. **FUTURE TIME** SHOWS SOMETHING WILL We will have talked SUBJECT + WILL HAVE I will have told him PERFECT BE FINISHED BEFORE A about it all. + PAST PARTICIPLE the secret. FUTURE TIME SHOWS HOW LONG SUBJECT **PERFECT** I will have been telling We will have been SOMETHING WILL HAVE + WILL HAVE BEEN BEEN HAPPENING BY A talking for a long time. stories all night. **CONTINUOUS** + VERB -ING **FUTURE POINT EXAMPLE WITH EXAMPLE WITH CONDITIONAL SENTENCE** WHEN WE USE IT **STRUCTURE** 'TALK' 'TELL' TO TALK ABOUT SUBJECT + WOULD They would ask if She would answer if **SIMPLE** POSSIBLE FUTURE + BASE VERB you called. they knew. **ACTIONS** She would be SHOWS AN ACTION THAT SUBJECT + WOULD BE They would be asking **CONTINUOUS** MIGHT BE HAPPENING answering + VERB -ING for help. NOW OR IN THE FUTURE questions then. TO TALK ABOUT **SUBJECT** They would have She would have SOMETHING THAT WOULD **PERFECT** + WOULD HAVE HAVE HAPPENED asked for permission. answered your call. + PAST PARTICIPLE IN THE PAST



SUBJECT

+ WOULD HAVE BEEN

+ VERB -ING



SHOWS HOW LONG

SOMETHING WOULD HAVE

BEEN HAPPENING

IN THE PAST

PERFECT

CONTINUOUS

They would have

been asking

about you.

She would have been

answering all day.

Use the correct tense ot play or watch to complete each sentence.
1.He me a secret yesterday. (tell – past simple)
2. They about their trip for hours before we arrived. (talk - past perfect)
3. Right now, she on the phone. (talk - present continuous)
4. By the end of the meeting, I him everything. (tell - future perfect)
5.1 you the truth if I knew it. (tell - conditional simple)
6.He a story when the lights went out. (tell – past continuous)
7.We often about politics. (talk - present simple)
8. They about their plans for the past half an hour. (talk - present perfect continuous)
ANSWER KEY: 1. told 2. had talked 3. is talking 4. will have told 5. was telling 7. talk 8. have been talking
and the standard of the standa
Choose the correct verb form that fits the sentence and tense.
1) By the time you call, she to her parents. (talk - future perfect)
a) talks
b) will have talked
c) talked
c) raiked
2) I him the good news an hour ago. (tell - past simple) a) tell b) told c) was telling
2) Ha
3) He on the phone when I entered the room. (talk - past continuous)
a) talked
b) was talking
c) talks
4) Right now, they about their vacation plans. (talk - present continuous)
a) talk
b) are talking
c) talked
c) laked
5) They their secret before I could stop them. (tell - past perfect)
a) had told
b) told
c) were telling
o, were reming
6)Iyou that already. (tell - present perfect)
a) had told
b) have told
c) told
,

7) She always a) tells b) is telling c) told	interesting stories. (tell – present simple)
a) We about a) have been talking b) had been talking c) talked	t the future for the past few hours. (talk - present perfect continuous)
9) I you the table a) tell b) told c) would tell	truth if I knew it. (tell - conditional simple)
10) By the end of the day, continuous)a) had been talkingb) will have been talkingc) has been talking	he about his adventures for almost the entire trip. (talk - future perfect
d.01 5.4 a.8 a.7 d.8 a.5 d.4 d.5 d.2	ANSWER KEY: 1.b



with the verb SPEAK & HEAR

Watch the video to learn about each tense step by step.

- Review the chart of 16 English tenses with clear examples.
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PRESENT

WHEN WE USE IT

SENTENCE STRUCTURE

EXAMPLE WITH 'SPEAK'

EXAMPLE WITH 'HEAR'

SIMPLE

HABITS, ROUTINES OR FACTS

SUBJECT + BASE VERB

You speak English very clearly now.

I hear music playing from next door.

CONTINUOUS

THINGS HAPPENING RIGHT NOW

SUBJECT + AM/IS ARE + VERB -ING You are speaking beautifully in front of the group.

I am hearing strange noises from outside.

PERFECT

SOMETHING STARTED IN THE AND CONTINUES IN THE PRESENT

SUBJECT + HAVE/HAS + PAST PARTICIPLE You have spoken to the manager recently.

I have heard that song on the radio.

PERFECT CONTINUOUS

HOW LONG SOMETHING HAS BEEN HAPPENING

SUBJECT + HAVE/HAS BEEN + VERB -ING You have been speaking so much today.

I have been hearing that same song often.

PAST

WHEN WE USE IT

SENTENCE STRUCTURE

EXAMPLE WITH 'SPEAK'

EXAMPLE WITH 'HEAR'

SIMPLE

FOR ACTIONS THAT FINISHED IN THE PAST

SUBJECT + PAST VERB

You spoke clearly during the presentation.

I heard a noise outside the window.

CONTINUOUS

ACTIONS IN PROGRESS AT A SPECIFIC TIME IN THE PAST

SUBJECT + WAS/WERE + VERB -ING You were speaking quickly during the meeting.

I was hearing the rain fall all night.

PERFECT

ACTION THAT HAPPENED BEFORE ANOTHER PAST ACTION

SUBJECT + HAD + PAST PARTICIPLE You had spoken to her about it.

I had heard that rumour previously.

PERFECT CONTINUOUS

HOW LONG SOMETHING WAS HAPPENING BEFORE ANOTHER PAST EVENT

SUBJECT + HAD BEEN + VERB -ING You had been speaking clearly all along.

I had been hearing the wind howl.



FUTURE SENTENCE EXAMPLE WITH EXAMPLE WITH WHEN WE USE IT **STRUCTURE 'SPEAK'** 'HEAR' TALK ABOUT You will speak at the I will hear your SUBJECT + WILL **SIMPLE** SOMETHING THAT proposal eventually. + BASE VERB conference. WILL HAPPEN **ACTIONS IN PROGRESS** You will be speaking SUBJECT + WILL BE I will be hearing the AT A SPECIFIC CONTINUOUS + VERB -ING at that time. news then. **FUTURE TIME** SHOWS SOMETHING WILL SUBJECT + WILL HAVE You will have spoken I will have heard PERFECT BE FINISHED BEFORE A to the group. + PAST PARTICIPLE the full story. **FUTURE TIME** SHOWS HOW LONG SUBJECT **PERFECT** You will have been I will have been SOMETHING WILL HAVE + WILL HAVE BEEN BEEN HAPPENING BY A speaking for hours. hearing noises for days. **CONTINUOUS** + VERB -ING **FUTURE POINT EXAMPLE WITH EXAMPLE WITH CONDITIONAL SENTENCE** WHEN WE USE IT **STRUCTURE 'SPEAK'** 'HEAR' TO TALK ABOUT You would speak if SUBJECT + WOULD I would hear the **SIMPLE** POSSIBLE FUTURE + BASE VERB news eventually. necessary. **ACTIONS** SHOWS AN ACTION THAT SUBJECT + WOULD BE You would be He would be hearing **CONTINUOUS** MIGHT BE HAPPENING the music. + VERB -ING speaking publicly. NOW OR IN THE FUTURE TO TALK ABOUT **SUBJECT** I would have heard You would have spoken SOMETHING THAT WOULD **PERFECT** + WOULD HAVE HAVE HAPPENED at the meeting. the news. + PAST PARTICIPLE IN THE PAST



SUBJECT

+ WOULD HAVE BEEN

+ VERB -ING



SHOWS HOW LONG

SOMETHING WOULD HAVE

BEEN HAPPENING

IN THE PAST

PERFECT

CONTINUOUS

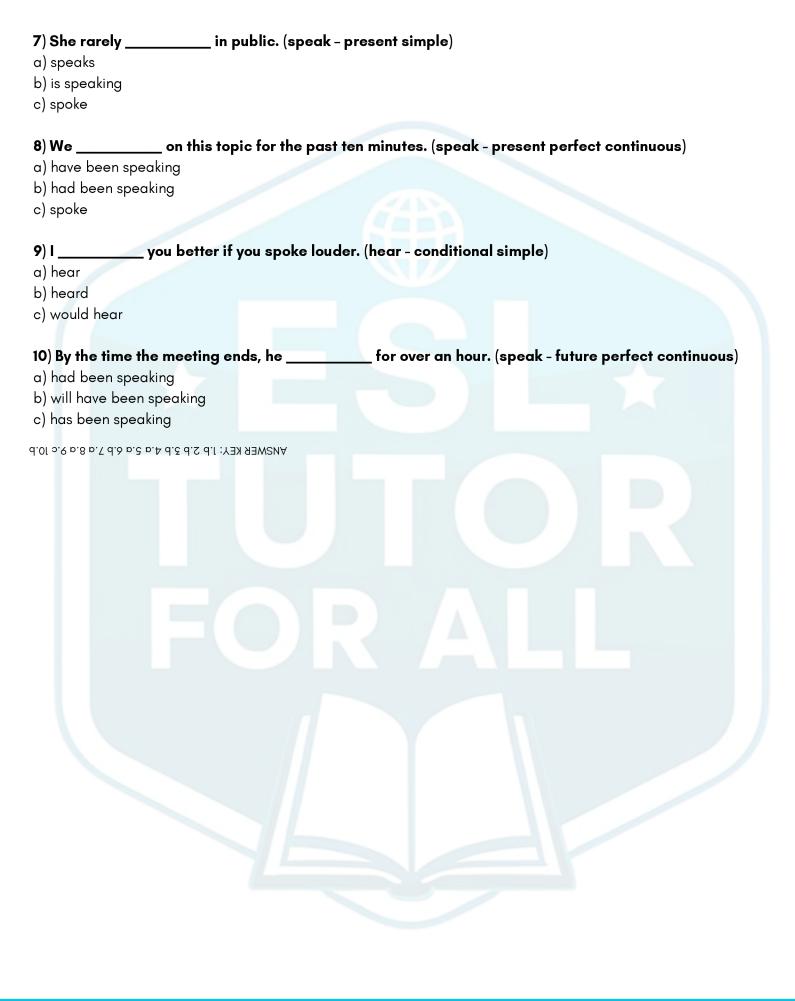
You would have been

speaking for hours.

I would have been

hearing the waves.

Use the corr	ect tense of play or watch to complete each sentence.
1. He	loudly at the conference. (speak - past simple)
2.They	the news before it was officially announced. (hear - past perfect)
3. Right now, she	e to her manager. (speak – present continuous)
4. By the time I a	rrive, I from him. (hear – future perfect)
	_ to them if they were willing to listen. (speak – conditional simple)
	on the phone when I saw him. (speak - past continuous)
	English in class every day. (speak – present simple)
	strange noises all night. (hear - present perfect continuous)
k 8.have been hearing	NSWER KEY: 1.spoke2.had heard 3.is speaking 4.will have heard 5.would speak 6.was speaking 7.speal
Qui	Z
Choose the corr	ect verb form that fits the sentence and tense.
1) By the time you	u arrive, I with the manager. (speak - future perfect)
a) speak	
b) will have spoke	∍n
c) spoke	
	a strange noise a moment ago. (hear - past simple)
a) hear	
b) heard	
c) was hearing	
3) He	_ quietly to himself when I passed by. (speak - past continuous)
a) spoke	
b) was speaking	
c) speaks	
4) Right now, I _	the birds singing outside. (hear - present continuous)
a) hear	
b) am hearing	
c) heard	
5) They	the news before anyone else. (hear - past perfect)
a) had heard	
b) heard	
c) were hearing	
6) I	to him already. (speak - present perfect)
a) had spoken	
b) have spoken	
c) spoke	





with the verb LISTEN & UNDERSTAND

Watch the video to learn about each tense step by step.

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WHEN WE USE IT

SENTENCE STRUCTURE

EXAMPLE WITH 'LISTEN'

EXAMPLE WITH 'UNDERSTAND'

SIMPLE

HABITS, ROUTINES OR FACTS

SUBJECT + BASE VERB

They listen carefully during class lectures.

We understand complex concepts easily.

CONTINUOUS

THINGS HAPPENING RIGHT NOW SUBJECT + AM/IS ARE + VERB -ING

They are listening intently to the teacher.

We are understanding the new lesson.

PERFECT

SOMETHING STARTED IN THE AND CONTINUES IN THE PRESENT

SUBJECT + HAVE/HAS + PAST PARTICIPLE They have listened to the instructions carefully.

We have understood the new rules fully.

PERFECT CONTINUOUS

HOW LONG SOMETHING HAS BEEN HAPPENING

SUBJECT + HAVE/HAS BEEN + VERB -ING They have been listening patiently to the debate.

We have been understanding more each day.

PAST

WHEN WE USE IT

SENTENCE STRUCTURE

EXAMPLE WITH 'LISTEN'

EXAMPLE WITH 'UNDERSTAND'

SIMPLE

FOR ACTIONS THAT FINISHED IN THE PAST

SUBJECT + PAST VERB

They listened carefully to the instructions.

We understood the lecture perfectly well.

CONTINUOUS

ACTIONS IN PROGRESS AT A SPECIFIC TIME IN THE PAST

SUBJECT + WAS/WERE + VERB -ING They were listening intently to the speaker.

We were understanding the movie plot.

PERFECT

ACTION THAT HAPPENED BEFORE ANOTHER PAST ACTION

SUBJECT + HAD + PAST PARTICIPLE They had listened to the song many times.

We had understood the problem completely.

PERFECT CONTINUOUS

HOW LONG SOMETHING WAS HAPPENING BEFORE ANOTHER PAST EVENT

SUBJECT + HAD BEEN + VERB -ING They had been listening patiently for hours.

We had been understanding the concepts better.



FUTURE SENTENCE EXAMPLE WITH EXAMPLE WITH WHEN WE USE IT **STRUCTURE** 'LISTEN' 'UNDERSTAND' TALK ABOUT They will listen to We will understand SUBJECT + WILL **SIMPLE** SOMETHING THAT the plan fully. + BASE VERB your advice. WILL HAPPEN **ACTIONS IN PROGRESS** We will be They will be listening **SUBJECT + WILL BE** understanding the **CONTINUOUS** AT A SPECIFIC + VERB -ING to the music. topic better. **FUTURE TIME** We will have SHOWS SOMETHING WILL They will have listened SUBJECT + WILL HAVE BE FINISHED BEFORE A understood PERFECT to the song. + PAST PARTICIPLE FUTURE TIME the challenge. SHOWS HOW LONG SUBJECT **PERFECT** We will have been They will have been SOMETHING WILL HAVE + WILL HAVE BEEN BEEN HAPPENING BY A listening to music. understanding better. **CONTINUOUS** + VERB -ING **FUTURE POINT EXAMPLE WITH SENTENCE EXAMPLE WITH CONDITIONAL** WHEN WE USE IT 'UNDERSTAND' **STRUCTURE** 'LISTEN' TO TALK ABOUT SUBJECT + WOULD They would listen to We would understand **SIMPLE** POSSIBLE FUTURE better, if you explained. + BASE VERB your advice. **ACTIONS** SHOWS AN ACTION THAT We would be understanding They would be SUBJECT + WOULD BE **CONTINUOUS** MIGHT BE HAPPENING more, if we knew the + VERB -ING listening intently. whole story. NOW OR IN THE FUTURE TO TALK ABOUT **SUBJECT** We would have They would have SOMETHING THAT WOULD **PERFECT** + WOULD HAVE understood the topic. HAVE HAPPENED listened to her. + PAST PARTICIPLE IN THE PAST SHOWS HOW LONG SUBJECT

+ WOULD HAVE BEEN

+ VERB -ING



SOMETHING WOULD HAVE

BEEN HAPPENING

IN THE PAST

PERFECT

CONTINUOUS

They would have been

listening patiently.

We would have been

understanding better.

Use the correct tense of play or watch to complete each sentence.
1. She carefully to the instructions. (listen – past simple)
2. They the complex concept before the lecture ended. (understand - past perfect)
3. Right now, he to music. (listen – present continuous)
4. By the end of this course, I all the grammar rules. (understand – future perfect)
5.1 you if you explained it simply. (understand – conditional simple)
6. He to the radio when his phone rang. (listen - past continuous)
7.We to our teacher attentively. (listen – present simple)
8. They the new software for the past hour. (understand - present perfect continuous)
ANSWER KEY: 1. listened 2. had understood 5. is listening 4. will have understood 5. would understand 6. was listening 7. listened 8. have been understanding
Quiz
Choose the correct verb form that fits the sentence and tense.
1) By the end of the lecture, they everything the professor said. (understand - future perfect)
a) understand
b) will have understood
c) understood
2) I to that song all day yesterday. (listen - past simple) a) listen b) listened c) was listening
3) He carefully to the instructions when the fire alarm went off. (listen - past continuous)
a) listened
b) was listening
c) listens
4) Right now, she to her favourite podcast. (listen - present continuous)
a) listens
b) is listening
c) listened
5) They the concept completely before moving on to the next chapter. (understand - past perfec
a) had understood
b) understood
c) were understanding
6) I what you mean already. (understand - present perfect)
a) had understood
b) have understood
c) understood

7) He always to classical music while working. (listen - present simple) a) listens b) is listening c) listened	
8) We to his explanation for a long time. (listen - present perfect continuous)	
a) have been listening	
b) had been listening	
c) listened	
9) I you better if you explained it again. (understand - conditional simple) a) understand	
b) understood	
c) would understand	
10) By the time the workshop finishes, they the new software for over three hours.	
(understand - future perfect continuous)	
a) had been understanding	
b) will have been understanding c) has been understanding	
c) has been understanding	
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