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 **RHAYADER TOWN COUNCIL**

 **LARGE GRANT APPLICATION FORM**

 **For grants over £250**

***Before completing the application form, please ensure you have read the grant application guidelines and you have provided all supporting documents including copies of your annual trading accounts and any relevant quotations.***

***Forms with missing information or supporting documents will not be considered***

1. Name of Applicant:

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| --- |
|  |

1. Name of Organisation:

|  |
| --- |
|  |

1. Type of Organisation e.g. Charity, Community Group

|  |
| --- |
|  |

1. Correspondence address, email address and contact telephone number:

|  |
| --- |
|  |
|  email: | Tel: |  |

1. Nature of activities of the organisation:

|  |
| --- |
|  |

1. Please give a detailed description of the project:

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|  |

1. Please explain why this project is important, what evidence is there to support this?

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| --- |
|  |

1. Please outline the social or economic contribution the project will make to the community.

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|  |

1. Beneficiaries: Who will benefit from the project, how many people, their age groups (s), their physical abilities/ disabilities:

|  |
| --- |
|  |

|  |  |  |  |
| --- | --- | --- | --- |
| 1. Does the project involve the need for planning consent
 | YES | NO |  |
| 1. If yes, has planning consent already been obtained
 | YES | NO | N/A |

|  |  |
| --- | --- |
| 1. If a grant is awarded, when will the project commence
 |  |
| 1. When do you expect the project to be completed?

 It is expected this will take place within 11 months |  |

1. Please indicate the expected total cost of the project proposal. Please show in some detail the breakdown of costs for the project and **attach copies of quotes**.

|  |
| --- |
|  |
|  TOTAL COST: |

1. What is the amount of contribution requested from the Town Council?

|  |
| --- |
|  £ |

1. Please explain why you are unable to fund the project from your organisations own cash reserves?

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|  |

1. How will the balance of the cost of the project be raised:

|  |
| --- |
|  |

1. Have grant applications been made to other bodies, if yes, please list below:

|  |  |
| --- | --- |
| Application made to: | Amount requested: |
|  | £ |
|  | £ |
|  | £ |
| Total amount requested from other sources | £ |

1. **Accounts:**

|  |  |
| --- | --- |
| **Organisations must provide a full set of their recent Trading Accounts with their application.** |  |
| What is the Year End date of accounts provided |  |
| What is the name of the organisation on the account |  |

1. Please indicate the following information for the organisation for the last year:

|  |  |
| --- | --- |
| Income | £ |
| Expenditure | £ |
| Credit / Deficit | £ |

1. Please detail the balances held by the organisation:

|  |  |
| --- | --- |
| Date at which accounts were presented |  |
| Current Account | £ |
| Deposit Account | £ |
| Other Investments | £ |
| Total Balances Held | £ |

1. Declaration on behalf of the applicant:

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| I confirm that the above statements are correct and any grant fund awarded will be applied solely for the purposes for which it was approved.**Checklist:**

|  |
| --- |
|  **I have enclosed a set of Trading Accounts YES / NO** |
|  **I have enclosed copies of all Quotations. YES/ NO** |
|  **I have completed all sections of the form YES/NO** |
|  **I have provided clear evidence of the need for the project YES/ NO** |

Signed ………………………………………………………………………………………………………………………………………..Date: ………………………………………………………………………………………………………………………………………..Name …………………………………………………………………………………………………………………..…………………..Position ……………………………………………………………………………………………………………………………………. |