



Clerk: Julie Stephens
E-mail: clerk@rhayader.gov.wales

TO: THE MAYOR and MEMBERS RHAYADER TOWN COUNCIL

Your attendance is required at the **ANNUAL MEETING** of Rhayader Town Council which will be held at **7.00 pm on Monday 20th May 2024** in the Chamber at Cwmdauddwr Community Centre.

Please do not attend the meeting if you or anyone in your household are showing and Coronavirus symptoms

Kind regards, Julie Stephens, Clerk to the Council

15th May 2024

AGENDA

- 1. APOLOGIES**
- 2. OUTGOING CHAIRMANS REPORT**
- 3. ELECTION OF THE CHAIRMAN OF RHAYADER TOWN COUNCIL FOR 2024-2025 . To then sign the declaration of acceptance of Office**
- 4. NOMINATION, ELECTION and APPOINTMENT OF THE VICE CHAIRMAN FOR 2024-2025. To then sign the declaration of acceptance of office.**
- 5. CONFIRMATION OF ADHERANCE TO THE CODE OF CONDUCT BY ALL.**
- 6. MEMBERS EXPENSES: Agree / Opt-out forms completed**
- 7. REVIEW OF COMMITTEES, SUB COMMITTEES AND WORKING GROUPS and APPOINTMENT OF MEMBERS**
- 8. APPOINTMENT OF TOWN COUNCIL REPRESENTATIVES ON LOCAL GROUPS AND COMMITTEES and PORTFOLIO HOLDERS**
- 9. TO REVIEW and APPROVE GOVERNANCE DOCUMENTS:**
 - I. Standing Orders
 - II. Financial Regulations
 - III. Finance and Business Risk Register.
 - IV. Asset Register
- 10. TO CONSIDER THE DATES AND TIMES OF MEETINGS FOR THE ENSUING YEAR**
- 11. CLOSE**

Members of the public wishing to join the meeting will be required to comply with current COVID-19 restrictions. DO NOT ATTEND THE MEETING IF YOU OR ANYONE IN YOUR HOUSEHOLD ARE SHOWING ANY CORONAVIRUS SYMPTOMS

Members of the public wishing to join remotely should advise the Clerk **by 10.00 am on the morning of the meeting, by email, in order that arrangements for meeting access may be made. Thank you.**

Minutes from the meeting will be made available on the website. For any questions or queries, please contact the Clerk via email at: Clerk@rhayader.gov.wales