

Chittenden County Homeless Alliance Membership & Outreach Committee Meeting

Wednesday, August 6th, 2025

1:30PM – 2:30PM

[Meeting Link](#)

Membership & Outreach Committee

Identify potential interested and qualified candidates for positions on the Steering Committee, including officer positions; conduct outreach to ensure that the membership is reflective of our community and includes BIPOC representation to increase participation, leadership, and decision-making within CCHA activities; develop clear orientation materials about the Alliance; provide professional development training based on current knowledge; and plan Community Meetings in consultation with the Steering Committee officers and full Steering Committee; Provide support to the operations of the Lived Experience Engagement Working Group.

In addition, the Membership and Outreach Committee will survey current partners toward several ends:

- a. To determine needs/interests of partners and their and connection to the Alliance,*
- b. To determine how partners currently gather and use feedback from people with lived experience,*
- c. To determine if there are strategies for sharing, aligning, or streamlining this feedback collection and integration across the housing services system.*

MINUTES

1. Introductions and Announcements

(5 Minutes)

Emily announced their annual Raving for Recovery event in City Hall Park on August 23rd at 4:00pm for the Turning Point Center. There will be partners present to connect folks to resources. More fun activities.

Meghan announced the annual online auction for KidSafe Collaborative “Sunny Days Helping Rays”, which runs through August 10th. (<https://event.auctria.com/7a13feaa-c4b7-4d60-90ef-5aa6966bebd7/>)

There is an Overdose Awareness event on August 27th from 4:00pm-6:00pm in City Hall Park. (https://kidsafevt-my.sharepoint.com/personal/meghanm_kidsafevt_org/_layouts/15/onedrive.aspx?id=%2Fpersonal%2Fmeghanm%5Fkidsafevt%5Forg%2FDocuments%2FMicrosoft%20Teams%20Chat%20Files%2FIMG%5F1173%2EJPEG&parent=%2Fpersonal%2Fmeghanm%5Fkidsafevt%5Forg%2FDocuments%2FMicrosoft%20Teams%20Chat%20Files&ga=1)

2. Review of the [July Meeting Minutes](#) (5 Minutes)
3. Lived Experience Engagement Working Group (10 Minutes)
 - a. Potential Budget
 - b. [Balance of State – Committee Charter](#) Review
4. [Membership Survey](#) (10 Minutes)
 - a. Review of Responses

McKinney Vento Act representatives at all the school districts will be a good contact for us to connect with the local schools. There is also a State of Vermont Department of Education Statewide Coordinator for McKinney Vento representatives in each school district; her name is Katy Preston. Kerri will provide the [list](#) to the group.

Kerri mentioned it helps to have a specific ask of the municipal managers to entice them to attend Steering Committee meetings.

Bryce mentioned the Housing Retention Committee wants to partner with landlords for a future.

Cally Griswold was the previous CCHA representative for AgeWell, but we should reach out to solidify a new contact.

Bryce will create a summary of the responses for Will or Meghan to present during the Committee Updates at the September Steering Committee meeting.

The survey asked that we find a way to provide a virtual option for people to attend Steering Committee meetings. Meghan and Kerri mentioned the use of the Burlington Electric space if it is more conducive to host hybrid meetings.

The survey showed people want virtual meeting options, though there was support for a hybrid setup if possible.

Pathways of Vermont was suggested as a partner for the PWLE Working Group. It was mentioned it will be important to incorporate voices from ANEW Place, COTS, the CRC, Elmwood Pods, Champlain Place, Foundations, Steps, Spectrum, and other shelters.

Clear roles of Steering Committee Co-Chairs should be defined to delineate where sub-committee chairs' responsibilities work with them.

More outreach is needed to the organizations outside of Burlington, but still within Chittenden County.

A survey response asked how CCHA could ramp up our efforts to develop more housing for families exiting homelessness. Kerri mentioned more developers were closely involved during COVID, when more funding was available to connect them.

More action-oriented planning was requested for Steering Committee meetings; Bryce will work to incorporate more small group breakout discussions in future meetings. Meghan suggested creating a theme for each month's breakout group sessions.

5. [Annual Workplan](#)

(15 Minutes)

When? October 2nd – Meghan mentioned that this is the day of Yom Kippur. Kerri suggested holding the meeting on October 9th. Meghan stated that 5:30pm would be the best time to allow working folks to attend. Meghan mentioned Healthy Living was a good option for catering and allowing for a full spectrum of diet choices.

Kerri mentioned Leonardo's has vegan and gluten-free options.

6. Identify Steering Committee Candidates

(5 Minutes)

- a. [Recruitment Tracking Spreadsheet](#)
- b. Committee Recruitment Strategies

7. Provide Professional Development Training Opportunities

(5 Minutes)

- a. Ideas for Regular De-Escalation Training
- b. Potential Training Partner Organizations

8. Other Business

(5 Minutes)