

CCHA Strategic Planning Committee Meeting

Thursday, February 19th, 2026

1:30 – 3:00PM

[Meeting Link](#)

MINUTES

1. Introductions and Announcements

5 Minutes

a. [Sub-Committee Co-Chair Responsibilities](#)

Document Circulation and Updates: Bryce explained that the subcommittee co-chair responsibilities document, previously discussed as a general template, is being circulated among co-chairs of various subcommittees for feedback and customization to reflect specific committee nuances; Crystal Jones noted that the agenda link pointed to an outdated draft and confirmed sending the updated version directly to Bryce.

Next Steps for Customization: Bryce committed to ensuring all relevant co-chairs, including Amy and Crystal, receive the updated document link and mentioned plans to make the template strategic planning-specific, with the updated version to be distributed alongside the meeting minutes.

HUD Injunction Status: Bryce reported that HUD requested the district court to decide on lifting the injunction by March 2nd, which would reinstate the late December version of the NOFO; Ari inquired about the need to reissue the NOFO due to lapsed deadlines, and Bryce indicated that further discussions and calendar adjustments would be necessary as the situation evolves.

Legislative Bill Update: Bryce shared that the state legislature's bill proposing a new response to homelessness is unlikely to proceed, shifting advocacy efforts toward influencing budget priorities rather than pursuing changes through specific legislation.

Anticipation of Further News: Amy asked about potential 'bombshell' news related to the legislative process, and Bryce clarified that while there are rumors of upcoming developments, no concrete information was available at the time.

2. Review the [January Meeting Minutes](#)

5 Minutes

3. [Draft Conflict Resolution Policy](#)

20 Minutes

Policy Versus Guidance Clarification: The group discussed the evolution of the document from guidance to a formal policy, agreeing that a policy format is more appropriate for the CCHA's catalog of governing documents, with consensus to update language throughout to reflect this shift.

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Thursday, February 19th, 2026

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Redundancy and Language Cleanup: Participants, including Ari and Travis, identified and proposed removal of redundant introductory language, suggesting consolidation of key statements about transparency and collaborative problem-solving to streamline the document.

Tiered Escalation Structure: The committee examined the tiered conflict resolution process, debating the appropriate involvement of executive committee representatives, the flexibility of participant numbers, and the role of supervisors, ultimately agreeing to language that allows for one or more representatives and clarifies involvement based on organizational structure.

Neutral Party and Initiation Procedures: Crystal Jones and Ari raised the possibility of involving a neutral third-party mediator, with the group agreeing to allow requests for mediation by any involved party, subject to fiscal policy if costs are incurred, and to keep the policy language flexible regarding initiation and approval.

Inclusion of Illustrative Examples: Amy questioned the necessity of including examples in the policy, leading to consensus that such content is better suited for a guidance or FAQ document accompanying the policy, rather than in the policy itself.

Policy Rollout and Subcommittee Engagement: Ari suggested, and the group agreed, to circulate the final draft to subcommittees for review and feedback before presenting it to the steering committee for a vote, with Bryce coordinating this process and targeting a March discussion and April steering committee presentation.

Document Structure and Presentation: Justin and others proposed condensing and reorganizing the document to integrate descriptions of tiers and involved parties, reducing confusion around 'levels of conflict' and making the escalation process more situational rather than hierarchical.

4. [CE Administrator MOA](#)

10 Minutes

MOA Language and Edits: Travis confirmed that the latest MOA language, including a key word change, was acceptable to CVOEO, and Bryce noted that all tracked changes had been reviewed and accepted by the committee.

Approval and Signature Sequence: Amy and Travis discussed the appropriate sequence for committee and steering committee approvals relative to obtaining signatures from CVOEO, agreeing that the committee should vote to recommend the MOA before requesting signatures to avoid post-signature revisions.

Clarification of Voting Authority: Ari and Taylor clarified that the steering committee's vote is to authorize CCHA to enter into the agreement with CVOEO, not to approve the content, while this committee is responsible for the document's details.

Committee Vote and Next Steps: Crystal Jones moved, and Amy seconded, a motion to accept the MOA as written and recommend it to the steering committee; the motion passed with four in favor and one abstention, and Bryce committed to sending a clean version to Travis for signature and subsequent steering committee submission.

CCHA Strategic Planning Committee Meeting

Thursday, February 19th, 2026

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Crystal motioned to accept the MOA as written, and bring it to the Steering Committee... Amy seconded. 4 for approval, 0 opposed, 1 abstention.

5. [Committee Workplan](#)

45 Minutes

Strategic Plan Alignment: The committee discussed the importance of linking work plan goals to the strategic plan and governance charter, with Ari and Amy emphasizing the need to track references and ensure that committee responsibilities are grounded in these foundational documents.

Policy and MOA Work Integration: Ari and Bryce identified the development of policies and the MOA as significant committee achievements not explicitly listed in the previous work plan, suggesting that future plans include mechanisms to capture such emergent work.

2026 Priorities and Goals Drafting: Amy, with input from Bryce and Crystal Jones, proposed strategic priorities for 2026, including continued implementation of the strategic plan, supporting CCHA structure, and exploring the creation of a community-level plan to advance the CCHA mission, with the group discussing how to operationalize these priorities.

Committee Roles and Responsibility Mapping: Ari, Taylor, and Bryce discussed the need to revisit committee assignments for strategic plan goals annually, leveraging technical assistance from Whitney and HUD to clarify which subcommittees should own specific responsibilities and to update the governance charter as needed.

Action Steps and Resource Planning: The group agreed to dedicate future meeting time to collectively brainstorm and refine action steps for the 2026 work plan, and began identifying resource needs such as grant-seeking platforms and potential neutral party mediators.

a. [2025 Recap](#)

2025 Work Plan Review: Amy presented a recap of the 2025 work plan, highlighting completed and ongoing goals such as supporting co-chairs, holding retreats, and identifying data sources, while noting areas where tasks were not fully addressed and inviting corrections or additions from the group.

6. Other Business

5 Minutes

To move the CCHA toward its mission to prevent and end homelessness, the Strategic Planning Committee will work to identify current gaps in the system and work to ensure decisions of sub-Committees and Steering Committee decisions are influenced and informed by relevant data sources. This includes assessment and analysis of racial disparities, and housing and service challenges in the CCHA, and developing annual strategies for implementation.

The Strategic Planning Committee will report at each of the Steering Committee Meetings on current strategies, progress toward goals, and other key information. The Strategic Planning Committee will review all HUD directives and policy briefs to provide guidance in CCHA planning. Building a resource development, the

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Strategic Planning Committee is charged with ensuring sustainable funding to support the goals of the CCHA, in partnership with the Steering Committee.

The Strategic Planning Committee convenes work groups and hosts working retreats of officers and committee chairs to draft committee charters and develop an integrated and mutually reinforcing workplan to implement the strategic plan and hosts an annual retreat to assess progress and set benchmarks for the strategic plan implementation.