

Minutes from the ORDINARY MEETING of RHAYADER TOWN COUNCIL held at: 07.00pm on the 17th December 2024 in the Council Chamber, Cwmdauddwr Old School Community Centre.	
0924/01	<p>The meeting opened at 07.05pm ATTENDING: Cllr C. Evans (CE) Chairing. Cllrs A. Davies (AD), R. Thomas (RT), D.O. Evans (DOE), D. Lloyd (DL), C. Walton (CW), J. Stuart (JS), L. Lloyd (LL) P. Roberts (PR), C. Hamer (CH) H. Hill (HH), O. Harries (OH), Clerk J. Stephens (Clerk) and Finance Officer S. Lipscomb (RFO) APOLOGIES Cllr J. Davies (JD) K. Compton (Press) attended remotely (Press from 8pm)</p>
0924/02	GUEST SPEAKERS: None this month
0924/03	DECLARATIONS OF INTEREST: AD will leave during Planning discussions. AD, HH and RT declared a personal interest in the Bryntitli Applications. RT declared a personal interest in planning 0924/13a
0924/04	<p>CHAIRMAN'S ANNOUNCEMENTS: CE announced she attended the Luncheon Club Christmas lunch with AD. She noted the event was extremely well attended, AD gave an excellent speech and raised the importance of the Leisure Centre as a venue for the Club. CE had also attended the WW2 Bomber Memorial at the Elan Valley Visitor Centre and again at St Clements Church. It was well attended and included visitors from across the UK and as far afield as Canada. She thanked the Council members who attended.</p>
0924/05	<p>MATTERS FOR DISCUSSION UNDER URGENT BUSINESS: Clerk – Insurance (see 0924/16a) Clerk – Pump Track repairs (see 0924/16b)</p>
0924/06	<p>MINUTES: a) The Minutes of the Ordinary Meeting held on the 19th November 2024 were reviewed, after correcting the wording relating to Caerberbert Lane the minutes were then approved.</p>
0924/07	<p>MATTERS ARISING FROM THE ORDINARY MEETING MINUTES NOT ON THE AGENDA: The following points were noted: a) <i>Registration of Interest Forms:</i> OVW have confirmed these are no longer required to be completed. b) <i>Caerberbert Lane:</i> Update provided by AD; Highways officer has agreed to carry out a site visit.</p>
0924/08	<p>COMMITTEES, SUB-COMMITTEES and WORKING GROUPS: a) <i>Elan Links</i> – CE & AD attended the meeting, extremely positive with new ideas and suggestions being welcomed. b) <i>Events</i> - LL advised the Poppy Appeal had raised almost £1,600 c) <i>Toilets</i> – A short update was provided by the Toilet Committee. Repairs are required for the doors to the Disabled Toilet and Back store. Area above the Cubicle in the ladies toilets to be boxed in. Additional quotes being sought but need to allow up to £2,500. Agreed, Clerk and RFO to note.</p>
0924/09	<p>INFORMATION AND UP-DATES FROM THE LOCAL COUNTY COUNCIL MEMBER. In addition to the monthly report, AD advised: a) <i>East Street Parking Issues:</i> AD explained she had received further complaints re vehicles parking on the pavement. Residents are asking for Bollards to be installed. Noted and fed back to Highways. b) <i>Leisure Centre Review:</i> Now deferred until the summer</p>
0924/10	<p>PROJECTS, COMMUNITY ISSUES AND MEMBER DISCUSSIONS a) <i>Councillor Co-option:</i> CE Shared information on potential councillor, agreed unanimously. Clerk to action. b) <i>Bryntitli Applications:</i> AD, HH and RT declared an interest and left the room. The Arches had confirmed they wanted to apply for funding for the Community Transport scheme for First Aid</p>

Certified as a true record

Chairman: Councillor C. Evans _____

Date _____

	<p>and Emergency Car Kits x 14 Total £474.46. Agreed, Clerk to action with RFO. Rhayader Football Club and Rhayader Junior Football Club; The project relies on funding from other sources, it was therefore agreed to ringfence £1,000 to be paid when the project goes ahead, Clerk to action with RFO. Rhayader Under 5's; The revised quote was reviewed, after discussion it was agreed to award £880. Clerk to action with RFO</p> <p>c) <i>PCC Sustainable Resource Strategy</i>: AD proposed the Council invite the manager of the local Waste Depot be invited to address Councillors. Agreed, Clerk to action.</p> <p>d) <i>Rhayader and Cwmdauddwr Ltd</i>: CW proposed the Council investigate the option for setting up a "Community Interest Company" or similar to work alongside the Council to take on significant business projects. The Clerk had previously circulated information from PAVO. Clerk to recirculate and set up a meeting with PAVO in late Jan/Feb. Clerk to action.</p> <p>e) <i>Rali Ceredigion</i>: RT provided a brief update but explained the project is in its early stages so no definite plans in place as yet.</p>														
0924/11	HIGHWAYS AND PCC MATTERS : No further items to raise.														
0924/12	PUBLICITY and EVENTS : No additional points raised.														
0924/13	<p>PLANNING: AD left the room for all discussions. RT left for item 0924/13a</p> <p>a) 24/1651/REM: Esgair Elan, LD6 5HD, Section 13 application to remove condition 10 of planning approval in relation to the agricultural occupancy restriction. After due consideration it was agreed the Clerk would respond to the planning department to advise members are unable to form a view. Clerk to report back to Planning</p> <p>b) 24/1577/FUL: Land at Glan Elan, LD6 5H, Erection of a rural enterprise dwelling and detached garage, formation of access road, installation of sewage treatment plant and all associated works After due consideration it was agreed members would support the application. Clerk to report back to Planning.</p>														
0924/14	<p>FINANCE AND GOVERNANCE:</p> <p>The account balances and payments as at 16/12/24 to be approved were circulated.</p> <table> <tr> <td>Current</td> <td>£24,522.94</td> </tr> <tr> <td>Toilets</td> <td>£2,590.38</td> </tr> <tr> <td>Allotment:</td> <td>£2,615.39</td> </tr> <tr> <td>Bryntitli:</td> <td>£6,303.91</td> </tr> <tr> <td>SAVINGS A/C:</td> <td>£95,145.92</td> </tr> <tr> <td>Recycling:</td> <td>£12,763.98</td> </tr> <tr> <td>Total in Bank accounts:</td> <td>£133,942.52</td> </tr> </table> <p>Internal transfers to approve:</p> <p>Transfer from Toilet a/c to Current a/c Re; HMRC payroll liabilities for M8 24/25 £144.60 Bryntitli to Savings £25,000 Current to Savings £30,000</p> <p>Previously approved payments to be signed:</p> <p><u>TOILETS</u></p> <p>Bulk Automation, handrails for toilets for toilet upgrade, £326.70</p> <p>Invoices for payments to be approved:</p> <p><u>CURRENT ACCOUNT</u></p> <p>Clerk salary, Dec 24, as contracted 20 hours per week RFO salary, Dec 24, as contracted 6 hours per week RFO additional hours Oct & Nov 21.75 hours HMRC, Dec 24, as advised by DD. HSBC (DD) charges for period 31/10-29/11/24 £8 Office Solutions Wales paper & Ink for RFO £90.08</p>	Current	£24,522.94	Toilets	£2,590.38	Allotment:	£2,615.39	Bryntitli:	£6,303.91	SAVINGS A/C:	£95,145.92	Recycling:	£12,763.98	Total in Bank accounts:	£133,942.52
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	<p>Office Solutions Wales ink for Clerk £83.92 Office Solutions Wales, paper and diary for Clerk £26.40 Pryce Marpole Groundworks £160.00 Events- RBL Poppies, refund to Clerk £150.00 Events- RBL Wreaths, refund to Clerk £77.50</p> <p><u>TOILETS</u> Caretaker salary, Dec 24, as contracted 6 hours per week HSBC (DD) bank charges for the period 31/10-29/11/24 £8 British Gas (DD) Dark Lane Electricity bill ME 01/12/24 £55.24 British Gas (DD) Triangle Electricity bill ME 01/12/24 £29.19 Dwr Cymru (DD) Cemetery £100 Dwr Cymru Monthly (DD) Dark Lane £55.50 Dwr Cymru Monthly (DD) Cwmdauddwr £30.00 Office Solutions Wales toilets rolls and dispensers x 3 £395.89 Office Solutions Wales liquid soap dispensers x 2 £112.78 Office Solutions Wales cleaning items and soap £110.32 PHS (DD) Sanitary disposal £96.00 PHS (DD) REFUND Sanitary Disposal not handled £115.20 PHS (DD) Quarterly Fees £344.86 (partial refund due)</p> <p><u>RECYCLING ACCOUNT</u> HSBC (DD) charges for the period 6/10-5/11/24 £8 HSBC (DD) charges for the period 6/11-5/12/24 £8</p> <p><u>ALLOTMENTS</u> HSBC (DD) bank charges for the period 6/11-5/12/24 £8</p> <p><u>BRYNTITLI</u> HSBC (DD) bank charges for the period 9/11-8/12/24 £8 The balances and payments were approved.</p> <p>The first draft of the budget was circulated for consideration and agreement at the next meeting. Cllrs to note.</p>
0924/15	<p>CORRESPONDENCE: In addition to items already circulated:</p> <p>a) <i>Donation request received from Little Lambs Playgroup:</i> Funding requested would directly benefit individuals therefore outside the scope of the funding guidelines. Clerk to advise.</p>
0924/16	<p>URGENT ITEMS NOT ON THIS AGENDA:</p> <p>a) <i>Insurance:</i> The Clerk sought advice on the Insurance building valuations. It was agreed to review these and the Asset Register prior to the start of the next meeting at 6.30pm. Clerk to note.</p> <p>b) <i>Pump Track Repairs:</i> The Clerk noted repairs were needed at the Pump Track. Clerk to refer back to the Sports Association to progress. Clerk to action</p>
0924/17	<p>UPDATES FROM THE CLERK: The Clerk advised JD had volunteered to attend the OVW Brecon and Radnor Area Committee meeting on the 9th Jan. CE had confirmed she will also be attending.</p>
0924/18	<p>EXCLUSION OF PUBLIC AND PRESS DUE TO THE CONFIDENTIAL NATURE OF THE FOLLOWING BUSINESS ITEMS <i>under the Public Bodies (Admission to Meetings) Act 1960 (3) it was resolved to exclude members of the public during discussion of the following agenda items: Dolgerddon, see Appendix A for confidential notes.</i></p>
0924/19	<p>DATE OF NEXT MEETING: Ordinary Meeting; Tuesday 21st January 2025, 6.30pm start at Cwmdauddwr Old School.</p>
CLOSE	The meeting closed at 09.25pm

ACTION POINTS: Actions from the meeting and carried forward from previous meetings:

Clerk	<ul style="list-style-type: none"> • Bryntitli: update The Arches, RTFC and Rhayader Under 5s • Councillor Co-option: notify the successful candidate • Waste Depot Manager: invite to future meeting • Community Interest Company: arrange meeting with PAVO • Donation request: feedback. • Asset Register: review at next meeting at 6.30pm • Pump Track repairs: feedback to Sports Association, • Council Photo: Book for Jan/Feb • Planning Application response: Feedback to the Planning Department • Council owned sites: Continue to progress with Solicitors & follow up re the Pound at Tanners Row • Document Archives: (ongoing) • Toilet Lease: (ongoing) • Llangurig Road Allotment Field: Check wording on documents (ongoing with Solicitors) • Drug Dogs; Follow up with PCSO, GM (awaiting answer) • Elan Valley Trust: Ask if a council rep can join them (awaiting answer)
RFO	<ul style="list-style-type: none"> • Bank Card & Debit Cards: Obtain a card to enable the Clerk to pay cash into the Toilet Account via the Post Office (ongoing) and purchase items when authorised. (ongoing) • Dual Authorisation: Set up this process with HSBC (ongoing) • Bryntitli – arrange payments as agreed with Clerk
AD	<ul style="list-style-type: none"> • Road Sweeper Training: (ongoing with PCC)
RT/CW	<ul style="list-style-type: none"> • Toilet Roll Dispensers: arrange to fit new ones • Toilet door repairs and boxing in - obtain further quotes and arrange repairs
JS	<ul style="list-style-type: none"> • Flags: Arrange to put flags back up • VE Day: Set up a Working Group
DL	<ul style="list-style-type: none"> • Memorial Stones lettering: Arrange for it to be repainted.
CW/DL JS/PR	<ul style="list-style-type: none"> • Cwmdauddwr Car Park Working group: set up group to include CW, DL, JS & PR to explore options and present a proposal to full Council