

Minutes from the ORDINARY MEETING of RHAYADER TOWN COUNCIL held at: 7pm on the 17th June 2025 in the Council Chamber, Cwmdauddwr Old School Community Centre.																							
0325/01	The meeting opened at 7pm ATTENDING: Cllr C. Walton (CW), Chairing. Cllrs A. Davies (AD), D.O. Evans (DOE), R. Smalley (RS), D. Lloyd (DL), J. Davies (JD), P. Roberts (PR), R. Thomas (RT), J. Stuart (JS), H. Hill (HH), C. Hamer (CH), the Finance Officer S. Lipscomb (RFO) and Clerk J. Stephens (Clerk) K. Compton (Press) joined remotely from 7.30pm APOLOGIES: C. Evans (CE) and O. Harries (OH)																						
0325/02	GUEST SPEAKER(S): None																						
0325/03	DECLARATIONS OF INTEREST: None																						
0325/04	CHAIRS ANNOUNCEMENTS: CW had attended the 100 th Birthday celebrations of Mrs Lewis and passed on congratulations from the Town Council.																						
0325/05	MATTERS FOR DISCUSSION UNDER URGENT BUSINESS: a) RT – <i>Rali Ceredigion</i> (see 0325/16a) b) RT - <i>The Rugby Club</i> (see 0325/16b) c) PR - <i>Josh and Hannah Hobbs</i> : (see 0325/16c)																						
0325/06	MINUTES: a) The Minutes of the Ordinary Meeting held on the 19 th May 2025 were reviewed and approved. b) The Minutes of the Annual Meeting held on the 19 th May 2025 were reviewed and approved																						
0325/07	MATTERS ARISING FROM THE ORDINARY MEETING MINUTES NOT ON THE AGENDA: The following points were noted: a) <i>Cash Machines</i> : It was noted that several outlets in town provide a “cash back” service, Cllrs reminded to notify the Clerk if there are any further issues with availability of cash b) <i>St John Defibrillator</i> : The additional training Defib has been presented to St John Ambulance. It was noted there is now a small credit on the account. It was agreed this could be used to purchase additional items for St Johns Ambulance. Clerk to action. c) <i>Meeting at St John Ambulance Station</i> : It had been proposed to hold a future Council meeting at the St John Ambulance base to take the opportunity to tour the facility, this has been provisionally booked for the Sept meeting. d) <i>Cllr Berriman Meeting</i> : to take place on the 30 th July 2025. e) <i>Document Archives</i> : Clerk to arrange date for document review. Clerk to action f) <i>Toilet Grant</i> : Clerk waiting for final confirmation of the grant value and procurement processes. g) <i>Memorial Stones, North Road Roundabout</i> : DL to complete shortly.																						
0325/08	FINANCE AND GOVERNANCE: a) The account balances (10/06/25) and payments (17/06/25) to be approved were circulated. <table border="1" data-bbox="354 1507 1352 1764"> <thead> <tr> <th>Account</th><th>Bank Balance</th><th>Cost Centre Balance</th></tr> </thead> <tbody> <tr> <td>Current</td><td>£17,559.71</td><td>£87,024.57</td></tr> <tr> <td>Toilets</td><td>£5,329.61</td><td>£5,329.61</td></tr> <tr> <td>Allotment</td><td></td><td>£2,885.71</td></tr> <tr> <td>Bryntitli</td><td></td><td>£29,917.45</td></tr> <tr> <td>Investment</td><td>£146,174.46</td><td>£39,606.03 (Sports Hall Fund)</td></tr> <tr> <td>Recycling</td><td></td><td>£4,300.41 (Earned Income)</td></tr> </tbody> </table> Total in Bank Accounts: £169,063.78 Internal transfers to approve: Current to Allotments re plot rent £55		Account	Bank Balance	Cost Centre Balance	Current	£17,559.71	£87,024.57	Toilets	£5,329.61	£5,329.61	Allotment		£2,885.71	Bryntitli		£29,917.45	Investment	£146,174.46	£39,606.03 (Sports Hall Fund)	Recycling		£4,300.41 (Earned Income)
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Certified as a true record

Date

Chair: Councillor C. Walton _____

Previously approved payments to be signed:CURRENT ACCOUNT

MedTree Second Training Defib (Mayors fund) £362.70

Invoices/ payments to approve:CURRENT ACCOUNT

Clerk salary, June 25, as contracted 20 hours per week

RFO salary, June 25, as contracted 9 hours per week

HMRC, June 25

Office Solutions Wales, Stationery £23.96

Audit Wales 23/24 Audit Fee £200

Powys CC, green waste collection May 25 £17.44

One Voice Wales RFO Training Aug 24 £40

Tracey Price, 24/25 Internal Audit fees £174.40

Zoom Annual Subscription (payable to Clerk) £155.88

ICO Fees (DD) £47

HSBC (DD) charges for period 31/03/25-29/04/25 £8

HSBC (DD) charges for period 30/04/25-30/05/25 £8

BT (DD) broadband in Chambers May 25 £35.94

Note: in addition to list previously circulated; M. Byrne grass cutting £105 was approved

TOILET ACCOUNT

Caretaker salary, June 25, as contracted 14 hours per week

HMRC, June 25

Office Solutions Wales, supplies £114.70

EE Broadband for CCTV £17.28

HSBC (DD) bank charges for the period 30/04/25-30/05/25 £8

PHS (DD) Sanitary disposal 09/07/25-08/10/25 £171.60

British Gas (DD) Dark Lane CREDIT NOTE Electricity for M/E 01/04/25 -£17.40

British Gas (DD) Dark Lane Electricity Bill M/E 01/06/25 £33.79

British Gas (DD) Triangle Electricity bill ME 01/06/25 £23.34

Dwr Cymru (DD) Dark Lane monthly DD £100

Dwr Cymru (DD) Cwmduddwr monthly DD £55.50

Income:TOILETS

Cash Banked 06/06/25 £339.85

ALLOTMENTS

Allotments plot fees received £25 26/5/25

Allotments plot fees received £30 22/5/25

INVESTMENT

Monthly gross interest earned to 05/06/25 £202.07

The balances and payments were approved.

- b) *Direct Debit Annual Review:* The RFO circulated the current list of DD and their values to include: HSBC, BT, ICO, Dwr Cymru, PHS Group, Nayax, British Gas and Powys CC (Green Waste) List reviewed and approved.
- c) *2024/2025 Annual Return:* A copy of the Annual Return incorporating the Internal Auditor Report was circulated, reviewed and approved. Signed by the RFO and Chair. The RFO highlighted the comments made by the Auditor re payment of the Mayors Allowance. It is recommended the payment be made via PAYE, after discussion regarding potential implications for members it was agreed the RFO/Clerk would clarify the points raised. **Clerk to contact OVW**

	d) <i>Funding Requests</i> : A general funding request received from Kids Cancer Charity based in Swansea was noted.
0325/09	COMMITTEES, SUB-COMMITTEES and WORKING GROUPS. AD reported back on the Allotment Committee Meeting held prior to this meeting; Terms of Reference reviewed and Committee agreed to pay to have the Shed floor repaired; Quote £580 AD also noted the Hedges alongside the Llangurig (North Road) Allotments are likely to need cutting soon. Clerk noted and will action as appropriate.
0325/10	INFORMATION AND UP-DATES FROM THE LOCAL COUNTY COUNCIL MEMBER. In addition to the monthly report, AD highlighted the following: <ul style="list-style-type: none"> a) <i>Sustainable Powys Meeting</i>: AD provided feedback on the recent meeting and highlighted the new Town & Community Council Hub on the PCC website – a space to share ideas and raise questions. b) <i>Llangammarch Depo Visit</i>: Positive news from the visit; road repairs are being undertaken c) <i>East Street Bollards</i>: Bollards will be installed to help keep pedestrians safe. d) <i>Waun Capel Park, right of way</i>: Matter has been raised with PCC, support ongoing e) <i>Concerns re lack of cash in ATMs</i>: It was suggested information be shared on Social Media explaining The Co-Op and Spar offer cashback and cash is available in the Post Office. f) <i>Ysgol Calon Cymru</i>: AD provided a brief overview of the proposed plans. It was agreed AD and HH would meet with the School to assess their views and respond to the survey accordingly. AD/HH to action
0325/11	PROJECTS, COMMUNITY ISSUES AND MEMBER DISCUSSIONS <ul style="list-style-type: none"> a) <i>Business and Finance Risk Assessment</i>: The annual review had not been completed fully at the AGM. The clerk highlighted the recommendations which include reference to Cyber Security. Recommendations were approved. b) <i>Risk Assessment Review</i>: The Clerk reported Risk Assessments for the Toilets, Allotments and Council Chambers had been updated and reviewed by relevant committees and JS as the Cllr leading on Health and Safety. It was noted Policies require review, Clerk to add to a future Agenda. Clerk to action c) <i>Town Caretaker Appointment</i>: The Clerk announced Dave Hill had been appointed as the Contractor to take on the Town Caretaker duties. He will work on a self-employed basis. d) <i>Toilet Grant Fund</i>: PCC have circulated some indicative figures of the potential grant fund, these are not yet guaranteed and are awaiting formal confirmation.
0325/12	HIGHWAYS AND PCC MATTERS: None
0325/13	PUBLICITY and EVENTS: None.
0325/14	PLANNING: <ul style="list-style-type: none"> a) 25/0664/HH: The Old Court House; installation of an Air Source Heat Pump b) 25/0665/LBC: The Old Court House; Internal & External alterations Both applications were reviewed, Cllrs noted the works were sympathetic to the character of the original building and were happy to support both applications. Clerk to notify planning.
0325/15	CORRESPONDENCE: In addition to items already circulated: <ul style="list-style-type: none"> a) <i>PCC Countryside Volunteer Programme</i>: AD provided an overview of the programme, a positive step forward in managing and maintaining public Rights of Way. PR volunteered to become the new Council representative. Clerk to notify PCC b) <i>Wyeside Caravan Park</i>: A letter had been circulated from a Caravan Owner sharing his concerns. After discussion it was noted the Council do not have the authority to intervene in this instance. Clerk to respond. c) <i>Role Of Peace Ambassadors in Town and Community Councils</i>: Heddwch ar Waith, a peace organisation is trying to promote this role within all T&C Councils. Information noted, no one is able to pick up this role. Clerk to respond

	<p>d) <i>Report of parking issue at the Cemetery.</i> Cllrs were not aware of any previous issues with parking, it was thought this must be due to exceptional circumstances potentially linked to the nearby roadworks. Clerk to respond</p> <p>e) <i>CARAD -request of support for funding bids:</i> It was noted Cllrs are happy to support funding bids in principal but would like to see information prior to submitting support. Clerk to respond.</p>
0325/16	<p>URGENT ITEMS NOT ON THIS AGENDA:</p> <p>a) <i>Rali Ceredigion, Sat 6th Sept:</i> RT provided an update on the current plans and the steps being taken to work with organisations and land owners to mitigate against any potential impacts. It was noted that there are some negative views regarding the Rali but the majority are in favour of the event and the broad economic benefits it brings to the area. The Council is keen to support where possible.</p> <p>b) <i>The Rugby Club:</i> RT provided an update on a recent meeting held with the Rugby Club and CE regarding the condition of the building. Clerk to arrange a meeting to discuss further. Clerk to action</p> <p>c) <i>Josh and Hannah Hobbs lifesaving actions:</i> PR updated the Council on the recent actions of residents Josh and Hannah who jumped into a river to help save a family after their boat caught fire. Council to write and congratulate them on their courageous actions. Clerk to action.</p>
0325/17	UPDATES FROM THE CLERK: No further information
0325/18	EXCLUSION OF PUBLIC AND PRESS DUE TO THE CONFIDENTIAL NATURE OF THE FOLLOWING BUSINESS ITEMS <i>under the Public Bodies (Admission to Meetings) Act 1960 (3) it was resolved to exclude members of the public during discussion of the following agenda items: None</i>
0325/19	DATE OF NEXT MEETING: Ordinary Meeting; Tuesday 29th July 2025 at 7pm at Cwmdauddwr Old School.
CLOSE	The meeting closed at 09.00pm

ACTION POINTS: Actions from the meeting and carried forward from previous meetings:

Clerk	<ul style="list-style-type: none"> • St John Ambulance: Purchase small items with credit balance. • Allotment Shed Floor: Arrange repairs as per quote. • Mayors Allowance: Clarify rules on payment methods with OVW • Policy Review: Add to a future Agenda • Planning Applications: Feed back to PCC Planning Department • PCC Countryside Volunteer Programme: Notify PCC Cllr Paul Roberts will be the RTC representative • Correspondence: Respond to all correspondence as agreed • Josh and Hannah Hobbs: Write and congratulate them • The Rugby Club: Arrange a meeting • PCSO: Invite to a future meeting • Council owned sites: Ongoing re the Pound at Tanners Row • Document Archives: Arrange a date for a review
AD	<ul style="list-style-type: none"> • Road Sweeper Training: (ongoing with PCC)
AD/HH	<ul style="list-style-type: none"> • Ysgol Calon Cymru: Meet with the School to assess and support views and respond to the consultation accordingly.
DL	<ul style="list-style-type: none"> • Memorial Stones on North Road Roundabout - lettering: Arrange for it to be repainted asap
CW/DL JS/PR	<ul style="list-style-type: none"> • Cwmdauddwr Car Park Working group: set up group to include CW, DL, JS & PR to explore options and present a proposal to full Council