

Minutes from the ANNUAL MEETING of RHAYADER TOWN COUNCIL held at: 6.30pm on the 12th May 2026 in the Council Chamber, Cwmdauddwr Old School Community Centre.	
	The meeting opened at 6.30pm C. Walton (CW), opened the meeting as Chair before handing over to the newly elected Chair J. Stuart (JS)
AM1	ELECTION OF THE CHAIR FOR 2025-2026: In accordance with Cllr J. Stuart being “next in order of standing” having been Vice-Chair for 2025-2026, it was proposed he be approved as Mayor and Chair of the Council for the year 2026-2027. Resolved unanimously, Cllr J. Stuart was duly elected and signed the Declaration of Acceptance of Office witnessed by the Clerk.
AM2	NOMINATION, ELECTION and APPOINTMENT of VICE-CHAIR: Cllr D. Lloyd was nominated, there were no other nominations. Having previously given his consent to serve as Vice-Chair the proposition was put to the members and was resolved unanimously. Cllr D. Lloyd was duly elected. Declaration of Acceptance of Office Form to be signed at the next meeting.
AM3	ATTENDING: Cllrs J. Stuart (JS), C. Walton (CW), A. Davies (AD), R. Thomas (RT), C. Evans (CE), D.O. Evans (DOE), O. Harries (OH), J. Davies (JD), P. Roberts (PR), C. Hamer (CH), R. Smalley (RS), Namrata Bhardwa (NB), Finance Officer S. Lipscomb (RFO) and Clerk J. Stephens (Clerk) APOLOGIES: D. Lloyd (DL) and H. Hill (HH)
AM4	OUTGOING CHAIRMANS REPORT: Cllr Walton reflected on an eventful year with a number of projects being implemented including the forthcoming Community Asset Transfer of the Weirglodd site. He noted that Councillors roles had changed with the focus on larger issues, but often at the expense of smaller but no less important tasks such as taking care of the towns assets and appearance. He went on to thank all Councillors, the Clerk and RFO for their help and support over the last year. Cllr Stuart also thanked Councillors for their efforts and looked forward to the year ahead.
AM5	CONFIRMATION OF ADHERANCE TO THE CODE OF CONDUCT: A summary of the Code of Conduct was presented to all members. All members read the document, confirmed their understanding of the codes requirements and reiterated their commitment to abide by the Code.
AM6	MEMBERS EXPENSES: Members noted the option to receive an annual allowance for household expenses or consumables, Opt-In/Opt-Out Forms were signed and returned to the Clerk
AM7	MINUTES OF PREVIOUS ANNUAL MEETING and MATTERS ARISING: Minutes of the last Annual Meeting held on the 19 th May 2025 were reviewed and approved.
AM8	REVIEW OF COMMITTEES, WORKING GROUPS AND APPOINTMENT OF MEMBERS: The Committees were reviewed: Allotment Committee: No change, AD to remain as Chair Toilet Committee: PR stepped down from the Committee, replaced by OH. CW to remain as Chair. Events Committee: JD, RS and NB now form the Committee, Chair to be elected at the first committee meeting. Asset Committee: No change. Project Management Committee: No change. Staffing and HR Policy Committee: Committee now comprising JS, CW and DL with JS as Chair Weirglodd Committee: CW, AD, CE, JS, RT, DL, NB and PR with CW as Chair Biodiversity group: No change. The Clerk will arrange for each Committee to meet to review and agree their Terms of Reference. Clerk to Action

Certified as a true record

Chair: Councillor J. Stuart _____

Date _____

	<p>APPOINTMENT OF COUNCIL REPRESENTATIVES ON LOCAL GROUPS and PORTFOLIO HOLDERS: <i>Portfolio Holders:</i> NB is replacing HH and joining RT for Tourism, Economic Development and Regeneration. All others remain the same.</p> <p><i>External Organisations:</i> NB replaced RT as representative on the Rhayader Tourism Partnership (Rhayader 2000 Ltd) NB replaces AD on Rhayader & District Community Support. The Elan Links Project has now ended.</p> <p>JD stepped down from the Smithfield Trust replaced by JS. Clerk to notify the Trust JS is now the Council Chair.</p> <p>Clerk to notify all organisations of the changes.</p>
AM9	<p>TO REVIEW AND APPROVE GOVERNANCE DOCUMENTS</p> <p><i>a) Standing Orders:</i> The One Voice Wales Model Standing Orders 2023 were reviewed. Corrections to agenda items, voting on appointments and recording of planning applications were noted and approved. The Standing Orders were then re-adopted in full.</p> <p><i>b) Financial Regulations:</i> The updated NALC/One Voice Wales Model Financial Regulations 2024 were reviewed, Purchasing limits for grants was corrected to read “over £800”, the daily banking limits was increased from £2.5k to £5k. It was noted the Clerk could hold both Debit and Credit Cards and payment by BACS was approved. The Financial Regulations were then re-adopted in full</p> <p><i>c) Finance and Business Risk Assessment:</i> The Clerk presented the latest version for review to add a section on Council Reserves and Grants, addition actions relating to staff and members competency and the increase of the daily spending limit to £5,000 to reflect the change in Financial Regulations agreed earlier in the meeting. The Risk Assessment was approved unanimously.</p> <p><i>d) Training Plan:</i> A copy of the 2026-2027 Training Plan was circulated and adopted in full.</p> <p><i>e) Annual Report:</i> A copy of the 2025-2026 Annual Report was circulated, approved unanimously.</p> <p><i>f) Declaration of Interest Summary:</i> A copy of the 2025-2026 Summary was circulated, approved unanimously</p> <p><i>g) Annual Direct Debit Review:</i> A copy of the current list was circulated, it was agreed the DD for the Electricity supply at the Cemetery was no longer required, as the power supply had been removed. The list was then approved unanimously</p> <p><i>h) Asset Register: Carry forward to a future meeting</i></p>
AM10	<p>TO CONSIDER DATES and TIMES OF MEETINGS FOR THE ENSURING YEAR.</p> <p>Meetings to continue to take place throughout the year on the penultimate Tuesday of each month at 7pm</p>
CLOSE	The meeting closed at 07.00pm

Rhayader Town Council Committees, sub Committees and Working Groups 2026

COMMITTEE	2025-26 Membership	2026-27 Membership
ALLOTMENT	A. Davies (Chair) J. Stuart C. Hamer J. Davies R. Smalley	A. Davies (Chair) J. Stuart C. Hamer J. Davies R. Smalley
PUBLIC TOILETS	C. Walton (Chair) D. Lloyd P. Roberts R. Smalley R. Thomas	C. Walton (Chair) D. Lloyd O. Harries R. Smalley R. Thomas
EVENTS	Chair) To be convened when events are to be planned	(Chair) TBA N. Bhardwa R. Smalley J. Davies
ASSETS	C. Walton (Chair) C. Evans R. Thomas J. Stuart D. Lloyd P. Roberts	C. Walton (Chair) C. Evans R. Thomas J. Stuart D. Lloyd P. Roberts
PROJECT MANAGEMENT	(Chair) To be convened when projects are to be implemented	(Chair) To be convened when projects are to be implemented
STAFFING & HR POLICY To comprise current Council Chair, Deputy Chair, previous Chair and Toilet Committee Chair	C. Walton (Chair) C. Evans J. Stuart	J. Stuart (Chair) C. Walton D. Lloyd
WEIRGLODD	C. Walton (Chair) A. Davies C. Evans J. Stuart R. Thomas D. Lloyd N. Bhardwa	C. Walton (Chair) A. Davies C. Evans J. Stuart R. Thomas D. Lloyd N. Bhardwa P. Roberts
BIODIVERSITY GROUP	A. Davies J. Stephens	A. Davies J. Stephens

COUNCIL & COMMUNITY FORUMS	
PCC Quarterly "Sustainable Powys" Town and Community Council Forum	Chair to attend Quarterly Meetings
OVW Quarterly Brecon and Radnorshire Town and Community Council Forum	Chair to attend Quarterly Meetings
Quarterly Llandrindod, Rhayader, Builth & Llanwrtyd Locality Meeting at PAVO offices	TBA

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Rhayader Town Council, Portfolio Holders May 2026

PORTFOLIO AREA	2025-2026		2026-2027	
Education, Schools & Youth Group	A. Davies	H. Hill	A. Davies	H. Hill
Sport and Recreation	R. Thomas	O. Harries	R. Thomas	O. Harries
Tourism, Economic Development & Regeneration	R. Thomas	H. Hill	R. Thomas	N. Bhardwa
Housing & Planning Policy	C. Walton C. Evans	D. Lloyd	C. Walton C. Evans	D. Lloyd
Police, Fire & Ambulance	J. Stuart	A. Davies	J. Stuart	A. Davies
Democracy & Elections	C. Evans	D. O. Evans	C. Evans	D. O. Evans
Older people & Health & Social Care	A. Davies	J. Davies	A. Davies	J. Davies
Environment, Rights of Way & Parks	D. Lloyd C. Hamer	P. Roberts	D. Lloyd C. Hamer	P. Roberts
Recycling	D.O. Evans		D.O. Evans	
Health and Safety	J. Stuart	O. Harries	J. Stuart	O. Harries
Welsh Language	C. Hamer	D. Lloyd	C. Hamer	D. Lloyd
GDPR (Data Protection)	D. Lloyd		D. Lloyd	

Rhayader Town Council Representatives on external organisations May 2026

COMMITTEE/ORGANISATION	Representative 2025-2026	Representative 2026-2027
School Governor	H. Hill	H. Hill
Waun Capel Park Trust	D. Lloyd H. Hill R. Smalley	D. Lloyd H. Hill R. Smalley
The Groe Park Trust	P. Roberts	P. Roberts
Rhayader Tourism Partnership (Rhayader 2000 Ltd)	R. Thomas P. Roberts	N. Bhardwa P. Roberts
R & D Community Support	A. Davies	N. Bhardwa
Bryntitli Trust	J. Stuart	J. Stuart
Dolmynach House	C. Evans D.O. Evans	C. Evans D.O. Evans
Powys Teaching Health Board, Llais	A. Davies	A. Davies
Old School Management Committee/ Charles Price Trust	J. Stuart A. Davies	J. Stuart A. Davies
Rhayader & District Sports & Recreation Association	C. Walton R. Smalley O. Harries	C. Walton R. Smalley O. Harries
Smithfield Trust	C. Walton (Council Chair) C. Evans R. Thomas D. Evans C. Hamer J. Davies	J. Stuart (Council Chair) C. Walton C. Evans R. Thomas D. Evans C. Hamer

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