

Minutes from the ANNUAL MEETING of RHAYADER TOWN COUNCIL held at: 6.30pm on the 19th May 2025 in the Council Chamber, Cwmdauddwr Old School Community Centre.	
1	<p>The meeting opened at 6.45pm</p> <p>ATTENDING: C. Evans (CE), opened the meeting as Chair.</p> <p>Cllrs A. Davies (AD), C. Walton (CW), R. Thomas (RT) D.O. Evans (DOE), J. Stuart (JS), D. Lloyd (DL), O. Harries (OH), J. Davies (JD), P. Roberts (PR), H. Hill (HH), R. Smalley (RS), Finance Officer S. Lipscomb (RFO) and Clerk J. Stephens (Clerk) and</p> <p>APOLOGIES: C. Hamer (CH)</p>
2	DECLARATIONS OF INTEREST: None
3	<p>OUTGOING CHAIRMANS REPORT:</p> <p>Cllr Clare Evans opened by saying it had been a year of reflection with many national remembrance events; D Day, VE Day and Remembrance Day, but also important local remembrance and commemorative events; the 100 year anniversary of the War Memorial, the 80 year anniversary of the crash of the WW2 Bomber and subsequent loss of life and the 125 year anniversary of Nant Gwllt. There have also been challenges through the year; with the threat to the Leisure Centre and the desire to move forward but not always being able to when actions are governed by others. On a positive note she was pleased that positive feedback from Powys CC reflects their view that Rhayader Town Council is seen as an active council that seeks opportunities to engage.</p> <p>There have been a number of positive steps forward; The future of the toilets is now more certain having secured funding for significant energy saving upgrades and a new Lease with PCC. Waun Capel Park; have been proactive, developing the Park including a new outdoor gym</p> <p>Cllr Evans noted that as she has participated in different events and activities over the last year she has often come across the same group of volunteers and urged all Councillors to get involved and help in their community where they can.</p> <p>She extended her thanks to the Clerk and RFO for their hard work and to all Councillors for their help and support over the year. She also thanked the families of the Councillors who often give up their time to help and support.</p> <p>She closed by saying that “ I always feel I could have done more, but it has been such an honour to serve the community in the role of Mayor”</p>
4	<p>ELECTION OF THE CHAIR FOR 2025-2026:</p> <p>In accordance with Cllr C. Walton being “next in order of standing” having been Vice-Chair for 2024-2025, it was proposed he be approved as Mayor and Chair of the Council for the year 2025-2026. Resolved unanimously.</p> <p>He thanked the outgoing Mayor and echoed her comments on Councillors getting involved in community activities. He encouraged all members to look forward and engage fully in their role to make a difference in the community.</p>
5	<p>NOMINATION, ELECTION and APPOINTMENT of VICE-CHAIR:</p> <p>Cllr J. Stuart was nominated, there were no other nominations and Cllr J. Stuart accepted the nomination with thanks. The proposition was put to the members and was resolved unanimously.</p>
6	<p>CONFIRMATION of NEW CHAIR and VICE-CHAIR:</p> <p>Following their elections, the Chair and Vice-Chair completed and signed their declarations of acceptance of office witnessed by the Clerk.</p>
7	<p>CONFIRMATION OF ADHERANCE TO THE CODE OF CONDUCT:</p> <p>A summary of the Code of Conduct was presented to all members. All members read the document and</p>

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Date

Chair: Councillor C. Walton_____.

	reiterated their commitment to abide by the Code.
8	MEMBERS EXPENSES: Members noted the option to receive an annual allowance for household expenses or consumables, Opt-In/Opt-Out Forms signed and held by the Clerk
9	MINUTES OF PREVIOUS ANNUAL MEETING and MATTERS ARISING: Minutes of the last Annual Meeting had been reviewed and approved and actions addressed at the Ordinary Meeting held on the 18 th June 2024. No further action required.
10	REVIEW OF COMMITTEES, WORKING GROUPS AND APPOINTMENT OF MEMBERS: The Committees were reviewed: Allotment Committee: No change, AD to remain as Chair Toilet Committee: RT to return to the Committee and RS to join. CW to remain as Chair. Staffing and HR Policy Committee: Committee now comprising CW, CE and JS with CW as Chair Events Committee: To be reconvened when required for the next event. Asset and Project Management Committee: Now split in 2 separating Assets from Project Management. Project Management Committee: to be convened when new projects are implemented. Asset Committee: CW, CE, RT, JS, DL and PR with CW as Chair Biodiversity group: RS stepped down. The Clerk will arrange for each Committee to meet to review and agree their Terms of Reference. Clerk to Action
11	APPOINTMENT OF COUNCIL REPRESENTATIVES ON LOCAL GROUPS and PORTFOLIO HOLDERS: <i>Portfolio Holders:</i> HH is joining AD for Education, Schools and Youth. OH joining RT for Sports and Recreation. HH joining RT for Tourism, Economic Development and Regeneration. AD joins JS on Emergency Services. DOE joins CE on Democracy and Elections. JD joins AD for Older People, Health and Social Care. PR joins DL and CH for Environment, Rights of Way and Parks. OH joins JS for Health and Safety. DL joins CH for Welsh Language. <i>External Organisations:</i> HH confirmed as School Governor, RS to join Waun Capel, PR to join Rhayader 2000, DOE to replace RT on Dolmynach House. AD now Powys Teaching Health Board and Llais. RS replaces CE on the Rhayader & District Sports Association. The Smithfield Trust members remain the same, Clerk to notify the Trust CW is now the Council Chair. Clerk to notify all organisations of the changes.
12	TO REVIEW AND APPROVE GOVERNANCE DOCUMENTS <i>Standing Orders:</i> The One Voice Wales Model Standing Orders 2023 were reviewed, subject to clarification from OVW on the legislation surrounding Procurement the Standing Orders were re-adopted in full. <i>Financial Regulations:</i> The updated NALC/One Voice Wales Model Financial Regulations 2024 were reviewed, proposed figures and payment processes included within the document were discussed and then approved. Subject to clarification from OVW on the legislation surrounding procurement the Regulations were adopted in full. Clerk to follow up with OVW <i>Finance and Business Risk Assessment:</i> Clerk presented the latest version for review. Carry forward to the June Ordinary Meeting. <i>Asset List:</i> The current list was circulated and updates by the Clerk noted. <i>Training Plan:</i> A copy of the 2025-2026 Training Plan was circulated and adopted in full.
13	TO CONSIDER DATES and TIMES OF MEETINGS FOR THE ENSURING YEAR. After discussion it was agreed meetings would continue to take place throughout the year on the penultimate Tuesday of each month at 7pm
CLOSE	The meeting closed at 08.30pm

Rhayader Town Council Committees, sub Committees and Working Groups

COMMITTEE	2024-25 Membership	2025-26 Membership
ALLOTMENT	A. Davies (Chair) J. Stuart C. Hamer J. Davies R. Smalley	A. Davies (Chair) J. Stuart C. Hamer J. Davies R. Smalley
PUBLIC TOILETS	C. Walton (Chair) R. Thomas D. Lloyd P. Roberts	C. Walton (Chair) D. Lloyd P. Roberts R. Smalley R. Thomas
EVENTS	Vacant (Chair) A. Davies C. Walton J. Stuart	(Chair) To be convened when events are to be planned
ASSETS	C. Evans (Chair) R. Thomas C. Walton vacant J. Stuart D. Lloyd	C. Walton (Chair) C. Evans R. Thomas J. Stuart D. Lloyd P. Roberts
PROJECT MANAGEMENT		(Chair) To be convened when projects are to be implemented
STAFFING & HR POLICY To comprise current Council Chair, Deputy Chair, previous Chair and Toilet Committee Chair	C. Evans (Chair) R. Thomas C. Walton Payroll D. Davies	C. Walton (Chair) C. Evans J. Stuart
BIODIVERSITY GROUP	A. Davies R. Smalley J. Stephens	A. Davies R. Smalley J. Stephens

COUNCIL & COMMUNITY FORUMS
PCC Quarterly "Sustainable Powys" Town and Community Council Forum Chair to attend Quarterly Meetings
OVW Quarterly Brecon and Radnorshire Town and Community Council Forum Chair to attend Quarterly Meetings

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Date _____

Rhayader Town Council, Portfolio Holders May 2025

PORTFOLIO AREA	2024-2025		2025-2026	
Education , Schools & Youth Group	A. Davies	<i>Vacant</i>	A. Davies	H. Hill
Sport and Recreation	D. Davies	R. Thomas	R. Thomas	O. Harries
Tourism, Economic Development & Regeneration	R. Thomas	<i>Vacant</i>	R. Thomas	H. Hill
Housing & Planning Policy	C. Walton C. Evans	D. Lloyd	C. Walton C. Evans	D. Lloyd
Police, Fire & Ambulance	A. Davies	J. Stuart	J. Stuart	A. Davies
Democracy & Elections	C. Evans	<i>Vacant</i>	C. Evans	D. O. Evans
Older people & Health & Social Care	A. Davies	<i>Vacant</i>	A. Davies	J. Davies
Environment, Rights of Way & Parks	D. Lloyd	C. Hamer	D. Lloyd C. Hamer	P. Roberts
Recycling	D. Evans	<i>Vacant</i>	D. Evans	
Health and Safety	J. Stuart	<i>Vacant</i>	J. Stuart	O. Harries
Welsh Language	A. Davies	C. Hamer	C. Hamer	D. Lloyd
GDPR (Data Protection)	D. Lloyd	<i>Vacant</i>	D. Lloyd	

Rhayader Town Council Representatives on external organisations May 2025

COMMITTEE/ORGANISATION	Representative 2024 -2025	Representative 2025-2026
School Governor	H. Hill	H. Hill
Waun Capel Park Trust	D. Lloyd H. Hill <i>Vacant</i>	D. Lloyd H. Hill R. Smalley
The Groe Park Trust	P. Roberts	P. Roberts
Rhayader 2000 Ltd	R. Thomas <i>Vacant</i>	R. Thomas P. Roberts
R & D Community Support	A. Davies	A. Davies
Bryntitli Trust	J. Stuart	J. Stuart
Dolmynach House	R. Thomas C. Evans	C. Evans D. O. Evans
Powys Teaching Health Board, Llais	<i>Vacant</i>	A. Davies
Old School Management Committee/ Charles Price Trust	J. Stuart A. Davies	J. Stuart A. Davies
Elan Links	C. Evans C. Walton	C. Evans C. Walton
Rhayader & District Sports & Recreation Association	C. Walton C. Evans O. Harries	C. Walton R. Smalley O. Harries
Smithfield Trust	C. Evans (Council Chair) C. Walton R. Thomas D. Evans C. Hamer R. Smalley	C. Walton (Council Chair) C. Evans R. Thomas D. Evans C. Hamer R. Smalley

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