



Clerk: Julie Stephens  
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TO: THE MAYOR and MEMBERS RHAYADER TOWN COUNCIL

Your attendance is required at the **ANNUAL MEETING** of Rhayader Town Council which will be held at **6.30pm on Monday 19<sup>th</sup> May 2025** in the Chamber at Cwmdauddwr Community Centre.

Kind regards, Julie Stephens, Clerk to the Council

14th May 2025

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## AGENDA

1. **ATTENDEES and APOLOGIES**
2. **OUTGOING CHAIRS REPORT**
3. **ELECTION OF THE CHAIR OF RHAYADER TOWN COUNCIL FOR 2025-2026 . To then sign the declaration of acceptance of Office**
4. **NOMINATION, ELECTION and APPOINTMENT OF THE VICE CHAIR FOR 2025-2026. To then sign the declaration of acceptance of office.**
5. **CONFIRMATION OF ADHERANCE TO THE CODE OF CONDUCT BY ALL.**
6. **MEMBERS EXPENSES: Agree / Opt-out forms completed**
7. **MINUTES OF THE 2024/25 ANNUAL MEETING and MATTERS ARISING**
8. **REVIEW OF COMMITTEES, SUB COMMITTEES and WORKING GROUPS and APPOINTMENT OF MEMBERS**
9. **APPOINTMENT OF TOWN COUNCIL REPRESENTATIVES ON LOCAL GROUPS, COMMITTEES and PORTFOLIO HOLDERS**
10. **TO REVIEW and APPROVE GOVERNANCE AND STATUTORY DOCUMENTS:**
  - I. Standing Orders
  - II. Financial Regulations
  - III. Finance and Business Risk Register.
  - IV. Asset Register
  - V. Training Plan
11. **TO CONSIDER THE DATES AND TIMES OF MEETINGS FOR THE ENSUING YEAR**
12. **CLOSE**

Members of the public wishing to join remotely should advise the Clerk **by 10.00 am** on the morning of the meeting, by email, in order that arrangements for meeting access may be made. Thank you. Minutes from the meeting will be made available on the website. For any questions or queries, please contact the Clerk via email at: [Clerk@rhayader.gov.wales](mailto:Clerk@rhayader.gov.wales)