



Employee/Provider Contract

I have read the Fern Flower Nature School Handbook and agree to comply with all policies and procedures.

I understand that in addition to these policies, the following is also expected:

- ✔ To arrive ready to work at my scheduled time and be prepared to stay until my shift is over.
- ✔ Assist with clean-up duties and proper sanitation.
- ✔ Assist with field trips (i.e. library, school playground, neighbourhood walks).
- ✔ Assist with the preparation of daily provocations and set-up.
- ✔ Keep all client information confidential.
- ✔ Wear child and weather-friendly clothing and accessories.
- ✔ Personal communication needs to be done before/after work when possible.
- ✔ Any reporting of accidents/incidents to parents needs to be communicated to the Directors and documented appropriately.
- ✔ If I leave Fern Flower Nature School and begin working at another child care or open my own child care within 1 year of my last day of employment, I will be required to reimburse the provider for all training paid for on my behalf. In the case that I would open my own child care/forest school/preschool/etc. after the termination of employment with Fern Flower Nature School, I agree not to enroll any client of Fern Flower Nature School for a period of 1 year without prior approval of the licensed provider.
- ✔ My starting wage will be \$_____/hour.
- ✔ My first day is Month: _____; Day: _____; Year: _____.
- ✔ I will be required to complete training hours as required to become a Forest School Educator level ____ to be able to work in FFNS. Training will be paid by the employer, provided that it is approved by the licensed provider prior to registration.
- ✔ Additionally, I request:

Employee Signature: _____ Date: _____

Provider Signature: _____ Date: _____