



Fern Flower - Nature School  
Location: 3827 Charlton Dr, Qualicum Beach, BC V9K1Z3  
Phone Number: 250-299-2054  
E-mail: [fernfloweratureschool@gmail.com](mailto:fernfloweratureschool@gmail.com)

## Letter of Approval for the Position

[Employee's Name]

[Employee's Address]

[City, State, ZIP Code]

Dear [Employee's Name],

I am delighted to inform you that you have been selected to join our team at Fern Flower - Nature School in the role of [Position Name]. We believe that your qualifications, experience, and dedication align perfectly with our mission to provide a nurturing and enriching environment for young children to learn and grow.

Your enthusiasm for Early Childhood Education and your passion for fostering a love of nature in our students truly stood out during the interview process. We are confident that your skills and mindset will greatly contribute to the success of our daycare.

Here are some key details regarding your employment:

Position: [Position Name]

Start Date: [Start Date]

Salary: [Salary Details]

Work Hours: [Work Hours Details]

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Before your start date, we will need you to complete some necessary paperwork, including tax forms, emergency contact information, and any required background checks or certifications. Director/Manager will provide you with all the relevant documents and guide you through the onboarding process.

We look forward to welcoming you to the Fern Flower - Nature School family. Your role is integral in shaping the lives of the children who attend our daycare, and we are excited to have you on board.



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If you have any questions or require any further information before your start date, please feel free to reach out at [fernflownatureschool@gmail.com](mailto:fernflownatureschool@gmail.com) or 250-299-2054.

Once again, congratulations on your new position at Fern Flower - Nature School. We are confident that you will make a positive impact on our students and the entire daycare community. We can't wait to see the wonderful contributions you will make to our team.

Sincerely,

Lera Lucas

Director, Manager and ECE

Fern Flower - Nature School