

# CCHA Strategic Planning Committee Meeting

Thursday, January 15th, 2026

1:30 – 3:00PM

[Meeting Link](#)

## AGENDA

1. Introductions and Announcements 5 Minutes
2. Review the [December Meeting Minutes](#) 5 Minutes
3. [Draft Conflict Resolution Policy](#) 20 Minutes

The committee walked through the entire draft. More highlighted areas and comments need to be addressed before the document can be finalized.

4. [Sub-Committee Co-Chair Responsibilities](#) 10 Minutes

The committee briefly discussed the idea of incorporating attendance requirements for Co-Chairs, but the group ultimately decided they would remove any strict attendance thresholds in favor of language expressing that attendance is expected.

5. [CE Administrator MOA](#) 20 Minutes

The committee largely agreed to all the suggestions made by CVOEO. One wording change was made for clarity. The document will be sent back to CVOEO for the final signature.

It was noted that the CCHA may need a Confidentiality Agreement for all members of subcommittees.

6. [Committee Workplan](#) Goals Update 25 Minutes

- a. [Updated Draft](#)

The committee did not have time to discuss the annual workplan during the meeting, and tabled the conversation until the February meeting.

7. Other Business 5 Minutes

*To move the CCHA toward its mission to prevent and end homelessness, the Strategic Planning Committee will work to identify current gaps in the system and work to ensure decisions of sub-Committees and Steering Committee decisions are influenced and informed by relevant data sources. This includes assessment and analysis of racial disparities, and housing and service challenges in the CCHA, and developing annual strategies for implementation.*

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*The Strategic Planning Committee will report at each of the Steering Committee Meetings on current strategies, progress toward goals, and other key information. The Strategic Planning Committee will review all HUD directives and policy briefs to provide guidance in CCHA planning. Building a resource development, the Strategic Planning Committee is charged with ensuring sustainable funding to support the goals of the CCHA, in partnership with the Steering Committee.*

*The Strategic Planning Committee convenes work groups and hosts working retreats of officers and committee chairs to draft committee charters and develop an integrated and mutually reinforcing workplan to implement the strategic plan and hosts an annual retreat to assess progress and set benchmarks for the strategic plan implementation.*