1. **Introduction**

Banbury Blues Netball Club is committed to protecting the personal data of its members, volunteers, staff, and any individuals it interacts with. This policy outlines how we collect, use, store, and protect personal information in line with the General Data Protection Regulation (GDPR) and the Data Protection Act 2018.

1. **Scope**

This policy applies to:

* All club members (including players, coaches, and volunteers)
* Club officers and committee members
* Any third parties working with the club

1. **What Data We Collect**

We may collect and process the following personal data:

* Full name
* Date of birth
* Contact information (address, phone number, email)
* Emergency contact details
* Medical information relevant to participation in netball
* Photographs and video footage
* Membership and payment records
* Attendance and performance records

1. **Lawful Basis for Processing Data**

We process personal data under the following lawful bases:

* **Consent**: For example, use of images or marketing communications
* **Contract**: To provide membership services
* **Legal obligation**: Health & safety, safeguarding
* **Legitimate interests**: Managing club operations and communications

1. **How We Use Your Data**

We use personal data to:

* Administer memberships and training sessions
* Communicate with members and parents/guardians
* Ensure safety and wellbeing during club activities
* Register with relevant leagues or governing bodies (e.g., England Netball)
* Maintain financial records
* Promote the club through newsletters, social media, or the website (with consent)

1. **Data Sharing**

We may share your data with:

* England Netball and other governing bodies for registration
* Medical professionals in the event of an emergency
* Coaches and volunteers for activity planning and management
* IT providers for club management software (e.g., membership platforms)

We never sell personal data.

1. **Data Retention**

We retain personal data for as long as necessary:

* Membership data: Up to 2 years after membership ends
* Financial records: 6 years (for accounting purposes)
* Injury or incident reports: 3–7 years, depending on the case
* Safeguarding records: In accordance with legal guidelines

1. **Data Security**

We implement appropriate security measures including:

* Password-protected devices
* Limited access to data
* Secure storage of paper records
* Use of reputable platforms with data protection measures

1. **Your Rights**

Under GDPR, individuals have the right to:

* Access their data
* Request correction of inaccurate data
* Request erasure of data (where applicable)
* Object to or restrict processing
* Data portability (in some cases)
* Withdraw consent at any time (where consent is the basis)

Requests should be made to the Club Secretary at [BanburyBluesNC@hotmail.com](mailto:BanburyBluesNC@hotmail.com).

1. **Data Breaches**

In the event of a data breach, we will:

* Contain the breach
* Assess the risk
* Notify the ICO if required (within 72 hours)
* Inform affected individuals if necessary

1. **Contact Information**

**Club Name**: Banbury Blues Netball Club  
**Club Contact Email**: BanburyBluesNC@hotmail.com  
**Data Protection Officer**: Club Secretary

1. **Review and Updates**

The club follows the guidance and rules of England Netball and will refer to them as necessary. This policy will be reviewed annually or when significant changes occur to data processing activities or GDPR requirements.