



DEI HUB
digital economy innovation hub

DORIS CLEANING PROGRAM

INNOVATE TECH SOLUTIONS

DORIS
DIGITAL REVENUE INNOVATION

Presented By
OVICO Superapp

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DORIS Cleaning Program: Application Guide for Cleaners

Shine Bright. Earn Right.

Welcome to the DORIS Cleaning Program

Are you a woman or youth with a knack for cleaning and a desire for flexible, meaningful work? The **DORIS Cleaning Program** transforms your skills into a thriving career by connecting you to on-demand cleaning jobs for homes, offices, and events through **OVICO**'s platform. With professional training, branded uniforms, and digital bookings, you'll build a reputable cleaning brand while promoting hygiene and empowerment in township and rural communities.

This document provides everything you need to understand the program, apply, and get excited about the possibilities.

1. Program Overview

The **DORIS Cleaning Program** is an on-demand workforce initiative that links trained cleaners with clients needing high-quality services. Focused on women and youth, it offers flexible gigs, professional development, and digital tools to formalize cleaning as a viable micro-business. By leveraging **OVICO** for bookings cleaners enhance community hygiene and economic opportunities, particularly in underserved areas.

Objectives

- **Digital Bookings:** Provide income through app-based cleaning jobs.
- **Community Hygiene:** Improve access to professional cleaning services.
- **Empowerment:** Formalize cleaners as micro-entrepreneurs with branding and skills.

Target Audience

- Women and youth (18+) seeking flexible, dignified work.
- Residents of township, rural, or peri-urban areas with cleaning skills or interest.
- Homes, businesses, and events needing reliable cleaning services.

Implementation Partners

- **OVICO:** Powers job bookings and payments.
 - **Women's Empowerment Groups:** Support recruitment and advocacy.
 - **Hygiene Suppliers:** Provide cleaning kits and safety gear.
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2. Why Join the DORIS Cleaning Program?

This program is your chance to turn cleaning into a respected, profitable career. Here's why you should apply:

1. **Earn Steady Income:** Secure gigs with payments of R100–R500 per job, with active cleaners earning R2,000–R6,000 monthly.
2. **Flexible Schedule:** Choose jobs via OVICO that fit your life, from part-time to full-time.
3. **Professional Training:** Master hygiene, safety, and customer service with expert-led sessions, boosting your skills.
4. **Branded Identity:** Receive free uniforms, kits, and a digital profile to build a trusted cleaning brand.
5. **Empower Your Community:** Deliver spotless spaces, improving health and pride in township and rural areas.
6. **Grow as a Micro-Boss:** Gain clients and bonuses, with top cleaners securing monthly contracts.
7. **Join a Movement:** Be among 500+ cleaners, especially women, transforming lives through work.

Exciting Highlights

- **Shine Like a Pro:** Wear branded uniforms and use quality kits, making every job a badge of pride.
- **Digital Power:** Book jobs instantly with **OVICO**, no more waiting for work to find you.
- **Community Impact:** Create cleaner, healthier spaces, earning respect as a local hero.
- **Future Wins:** Build a client base for contracts, with bonuses for bringing in new business.

4. Tools and Support

You'll access tools to make cleaning efficient and professional:

- **OVICO Platform:** Manages bookings, payments, and client reviews.

Support includes:

- Monthly virtual check-ins with trainers.
 - Cleaner community forums for tips and encouragement.
 - 24/7 app support for booking issues.
 - Safety gear and hygiene kits provided free.
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5. Application Requirements

Applicants must meet strict criteria aligned with South African standards, evaluated through a tiered shortlisting system designed by the Board of Directors.

Standard South African Requirements

1. **South African Citizenship or Residency:** Valid ID, passport, or residency permit.
2. **Age Eligibility:** 18 years or older.
3. **Non-Discrimination:** Inclusive of all backgrounds.
4. **No Criminal Record:** Police clearance or affidavit (post-shortlisting).
5. **Consent to Data Use:** Agree to data use, per POPIA.

Program-Specific Requirements

1. **Cleaning Aptitude**
 - Demonstrate interest or experience in cleaning (no formal experience required).
2. **Training Commitment**
 - Complete a mandatory 2-day training in hygiene and conduct.
 - **Mandatory Documentation:** Signed training commitment letter (post-shortlisting).
3. **Availability for On-Call Work**
 - Commit to flexible, on-demand jobs (minimum 4 monthly).
 - **Mandatory Documentation:** Signed availability agreement (post-shortlisting).
4. **Technology Access**
 - Smartphone with internet for **OVICO** use.
 - Basic app navigation skills.
5. **Performance Monitoring**
 - Consent to tracking job quality, bookings, and client reviews.
 - **Mandatory Documentation:** Signed performance agreement (post-shortlisting).
6. **Financial Compliance**
 - Readiness for bank payments.
 - **Mandatory Documentation:**
 - Bank account details.
 - SARS Tax Clearance or intent to register.

Mandatory Documentation: All documents submitted; certified copies within 7 days if shortlisted.

6. Table of Required Documents

Document	Purpose	Details/Format	Mandatory/Submission Notes
Filled-In Digital Application Form	Captures details for shortlisting.	Online form: Name, ID, motivation (150–250 words), cleaning skills (100–200 words), smartphone access.	Mandatory. Submit via [insert link].
South African ID/Residency Proof	Verifies eligibility.	Certified copy of ID/passport/permit.	Mandatory. Upload with application; certified if shortlisted.
Bank Account Details	Facilitates payments.	Bank statement/letter in applicant's name.	Mandatory. Upload with application.
Tax Clearance/Declaration	Ensures tax readiness.	SARS certificate or intent to register.	Mandatory. Upload with application.
Training Commitment Letter	Confirms training attendance.	Signed letter.	Mandatory. Provided post-shortlisting; return within 7 days.
Availability Agreement	Commits to on-call work.	Signed agreement.	Mandatory. Provided post-shortlisting; return within 7 days.
Performance Agreement	Tracks metrics.	Signed agreement.	Mandatory. Provided post-shortlisting; return within 7 days.
Police Clearance/Affidavit	Verifies clean record.	Clearance or affidavit.	Mandatory. Submit post-shortlisting within 7 days.

7. Application Process

1. **Complete Online Application:** Submit form with all documents.
 2. **Document Submission:** Upload mandatory documents; incomplete applications are disqualified.
 3. **Screening and Shortlisting:** Scored by Board for Tier 1–3. Notified within 2 weeks.
 4. **Interview (If Needed):** Virtual discussion on skills and motivation.
 5. **Onboarding:** Accepted cleaners receive training details within 3 weeks.
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FAQs

- **Q: Do I need cleaning experience?**
A: No, training is provided, but enthusiasm is key.
- **Q: How much can I earn?**
A: R2,000–R6,000/month based on jobs.
- **Q: Are uniforms free?**
A: Yes, including kits and safety gear.

Call to Action

Ready to shine bright and earn right? Apply to the DORIS Cleaning Program and build a cleaner, brighter future.

Apply Now via our website on www.digitaleconomyhub.org
Contact hello@ovicoapp.com